



Town of Leicester

Official Publication

February 11, 2025 at 07:00 PM

Town of Leicester Work Meeting February 11 2025 at 7 pm

1. Open meeting
 - a. Pledge to the Flag
 - b. Board members excused
2. Approval of Minutes - Approve minutes from January 28, 2025 as written.
3. Tarpon Towers - Waiting for Loan cost from attorney. Also looking at possible other options. Will discuss options at March Work Meeting.
4. H R Manual for the Town - Jason followed up with Public Sector HR Consultants LLC and attached is an agreement to provide their services for \$5,700.00, to be paid in three installments as listed in terms of payment section.
 - a. Resolution 02012025 - Motion authorizing supervisor to sign the attached Professional Services Agreement with Public Sector HR Consultants LLC .
5. Damaged Stone in Cemetery: - John Yasso tried to return the Austen stone that was found off its base. He was able to stabilize it, but not return it to the base. He provided an estimate from Gibney monument. Should be forwarded to family?
6. Office Hours and efficiency: - The Board has discussed several items in executive Session to improve our service to our residents and increase retention of staff. The following resolutions are the first step in obtaining this goal.
 - a. Friday Office Hours: - Resolution 02022025 : To provide additional hours to the public, The Board feels it's in the town's best interest to return to the Town Clerks office having Friday hours consistent with the present daily schedule of 8 AM to 4 PM.
 - b. Deputy Clerk / Court Clerk Compensation - Resolution 02032025: As the Town Board set pay Rates at the Budget process, as the above position is a part time position with full time characteristics, as compensation for the above position provides no benefits, It is resolved that The Town Board is instituting an equity adjustment and the hourly rate for the above position will be \$24.00 per hour as of the first full pay period in March, 2025.
7. Prepays - Audit of the prepays \$3,771.13
8. Record of Activities - NYS retirement requires Board to pass standard work days. Will be sending out an example of the Record of Activities to be kept for three months.
9. Other items: - Any added items from the Board or the floor
10. Executive Session: - None
11. Adjournment: - Motion to adjourn meeting