

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, JULY 18, 2023, AT 7:00 P.M.

The Regular/Public Hearing Meeting of the Leicester Town Board was held on Tuesday, July 18, 2023, at 7:00 p.m. at the Leicester Town Hall.

Present: David Fanaro, Supervisor; Jason Yasso, Matthew Durbin, Karen Roffe, Gerald Hull, Councilmembers; Russell Page, Highway Superintendent; Sean Sullivan, Code Enforcement Officer; Ed Hauslauer, Deputy Highway Superintendent/Water Operator; Amy Neumann, Town Clerk.

Others: Lisa Semmel, Rob Semmel, Jessica DeMarte, John Yasso, Carol Griffen, Jennifer Johnson, Frank Radesi, Rich Neumann, James Kane, Renee Fanaro

Minutes: A Motion made to table the minutes that were not presented in a timely manner to the Town Board and Supervisor for review and approval by Councilmember Karen Roffe and Seconded Councilmember Gerald Hull.

Motion carried. Ayes 5, Noes 0.

The Board Minutes will be on the agenda for review and approval for the Work Meeting August 8, 2023.

Library Project Presentation, Lisa Semmel & Jessica Demart: Lisa Semmel introduced Jessica Demart and proceeded to share with the Town Board the vision of a Public Library located to be in the York School District. Currently they are seeking a building or funds to build one. They will have 8 to 10 Board members for the Library and Treasurer. Jessica gave some backgrounds on current libraries in the area and who this Library would serve as well as reasons for the project in the Leicester/York areas. Lisa Semmel and Jessica Demart live locally asked for the Town Boards support towards the future of this project. Lisa Semmel also asked if anyone has a building to donate, please contact her directly. Any Questions concerns, or ideas can be directed to Lisa Semmel, Jessica DeMarte, Dave Nagel, Shari DeTar, or Kate Wilcox. This has been presented to the Town Board of York as well. They are aware of Solar Projects and are hopeful that there may be possible funds in the future that may be available to this project. Supervisor mentioned that we do donate to the Mount Morris Library at this time, and to definitely have a conversation with Joe Gunther for possible shared services.

A Letter that was presented to the York Central School was presented to the Town Board and Read by Jessica DeMarte.

Highway Report:

HIGHWAY SUPT. REPORT

July 2023

- Finished cleaning ditches on Coverdale Road (which included filling in the bottom of a portion of ditch, off Cone Rd. with concrete rubble, which was washing out).

- Hauled in +/- 1000 tons of millings from the Perry High School parking lot project to our stockpile at the gravel pit.
- Set up snow fence with the T/O York Hwy. for the York Field Day celebration at York School.
- Collaborated repairs and recall work to all four of the ten-wheel trucks.
- Making a pass around town cold patching in part preparation for surface treating the roads.
- Making a pass around town mowing the roadsides (second pass for the season).
- Cut shoulders off on Peoria Rd. from Rte.36 to the T/O York line, Jones Bridge Rd. from Wheelock Rd. to River Rd., a portion of Wheelock Rd. off Jones Bridge Rd., a Portion of Highbanks Rd. between Upper Mt. Morris Rd. and Old Highbanks Rd., and a portion of Jones Bridge Rd. between South St. and Perry Road.

“WATER BUSINESS”

- Routine daily/monthly water check and testing.
- A few stakeouts for UFPO.
- Installed a meter pit on the water service at the Hamilton residence (#4693) Caledonia Road.
- Had a water committee meeting on July 17th.

Highway Superintendents Subjects: Supervisor states Boyd and Parker Park local sealer for the next meeting will provide us with a quote. Hot black top to do some patches possibly.
 Russ Page, Highway Superintendent states, Chips Scheduled for July 31st, 2023 and third week in August.

Code Enforcement Report:

5/16/2023 – 7/18/2023

New permits

1. Judith Milhollen, 4905 Brian Road
New roof
2. Ann Marie Rodriguez, 5502 Mount Morris Road
10 x 12 shed
3. Michelle and Richard Pete, 2462 New Road
Inground pool
4. Terry Spurlock, 4924 Caledonia Road
Above ground swimming pool
5. Ron Beardsley, 2750 Cuylerville Road
Pole barn
6. Maria Melendez, 2913 Canandaigua Street
Roof top solar

I sent Jim Campbell an email outlining the violations I have observed on A'Tasha Daubers property located at 2160 Perry Road. Jim has asked me to give him some more details regarding the dates that I witnessed the violations.

I visited the property with a Sherriff Deputy to knock on all the doors of the various structures located on the property. There were at least two dogs in the main dwelling, so I contacted the Livingston County Animal Control.

I am working on a more detailed description of the violations I observed at the property.
(Please find in your folder the original list of violations that I provided to Jim)

Sean Sullivan
Code Enforcement Officer
Town of Leicester

Leicester Fire Department Report:

Village board meeting 7/17/2023 Leicester Fire Dept. Report Town Board Meeting 7/18/2023

1. Activities

Number of calls in the past month (June 19 – July 17) _3_ calls.

- 1) 6-26-23 Stand by at Perry Center Fire Hall
 - 2) 7-01-23 large branch on wires 88 Main Street
 - 3) 7-01-23 York – Leicester Field Days – Parking cars and stand-by for fire works
- July monthly training – Driver training

2. TRUCKS:

2017 Pumper Truck 135 – Quick dump on back not working.
2006 Pumper Truck 134 - OK
.2006 Mini Pumper 133 - Ok

3. Fire hall:

1. Back Roof needs to have repairs - Leaks - Contractor to provide a quote – on Hold
2. Backup Generator?? – Wait Till Fire and EMS study is completed

4. Equipment

A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$5500.00
B) Ordered equipment for the Forestry Grant (\$3000) \$1500 / \$1500 match –
* 6-19-23 some equipment has come in
*7-12-23 most of the items are here – Invoices total \$3028.77

5. Other items

A) Application for 2022 FEMA grant is submitted. Total \$190,884 for 16 air packs and spare cylinders
* 7-17-23 No response yet
B) Subcommittee for Fire and EMS consolidation-
* 4-4-23 met with reps from DOS has to get grant final approval. Study can start after that.
C) Local Gov Efficiency - Fire and EMS study grant approved for \$19,500 at Feb. meetings Town and Village. Total for the study is \$39,000.00.
*6-7-23 Final application signed by Supervisor Fanaro and sent back to DOS
*7-17-23 CRG will start study – meeting with Fire Depts. week of July 24, 2023

Cuylerville Fire Department Reports & contract:

Cuylerville calls for June 2023

Sent from [Mail](#) for Windows.

6- controlled burns

6-1-2023	mvc	6 responders
6-10 2023	fill in Mt Morris	5 responders.
6-12 2023	mvc	4 responders
6-29-2023	standby empire Dragway	6 responders
6-30-2023	standby empire Dragway	7 responders

We also had 18 Ems calls.

We had 1 member graduate from the interior firefighting.
Class

We had 4 members complete the certified first responder class.

Pumper 164 and rescue 169 went in for yearly inspection and pump test.

Conversations with Town Board and Frank Radesi regarding the budget increase. Cuylerville Fire Department had 18 calls compared to Leicester's Fire Departments 3. Contract is in place and don't want to operate outside of contract. Karen Roffe stated she would like to see a solid number on the priorities for the Cuylerville Fire Departments needs and wants list. Karen Roffe asked, "What is the main priorities for this list?" Frank Radesi answered, Fire Protection Equipment. He stated they have been asking for an increase since the beginning of the year. Jason Yasso agrees there should be several items that should be funded but does not agree with comparing the Two Fire Departments calls.

Old Business:

Update on the Fire Grant: The grant is moving forward now that it has been signed by the state on July 24th, 2023.

New Business:

NYSDOT Shared Services Agreement: A Motion was made to approve the Supervisors signature on the NYSDOT Shared Service Agreement by Councilmember, Gerald Hull and Seconded by Councilmember, Jason Yasso.

Motion carried. Ayes 5, Noes 0.

SHARED SERVICES AGREEMENT
Between
NYSDOT and __Town of Leicester__

THIS AGREEMENT, dated __July 18, 2023__, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the __Town of Leicester__, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. Shared Services shall mean any service provided by one party (Provider) to another party (Recipient). The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials, or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed twenty-five thousand dollars (\$25,000.00). If applicable, indicate that the return exchange will be determined at a

later date.

2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to defend and indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement. The term of this Agreement shall be for two (2) or four (4) years from 2023 to 2025. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

NYSDOT – Region 4

By: _____ Date: _____
28-2023_

Resident Engineer – Livingston County

MUNICIPALITY

By: David Fanaro ,Supervisor_ Date: _07-

_Russ Page, Highway Superintendent

NYSDOT – Region 4

By: _____ Date: _____

Regional Director of Operations

SCHEDULE A

NYSDOT

Description of services, materials, or equipment (Check All that apply) to be shared:

To be determined including Emergency Assistance (including snow and ice pursuant to Highway

Law Section 55) as may be needed and agreed to by the Department of Transportation and the Municipality.

Estimated Cost/Value of Service Equipment Materials (Check All that apply):

Total NYSDOT Cost/Value: Not to Exceed \$25,000

MUNICIPALITY

Description of services, materials, or equipment (Check All that apply) to be shared:

To be determined including Emergency Assistance as may be needed and agreed to by the Municipality and the Department of Transportation.

Estimated Cost/Value of Service Equipment Materials (Check All that apply):

Total MUNICIPALITY Cost/Value: Not to Exceed \$25,000

Short 10-29-18

Grasby Consulting for White Creek Project with AES: A Motion was made to Authorize signature of Town Supervisor on engagement letter by Councilmember Karen Roffe, and Seconded by Councilmember, Jason Yasso.
Motion carried. Ayes 5, Noes 0.
Fees paid by AES Escrow Account.

Financial Reports: A Motion to accept Town Clerk Report and Monthly Receipt Sheet Reports was made by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.
Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro commended the Water Department for working with the Water Authority and finding the water loss and leaking valve at the water tower. Looking to obtain 3 quotes for replacement of the

leaky valve. May be able to use ARPA funds to pay for the replacement. Only one quote at this moment for \$7,600.00.

Audit Abstract of Claims: A Motion was made to audit the bills and pay bills by Councilmember Jason Yasso and Seconded by Councilmember Gerald Hull.

Prepaid	\$ 33,718.56
Regular	\$ 27,534.37
Total	\$ 61,252.93

Motion carried. Ayes 5, Noes 0.

Town Clerk/Comptroller Signature
Amy L. Neumann

Adjournment: A Motion was made to adjourn the meeting at 7:40 p.m. by Councilmember Jason Yasso, and Seconded by Councilmember, Gerald Hull.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk