

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 18, 2022**  
**7:00 P.M.**

The Regular Meeting of the Leicester Town Board held on Tuesday, January 18, 2022, at 7:00 p.m. at the Leicester Town Hall.

**Present:** David Fanaro, Town Supervisor; Karen Roffe, Jason Yasso, Councilmembers; Russell Page, Highway Superintendent; James Campbell, Town Attorney (On Phone), Amy Neumann, Town Clerk.

**Excused:** Gerald Hull, Councilmember

**Others:** Renee Fanaro, Rich Neumann, CEO Creekside Traylor Park; Ed Hauslauer, Highway/Water Operator; Eric Weis, CPL.

The Meeting of the Leicester Town Board was opened at 7:00p.m. and Pledge to the Flag led by Supervisor Fanaro.

**Minutes:** A motion was made to adopt the Town Board Minutes for November 16<sup>th</sup>, 2021, December 14<sup>th</sup>, and 21<sup>st</sup>, 2021, January 3<sup>rd</sup>, 2022, and January 11<sup>th</sup>, 2022, by Councilmember Karen Roffe, and Seconded by Councilmember Matt Durbin.  
Motion carried. Ayes 4, Noes 0.

## HIGHWAY SUPT. REPORT

January 2022

- Finished cleaning up the trees that came down in the cemetery.
- Temporary repair to the front door of the Town Hall.
- Installed a temporary driveway pipe to the Sam Cipriano woods property on Upper Mt. Morris Road.
- Hauling in salt.
- Some sign work.
- Service and maintenance to equipment.
- Cleaned inlets/outlets to driveway pipes and cross pipes on Jones Bridge Rd. from South St. to Perry Road.
- Brush cutting with the excavator - Gibsonville Rd. and Lower River Rd. for the County Hwy., then Crapsy Rd., sections on Upper Mt. Morris Rd. between Perry Rd. and Highbanks Road.
- 12 out of the last 28 days some form of snow and ice removal.

### “WATER BUSINESS”

- Assisted Chris Young with reading the Village water meters.
- Read the Town water meters with some follow up repair.
- Water sampling, testing and flushing.
- Repaired the watermain for the Village on Rte. 20A West of Dunkley Road.

**Town Hall Front Door:** The wind from the west took the front door of the hinges when opened the other day and the Town Highway Laborer, Todd Lubanski came and made temporary repairs so the door was able to be opened and closed properly and locked until a more permanent repair could be completed.

Supervisor Fanaro will send a door man up to Town Hall to examine repair as well if necessary.

**Annual Agreement to Spend Highway Funds:** A Motion was made to approve the Highway Superintendent to spend the Highway Funds made by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 4, Noes 0.

**Code Enforcement Officer Report:** New Code Office is not present, however there is a report as well as New Code Officer working with Previous Code Officer Shawn Grasby address anything that has arose. Shawn Grasby will be with the Town of Leicester until the end of January.

**Historian Report:** Karen Roffe, Town Historian went over her Report with Town Board. It will be placed on the Town Website. The Annual Historian Report will be placed in the Minute Book of the Town of Leicester as well. Karen Roffe has been busy applying for grants for the Town Historical Markers as well as going through Town photographs and putting a history with the photos.

**Privilege of the Floor:** Rich Neumann, CEO of the Traylor Park, Creekside located on Route 36 in the Town of Leicester, presented the board with a presentation to respectfully ask them to reconsider the EDU charges based on the presentation and the original discussion be returned to the \$25.00 per quarter with only one main meter to read. There was discussion back and forth. Attorney James Campbell spoke to the Town Board and Rich Neumann regarding the concern of setting a precedent. CEO, Rich Neumann rebuttal was the income surveys for his Traylor Park was the reason this project was approved, as well as he doesn't agree that it sets a precedent with the amount of money, he will be paying in water use as well as the debt service amount of which he alone will be paying 39% of the total debt service for this water improvement on the Taxes. It was also brought to the attention of Town Board that the rent increase for improvements was not able to exceed 6% increase in rent in one year one time which equals to \$19.50 which is way off the \$61.00 increase to his tenants that it will take to be a recovered cost to the CEO of the Traylor Park. Creekside Traylor Park is the only park on the Rt 36 water line and is being charged \$25.00 times 63 units which equals \$1575.00 per quarter when there is only one main meter to read. According to the definition of what an EDU Charge is for "According to the Livingston County Water and Sewer Authority", it's for processing/Infrastructure/Pipes/Meters/Billing/Etc. Town Attorney said he would review real property law 233 further. The Presentation will be forwarded to Town Attorney, James Campbell by Town Clerk. There was some discussion between the Town Board and Rich Neumann, CEO of Creekside Traylor Park and James Campbell, Town Attorney. No action was taken by the Board.

**Old Business:**

**Eric Weis, TTHM:** Eric Weis discussed that the project is complete. Eric Weis also discussed the Potential New Water District for New Road Survey progress. Surveys returned 13 and 12, yes in favor. Water Meter replacement meeting this next Thursday with Jason Malino, Ed Hauslauer, Eric Weis, and Supervisor Fanaro.

**Jason Malino, Sewer:** Jason Malino discussed with the Town Board. No action taken.

**New Business:**

**TTHM Pay Application #2:** A motion was made to approve Pay App #2 for TTHM made by Councilmember Matthew Durbin, and Seconded by Councilmember, Karen Roffe.

Motion carried. Ayes 4, Noes 0.

**TTHM Pay Application #3:** A Motion was made to approve Pay App #3 for TTHM made by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 4, Noes 0.

**Rt 36 Water Form E #12:** A Motion was made by Councilmember Karen Roffe, and Seconded by Councilmember, Matthew Durbin.

Motion carried. Ayes 4, Noes 0.

**Court Judge:** Councilmember Karen Roffe, brought up the concern of Town Judge still out and work and court getting cancelled several months. Discussion about how to proceed. Councilmember Jason Yasso will call Shannon Pero to see what options the Town has.

**Financial Reports:** A Motion made to approve the Financial Reports by Councilmember Karen Roffe and Seconded by Councilmember Jason Yasso.

Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A Motion was made to audit and pay the bills as presented by Councilmember Matthew Durbin and Seconded by Councilmember Jason Yasso.

General Fund A	Claim# 1 - 29	\$ 22,731.68
General Fund B	Claim#	\$ 0.00
Highway DA	Claim# 1 - 10	\$ 14,580.19
Highway DB	Claim# 1 - 5	\$ 3,109.95
Water Capitol	Claim# 1 - 2	\$ 1,220.00
Street Lighting SL1	Claim # 1	\$ 227.01
Street Lighting SL2	Claim # 1	\$ 403.11
OLCWD	Claim# 1 - 10	\$ 36,616.06
Total		\$ 78,888.00

Motion carried. Ayes 4, Noes 0.

**Communications:** Thank you card from Former Councilmember Joni Santucci. Teen Recognition Packet, and Court Audit still needs to be complete.

**Adjournment:** A Motion made to adjourn the Regular Board Meeting at 9:11 p.m. by Councilmember Jason Yasso, and Seconded by Councilmember, Karen Roffe.

Motion carried. Ayes 4, Noes 0.

Respectfully Submitted,  
Amy Neumann, Town Clerk