

**TOWN OF LEICESTER**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, JUNE 21, 2022**  
**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, June 21, 2022, at 7:00 p.m. at the Leicester Town Hall.

**Present:** David Fanaro, Town Supervisor; Jason Yasso, Karen Roffe, Matthew Durbin, Gerald Hull, Councilmembers; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

**Others:**

**Minutes:** A Motion was made to approve the Minutes for May 18, 2021, Regular Board Meeting minutes by Councilmember Joni Santucci, and Seconded by Councilmember Matthew Durbin. Motion carried. Ayes 5, Noes 0.

**HIGHWAY SUPT. REPORT**  
**JUNE 2022**

- Finished honing the dirt roads.
- Finished hauling in the gravel required to use on the dirt roads.
- Picked up and installed the parking blocks for the parking lot behind the Town Hall.
- Made a pass around Town mowing all the roadsides.
- Replaced and installed some signs.
- Hauling in #2CR stone for upcoming Clapp Rd. and River Rd. projects.
- Had some equipment inspections to prepare for and complete.
- Tiled Clapp Road.
- Helped the T/O Mt. Morris apply stone to Wildcat Road.
- Helped the Livingston County Hwy. Dept. oil and stone various roads including the southern portion of Gibsonville Road.
- Helped the Village of Mt. Morris oil and stone various streets.

**“WATER”**

- Dug up and shut the water service off at the corner lot of Canandaigua St. and Rte. 39.

**Code Enforcement Report:** Code Officer Shawn Grasby gave a verbal report. A copy of the building permits report will be emailed to the Town Board for review later.

**Old Business**

**Rt. 36 Water updates:** Supervisor Fanaro reports that all water tests must comply with Department of Health requirements before anyone will be allowed to hook up to the Rt. 36 Water District.

**New Business**

**Rt. 36 Water RUS Inspection Waiver Letter:** A Motion was made to approve Town Supervisor to sign by Councilmember Gerald Hull and Seconded by Councilmember Joni Santucci.  
Motion carried. Ayes 5, Noes 0.

**Rt. 36 Water Form E # 5:** A Motion was made to approve Town Supervisor to sign by Councilmember Joni Santucci and Seconded by Councilmember Karen Roffe.  
Motion carried. Ayes 5, Noes 0.

**NYMIR Recommendations for Town of Leicester:** The recommendations will be complied with as soon as possible.

**Resolution: 4 - 2021**

**RESOLUTION REQUESTING STATE ASSISTANCE FOR A  
REASSESSMENT PROJECT FOR THE TOWN OF LEICESTER  
ADOPTED JUNE 15, 2021**

**WHEREAS**, the Town of Leicester has undergone the revaluation of real properties within the Town, the Town feels that it is necessary to conduct a reassessment project of all properties for the 2022 assessment roll to maintain a uniform standard of assessment for the Town: and

**NOW, THEREFORE**, it is hereby,

**RESOLVED**, by the Town Board of the Town of Leicester, New York, that the Town of Leicester hereby requests State assistance, specifically from the NYS Office of Real Property Services, to do a reassessment project to maintain a uniform standard of assessment in accordance with Section 305 of the Real Property Tax law; and it is further

**Resolved**, that the Supervisor is hereby authorized and directed to expend the necessary funds for the preparation of said plan and the establishment and maintenance of the Real Property improvement Program.

A Motion was made to pass Resolution 4 – 2021 by Councilmember Joni Santucci and Seconded by Councilmember Matthew Durbin.  
Motion carried. Ayes 5, Noes 0.

**New Cemetery Survey, Grover & Bates:** A Motion was made to approve the Survey not to exceed \$500.00 and the new area named Valentino Section by unanimous consent.

**Bonadio, Professional Consulting Services:** A Motion was made to approve the Proposal Letter for Professional Consulting Services regarding the ARPA Funds by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.  
Motion carried. Ayes 5, Noes 0.

**Town Clerk Appointment of Kim Reitz, Deputy Town Clerk:** A Motion was made to approve a \$1.00 above current pay of \$16.50 for the new Deputy Clerk Appointment for Kim Reitz by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

**Communications**

**2021 Gazebo Concert Series Leicester Village Park:** Town Board will request financial report on expenditures at conclusion of Concert Series 2021.

**Financial Reports:** A Motion was made to amend by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 5, Noes 0.

**Audit Bills:** A Motion was made to audit and pay bills by Councilmember Gerald Hull and Seconded by Councilmember Matthew Durbin.

General Fund A	Claim #141 – 163	\$ 6,463.91
General Fund B	Claim #	\$ 0.00
Highway DA	Claim # 55 - 61	\$ 4,114.78
Highway DB	Claim # 21- 26	\$ 16,273.04
Water Capitol	Claim # 11 - 12	\$ 7,481.03
Street Lighting 1	Claim # 6	\$ 177.20
Street Lighting 2	Claim # 6	\$ 311.65
OLCWD	Claim# 42 - 46	\$ 3,564.73
Total		\$ 38,386.34

Motion carried. Ayes 5, Noes 0.

**Executive Session:** A Motion was made to go into Executive Session at 8:19 p.m., to discuss pending litigation by Councilmember Gerald Hull, and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 5, Noes 0.

**Regular Session:** A Motion was made to go back to Regular Session at 9:04 p.m. by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 5, Noes 0.

**Adjournment:** A Motion was made to adjourn the meeting at 9:05 p.m. by Councilmember Joni Santucci and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,  
Amy Neumann, Town Clerk