

TOWN OF LEICESTER
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 2, 2024
10:00 A.M.

The Organizational Meeting of the Town of Leicester Town Board was held on Tuesday, January 2, 2024, at 10:00 a.m. in Leicester, NY at the Town Hall located at 132 Main Street Leicester, New York. Pledge to the Flag led by Town Councilmember Jason Yasso.

Present: Richard White, Town Supervisor; Jason Yasso, Gerald Hull, Karen Roffe, Matthew Durbin Councilmembers; Honorable Henry Smith, Russell Page, Highway Superintendent, Honorable Wayne, Scofield; Kim Reitz, Court Clerk/Deputy Town Clerk; Amy Neumann, Town Clerk.

Others: Karen White, Barry Briffa; Village Mayor, Maria Briffa, John Yasso, Rich Neumann.

OATHS OF OFFICE: Town Supervisor, Richard White Term commencing January 1, 2024, and concluding December 31, 2027; Town Councilmember, Gerald Hull Term commencing January 1, 2024, and concluding December 31, 2027; Town Councilmember, Karen Roffe Term January 1, 2024, and concluding December 31, 2027; Highway Superintendent, Russell Page Term commencing January 1, 2024, and concluding December 31, 2027; Deputy Town Supervisor, Jason Yasso Term commencing January 1, 2024 and Concluding December 31, 2024; Town Clerk/Tax Collector, Amy Neumann Term commencing January 1, 2024 and concluding December 31, 2025; Deputy Town Clerk/Deputy Tax Collector, Kim Reitz Term commencing January 1, 2024 and concluding December 31, 2025 all Sworn in by Honorable Henry Smith.

Appointed oaths needed: Planning Board Representative, ZBA Representative, Deputy Highway Superintendent

Appointments for 2024:

Town Clerk: Amy Neumann Two Year Appointment Term January 1, 2024, to December 31, 2025

Code Enforcement Officer: Sean Sullivan Term Concluding December 31, 2025

Accounting Bookkeepers and Payroll Firm at Town Boards discretion for 2024: Local Government Support Services LLC PO Box 2581, Liverpool, NY 13089

Official Newspaper at Town Boards discretion for 2024: Livingston County News

Official Depository at Town Boards discretion for 2024: Five Star Bank

Mileage Rate set by IRS for 2024: \$ 0.67.

Town Historian at Town Boards discretion for 2024: Karen Roffe

Supervisor White to Appoint Deputy Supervisor for 2024: Jason Yasso

Records Management Officer at Town Boards discretion for 2024: Amy Neumann

Registrar Vital Statistics at Town Boards discretion for 2024 for Two-year Term following the Town Clerk Appointment: Amy Neumann

Amy Neumann to Appoint Deputy for Vital Statistics for 2024: Kim Reitz

Teen Youth Board Representative at Town Boards discretion for 2024: Renee Fanaro

ZBA representative at Town Boards Discretion: George McClausland

Planning Board Representative for 5-year term at Town Boards Discretion: Left to be appointed at later date.

Engineers for the Town of Leicester at Town Boards discretion for 2024: Clark Patterson Lee

Town Attorney at Town Boards discretion for 2024: Kruk and Campbell Attorney James Campbell

Depositing Clerk for OLCWD at Town Boards discretion for 2024: Amy Neumann

Town Clerk/Tax Collector for 2024 Hourly Rate of Pay at Town Boards discretion for 2024: Amy Neumann \$22.59

Court Clerk/Deputy Town Clerk for 2024 Hourly Rate of Pay at Town Boards discretion for 2024: Kim Reitz \$19.50

Amy Neumann to Appoint Deputy Town Clerk/Tax Collector at Town Clerks discretion for 2024: Kim Reitz

Petty Cash for Tax Collector for 2024 Collecting Limit \$200.00 to be turned back over to the Town at end of Collection Warrant:

Town Highway Superintendent to Appoint Deputy at later date and the pay to be additional \$ 1.50 per hour to current hourly rate for 2024:

The Town Highway Superintendent to be allowed to spend up to \$ 5,000.00 for supplies, materials, etc. for 2024:

The Part-time Hourly Rate for the Highway Department to be minimum wage \$15.00 per hour and time and a half for the overtime over 40 hours per week at Town Boards discretion for 2024:

Machine operator to be \$ 20.00 per hour at Town Boards discretion for 2024:

Cemetery and Parks rate to be \$21.00 per hour at Town Board discretion for 2024:

Cemetery Caretaker Town Boards discretion for 2024: John Yasso

Board of Assessment Review to be paid \$75.00/per day for Grievance Day and \$25.00/per day for attending a training class at Town Boards discretion for 2024.

Planning Board and Zoning Board Members to be compensated \$ 25.00 per meeting at Town Boards discretion for 2024.

Billing and Collector for the OLCWD at Town Boards discretion for 2024: Kim Reitz

Zoning and Planning Boards Clerk at Town Boards discretion for 2024: Amy Neumann

Town Hall Hours to be 8: a.m. –12 noon, and 12:30 p.m. –4:00 p.m. Monday through Thursday at Town Boards discretion for 2024.

Closed for the Holidays at Town Boards discretion for 2024.

Meetings to be held on the second Tuesday of the month at 7:00 p.m. for Work Meetings and the Fourth Tuesday of the Month at 7:00 p.m. for Regular Town Board Meetings unless falling on a Holiday at Town Boards discretion for 2024.

Traffic Safety Board Representative at Town Boards discretion for 2024:

Tim Archibald

Traffic Safety Board Alternate at Town Boards discretion for 2024: Russell Page

Zoning and Code Enforcement Officer and 911 House Numbering Official at Town Boards discretion for 2024: Sean Sullivan

Advanced Payment of Claims for 2024 for all Public Utility Services, Postage, Freight and Express Charges, and Health Insurance at Town Boards discretion for 2024.

APPOINTMENTS: Resolution 1 -2024 A Motion was made by Councilmember Jason Yasso and seconded by Councilmember Karen Roffe. Motion: Ayes 5, Noes 0.

ADJOURNMENT: A Motion was made to adjourn the meeting at 10:19 a.m. by Councilmember, Jason Yasso and Seconded by Councilmember, Gerald Hull.

Motion carried. Ayes 5, Noes 0

Respectfully submitted,
Amy Neumann, Town Clerk