

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, DECEMBER 15, 2020 AT 7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, December 15, 2020 at 7:00 p.m. at the Leicester Town Hall at 132 Main Street, Leicester, N.Y. 14481.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matthew Durbin, Gerald Hull, Joni Santucci, Councilmembers; James Campbell, Town Attorney; Ed Hauslauer, Deputy Highway Superintendent; Amy Neumann, Town Clerk.

Others: Michelle Baines, Livingston County Water Authority.

The Town Supervisor called the meeting to order at 7:00 p.m. and Led the Pledge to the Flag.

Public Hearing: Leicester Fire contract: Supervisor Fanaro opened the Public Hearing at 7:01 p.m. and asked if there were any questions or comments. There were none. The Public Hearing will remain open for at least one-half hour.

Public Hearing: Town of Leicester Zoning Map: Supervisor Fanaro opened the Public Hearing at 7:02 p.m. and asked if there were any questions or comments. There were none. The public Hearing will remain open for at least one-half hour.

Guest Michelle Baines, Livingston County Water Authority.

Michelle Baines went over the quotes and explained why Livingston County Water Authority chose Neptune 2018. Evaluated the best value. Drive by system. Replace meters as they are breaking down.

Agreement with Livingston County Water Authority: Draft agreement has been presented to the Town Board. Some modifications will be made to the agreement between Michelle Baines and Town Attorney, James Campbell to be represented to the Town Board later. No action taken.

Closing of both Public Hearings: Supervisor Fanaro asked if there were any questions or comments on either of the Public Hearings. There were none. Both Public Hearings were closed at 7:48 p.m.

SEQR for Town of Leicester Zoning Map: Town Attorney James Campbell went over the SEQR process with the Town Board.

Part 1: Unlisted Action

Part 2: #1 No	#5 No	#9 No
#2 No	#6 No	#10 No
#3 No	#7 No	#11 No
#4 No	#8 No	

A Motion to adopt the answers was made by Councilmember, Joni Santucci, and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

Part 3: A Motion to adopt a Negative Declaration was made by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 5, Noes 0.

Part 4: A Motion was made to approve Part #4 by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT

DEC. 2020

- Had all the trucks undercoated with a salt eliminator product at the T/O Mt. Morris Hwy. Facility.
- Finished preparing equipment for snow and ice removal.
- Some snow and ice removal (3 times the last 28 days.)
- Worked with the T/O York Hwy. Applied shoulders on Stewart Rd. For the Liv. Co. Hwy.
- Filled in washouts of the shoulders on Oaks Rd. Off Upper Mt. Morris Rd.
- Hauled in some Town and State Use Salt.
- Set most of the concrete planters for the Village (2 were sent back damaged in shipping).
- Finished mowing roadsides and the backside of the ditches.
- Crew took the recertification requirement for the certified excavator.
- Made a pass around Town cold patching the potholes.
- Equipment repair and maintenance.
- Worked at repair and painting of the "Welcome to Leicester" signs.

"WATER BUSINESS"

- Routine water testing and sampling with a few stakeouts.

Code Enforcement Officers Report: Supervisor Fanaro reviewed the report with Town Board and requested if there were any questions to direct them to Code Enforcement Officer, Shawn Grasby or Town Clerk, Amy Neumann. Town Councilmember, Joni Santucci asked about the cell phone bill from Town of Mt. Morris. Town Clerk, Amy Neumann explained that was a bill for the whole year and it is split with three other Towns for Mr. Grasby.

Old Business:

Town of Leicester Town Park Site Concept A & B for Boyd and Parker Park: Town Board reviewed. No Action Taken.

Review of Justice Court Records Annual Checklist for 11-1-2019 to 10-31-2020: A Motion to approve the audit is completed by Councilmember Joni Santucci and Councilmember Matthew Durbin was made by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe. Motion carried. Ayes 5, Noes 0.

New Business:

Resolution for NYS Retirement Record of Activity:

BE IT RESOLVED that the Town of Leicester/30187 hereby establishes the following standard workdays for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Elected Officials:

Highway Superintendent 8 hrs. Russell Page R10102607 1/2020 to 12/31/2023 ROA 3.53

Board Member 6 hrs. Gerald Hull R11556780 1/2020 to 12/31/2023 ROA 1.45

Board Member 6 hrs. Matthew Durbin R11325839 1/2018 to 12/31/2021 ROA 1.45

Appointed Officials:

Assessor 8 hrs. Gregg Torrey R11229314 10/1/2019 to 9/30/2025 ROA 3.53

Code Enforcement 6 hrs. Shawn Grasby R10310506 8/14 to 12/31/2020 ROA 1.45

Town Clerk/Tax Collector Hourly Amy Neumann R12755034 1/2020 to 12/31/2021 ROA Hourly emp.

I, Amy L. Neumann, clerk of the governing board of the Town of Leicester, of the State of New York, do hereby certify that I have compared the foregoing with the Original resolution passed by such board at a legally convened meeting held on the 15th day of December 2020 on file as part of the meeting, and that same is true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Leicester on this 15th day of December 2020 Amy L Neumann

Affidavit of Posting: I, Amy L. Neumann, being duly sworn, deposes and says that the posting of the Resolution began on December 15, 2020 and continued for at least 30 days. That the Resolution was available to the public on the Official sign board at Town Hall of Leicester, NY. Page 1 of 1

Leicester Fire Protection Agreement with Village of Leicester: A Motion to authorize the Town Supervisor, David Fanaro to sign agreement was made by Councilmember Karen Roffe, and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 5, Noes 0.

Intermunicipal Services Agreement with Village of Leicester: A Motion to authorize the Town Supervisor, David Fanaro to sign agreement was made by Councilmember Matthew Durbin, and Seconded by Councilmember Joni Santucci. Supervisor Fanaro would like the attachments to be redone to be easier to understand the equipment rates and labor rates.

Motion carried. Ayes 5, Noes 0.

Final Discussion on all Agreements: Supervisor Fanaro will create list with Deputy Highway Superintendent, Ed Hauslauer.

2021 New Meeting year dates for Town Board to review and make changes before advertising:

Town Board reviewed, no changes and may proceed with advertising.

Communications: Christmas cards arriving at Town Hall from various vendors. 2021 Annual Meeting and Training School will be held February 14-17, 2021. An All Virtual Educational and Networking Event.

Minutes: A Motion was made to adopt the Minutes from November 10, 2020 Work Board Meeting and November 17, 2020 Regular Board Meeting by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci.
Motion carried. Ayes 5, Noes 0.

Financial Reports: A Motion was made to approve the Financial Reports by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.
Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made to audit and pay the following bills by Councilmember, Joni Santucci and Seconded by Councilmember, Gerald Hull.

General A	Claim # 303 - 333	\$ 9,966.89
General B	Claim # 18 - 19	\$ 500.23
Highway DA	Claim # 100 - 110	\$ 13,826.61
Highway DB	Claim # 62 - 65	\$ 2,231.69
Street Lighting 1	Claim # 12	\$ 178.27
Street Lighting 2	Claim # 12	\$ 311.90
OLCWD	Claim #76 - 85	\$ 4,770.62
Total		\$ 31,786.21

Motion carried. Ayes 5, Noes 0.

Transfers End of the Year: (See Attachment) A Motion was made to approve the Following Transfers by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Executive Session: A Motion to go into Executive Session was made by Councilmember Joni Santucci, and Seconded by Councilmember Gerald Hull to discuss Employment History at 8:30 p.m.
Motion carried. Ayes 5, Noes 0.

Regular Session: A motion was made to go back into regular session was made by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci. No action taken.
Motion carried. Ayes 5, Noes 0.

Adjournment: A Motion was made to adjourn the Board Meeting at 9:10 p.m. by Councilmember Joni Santucci and Seconded by Councilmember Gerald Hull.
Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by,
Amy Neumann, Town Clerk