

**TOWN OF LEICESTER**  
**2018 ORGANIZATIONAL MEETING**  
**TUESDAY, JANUARY 2, 2018**  
**8:00 A.M.**

The Town of Leicester held their Organizational Meeting on Tuesday, January 2, 2018.

**PRESENT:** Dave Fanaro, Supervisor; Karen Roffe, Matt Durbin, and Jerry Hull Council People; Amy Neumann, Town Clerk.

Richard W. White gave Oath of Office to Amy Neumann, Town Clerk/Tax Collector for 2 year term. Amy Neumann gave Oath of Office to Richard W. White, Town Justice for 4 year term. Amy Neumann gave Oath of Office to Sue Kelly, Deputy Town Clerk for 2 year term.

The Supervisor called the meeting to order at 8:24 A.M. and led the Pledge to the Flag.

A Motion was made by Matt Durbin and Seconded by Karen Roffe to make the following appointments

Baldwin Business Services as Bookkeepers for 2018

Livingston County News as Official Newspaper for 2018

Five Star Bank as the Official Depository for 2018

Mileage Rate for 2018 to be \$0.54.5 cents per mile.

Town Highway Superintendent to be allowed to spend up to \$ 5,000.00 for supplies etc.

Highway Superintendent to appoint a deputy at his discretion at additional \$0.50/hr. To current hourly rate.

Part time hourly rate for Highway Laborer to be \$10.40/hr.

Snow Plow Wing to be \$11.00/hr.

Machine Operator to be \$13.00/hr.

Time and a half for Overtime over 40 hours per week.

Cemetery and Parks to be \$10.40/hr.

Board of Assessment Review to be paid \$75.00/day for Grievance Day and \$25.00/day for attending class.

Amy Neumann to be the Registrar of Vital Statistics and Depositing Clerk for the OLCWD for 2018.

Town Board Meetings to be held on the third Tuesday of the Month at 7:00 p.m., and the Work Meetings to be held on the second Tuesday of the month at 6:00 p.m.

Town Hall Hours to be 8:00 a.m. - noon, and 12:30 p.m. - 4:00 p.m. Monday -Thursday. Closed for Holidays.

Suzanne Kelly to be the Zoning and Planning Board Clerk for 2018.

Suzanne Kelly to be the billing and collector for the OLCWD for 2018.

Pre Pay Bills that will incur a late charge.

Dean O'Keefe to be zoning and Code Officer and 911 House Numbering Official for 2018.

Clark Patterson Lee as Engineers for the Town of Leicester for 2018.

Motion Carried. Ayes 4, Noes 0.

A Motion to adjourn the meeting was made by Karen Roffe, and Seconded by Jerry Hull at 8:27 a.m.

Motion Carried. Ayes 4, Noes 0.

Respectfully Submitted by:

Amy Neumann

**TOWN OF LEICESTER  
WORK MEETING/ PUBLIC HEARING  
VILLAGE OF LEICESTER FIRE CONTRACT  
TUESDAY, JANUARY 9, 2018  
6:00 P.M.**

The Work/ Public Hearing meeting of the Leicester Town Board was held on Tuesday, January 9, 2018 at 6:00 p.m. at the Leicester Town Hall.

**PRESENT:** Dave Fanaro, Town Supervisor; Karen Roffe, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

**OTHERS:** Renee Fanaro.

The meeting was called to order at 6:01 p.m. by Supervisor Fanaro.

A Motion was made by Karen Roffe and, Seconded by Joni Santucci to excuse Councilman Matt Durbin from meeting. Motion Carried, Ayes 3, Noes 0.

Jerry Hull, Councilman arrived at 6:06 p.m.

The Supervisor declared the Public Hearing for the Village of Leicester Fire Contract open for duration of the meeting. Supervisor asked if there were any questions or comments regarding the contract. There were none.

Supervisor Fanaro stated he has been in contact with Town Attorney James W. Campbell, concerning the Verizon Tower and reports still moving forward, also that he will be speaking with Court Clerk, Sue Kelly and Town Clerk, Amy Neumann individually concerning Contracts.

Supervisor Fanaro, has also been speaking with Mayor Barry Briffa concerning recent Water Break and Inventory for Future repairs. Currently Village has no list of inventory, nor does the Town. Supervisor Fanaro would like to work towards having inventory in stock for such water emergencies and repairs as well as for safety concerns. One such device for safety of Men working on water repair is a Portable Trench Box. This protects a person when in a hole digging from possible collapse of soil. Jerry Hull suggests Aluminum made Trench Box. Lights were also discussed for night time work. Currently we are utilizing the Fire Dept. lights because they were not in use at the time of the specific repair.

Supervisor Fanaro will gather prices for the Portable Trench Box prior to next Tuesday's Board Meeting for presentation to the board for a decision.

EWAG Grant is still moving forward Supervisor Fanaro Reports.

Supervisor Fanaro asked if anyone had any other questions or Concerns concerning the Public Hearing. There were none.

Close Public Hearing: A Motion was made by Joni Santucci, and Seconded by Jerry Hull to close public hearing at 7:00 p.m. Motion Carried, Ayes 4, Noes 0.

Adjournment: A motion to was made by Karen Roffe, and Seconded by Jerry Hull to adjourn the meeting at 7:01 p.m. Motion carried, Ayes 4, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 16, 2018**  
**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, January 16, 2018 at 7:00 pm at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Renee Fanaro, Donald Kane, Jim Kane.

The meeting was called to order and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Minutes:** A Motion to adopt the minutes from December 19, 2017 Regular Board Meeting, January 2, 2018 Organizational Meeting, and January 9, 2018 Work/Public Hearing Meeting by Karen Roffe, and Seconded by Jerry Hull. Motion Carried, Ayes 5, Noes 0.

**Financial Report:** A Motion was made to approve by Joni Santucci, and Seconded by Karen Roffe. Motion carried, Ayes 5, Noes 0.

**Highway Superintendent Report:**

**HIGHWAY SUPT. REPORT**

**JANUARY 2018**

- Mostly snow and ice removal.
- Had the snow blower out a few days.
- Hauling in salt.
- Service, fabrication and repair to equipment.

**“WATER BUSINESS”**

- Read water meters
- Repaired water break for the Village in front of CPAC.

**Old Business:**

Inventory list for water repairs: Dave Fanaro, Ed Hauslauer will work on getting this list together.

Prices for Portable Trench Box: One price brand new for \$10,000.00. Supervisor Fanaro will continue to look for possible used. Karen Roffe firm on needing one.

**New Business:**

A Motion was made by Jerry Hull and Seconded by Joni Santucci to approve 481 agreement. Motion carried. Ayes 5, Noes 0.

River Road flooding: We had a voice mail from Kim Diamond, Supervisor Dave Fanaro went and met with Ms. Diamond and listened to her concerns. Highway Superintendent, Russ Page will call County and research a pipe the crosses Cuyler Rd. and follow up with Town Board.

A Motion was made by Karen Roffe, and Seconded by Jerry Hull to Adopt and Authorize Intermunicipal services agreement between the Town of Leicester and the Village of Leicester. Motion carried, Ayes 5 Noes 0.

A Date of Feb 20, 2018 at Regular Board Meeting 7:00 pm was set for the Public Hearing for the Local Law Amendment for the Cold war Veteran Exemption.

**Audit Bills:** A Motion was made by Karen Roffe, and seconded by Matt Durbin to pay the following bills as audited:

General Fund A	claim # 1-28	\$ 10,428.31
General Fund B	claim # 1-2	\$ 63.42
Highway Town wide DA	claim # 1-18	\$ 30,946.12
Highway Part Town DB	claim # 1-5	\$ 3,531.59
Street Lighting 1	claim # 1	\$ 236.89
Street Lighting 2	claim # 1	\$ 406.48
OLCWD Fund	claim # 1-9	\$ 9,400.21

**Adjournment:** A motion was made by Matt Durbin, and Seconded by Joni Santucci to adjourn the meeting at 7:58 pm. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 16, 2018**  
**7:00 PM**

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**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Renee Fanaro, Donald Kane, Jim Kane.

The meeting was called to order and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Minutes:** A Motion to adopt the minutes from December 19, 2017 Regular Board Meeting, January 2, 2018 Organizational Meeting, and January 9, 2018 Work/Public Hearing Meeting by Karen Roffe, and Seconded by Jerry Hull. Motion Carried, Ayes 5, Noes 0.

**Financial Report:** A Motion was made to approve by Joni Santucci, and Seconded by Karen Roffe. Motion carried, Ayes 5, Noes 0.

**Highway Superintendent Report:**

**HIGHWAY SUPT. REPORT**

**JANAURY 2018**

- Mostly snow and ice removal.
- Had the snow blower out a few days.
- Hauling in salt.
- Service, fabrication and repair to equipment.

**“WATER BUSINESS”**

- Read water meters
- Repaired water break for the Village in front of CPAC.

**Old Business:**

Inventory list for water repairs: Dave Fanaro, Ed Hauslauer will work on getting this list together.

Prices for Portable Trench Box: One price brand new for \$10,000.00. Supervisor Fanaro will continue to look for possible used. Karen Roffe firm on needing one.

**New Business:**

A Motion was made by Jerry Hull and Seconded by Joni Santucci to approve 481 agreement. Motion carried. Ayes 5, Noes 0.

River Road flooding: We had a voice mail from Kim Diamond, Supervisor Dave Fanaro went and met with Ms. Diamond and listened to her concerns. Highway Superintendent, Russ Page will call County and research a pipe that crosses Cuyler Rd. and follow up with Town Board.

A Motion was made by Karen Roffe, and Seconded by Jerry Hull to Adopt and Authorize Interinunicipal services agreement between the Town of Leicester and the Village of Leicester. Motion carried, Ayes 5 Noes 0.

A Date of Feb 20, 2018 at Regular Board Meeting 7:00 pm was set for the Public Hearing for the Local Law Amendment for the Cold war Veteran Exemption.

**Audit Bills:** A Motion was made by Karen Roffe, and seconded by Matt Durbin to pay the following bills as audited:

General Fund A	claim # 1-28	\$ 10,428.31
General Fund B	claim # 1-2	\$ 63.42
Highway Town wide DA	claim # 1-18	\$ 30,946.12
Highway Part Town DB	claim # 1-5	\$ 3,531.59
Street Lighting 1	claim # 1	\$ 236.89
Street Lighting 2	claim # 1	\$ 406.48
OLCWD Fund	claim # 1-9	\$ 9,400.21

**Adjournment:** A motion was made by Matt Durbin, and Seconded by Joni Santucci to adjourn the meeting at 7:58 pm. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk



**Town of Leicester**  
**Regular Board Meeting**  
**Tuesday February 20th, 2018**  
**7:00PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday February 20, 2018 at 7:00 PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Joni Santucci, Gerald Hull, Council People; Ed Hauslauer, Deputy Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Donald Kane, Mr. Laney, James Kane.

The meeting was called to order at 7:00PM, and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

A Motion was made by Joni Santucci and Seconded by Gerald Hull to excuse Councilman Matt Durbin from the meeting. Motion Carried. Ayes 4, Noes 0.

**Public Hearing:** Supervisor Fanaro opened the Public Hearing for the Local Law Amendment for the Cold War Veteran Exemption at 7:01 PM. Supervisor Fanaro explained the Local Law amendment briefly and asked if there were any questions or concerns about the current Local Law and or the proposed amendment. There were none.

**Minutes:** A Motion to adopt the minutes from January 16, 2018 regular board meeting with small correction was made by Karen Roffe, and seconded by Gerald Hull. Motion Carried. Ayes 4, Noes 0.

**Financial Report:** A Motion was made to approve by Karen Roffe, and Seconded by Gerald Hull. Motion Approved. Ayes 4, Noes 0.

**Highway Superintendent Report:**

**HIGHWAY SUPT. REPORT**  
**FEBRUARY 2018**

- Of the past 30 days, 15 required snow and ice removal.
- Hauled in more salt.
- Service and repair to equipment.

- Made a pass around Town and picked up garbage, tires and furniture that people threw out along the road.
- Some road sign replacement and repair.
- Cut down some trees and trimmed limbs behind the Old Highway garage.
- Cleaned debris out from in front of the rail irons on New Road to the big cross pipe.
- Cut two trees down and trimmed a third (it needs to come down) at the Taunton Cemetery.

#### **“WATER BUSINESS”**

- Some service to get the chlorine injector to work at the water tank.
- Livingston County Highway supplying an excavator re stabilizing the creek bed near the water behind Starr Park.

#### **Old Business:**

Mr. Laney is asking for a donation for the Flags and Markers for the Cemetery. In the past the donation has been \$350.00. Mr. Laney showed the board the broken flags and also said there are missing emblems on the graves at cemetery. Mr. Laney was looking for a donation similar to what Avon does. Avon gives

\$1100.00 per year to the American Legion to use at their discretion. He would like to give his presentation then have to Board discuss and decide after he leaves. Mr. Laney also said this year they are sending 2 boys to Boys State. Mr. Laney reports that Frank Reeder has made more signs. On Memorial Day certificates for years served will be given by the American Legion Post. Mr. Laney left us with this quote. “You reach your full potential when you help others reach theirs!”

#### **New Business:**

**Eric Wies, Clark Patterson Engineers.** Mr. Wies reports that the Sam Registration is complete for the EWAG. (Emergency Water Grant) This will be for the stabilization of the Creek. There is no time frame to use this grant. When we receive this grant it will go directly into our account and will show in our Water Fund Line. \$150,000.00 Max straight Grant. The creek bank is showing excessive erosion.

Water Quality issues. Eric Wies suggests re doing the water tank inspection with a video. Mr. Wies will have a price for our March 20th meeting.

Eric Wies from Clark Patterson/Municipal Solutions would like to do a public information meeting on water and sewer presentation for our Town. Timeline for this is April Mailings and time frame for meeting is May at earliest or June. Possible May 22, 2018 meeting date. Large venue is needed for meeting so venue to be determined.

**Annual Review of Justice Court Records:** Joni Santucci and Jerry Hull reviewed the court records.

**Zoning Law:** Karen Roffe is working on this and it will be sent to the Town Attorney for review then it will be on agenda to be approved. Solar Panels and maintenance.

Supervisor Fanaro asked again if there were any questions regarding the Cold War Veteran Exemption. There were none. A Motion was made to close the public at 9:17 pm by Karen Roffe, and Seconded by Jerry Hull. Motion carried. Ayes 4, Noes 0.

A Motion was made to adopt the Local Law Amendment for Cold War Veteran Exemption Local Law 1 2018 by Jerry Hull and seconded by Karen Roffe. Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A motion was made by Joni Santucci and Seconded by Jerry Hull to pay the following bills as audited:

General Fund A	Claim # 29 - 54	\$ 11,139.68
General Fund B	Claim # 3 - 4	\$ 41.72
Highway Town Wide DA	Claim # 19 - 35	\$ 22,351.34
Highway Town Wide DB	Claim # 6 - 9	\$ 2,205.88
Street Lighting 1	Claim # 2	\$ 257.01
Street Lighting 2	Claim # 2	\$ 404.25
Special Fund 1	Claim # 1	\$ 26,000.00
Special Fund 2	Claim # 1	\$ 52,000.00
OLCWD Fund	Claim # 10 - 16	\$ 1,824.05

**Adjournment:** A Motion was made by Joni Santucci, and seconded by Karen Roffe to adjourn the meeting at 9:25 pm. Motion carried. Ayes 4, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY, MARCH 13, 2018**

The work meeting of the Leicester Town Board was held on Tuesday, March 13, 2018 at 6:03 p.m. at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Joni Santucci, Matt Durbin, Jerry Hull, Council Members; Russell Page Highway Superintendent.

The meeting was called to order at 6:03 p.m. by Supervisor Fanaro.

Karen Roffe was appointed to complete meeting minutes.

Highway Superintendent Page discussed the following topics:

- 1) There is a Bill proposed for a Safe Water Infrastructure Funding Program. There is a request that a letter of support for the program be sent to the Legislators.
- 2) Bridge and Culvert Program – We will miss this year's application deadline. Superintendent Page will contact Don Higgins of the County Highway Department to get further information on the requirements in order to move forward for next year. The replacement of the double pipes at the lower end of Jones' Bridge Road would be a potential project.
- 3) Radios – Last year the County replaced all radios in the Highway equipment. Discussion followed on options to dispose of the unused radios. The Board is in favor of donating them to a Community that needs them.
- 4) Cemetery – There is a tree in the Tauton Cemetery that needs to be removed and a storm damaged tree limb in the Leicester Cemetery that also needs to be removed. The Highway Department will do the Spring servicing of the lawn mower.
- 5) Highway Equipment – Superintendent Page stated that the grader needs tires and that the cost of new tires is around \$6,000.00. The Board discussed options. Superintendent Page discussed options for the replacement of the backhoe. No action was taken.
- 6) Superintendent Page reviewed his projected 2018 Highway projects.

Supervisor Fanaro presented the following topics:

- 1) Old Highway Barn – The roof will be replaced this year.
- 2) Cemetery Rates – Due to increased costs the cemetery rates will have to increase. Proposed new rates will be available for discussion at the next Town Board Meeting.
- 3) Website – The Town website needs upgrading and options were discussed.
- 4) Mowing – The Bid will be awarded at the April meeting.

- 5) Water Meeting – Supervisor Fanaro, Karen Roffe, and the Town Engineer will meet with the Livingston County Health Department.
- 6) Little Beard's Creek – The County Highway Department will do tree and debris removal that may contribute to flooding issues.
- 7) Squakie Hill – Supervisor Fanaro met with a Forester to start a tree inventory to identify marketable trees. The Board will discuss the results in the future.

The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Karen Roffe

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**MARCH 20, 2018**  
**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, March 20, 2018 at 7:00PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Joni Santucci, Matt Durbin, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** James Kane, Donald Kane.

The meeting was called to order at 7:09 pm and the pledge to the flag was led by Supervisor, Dave Fanaro.

A motion was made by Matt Durbin, and Seconded by Joni Santucci, to excuse council people, Jerry Hull and Karen Roffe from the meeting. Motion carried. Ayes 3, Noes 0.

**Minutes:** A motion was made to adopt the minutes for February 20, 2018, regular board meeting, and March 13, 2018 work meeting by Joni Santucci, and Seconded by Matt Durbin. Motion carried. Ayes 3, Noes 0.

**Highway Superintendents Report:**

**HIGHWAY SUPT. REPORT**  
**MARCH 2018**

- Of the last 26 days, 12 required snow and ice removal.
- Filled in a washout on the shoulder for the Livingston County Hwy. Dept. on Gibsonville Road.
- Filled potholes on dirt roads and made a pass around town cold patching potholes.
- Servicing equipment preparing for spring and summer work.
- Checked tile outlets of weeps around town.
- Temporary repair of a head wall to a cross pipe on Cone Road. ( The cross pipe is shot)
- Hauled in more salt. Put in for 1300 ton for the 2017/2018 season, need to purchase 70% (910 ton) for the season, we have purchased 1,068 ton.
- Attended advocacy day in Albany but meetings cancelled because of snow storm. We met with Kathy Young and a representative from Joe Errigo's office the next day for our funding needs at the state level.
- Compiling projects for the 2018 work season.
- Temporary repair to the driveway pipe of Dave Cuozzo's on Dunkley Road.
- Repaired a washout of the ditch and shoulder on Starr Rd. below Peoria Road.

- Removed tree limbs that came down in the cemetery due to the last heavy snow storm.
- Attended the Tier 3 Emergency Management Certification and Training class at the Livingston County Emergency Management office.

**“WATER BUSINESS”**

- Shut the water service off to the old Fuller Brush building at CPAC for the village.
- Repaired a water service break to Joe Montermarano Jr.'s place on Rte. 39.
- Miscellaneous water samples and water quality reports done.

Highway Superintendent, Russ Page, prepared packets for each Board Member to review the 2018 projects and Roads for funding.

2015 Backhoe - Five Star Rep is to come sometime this week to take pictures for final appraisal for the Board Members to review.

**Old Business:**

Clark Patterson Lee has requested a RFP (Request for Proposal) for tank inspection. Atlantic Underwater Service Inc. gave proposal at \$1500.00 Remote tank inspection. A Motion was made to accept the proposal by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 3, Noes 0.

Verizon - Possibly making a proposal for installing an independent pole. (Possible construction in 2022) Jim Campbell, Town Attorney will advise. No action taken.

Gravel Pit - Supervisor Fanaro met with forester on log project. John Eisenhard will inventory trees and advise on value. Supervisor Fanaro reports there is not a lot of second growth in there. May not be a lot of revenue. We will see what inventory is and value and then decide. No action taken.

Dept. Of Health for Sewer meeting we are looking at Leicester Fire Hall and will obviously need to discuss with or the A -on -da-wanda club. Date we are hoping for is May 22, 2018 for meeting date. April mailings.

**New Business:**

Bridge and Culvert - Clark Patterson Lee advises that Jones Bridge Rd. project will not meet timeline or criteria for this years funding.

Emergency Management Certification and Training was attended by Highway Superintendent, Russ Page and Town Clerk, Amy Neumann.

Russ Page is developing a Town Road Driveway permit. He likes the content of the neighboring Towns York/Caledonia have for theirs. He will have a preview for the work meeting.

Town Website - We are looking to make the website more user friendly and more interactive. We have acquired several quotes. Hurricane is \$500.00. The board would like to see a draft preview for the next work meeting. Amy Neumann will see what they can produce before the next work meeting.

**New Business Cont.:**

Code Enforcement Position - One resume received as of March 20, 2018. Dean O'Keefe told Supervisor Fanaro he would stay as long as possible.

**Financial Report:** A motion was made to approve by Joni Santucci, and seconded by Matt Durbin. Motion approved. Ayes 3, Noes 0.

**Audit Bills:** A motion was by Matt Durbin, and seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim #55 - 83	\$ 11,417.55
General Fund B	Claim # 5 - 9	\$ 3,494.52
Highway Town Wide DA	Claim # 36 - 52	\$ 18,077.84
Highway Part Town DB	Claim # 10 - 11	\$ 1,878.23
Street Lighting 1	Claim # 3	\$ 210.02
Street Lighting 2	Claim # 3	\$ 359.39
OLCWD	Claim # 17 - 20	\$ 1,982.40

Motion Carried. Ayes 3, Noes 0.

**Adjournment:** A motion was made by Joni Santucci, and Seconded by Matt Durbin to adjourn the meeting at 8:03 pm. Motion carried. Ayes 3, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk



**TOWN OF LEICESTER  
TOWN BOARD WORK MEETING  
TUESDAY, APRIL 10, 2018**

The work meeting of the Leicester Town Board was held on Tuesday, April 10, 2018 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor, Karen Roffe, Joni Santucci, Matt Durbin, Jerry Hull, Council Members; Russell Page Highway Superintendent.

Others : Mark Kosakowski, Jeremy Kosakowski.

The meeting was called to order at 6:00 p.m. By Supervisor Fanaro.

Karen Roffe was appointed to complete meeting minutes.

Supervisor Fanaro opened the four bid proposals that were received for the Town Lawn Service. The proposals were from; Shaffer's Landscape, Genesee Valley Lawn & Landscape, JMZ Outdoor Services and Davis Enterprises. The bids were examined and a decision was tabled in order to check references. The bid will be awarded at the next Town Board Meeting.

Supervisor Fanaro discussed the following topics:

- 1) Water Tank – The inspection is scheduled for April 18<sup>th</sup> at 9 a.m..
- 2) Comprehensive Plan – At the May Town Board Meeting information will be presented for the creation of a Town of Leicester Comprehensive Plan.
- 3) Sanitary Sewer – A public information meeting will be held on May 22, 2018 for the Sanitary Sewer Project.
- 4) New York State Sign Regulations.

Highway Superintendent Page discussed the Following topics:

- 1) Backhoe – Options for replacing the Backhoe were discussed. Superintendent Page will obtain further information and extended warranty cost information for the April Town Board meeting.
- 2) 2018 Proposed Town road work – This year the total combined State funding for the Town has been increased to \$157,468.27. The Extreme Winter Recovery funding is \$20,994.87, CHIPS funding is \$111,111.83 and the Pave NY funding is \$25,651.57. Superintendent Page reviewed his proposed highway projects.

The meeting was adjourned at 7:35 p.m..

Respectfully Submitted,

Karen Roffe

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**APRIL 17, 2018**

**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, April 17, 2018 at 7:00 PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Joni Santucci, Jerry Hull, Matt Durbin, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk

**Others:** Don Kane, Jim Kane, Joan Miles.

The meeting was called to order at 7:00 PM, and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Privilege of the Floor:** Holland Family Cemetery Business, absent from meeting. A Motion was made to amend agenda by Karen Roffe, and Seconded by Jerry Hull to move Joan Miles to this time in the meeting due to the absence of the Holland Family. Motion carried. Ayes 5, Noes 0.

Joan Miles: She wanted to introduce herself to the board and is interested in the position of the Zoning/Code Enforcement Officer. Lives in Livonia Center. She has a lot of experience and Construction has been her background. The Board thanked Ms. Miles for her time and verbal resume. Supervisor Fanaro, and Ms. Miles will keep in contact.

**Minutes:** A Motion was made to adopt the minutes for March 20, 2018 regular Board Meeting, and April 10, 2018 Work Meeting by Jerry Hull and Seconded by Matt Durbin

**Highway Superintendent Report:** The Report was read by Russ Page, Highway Superintendent. (See Attachment)

**Historian Annual Report 2017:** The Report was read by Karen Roffe, Historian. (See Attachment)

**Old Business**

**Mowing Bid:** Following Reference checks completed by Supervisor Fanaro. A Motion was made to award the 2018 Mowing bid to Shafer by Jerry Hull, and Seconded by Karen Roffe. Motion Carried. Ayes 5 Noes 0. Insurance Certificate will be provided by Shafer. Board also discussed doing a resolution for multi-year for the mowing bid in future. Board will think about this for a while. No further discussion at this time.

**Backhoe:** Information regarding the extended warranty cost was provided by Highway Superintendent, Russ Page. Expires on May 28, 2018 and the price from Five Star Equipment is \$1,440.00 The Board will make decision at following meeting.

**New Business**

**First Annual Clean Up Livingston County:** Town of Leicester Cemetery Clean Up at 2359 Leicester Rd. Leicester NY 14481, April 21, and 22, 2018. 8 am to 12 noon. Volunteers needed for both days to pick up sticks and branches. Contact Supervisor, David Fanaro or Karen Roffe.

**NYSTCA Conference:** Amy Neumann, Town Clerk will be attending the conference from Sunday April 22-25, 2018.

**NYSATRC Conference:** Amy Neumann, Town Clerk/Tax Collector, addressed the board regarding the possible attendance to the New York State Association of Tax Receivers and Collectors training seminar June 10 – 13, 2018. Supervisor David Fanaro, asked Amy Neumann to find out what Mr. Bill Fuller thinks about the training and report the feedback. Several Board members thought the training would benefit the Town at tax collection time.

**Financial Report:** A Motion was made to approve by Matt Durbin, and Seconded by Karen Roffe. Motion Carried. Ayes 5, Noe 0.

**Audit Bills:** A Motion was made by Joni Santucci, and Seconded by Matt Durbin to pay the following bills as audited:

General Fund A	Claim # 84 – 111	\$ 8,303.61
General Fund B	Claim # 10	\$ 20.41
Highway Town wide Fund DA	Claim # 53 – 66	\$ 4,187.33
Highway Part Town Fund DB	Claim # 12 – 15	\$ 3,894.90
Street Lighting 1	Claim # 4	\$ 215.02
Street Lighting 2	Claim # 4	\$ 368.55
OLCWD Fund	Claim # 21 – 31	\$ 11,491.44

Motion carried. Ayes 5, Noes 0.

**CPL-Clark Patterson Lee:** CPL will be attending the May 8, 2018 Work meeting concerning a Comprehensive Plan proposal.

**Adjournment:** A motion was made by Joni Santucci, and Seconded by Jerry Hull to adjourn the meeting at 9:00 pm. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

## HIGHWAY SUPT. REPORT

APRIL 2018

- Andy Koziel assisted us in taking a tree down in front of Earl Hill III residence (4952 Canal Street).
- Filled potholes on Maple Lane for the Village.
- Serviced the garden tractor at the cemetery.
- Repaired a broken guide rail cable on Dunkley Road.
- Service and fabrication work to the Dynapac roller.
- Servicing equipment in preparation for spring/summer work.
- Cleaned up some downed tree limbs at the cemetery.
- Repaired the sewer drain at the Town Barn to the septic tank.
- Made a pass around Town, cleaning up plow damage (dirt/sod) from winter snow removal.
- Cleaned up downed trees and limbs from the wind storm on 4/4 and 4/5 including one on South Parkway in the Village.
- Some snow and ice removal.
- Started cleaning ditches. A section of Caledonia Rd. West of River, spots on Upper Mt. Morris Rd. between Perry Rd. and Jones Bridge Rd., and the West end of Jones Bridge Road.
- Started sweeping roads and intersections.
- Made a pass around town picking up road side debris. - 5 TV's and Tires

### "WATER BUSINESS"

- Guys attended a water class put on by the Livingston County Health Dept.
- Read the water meters with some follow up repair and some yet to do.
- Assisted the Village of Mt. Morris with a major water break in Letchworth State Park.

## Proposed Road Work for 2018

DB5110.4 Road Imp. \$38,048.00

- Roughly 24,000 gallons of salt brine for dust control on dirt roads - \$3,840.00

\$34,208.00

DB5110.4A Road Imp. \$41,250.00

- Apply some gravel to all dirt roads: aprox. 1000 ton @ \$12.90 a ton - \$13,000.00

\$28,250.00

### Surface treat roads:

Total combined CHIPS - \$157,468.27

#### "With Suite Kote"

- Caledonia Rd. (Peoria Rd. to the York Town Line)	\$12,932.55
- Barratt Rd. (Jones Bridge to Cuylerville Rd.)	\$11,245.70
- Jones Bridge Rd. (River Rd. to Barrett Rd.)	\$19,099.07
- Parker Rd. (including section of County Line Rd.)	\$12,938.94
- Upper Mt. Morris Rd. (Jones Bridge Rd. to Perry Rd.)	\$10,604.20
Chip spreader rental:	\$2,400.00
1A stone:	\$6,000.00

#### "With Midland"

- Wheelock Rd. and Jones Bridge Rd. (from River to Rte.36)	\$42,474.00
- Cuylerville Streets	\$11,442.00
- Canandaigua St.	\$4,566.27
- Bush Road,	
Wedge blacktop (from Spallina Mat.) 20 loads @ \$1,035 a load	\$20,700.00
Oil and stone	<u>\$17,207.00</u>
TOTAL	(\$171,609.73)

-\$14,141.46

DB5110.4 From above +\$34,208.00

DB5110.4A From above +\$28,250.00

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\$48,317.00

## LEICESTER TOWN & VILLAGE HISTORIAN ANNUAL REPORT – 2017

### 2017 Summary :

My first year as Historian has been both interesting and enjoyable. As I continue to study the Historical Records I realize that there still is much to learn. The Village of Moscow fire in 1900 destroyed all Village and Town records which makes research challenging. In many ways the Leicester Historical files are like a giant puzzle with many pieces missing and the goal of the past Leicester Historians and myself has been to discover and collect the missing pieces.

### Educational – Conferences :

- County Historian Meetings with the Livingston County Town & Village Historians.
- Government Appointed Historians of WNY (GAHWNY) fall conference.
- New York State Archives Webinar - "Introduction to the LGRMIF Grant Program" (Local Government Records Management Improvement Fund).
- New York State Archives Webinar - "How to write a Superior LGRMIF narrative."

### Events – Programs:

As the Leicester Historian I continue to be involved in history related activities to ensure that our history is recognized as contributing to our past County heritage. I attended the following events:

#### Winter Discovery Series at the Mt Morris Dam

- The Impact of WWI on Livingston County
- Suffragists in Every Town and County
- The Burned Over District – 19<sup>th</sup> Century Religious Revivalism
- Water Powered Milling
- Life in the Land of Letchworth from Native Times to Modern Day
- The Role of Camp Portage and the Erie Railroad in the Civil War

#### Livingston County Historical Society

- Underground Railroad in Livingston County
- Cemeteries

#### Other Events

- 2 Livingston County Historian meetings
- Boy Scout Flag Retirement Ceremony
- Canadagua Treaty Day Event - The renewal of the 1794 Treaty between the Six Nations of the Iroquois Confederacy and the United States Government.
- Memorial Day Ceremony
- Wrote "Village of Leicester History" and presented it at the Village Board Meeting.
- Wrote "Leicester Presbyterian Church 200 Years of History" and presented it at the Leicester Presbyterian Church 200th Year Celebration.
- Provided a display of civil war letters from the four Tilton brothers from the Village of Moscow for the Perry School Veterans Display.

### Research – Projects:

- On a weekly basis advertisements, events, obituaries, real estate notices, and article

concerning Leicester are collected from on-line, newspapers, and other sources and added to the history files.

- Research at the County Historian's Office and on-line

The following are on-going research projects;

- 1900 Village of Moscow Fire
- History of early residents and Native American History
- Interviews with Leicester residents to record history before it is lost
- Continue to consolidate and improve the historical records
- Photograph current changes in Leicester such as, buildings, businesses, and signs
- Consolidate the obituary records and create a user friendly data base

### **Correspondence:**

Requests for information on Leicester History by telephone, mail, internet, and "on the streets" are constant. I have met with genealogists and researchers. The requests have included;

- Palermo family information
- Chomyn family history
- Hannon family history
- Phillips family history
- Wheelock family genealogy
- Reverend Fisher Gutelius
- Sarah Churchill/Perkins family
- Richardson family
- Welch family
- Horton family
- history of homes
- military jet crash
- Goose Creek School history
- Boyd Parker History
- Lackewanna Railroad map
- Leicester Church histories

### **Donations and Acquisitions:**

Received this year were:

- Wooster family genealogical records from family Bibles – births, deaths, marriages
- Photographs of Winter Wonderland and Park Concerts from Jim Shaughnessy
- Ledgers from the Brophel Store circa 1870-1885 from Dick Christiano
- Leicester Presbyterian Church records – members and deaths
- Photograph of Chomyn family farm on Dunkley Road and other family photographs
- "Certain Recently Explored New York Mounds and Their Probable Relation to the Hopewell Culture" Rochester Museum of Arts and Sciences circa 1938.

### **Future Goals:**

I intend to enhance and actively use the Town and Village websites to educate and promote Leicester history. Since researchers and genealogists frequently request where someone lived I would like to develop a data base for Leicester homes that would include an address, photo and also ownership

records. Often in Leicester the house deed or abstract is the only existing record of proof that person(s) lived in Leicester. In 2018 I wish to write articles/papers on Leicester History and do more public presentations. I intend to improve record management of the immense history files.

Respectfully Submitted,  
Karen A. Roffe  
Leicester Town and Village Historian



**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY, MAY 8, 2018**  
**6:00 PM**

The work meeting of the Leicester Town Board was held on Tuesday May 8, 2018 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Justin Steinbach, Clark Patterson Lee

The meeting was called to order at 6:00 p.m. by Supervisor Fanaro.

A Motion was made by Karen Roffe and Seconded by Matt Durbin to excuse Joni Santucci and Jerry Hull from the meeting. Motion carried. Ayes 3, Noes 0.

Supervisor Fanaro opened the floor to Guest Justin Steinbach from Clark Patterson Lee to explain to Board what a Comprehensive Development Plan is and what it can do for the Town of Leicester. Justin explained it's a vehicle for getting Grants for projects the town wants to accomplish. Examples: water, sewer. There are also grants for the cost of the Comprehensive plan application. A grant could get the Town of Leicester Started. Cost of preparing such grant would be \$1,500.00

Justin Steinbach gave each board members and extras for those not present to review at a later time of a layout for the Town of Leicester. He also provided each member with a Guidebook for Local Officials Dated 2015.

Planning Process for Comprehensive Plan:

- 1) Starts out with research. Natural Features and Demographics of Town
- 2) Community input. Pros/Cons
- 3) Long-term Vision. (In Ten years we would like the Town to look like this.)
- 4) Goals
- 5) Actions

Councilman, Matt Durbin asked if this is state mandated. Answer, it is not.

Justin Steinbach informs the board, this is a community driven plan and Community involvement is essential.

Town Board wants to take time to think about the information.

Interested Candidate for Zoning/Code Enforcement. Supervisor Dave Fanaro reports that Joan Miles is still working full time and has conflict with the hours she would be needed here. Received a letter of resignation from Dean O'Keefe Dated May 3, 2018 that his last day will be June 7, 2018. Discussion of the 18 months for certification and state paid courses start very soon.

Extended Warranty: This is due May 28<sup>th</sup> with Five Star Equipment and this is a 2 year extension. Tabled till next meeting on May 15, 2018. A final decision will be made then.

Town Road Driveway Permit: Highway Superintendent, Russ Page presented the permit draft to the board. Town Supervisor and Town Board will look it over and then it will be redrafted for approval.

Town Supervisor would like the Cemetery Rates to be on May 15, 2018 Agenda for discussion along with the Rules and Regulations.

The meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Amy Neumann, Town Clerk

**LEICESTER TOWN BOARD****REGULAR MEETING****TUESDAY, MAY 15, 2018**

A meeting of the Leicester Town Board was held on Tuesday, May 15, 2018 at 7:00 a.m. in the Leicester Town Hall.

**Present** Dave Fanaro, Supervisor; Karen Roffe, Jerry Hull, Joni Santucci and Matt Durbin, Board Members; Sue Kelly, Deputy Clerk Absent; Russ Page, Highway Superintendent

**Others** Carol Griffen, Paul Griffen, Renee Fanaro, Donald Kane and James Kane

Meeting called to order by Supervisor Fanaro at 7:00 a.m.

**Minutes** A Motion to accept minutes from the April 12, 2018 Regular Board Meeting and the May 8, 2018 Work Meeting was made by Matt Durbin and seconded by Joni Santucci. Aye 5, Nay 0. Motion carried.

**Highway Superintendent Report** The Highway Superintendent's Report was read by Supervisor Fanaro.

**Old Business** The extended warranty of the backhoe was discussed. Warranty Option 1 is \$1,440.00 for 1 year thru May, 2019. Option 2 is \$2,745.00 for 2 years thru May, 2020. The recommendation from Russ Page, Highway Superintendent, is Option 2. After discussion, a Motion was made by Karen Roffe and seconded by Matt Durbin to obtain Extended Warranty Option 2. Aye 5, Nay 0 Motion carried.

**New Business** Hurricane Technologies has begun the process of establishing up a new website for the Town of Leicester.

The Code Enforcement position remains unfilled. Dean O'Keefe is leaving effective June 7, 2018. Ron Maxwell will fill in if a candidate is not immediately found.

The Cemetery rates, rules, and regulations were discussed. Caretaker Jay Lynch provided the Board with information on prices from area cemeterys for burials and plot purchases. After discussion, a Motion was made by Jerry Hull and seconded by Matt Durbin to raise the prices effective immediately. Aye 5, Nay 0 Motion carried. New prices are as follows:

Grave Plot	\$650
Grave opening – full	\$650
Grave opening – cremation	\$400
Additional Sunday/Holiday fee	
Full burial	\$150
Cremation	\$100

A Town of Leicester Comprehensive Plan was discussed. Total cost of Plan funding is estimated between \$30,000 and \$50,000. The cost to get the grand application started with Clark, Patterson, Lee is \$1,500. A Motion to approve funds (\$1,500) to Clark Patterson Lee to proceed with a grant application for the Town of Leicester Comprehensive Plan was made by Joni Santucci and seconded by Jerry Hull. Aye 5, Nay 0 Motion carried.

Carol and Paul Griffen presented information regarding the Citizen of the Year process. Carol is the recipient for 2018. Paul presented articles in the Genesee Valley PennySaver for honorees from other Towns. He suggested Leicester place similar ads in the future. He also suggested a potential dinner or celebration be advertised for Town residents and family of the Honoree to attend. The process of nominations was discussed.

Paul Griffen also expressed his concerns with the signage at Brown Road and Canandaigua Street. He feels they are confusing and difficult to understand. The Board stated they would bring this matter to the attention of Highway Superintendent, Russ Page.

Karen Roffe stated concerns with the removal of several trees in the town cemetery. She suggested replacing some with new flowering trees and/or others to honor the Military branches. The Board discussed this for Earth Day, 2019.

**Financial Report** The financial reports were reviewed with no changes. A Motion to accept the financial reports was made by Matt Durbin, seconded by Joni Santucci. Aye 5, Nay 0 Motion carried.

**Audit Bills** A Motion to accept the May bills was made by Jerry Hull and seconded by Karen Roffe. Aye 5, Nay 0 Motion carried.

**Adjournment** A motion to adjourn the meeting at 8:05 p.m. was made by Joni Santucci and seconded by Karen Roffe. Motion carried, Ayes 5, Nays 0 Motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Sue Kelly, Deputy Town Clerk

## HIGHWAY SUPT. REPORT

MAY 2018

- Finished sweeping roads and intersections.
- Made a pass around the Village, cleaning up plow damage (dirt/sod) from winter snow removal.
- Ran the brush cutter on the excavator down the East side of Mahoney St. for the Village then did some brush cutting on Dunkley Road.
- Cleaned a portion of ditch on the curve of Bush Road and Cone Road.
- Rolled the Village Park and community building.
- Took the plows and sanders off the trucks and put in storage.
- Re landscaped, top soiled and seeded all the water main break sites we have had in the Town and Village.
- Pulled shoulders off the East side of Dutch corners Road.
- Cleaning ditches and replaced a driveway pipe on Jones Bridge Road from Dutch Corners Rd. to River Road.
- Started research to purchase a new 10 wheel dump truck.
- Made a pass around Town cold patching potholes.
- Supplied Stan Lubanski for a day to flag for the Livingston County Highway Dept..
- Installed children at play signs on Oak Manor and North St. for the Village.
- Started grading the dirt Roads.

### **"WATER BUSINESS"**

- Completed a water tank inspection.
- Ed attended a Health Dept. meeting.
- Worked on water meter repairs.
- Flushed the Fire Hydrants.

**TOWN OF LEICESTER  
TOWN BOARD WORK MEETING  
TUESDAY, JUNE 12, 2018**

The work meeting of the Leicester Town Board was held on Tuesday, June 12, 2018 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor, Karen Roffe, Joni Santucci, Matt Durbin, Jerry Hull, Council Members; Russell Page Highway Superintendent.

The meeting was called to order at 6:00 p.m. By Supervisor Fanaro.

Karen Roffe was appointed to complete meeting minutes.

Supervisor Fanaro discussed the following topics:

- 1) Sanitary Sewer presentation – The majority of public comments have been very favorable and supportive of a Sanitary Sewer System.
- 2) Web Site – Still being developed.
- 3) Zoning Law – Attorney Campbell is still reviewing.
- 4) Code Enforcement – Ron Maxwell is filling in as the Town Code Enforcement Officer.
- 5) Upcoming Projects – 2019 Town Budget, 2019 Union Agreement.

Highway Superintendent Page discussed the following topics:

- 1) Driveway Permit – Application Form will be added to the website.
- 2) Road Signs – Caledonia, River, and Brown Road signs need to be replaced and relocated to make the intersection less confusing. There are other signs that also need to be repaired.
- 3) Employee – Larry Wilkens is a new part-time highway employee.
- 4) Brian Road – Superintendent Page asked the Board to consider removing the seasonal road designation from Brian Road between Bush Road and New Road.

The meeting was adjourned at 7:10 pm..

Respectfully Submitted,

Karen Roffe

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**JUNE 19, 2018**  
**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, June 19, 2018 at 7:00PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Joni Santucci, Matt Durbin, Karen Roffe, Jerry Hull, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Dave Bojanowski, Jay Swede, Renee Fanaro.

The meeting was called to order at 7:00 pm and pledge to the flag was led by Supervisor, Dave Fanaro.

**Privilege of the floor:** Genesee Valley Conservancy, Dave Bojanowski, Jay Swede requesting a letter of Support for the Gary Swede Project Ag Unit Parcel. Request by Dave Bojanowski to recuse Matt Durbin from the room and meeting concerning this conversation due to conflict of interest.

A Motion from the board to recuse Matt Durbin from meeting and room was made by Karen Roffe, and seconded by Jerry Hull. Motion Carried. Ayes 4, Noes 0.

Discussion concerning the conservancy of the land. Supervisor Fanaro explained the growth of the Town with Sewer talk and solar panels as well as the Boards recent decision to develop a comp plan for the Town. Dave Bojanowski explained that the conservancy does not want to stop growth, they look at where growth can happen and also where it cannot happen. The board was in favor of the Gary Swede Project Conservancy.

A Motion to provide a letter of support endorsement was made by Jerry Hull and seconded by Joni Santucci. Motion carried. Ayes 4, Noes 0.

A Motion to invite Matt Durbin back to the meeting was made at 7:19pm by Joni Santucci, and Seconded by Karen Roffe. Motion carried. Ayes 4, Noes 0.

**HIGHWAY SUPT. REPORT**  
**June 2018**

- Finished grading the dirt roads.
- State D.O.T. ground the stump in front of 4952 Canal St., we cleaned up top soil and seeded.
- Finished cleaning portions of ditch on Jones Bridge Rd. from River Rd. to Dutch Corners Rd. and Barratt Rd.
- Hauling in surface treating stone.
- Mowed all the Village, Town, and County roadsides.
- Re top soiled a project that we did last fall for the County Hwy. Dept. in front of house #5576 Gibsonville Road that had settled and washed some.
- I attended the 73rd annual Hwy. Supt. School in Ithica.

- Installed a driveway pipe for Habitat for Humanity house being built on Canadaigua Street.
- Cut shoulders on Parker Rd. and the streets in Cuylerville.
- Started wedging blacktop on Jones Bridge Rd. from River Rd. to Dutch Corners Rd. and Barratt Rd.
- More research has been done on purchasing a new 10 wheel dump truck.
- Helped the T/O Mt. Morris apply stone to a grinding project on Picket Line Road.
- Helped the Liv. Co. Hwy Dept. oil and stone Begole Rd. in Mt. Morris and Short Tract Rd. in Portage.

#### **“WATER BUSINESS”**

- Had an emergency water shut off for the village at Russell Calmes residence, House #5273 Upper Mt. Morris Road.
- Installed a new water service at #4981 High Street, (the old school).
- We are covering for Al Mothershed, (the village water system) while he is on vacation.

#### **Old Business:**

Update on EPA letter, Jim will reply within 30 days.

Finalized driveway permit completed. The permit will be on the new website.

#### **New Business:**

Review of Snyder Brothers Headstone repair quote. A motion to approve all 3 headstone repairs for New foundations and Reset Stones was made by Jerry Hull, and seconded by Karen Roffe. Motion carried, Ayes 5, Noes 0.

Intermunicipal Grant Writing Agreement with County of Livingston. A motion to approve was made by Joni Santucci and seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

York Leicester Field Day Association, Inc. Requested via letter for an increase in the donation for the 2019 year. A motion was made by Matt Durbin to increase the donation line for one year to \$1,000.00 in the year 2019 and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

Refresh program inventory set to happen on July 11, 2018 at 10:00 am with board approval with Hurricane doing the inventory. A motion was made to approve by Jerry Hull and seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

**Financial Report:** A Motion was made by Joni Santucci, and seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

**Audit Bills:** A motion was made by Matt Durbin and seconded by Jerry Hull to pay the bills as audited. Motion carried, Ayes 5, Noes 0.



**Adjournment:** A Motion was made by Karen Roffe and Seconded by Joni Santucci to adjourn the meeting at 8:38 pm. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY, JULY 10, 2018**  
**6:00PM**

The work meeting of the Leicester Town Board was held on Tuesday, July 10, 2018 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Ed Hauslauer, Deputy Highway Superintendent; Amy Neumann, Town Clerk.

A Motion was made to excuse Jerry Hull from meeting by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 4, Noes 0.

Highway Superintendent, Russ Page discussed the summer Highway projects of paving, oil and stone and sealing. He also asked permission to use the truck again for the Scouts whom are doing the bottle drive again this year. Board agreed that was fine. Russ Page brought up the fact that Parker Road pavement has been damaged and that the repair has been completed by the town. He showed Board pictures and damage was significant. There is a police report and Russ is trying to figure out what happened. Russ Page asked the board if Def Fluid donation is ok when we use trucks. Board agreed that the Def Fluid donation is fine.

Supervisor Fanaro discussion on the RD Apply Water Grant progress with the Board. Everything is moving forward.

Eric Weis, Senior Associate from Clark Patterson Lee arrived at 6:10 p.m.

Highway Superintendent brought up the Budget Prep Sheets that are due to the Supervisor on August 17, 2018 or sooner if possible.

Eric Weis discussed the EPA letter that arrived on June 6, 2018. He gave the town board each a copy of the Corrective Action Plan. He went over this in length and also review of past action plan with the Department of Health. Last year in August and February of this year, with raw water samples by Department of Health. 80 is our number limit on THM's with 4 samples when testing the water. History of water samples in the past are as follows.

2014 72/92 THM

2015 69/74/70 THM

2016 49 THM

Our next water test for the Town of Leicester is due August 14, 2018

The plan is to install 2 auto flushers immediately, this has to be done before the August 14, 2018 water test. Goal for January next year is to adopt a flushing plan going forward. Possibly order a new test meter.

Went over Proposal for Engineering Services Water Distribution System-Corrective Action Plan. The Board will take time to read over and make a decision at the July 17, 2018 Regular Town Board Meeting.

Jerry Hull, Council Member won't be able to be at the next town Board Meeting, however wants it noted he is in favor the Proposal for Corrective Action plan.

Sewer Service Areas will be sent a survey letter with return envelope early August 2018.

7:30 p.m. Eric Weise left meeting.

Supervisor Fanaro will be meeting with Tim Cannon for a site visit of the erosion of Little Beards Creek walls tomorrow July, 11, 2018. (ECWAG) The purpose of this project is to provide creek stabilization along 100 lineal feet of Little Beards Creek. This will prevent future erosion of the existing creek bank and avoid future water main failures in this area.

A Motion to adjourn the meeting was made by Joni Santucci and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

Meeting adjourned at 7:41 pm

Respectfully Submitted,

Amy Neumann, Town Clerk



**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**JULY 17, 2018**

**7:00PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, July 17, 2018 at 7:00PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Carol & Paul Griffen, Lois Miller, Irene Sick, James Kane, Donald Kane, Chris Geiger, Cody DeLaFleur, Greg DeLaFleur, Terry & Lorri Soto, Jack Cristiano, Dan Christiano, Nicole Manapol.

The meeting was called to order at 7:00 pm and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Special Guests:** Boy Scout Troop 4085. Three Scouts attended the Town Board Meeting to be able to receive a badge. Chris Geiger, Cody DeLaFleur, and Greg DeLaFleur.

**Privilege of the floor:** Nicole Manapol, Director of Letchworth Gateway Villages. Regarding grant for Empire State Development. Seeking funding in efforts to expand its sustainable destination and marketing program to additional municipalities adjacent to Letchworth State Park. Geo Tourism Map Guide Project packet was handed out to each Board Member to review. Nicole Manapol was asking for a Letter of Support from the Town Board. The deadline for the Letter of Support July 23, 2018. A Motion to provide a letter of support was made by Joni Santucci, and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

York Leicester Towners, President, Lois Miller; Vice President, Irene Sick and Carol Griffen, Treasurer. President, Lois Miller presented the Town Board with a facts sheet as he read aloud the following.

York/Leicester Towners Senior Group is celebrating 45 years this October.

The York Towners group was formed October 3, 1973. Even Though there were members from the town of Leicester from the beginning, the name was changed to York-Leicester Towners on January 4, 1984. Any person 55years or older who lives in the Towns of York or Leicester (or those in a nearby town with connections to York or Leicester) may join the group.

Currently there are 119 members.

Dues are \$2 a year. The group meets the first Wednesday of each month at 12:00 noon in the York Town Hall. Most months, there is a dish-to-pass luncheon, a business meeting, and a speaker or entertainment. In August, we meet in a park for a chicken BBQ, in November the York Central School invites all seniors in the school district for a breakfast, and in December we have a special meal.

The Town of York donates money in support and the Town of Leicester donates \$400.00 each year to the group.

- The money is used to reduce the members' costs of tickets for trips to events at places like the Lancaster Opera House, Geva Theater or other planned trips. The York Central School generously donates a school bus to transport the seniors to these events.
- The group pays for a portion of the cost of the August chicken BBQ and purchases some of the food for the December meal.
- We purchase kitchen, office and other supplies.
- The money is used to pay for entertainment at some of the monthly meetings.

A couple of years ago, money that was given to Y-LT in memory of Glenna and Don Popp was used to purchase a bench for the Leicester Park Gazebo.

In February of each year the members nominate and vote for a Senior Citizen of the Year for Leicester and York towns, a program run by the county Office of the Aging. The nominated seniors do not have to be members of the Y-L Towners Group.

We are asking the Leicester Town Board to consider increasing the yearly donation. We are also asking for help to set up and take down the tables and chairs at Starr Park for our chicken BBQ on August 1, 2018.

We Thank the Town Board for all your support.

7/17/2018

## HIGHWAY SUPT. REPORT

July 2018

- Prepared Jones Bridge from State Rte.36 to River Rd. and Wheelock Rd. to stone and oil.
- Finished preparing Jones Bridge Rd. from River Rd. to Dutch Corners Rd. and the streets in Cuylerville to stone and oil.
- Hauled in surface treating stone.
- Some service and repair to equipment.
- Set up snow fence at the York school for the field day celebration.
- Prepared Parker Rd. and our portion of County Line Rd. to stone and oil.
- Backed up the shoulders of the Roads prepared to stone and oil with gravel.
- Repaired the damaged spot on Parker Road.
- Helped the T/O Geneseo stone and oil a portion of Lima Road.
- Stone and oiled Barratt Rd., Jones Bridge from Dutch Corners Rd. to River Rd., Upper Mt. Morris Rd. from Perry Rd. to Jones Bridge Rd. and County Line/Parker Road.
- Making another pass mowing roadsides.
- Changed the driveway pipe at Dave Cuzzo's (#2177 Dunkley Rd.).
- Village of Mt. Morris over with their street sweeper and cleaned up the loose stones on Jones Bridge from Rte. 36 to River Road and Wheelock Road.

**“WATER BUSSINESS”**

- Turned a water service on and off for repair at Darwin Coombs (#5277 Wheelock Rd.).
- Read the water meters.
- Installed the Village of Mt. Morris fire hydrant auto flusher on River Road.

Highway Superintendent, Russ Page updated the Town Board about the signs on River Rd and Brown Rd. as the complaint is that it's confusing as to which Road sign is which. They are on the list to do, and will be completed as time and funds permit.

Highway Superintendent, Russ Page reported that Mr. Dan McBride did damage on Parker Rd. with a Trojan loader. Rock fell out of the loader bucket and Mr. McBride thought he could scoop with bucket and that's when damage occurred to Parker Rd. He did try to repair himself, but never reported to the Town of Leicester. A police report was filed by Highway Superintendent and damage has been repaired by the Town of Leicester. The cost of repair totaled \$502.16. The Town board feels strongly that Mr. McBride should pay for the cost of repair.

Karen Roffe brought to Highway Superintendent, Russ Page attention that the shoulders need repair near Bush Rd.

**Old Business:**

Hurricane Technologies, Kara Petti conducted a Refresh IT Review and Recommendation for the Town of Leicester's office computers, printers as well as secure line with firewall that will protect personal information for the future credit card machine for Town office. This consisted of an inventory of all Town owned computers as well as printers. The refresh program is to inventory all equipment, then get a replacement schedule in place so that replacement can happen before something breaks and its budgeted in for the future to avoid a cost that was not expected. This was conducted on July 11, 2018 successfully. A Summary for the Town of Leicester has been given to the Town Board members and Supervisor for review and decision at a later date.

**New Business:**

Supervisor Fanaro meets with Chris Collins on July 18, 2018 to discuss water. Supervisor Fanaro discussed the reason for the ECWAG water grant.

CPL-Proposal for Engineering Services Water Distribution System-Corrective Action Plan. A Motion to approve the proposal by Matt Durbin, and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

## General Fund Town Wide Transfer.

Transfer From:	UNANTICIPATED REVENUE		
	A1090	Int. & Pen. Real Property Taxes	\$ 1,657.00
		TOTAL:	\$ 1,657.00
Transfer To:	A1920.2	Dues	\$ 99.00
	A7550.4	Celebrations Contr.	\$ 58.00
	A9060.8A	Hospital & Medical in Lieu of	\$ 1,500.00
		TOTAL:	\$ 1,657.00

A Motion to approve General Fund Town Wide Transfer was made by Karen Roffe, and Seconded by Joni Santucci. Motion Carried. Ayes 5, Noes 0.

Silver Serpent Triathlon seeking approval for the use of the roads needed for the race scheduled on June 2, 2019. Supervisor Fanaro, said they do not need permission to use our Roads. They should just notify the Livingston County Sheriff's Department and the Local Ambulance for directing traffic and safety. Supervisor Fanaro will follow up with Bert Gallmon.

**Financial Report:** A Motion was made by Karen Roffe, and seconded by Matt Durbin to approve. Motion carried. Ayes 5, Noes 0.

**Audit Bills:** A motion was made by Joni Santucci, and seconded by Jerry Hall to pay the following bills as audited:

General Fund A	Claim # 165 -186	\$ 10,406.70
General Fund B	Claim # 17	\$ 20.41
Highway Town Wide Fund DA	Claim # 85 – 90	\$ 10,050.40
Highway Part Town Fund DB	Claim # 35 – 43	\$ 60, 438.51
Street Lighting 1	Claim # 7	\$ 185.01
Street Lighting 2	Claim # 7	\$ 322.10
OLCWD Fund	Claim # 50 -60	\$ 15,922.69

Motion carried. Ayes 5, Noes 0.

**Adjournment:** A Motion was made by Joni Santucci, and seconded by Matt Durbin to adjourn the meeting at 8:03 pm. Motion carried, Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk



**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY, AUGUST 14, 2018**

The work meeting of the Leicester Town Board was held on Tuesday, August 14, 2018 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor, Karen Roffe, Joni Santucci, Council members; Jerry Hull, Matt Durbin were excused.

Others: Jamie Watson, Frank Radesi, Wayne Baker, Cuylerville Fire Department members.

The meeting was called to order at 6:00 p.m. by Supervisor Fanaro.

Karen Roffe was appointed to complete meeting minutes.

The Cuylerville Fire Department members discussed their concerns about funding and the past history. Some of the concerns are; the need for future turnout equipment, fire truck replacement, and the increased operating costs. Potential future projects are; to pave the front part of the driveway, install concrete pads in front of the bay doors, and to improve the drainage of the property.

Approximately 15 years ago dry hydrants were installed at Gibsonville Road, Dunkley Road (Moore's pond) and Peoria Road between Caledonia and Creek. The County provided the material and the Town installed the hydrants. The hydrants are used every year for training and back flushing. The hydrants need to be dug up and cleaned out and it is unclear who is responsible for the maintenance of the hydrants. Supervisor Fanaro will check to see if any records exist in the Town files.

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Karen Roffe

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**AUGUST 21, 2018**

**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, August 21, 2018 at 7:00PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Carol & Paul Griffen, Renee Fanaro, James Kane, Donald Kane, Kathy O'Hara.

The meeting was called to order at 7:00 pm and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Absent:** Jerry Hull, Council Member.

**Privilege of the Floor:** Kathy O'Hara, regarding Perry Rd. and Route 36 multiple accidents. Kathy stated that there has been an increase in traffic issues and accidents from the 5 corners to Route 36. Kathy O'Hara's daughter was involved in a severe accident on 7/4/2018. She gave a detailed packet of information from this accident along with photos. On 8/11/2018 another accident with more details in packet. 8/13/2018 another accident. 8/15/18 an incident where a SUV passed Leicester Fire Truck and the Leicester Fire Truck blew the horn.

There is no signage. People pass at the double solid lines all the time. Speeding is also a problem. Kathy believes there needs to be bigger signs maybe with flashing lights for the warning and warning sign moved. There have been road reports done on intersection by 5 corners and intersection on Perry rd. and route 36 by Dept. of Transportation in the years of 2003, 2007, and 2014. Her other concerns were deer crossing and no signs for this as well as bus stops with kids. Suggested to have the 55 speed limit reduced to 45. Kathy informed the board she believes a TE-9 form needs to be filled out by the town to reduce the speed according to Paul Spitzer; regional Traffic Engineer of NYS DOT.

Kathy O'Hara has also started the process of having a petition signed to present to the Town Board on the traffic safety concerns. She brought in sign suggestions for each of the board members to review. Kathy O'Hara, would like us to please consider all the concerns and suggestions she has made and to have us follow up with her about the progress of these concerns and suggestions for the safety of the homeowners, the children and people that travel those roads. She thanked the board for their time and listening to her concerns and suggestions. Amy Neumann took down Kathy O'Hara's contact information for follow up.

## HIGHWAY SUPT. REPORT

August 2018

- Shimmied blacktop on a portion of Covington Rd. above Woodvale Farm.
- Shimmied blacktop on a good portion of Bush Road.
- Changed the cross pipe on Covington Rd. just west of the railroad bridge.
- A fair amount of equipment repair and maintenance.
- Helped the T/O Mt. Morris oil and stone a portion of Picket Line Rd. and River Road.
- Helped the Village of Mt. Morris oil and stone various streets.
- Working on gathering 10 wheel truck specs. To replace the 1993 truck.
- Larry Wilkins made another pass around Town mowing roadsides.
- Hauled in some gravel.
- Set up and took down tables and chairs for the York/Leicester seniors group at Starr Park.
- We backed up shoulders on Bush Rd. and the streets in Cuylerville with gravel.
- Dug out tree stumps at the dead end of Bush Rd.
- Installed the "No Alcohol" signs in the Village Park.
- Changed a cross pipe on Cone Road just north of house # 4853.
- Helped the T/O Perry blacktop Birchwood acres.
- Oil and stoned both ends of Bush Rd. that we didn't shim with blacktop and the streets in Cuylerville.
- Helped the T/O York oil and stone Federal Rd., Anderson Rd., to Rte. 20 a portion of Old State Rd., and Clapp Rd. to the Leicester Line.
- Cleaning ditch for the Liv. Co. Hwy. Dept. on a portion of River Rd. between Perry Rd. and Jones Bridge Road.

### "WATER BUSINESS"

- Did a water tap for the water service to the habitat house on Canandaigua St.
- Set up and installed the 2 new automatic hydrant flushers.
- Replaced a curb box at 50 Market

**Code Enforcement Report:** Provided by Shawn Grasby and Reviewed by each board member on their own.

**Old Business:** York Leicester Towners had asked for an increase in our Towns donation line on July 17, 2018. Currently our donation is \$400.00. Carol Griffen was present who is the Treasurer for the York Leicester Towners and did state the donation amount from Town of York is \$1,000.00. 120 members in total, approximately 65 from York and 45 from Leicester, the remainder from Mt. Morris and Caledonia. Supervisor Fanaro stated that this will be discussed at the budget meeting coming up. No further discussion happened during the meeting.

Water update from Supervisor Fanaro informed the Town Board of a Hydraulic Study Meeting on August 20, 2018. Al Mothershed from the Village of Leicester; Eric Wies from Clark Patterson Lee; Ed Hauslauer from Town of Leicester; Karen Roffe, Deputy Supervisor; Dave Fanaro, Town Supervisor; all in attendance. Water testing needs to be modeled on paper for data collection.

**New Business:** Cuylerville Ambulance is no longer. They do continue with First Response however no medical certificate, so no medical calls. Selling ambulance.

Sewer System Survey. The board went over any and all changes to be made prior to sending it out to the public. Supervisor Fanaro will return to Eric Wies at Clark Patterson Lee. Town Board would like to see survey on bright colored paper and have returned by residents within ten days of postmark.

Town of Leicester Bond Anticipation Note, 2018A Renewal issue date August 10, 2018. Maturity date August 9, 2019. Renewed at 3.15%.

**Financial Report:** A motion was made by Karen Roffe, and Seconded by Matt Durbin to approve. Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A motion was made by Joni Santucci and seconded by Matt Durbin to pay the following bills as audited:

General Fund A	Claim # 187 – 216	\$ 8,687.79
General Fund B	Claim # 18	\$ 20.41
Highway Town Wide Fund DA	Claim # 97 - 97	\$ 3,218.21
Highway Part Town Fund DB	Claim # 44 – 53	\$ 80, 373.22
Street Lighting 1	Claim # 8	\$ 152.03
Street Lighting 2	Claim # 8	\$ 273.15
OLCWD Fund	Claim # 61 – 71	\$ 6,388.15

Motion Carried. Ayes 4, Noes 0.

**Executive Session:** A motion was made at 8:14 p.m. to go into Executive Session to discuss Union Negotiations by Joni Santucci and Seconded by Karen Roffe. Motion Carried, Ayes 4, Noes 0.

**Regular Session:** A Motion to return to regular session was made at 8:40 p.m. by Matt Durbin and Seconded by Joni Santucci.

**Adjournment:** A motion was made by Joni Santucci, and seconded by Matt Durbin to adjourn the meeting at 8:45 p.m. Motion carried, Ayes 4, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY, SEPTEMBER 11, 2018**

**6:00 PM**

The work meeting of the Leicester Town Board was held on Tuesday, September 11, 2018 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin and Jerry Hull, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

The meeting was called to order at 6:00 p.m. by Supervisor Fanaro.

Russ Page, highway Superintendent spoke to the Town Board about the Truck specs for the purchase of a New Truck. 7 truck specs and narrowed to top 3. Piggyback off Onondaga Spec.

Top 3 Trucks

\$141,132.75 Regional (Cab and Chaise) Russ Page prefers this spec.

\$140,390.00 Utica General

\$138,945.00 Kenworth

We have \$250,000.00 Budgeted for the 2019 Machine Equipment line DA5130.2.

Russ Page stated when he was doing the specs he looked for many things but top priorities were, longevity, and efficiency with the 1 extra foot in the box for loading purposes. Savings, engine price, automatic for more versatility with limited standard knowledge of driving a standard. During the winter snow plow season fatigue from driving a standard.

Order deadlines for truck specs:

Peterbuilt/Freightliner-Bill date: July 2019

International-Bill date: November 2018

Westernstar-Bill date: June 2019

Supervisor Fanaro went over every line of the tentative budget which was filed in Town Clerks office Tuesday September 11, 2018. All Board members had a copy in front of them. Joni Santucci will have the opportunity to examine the tentative budget on her own.

Russ Page, Highway Superintendent wanted to have the board think about several things going into the 2019 year. 2019 Trade in pickup will cost \$7,000.00 to trade.

Loader up to trade in 2019 cost \$1,500.00 to trade.

Upgrade Grader (used 80 to 100 hours per year)

A motion to approve the Resolution 2016-317 to approve CONTRACT EXTENTION FOR INTERMUNICIPAL AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICE SHARING was made by Matt Durbin, and seconded by Jerry Hull. Motion carried, Ayes 4, Noes 0.

A Motion to approve the Resolution for the STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS for Board Member Gerald Hull current term 1/1/2016 to 12/31/2019 with 0.74 ROA was made by Karen Roffe, and seconded by Matt Durbin. Motion carried. Ayes 4, noes 0. Resolution began on September 11, 2018 and continued for at least 30days. The resolution was available to the public on the Official sign board at the Town Hall of Leicester, New York.

Supervisor Fanaro had met with NYMIR and will have a quote for the board meeting on September 18, 2018.

A motion to adjourn the meeting was made at 7:38 p.m. by Matt Durbin and seconded by Jerry Hull. Motion carried. Ayes 4, Noes 0.

Respectfully Submitted,

Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**SEPTEMBER 18, 2018**

**7:00 PM**

The Regular Meeting of the Leicester Town Board was held on Tuesday, September 18, 2018 at 7:00 PM at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

**Others:** Carol Griffen, Donald Kane, James Kane, Toni Pendergast.

The meeting was called to order at 7:00 pm and the Pledge to the Flag was led by Supervisor, Dave Fanaro.

**Absent:** A motion was made by Matt Durbin and Seconded by Karen Roffe to excuse Jerry Hull from the meeting. Motion carried. Ayes 4, Noes 0.

**Adopt Minutes:** A Motion was made by Karen Roffe, and Seconded by Matt Durbin to adopt the minutes from the August 21, 2018 Regular Board Meeting and September 11, 2018 Work Meeting. Motion carried. Ayes 4, Noes 0.

**HIGHWAY SUPT. REPORT**

**SEPT. 2018**

- Service and repair to some equipment.
- Worked on Specs. For a new 10 wheel truck.
- Finished cleaning a portion of ditch for the Livingston County Highway Dept. on River Rd. between Jones Bridge Rd. and Perry Road.
- Changed a cross pipe on River Rd. out past the Sportsman's club below the curve.
- Cleaned a portion of ditch on Dunkley Rd. in front of Andy Englerts.
- Installed 2 driveway pipes for Sunny Knoll Farm. One on Brian Rd. across from the lagoon and the other on Cone Rd. across from Coverdale Road.
- Swept some loose stone off various intersections. More is to be done as early as next week with the village of Mt. Morris and their street sweeper on the streets in Cuylerville.
- Helped the T/O York oil and stone a portion of River Rd.
- Some blacktop repair for the village in front of CPAC (from the water main break last winter), 50 Market St. and at the back side of the Town Barn (follow up to the septic tank repair).
- Helping the T/O York shim black top on various roads.

## “WATER BUSINESS”

- Changed curb boxes in front of Jon McAnany’s on River Road.
- Water sampling, flushing and testing.

Supervisor Fanaro spoke about how we are able to purchase a new 10 wheeler truck with no payments, paid in full with a reserve fund.

### Old Business:

Tree report for cemetery and the Town Board to review the remaining Cemetery Line for more tree removal and lay stone in road. Andy Koziel removed tree and we received the bill. Remaining balance after the bill has been paid will be \$9,842.21 for fund A8810.4

### New Business:

Town Board reviewed negotiations with collective bargaining. No attorney needed this time. Town of Leicester and International Brotherhood of Teamsters Local #264. Union Proposals September 17, 2018. A motion to approve was made by Joni Santucci and, seconded by Matt Durbin. Motion carried. Ayes 4, Noes 0.

Tentative Budget 2019 to become preliminary and date set for the Public Hearing on October 16, 2018. A motion to approve was made by Karen Roffe, and seconded by Matt Durbin. Motion carried. Ayes 4 Noes 0.

Resolution for the Agreement Extension of State Snow and Ice Control agreement between State and County for the 2019-2020 Season. A motion to approve was made by Matt Durbin, and seconded by Joni Santucci. Motion carried. Ayes 4, Noes 0.

TE-9a form Authorizing Supervisor Fanaro to fill out and submit for Traffic evaluation on Perry Rd. Discussion about different ideas.

**Financial Report:** A Motion was made by Matt Durbin and seconded by Karen Roffe to approve. Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A Motion was made by Joni Santucci, and seconded by Karen Roffe to pay the following bills as audited:

General Fund A	Claim # 217 – 237	\$6,497.18
General Fund B	Claim # 19	\$20.41
Highway Town Wide Fund DA	Claim # 98 – 106	\$5,696.29
Highway Part Town Fund DB	Claim # 54 – 61	\$33,326.95
Street Lighting 1	Claim # 9	\$153.54
Street Lighting 2	Claim # 9	\$276.03



## Audit Bills Continued:

OLCWD Fund	Claim # 72 – 78	\$3,752.41
Total		\$49,722.81

Motion carried. Ayes 4, Noes 0.

Supervisor discussed other topics that the Town is working on. Sewer Study Survey, letters next week. Creek bed restoration – ECWAG Grant. Comp plan for the Town. \$1,500.00 was spent to look for grants and 2 sources RD and Ag & Markets Application. Zoning law, Town Attorney James Campbell is working on this. Rt. 36 water expansion moving forward. Also looking for grants for Parks and Recs. To possibly build a pavilion.

**Adjournment:** A Motion was made by Karen Roffe, and seconded by Joni Santucci to adjourn the meeting at 7:44 pm. Motion carried. Ayes 4, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**PUBLIC HEARING ON 2019 BUDGET**  
**TUESDAY OCTOBER 16, 2018 7:00PM**

The Regular Meeting and the Public Hearing for the Preliminary Budget 2019 was held on Tuesday, October 16, 2018 at 7:00 p.m. at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council People; Russ Page, Highway Superintendent; Jim Campbell, Town Attorney; Amy Neumann, Town Clerk.

**Others:** Renee Fanaro, Carol and Paul Griffen, James Kane, Donald Kane.

The meeting was called to order. The Pledge to the Flag was led by Supervisor Fanaro. The Public Hearing for the review of the Preliminary Budget 2019 was opened at 7:02 p.m. The Supervisor asked if there were any questions. There were none.

**Minutes:** A Motion to adopt the minutes from September 11, 2018 Work Board Meeting, and September 18, 2018 Regular Board Meeting minutes. (October 9, 2018 Work Board Meeting Cancelled – no minutes) by Joni Santucci, and Seconded by Karen Roffe. Motion Carried, Ayes 5, Noes 0.

**Highway Superintendent Report:**

**Highway Supt. Report**

**October 2018**

- I attended the NYSAOTSOH and NYSCHSA joint fall conference.
- Helped the T/O York shim blacktop on a portion of River Rd. then back up the shoulders with gravel. Also applies gravel shoulders to Batzing Rd., Limerick Rd., and North Street.
- Some sign work to include the replacement process of the road name signs at Upper Mount Morris Road and Jones Bridge Rd. due to a single car accident.
- Some equipment repair and service.
- The village of Mt. Morris came over with their street sweeper and picked up the loose stones off the streets of Cuylerville.
- Making a pass around town mowing roadsides and back behind the ditches.
- Cleaned a portion of ditches on Cone Road.
- Cleaned a portion of ditches on Brian Rd. South of Bush Road.
- Cleaned a portion of ditch/shoulders on Brian Rd. above the South end of bloody hollow.
- Helped the T/O Mt. Morris shim blacktop on portions of Dudley Road.
- Had our annual fire extinguisher inspections.
- Some ditch rehab work on the end of cross over pipe in bloody hollow and Starr Rd. down from Peoria Road.

## Highway Supt. Report Cont.

Oct. 2018

- Crack filled Jones Bridge Rd. from Rte. 36 to South Street.
- Hauled in to our stock piles some stone.
- Worked for the Livingston County Highway shimming blacktop on portions of Federal Rd. from Rte. 63 to York Rd. in the T/O York.

### “Water Business”

- Hooked up the water service at the Habitat House on Canandaigua Street.
- Read the water meters.
- Repaired a water main break for the Village along Rte. 36 down from Main Street.
- Repaired a broken water service in front of # 21 Oak Manor for the Village.

Highway Superintendent, Russ Page added that we should consider December to April taking down the signs on Brian Rd for Seasonal Road and maintain road all winter. A Motion was made by Matt Durbin, and Seconded by Karen Roffe to remove seasonal limited use signs on Brian Road and Maintain all winter. Motion Carried. Ayes 5, Noes 0.

Supervisor Fanaro added to have Russ Page Take down the meter assembly at the meter pit on Wheelock Rd. and put out by Combs Rd.

### Code Enforcement Officer, Shawn Grasby:

Solar discussion about people calling Shawn for the solar projects to come in to our town. We have no law in place for large scale solar projects. To be clear we are not talking about Residential, Businesses, Homes or farms personal use, we are discussing Article 10: Large Commercial 200 to 1000 acres. If we don't have anything in place then we cannot regulate the large (Commercial) acres. Shawn Grasby said that NYSRTA is aggressive.

Attorney Jim Campbell suggests we should aggressively be putting a Local Law in place to adopt a Moratorium. Jim Campbell also suggests have a Solar Committee Board to help with the direction on what the town wants in regards to the solar projects. Shawn Grasby agrees with Jim as well. A Moratorium is a 1 year and you are required to work diligently at educating and moving forward. Jim Campbell recommends putting a moratorium in place and get committee in place as soon as possible. Residential would be excluded from Moratorium.

A Motion was made to approve Town Attorney, Jim Campbell to create Local Law for a Moratorium by Joni Santucci, and Seconded by Karen Roffe. Motion Carried. Ayes 5, Noes 0.

The Town Board will be thinking about making a committee for the Solar.

### Old Business

Perry Road Update. Perry Rd is a County Rd. A Petition for Road signs and Speed Limit change has been submitted to the Town of Leicester Town Clerk from Ms. Kathy O'Hara. 19 Signatures 5 of which live on Perry Road 13 do not live on Perry Rd. 1 no comment. 32 Facebook Signatures in favor for change on Perry Road, along with 4 comments.

Traffic Calming and Access Improvement Study for Rt. 36. This is a \$90,000.00 Grant and each Town will pay \$2,000.00 to be a part of the Access Improvement Study. Question was asked if this is a State Grant, why the Town involvement. The answer is Our Town Supervisor and the village of Leicester Mayor feel that there is a need for this study. Jerry Hull, Town Councilman pointed out Jones Bridge Rd is a part of the corridor for the study. Highway Superintendent, Russ page wants to make sure Jones Bridge Rd is added. A Letter of Support will read as follows:

Genesee Transportation Council

Dear Sir, /Madam,

This Letter is in support of the Village of Mt. Morris, the Town of Mt. Morris, the Village of Leicester, and the Town of Leicester's joint application for funding of a Unified Planning Work Program(UPWP) Transportation Safety Study for Route 36 from the Groveland Town Line in Mount Morris to the north Village line if the Village of Leicester, the intersections of Route 408 in the Village if Mount Morris, the Perry Road intersection at Route 36, and Jones Bridge Road intersection at Route 36 in the Town of Leicester.

The four communities recognizes Route 36 is a highly traveled state highway. This traffic has helped make our Main Streets a success as travelers use Route 36 through Mount Morris and Leicester as a primary transit between Interstate 390 exit 6 and the NYS Thruway Interstate 90 at Batavia. The popularity of Letchworth State Par, Voted number one State Park in the USA 2015, also contributes to the increased traffic through our communities. I support the need for a Study to address traffic/pedestrian safety improvements and traffic calming enhancements to maintain the quality of life we have in our small communities.

Yours truly,

David Fanaro

Leicester Town Supervisor

A Motion to send the letter in support of the Traffic Calming and Access Improvement Study for Route 36 (UPWP) was made by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

CPL Sewer Survey letter will be out next week.

ECWAG Grant letter received. The grant for \$149, 600 was approved by Rural Development for Little Beards Creek Bank Stabilization Line. The funds are retained by Rural Development for delivery upon substantial completion of the project.

Union Contract is with Town Attorney, Jim Campbell for final touches in the legal language.

### **New Business**

Town Supervisor Fanaro asked Highway Superintendent Page to call RG & E to have the gas meter relocated to exterior of Highway Building due to the RG & E estimated bills fluctuation the Town has received due to the Town Highway Building being closed on Fridays when RG & E has typically come to do the meter readings. Highway Superintendent, Page agreed to call and have the conversation.

Insurance Renewal Quotes 2019 for Town of Leicester has been reviewed and renewal date of 11/1/2018 will be with Lawley Insurance/NYMIR out of Batavia NY.

A Motion was made to adopt resolution authorizing application for funds from the 2018-2019 Justice Court Assistance Program by Matt Durbin, and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

A Motion to adopt Sexual Harassment Policy for the Town of Leicester and the complaint form and Poster was made by Jerry Hull and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

### **Financial Report**

A Motion to accept the financial report was made by Joni Santucci and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

### **Public Hearing for 2019 Budget**

Town Supervisor, Fanaro asked if there were any questions for the 2019 Town Budget at 8:34 p.m. Paul Griffen asked question based on the cemetery line. Supervisor Fanaro answered question then asked if there were any more questions or comments. There were none. Supervisor Fanaro closed the Public Hearing for the 2019 Budget at 8:36 p.m. A Motion was made to adopt the 2019 Town of Leicester Budget by Matt Durbin, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

**Audit Bills:** A Motion was made by Jerry Hull, and Seconded by Matt Durbin to pay the following bills as audited:

General Fund A	Claim #238 – 260	\$11,519.13
General Fund B	Claim # 20	\$20.41
Highway Town Wide Fund DA	Claim # 107 – 116	\$5,087.41
Highway Part Town Fund DB	Claim # 62 – 69	\$4,088.55
Street Lighting 1	Claim # 10	\$161.16
Street Lighting 2	Claim # 10	\$289.98
OLWCD Fund	Claim # 79 – 86	\$13,262.31

Motion carried. Ayes 5, Noes 0.

**Adjournment:** A Motion was made by Karen Roffe, and Seconded by Joni Santucci, to adjourn the meeting at 8:38 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**TOWN BOARD WORK MEETING**  
**TUESDAY NOVEMBER 13, 2018 AT 6:00PM**

The work meeting of the Leicester Town Board was held on Tuesday, November 13, 2018 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk; Jerry Hull, Council Member at 6:05 p.m.

**Others:** Renee Fanaro

The meeting was called to order at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

**Highway Superintendent Report:**

**HIGHWAY SUPT. REPORT**

**NOV 2018**

- Re installed a driveway pipe on Clapp Rd. that we had taken out last fall for Thorne Apple Farm.
- Extended a cross over pipe at the intersection of Crapsey Rd. and County Line Road.
- Finished mowing roadsides and the back sides for ditches for now. More to do when frozen and more crops come off.
- Changed a cross pipe on Caledonia Road.
- Blacktopped cross over pipes changed on Cone Rd., Covington Rd., River Rd., and Caledonia Roads.
- Got all the 10 wheel trucks inspected.
- Prepared and turned in the CHIPS, EWR, and Pave NY paperwork for the December payment.
- Picked up leafs and brush for the Village on 10/29, 11/5 and 11/13 and the cemetery leafs on 11/5 and 11/13.
- Looked into repair of a heater in the shop, concluded gas valve malfunctioning, Harding Plumbing and Heating out of Perry is repairing.
- Worked for Livingston County Highway Dept. cleaning dirt out from under the guard rails and re lined a portion of ditch in the dip of Gibsonville Road.
- Installed a cross pipe on Clapp Road for Thornapple Farms.
- First snow removal this past Sat. the 10<sup>th</sup>. Assisted the T/O Mt. Morris with plowing the county Roads in their jurisdiction.

**“WATER BUSINESS”**

- Flushed the fire hydrants.
- Repaired some electrical items in the meter vault at the water tank.
- Installed two frost free meter pits. 1<sup>st</sup>, at Satora's (#4626) Caledonia Road and 2<sup>nd</sup> at Coombs (#5277) Wheelock Road.

Highway Superintendent, Page asked for Ad for the paper to hire additional Wing man and Town Board agreed this would be fine. It will also be placed on the website

**Old Business:**

CPL Letter to NYSDEC Region 8 reads:

October 30, 2018

Scott Sheeley

Regional permit Administrator

NYSDEC Region 8

6274 East Avon-Lima Road

Avon, NY 14414

**RE: TOWN OF LEICESTER, LIVINGSTON COUNTY, NEW YORK  
LITTLE BEARDS CREEK – STREAM BANK STABILIZATION  
CPL PROJECT NO. 14769.00**

Dear Mr. Sheeley:

On behalf of the Town of Leicester (Livingston County, New York), CPL is submitting three (3) sets of plans and (1) copy of the Joint Permit Application to the NYSDEC and USACE for review.

The project involves streambank stabilization on a portion of Little Beards Creek to prevent additional erosion and to protect a public water main located near the stream bank. This portion of Little Beards Creek has previously shown its instability as it collapsed during high flows. The collapse of the stream bank exposed and existing water main causing it to break. In an effort to repair the public water system, the water main was replaced and the stream bank was re-established. The proposed stream bank stabilization project will protect the slope and prevent the water main from breaking in the future.

Upon your review should you have any questions or require additional information, please contact me at (585) 402-7556 or Thomas Bock at (585)672-2250

Very truly yours.

CPL

Zachary L. Anderson

Project Engineer

Enclosures

C: Dave Fanaro, Town of Leicester Supervisor (w/o enc.)

US Army Corps of Engineers – Buffalo District

Brief Report on Solar Moratorium. Draft copy to Town Board from Attorney Jim Campbell, of Local Law Establishing a Temporary Land Use Moratorium Prohibiting Large Scale Solar Installations within the Town of Leicester. If the Board reads over and sees anything that needs to be changed to let Supervisor Fanaro know. A Motion to set the Public Hearing Date for the Local Law was set for December 18, 2018 at 7:00 pm was made by Joni Santucci, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

Verizon Tower Coverage in area. Verizon is in the process of undergoing major reorganization, which includes significant employee layoffs and other cutbacks. As part of the consolidation, the company has decided to focus more on just "capacity sites". These are heavily populated areas that have a tremendous amount of existing tower usage. To ensure existing towers in these areas continue to effectively function, new towers need to be constructed to off-load some of the existing tower usage. The new towers ensure the existing towers are not overloaded. Decisions regarding tower locations and other issues related to coverage are made at the corporate level.

Insurance Change for the Town of Leicester. When the Town of Leicester renewed insurance policy with Lawley Insurance Agency, we now have NYMIR insurance. NYMIR insures many municipalities and as such has many benefits to its coverage. Such as Risk Management Training, and employee benefits. The Town of Leicester is pleased to have NYMIR Insurance and Lawley as our insurance agent.

#### **New Business**

Leicester Town Court Judge Resignation Letter from Honorable Rich White. Supervisor Fanaro mentioned that Honorable Henry Smith will be taking care of Court Business on his own with the help of his Court Clerk for now. If we are in need of another Judge will have the assistance of Neighboring Judges.

#### **Contract Extension**

Intermunicipal Agreement for Machinery, Tools, and Equipment and Service Sharing Resolution 2016-317. The parties hereto agree to extend the terms of the above referenced contract for an additional term of one (1) year to terminate on December 31, 2019. The current equipment and wage schedule is attached hereto. A Motion to have Supervisor Fanaro sign Extended Contract was made by Matt Durbin and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

A Motion was made by Karen Roffe, and Seconded by Matt Durbin as a Board Resolution to cancel the Regular Town Board Meeting scheduled on November 20, 2018 at 7:00 p.m. Motion Carried. Ayes 5 Noes 0.

Traffic Safety meeting was held November 2018. The Minutes for this meeting will not be available until the following Traffic Safety Board Meeting, at which time we will obtain a copy of approved minutes.

Toshiba Copier. Information was provided to the Town Board on a possible purchase of an updated Toshiba e-STUDIO2515AC. NYS CONTRACT #PT66615 The goal of having a new printer is updated Equipment for the Town Hall and each Dept. to utilize as the old equipment expires. Future Records management goals to be acquired with more ease and overall function for the Town Hall Departments to use for conducting daily business tasks. NYS Contract price is \$5395.00. The Town Board was encouraged to look over the information, and ask any and all questions to the Toshiba Representative or Town Clerk to acquire the answers from Toshiba Representative to make the best informed decision. A decision to be made at a later date. No action taken.



10 Wheeler purchase deadline was quickly approaching as informed by Highway Superintendent, Russ Page. This purchase has been previously discussed in past meetings. A Motion to approve the purchase of the 10 Wheeler immediately was made by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

**Financial Report:** A Motion was made by Joni Santucci, and Seconded by Matt Durbin to approve financial report. Motion carried. Ayes 5, Noes 0.

**Audit Bills:** A Motion was made by Karen Roffe, and Seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim # 261 – 279	\$6,321.62
General Fund B	Claim # 21	\$20.41
Highway Town Wide Fund DA	Claim # 117 – 129	\$11,029.68
Highway Part Town Fund DB	Claim # 70 – 78	\$7,743.77
Street Lighting 1	Claim # 11	\$163.48
Street Lighting 2	Claim # 11	\$293.48
OLCWD Fund	Claim # 87 – 92	\$2,440.48

Motion carried. Ayes 5, Noes 0.

**Adjournment:** A Motion was made by Jerry Hull, and Seconded by Karen Roffe to adjourn the meeting at 7:36 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**PUBLIC HEARING ON LOCAL LAW #2 OF 2018, TAX ABATEMENT**  
**PUBLIC HEARING ON LOCAL LAW #1 OF 2019, TEMPORARY LAND**  
**USE MORATORIUM**  
**DECEMBER 18, 2018 AT 7:00PM**

The Regular Meeting and the Public Hearing for the Local Law #2, Tax Abatement was held on Tuesday, December 18, 2018 at 7:00 p.m. at the Leicester Town Hall.

**Present:** Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council People; Russ Page, Highway Superintendent; Jim Campbell, Town Attorney; Amy Neumann, Town Clerk; Shawn Grasby, Code Enforcement Officer.

**Others:** Renee Fanaro, Toni Teresa, Craig Donnon, Louise Wadsworth, Rhonda Leonard, Thomas House, Linda House, James Kane, Donald Kane, Ram Shrivastava (Lawsen Engineers).

The meeting was called to order. The Pledge to the Flag was led by Supervisor Fanaro. The Public Hearing for the Town of Leicester Local Law # 2 of the year 2018, Tax Abatement was opened at 7:03pm along with Town of Leicester Local Law # 1 of 2019 Temporary Land Use Moratorium. The Supervisor asked if there were any questions and there were none at that time. Supervisor Fanaro turned the explanation of the Local Law # 2 of 2018-Tax Abatement over to Louise Wadsworth. Louise explained that this was generated due to the \$250,000.00 Improvement Grant of mixed use in business district that was just given to the businesses in the Village of Leicester.

A Local law amending Code of the (Town) of Leicester to add Article entitled "Commercial-Residential Real Property Tax Exemptions" to allow a partial exemption from taxation by the (Town) for certain qualifying commercial or residential real property pursuant to New York State Real Property Tax Law Section 485-n.

**Comments:**

- Donald Kane disagrees with the Local Law because when you make improvements to businesses they get a tax break however, when you make improvements to residential you don't get a tax break.
- Jerry Hull, Councilman; Does it freeze the value of the property? Example: Purchase for \$100,000.00, then you invest \$100,000.00, is this frozen for the 12 years and continued improvements on property, is the assessment frozen for the term of 12 years?
- Jim Campbell, Town Attorney discussed the local law doesn't have an expiration, however at the State level it may.
- \$250,000.00 Grant money has been divided between 4 buildings already all have been allocated.
- Jerry Hull, Councilman; Encouraging to others to possibly invest in downtown area.
- Jim Campbell, Town Attorney; confident that this is a good local law. If this doesn't get approved tonight we can revisit in January.

- Louis Wadsworth stated the Village meetings impression was Local Law was tied to Grant Money for Downtown Improvements.
- Dave Fanaro, Town Supervisor, tabled for now while Jim Campbell researched a little for later discussion.

Supervisor Fanaro asked Attorney, Jim Campbell to explain Town of Leicester Local Law # 1 of 2019 to our audience. Jim Campbell explained this is for Larger Commercial Solar for land use one year Moratorium. For 12 months the Town will not be authorized to accept applications for Large scale commercial solar projects. This one year moratorium will allow the Town time on educating ourselves on what exactly the town is looking for with the large scale solar. Currently there is no provisions in our code at this moment concerning Large Scale solar. This is intended to give the Town a chance to figure out what's best for our Town and Ag community.

Comments:

- Supervisor Fanaro states our Town of Leicester Comp. plan is in the beginning stages.
- Resident, Thomas House is against solar farms. He lives in Leicester because it's the country.
- Councilman, Jerry Hull is in favor of the moratorium because it gives us time to educate ourselves. Caledonia is one of the largest projects in the area. 12,000 acres.
- Residents, Thomas and Linda House asked the question what is the smallest acres that a solar farm would be interested in? Attorney, Jim Campbell said there is language they will put in place to determine the need and want for the town in regards to the amount of acres. He also states this is very important and needs to be in place so the Town is not vulnerable.
- Code Enforcement Officer, Shawn Grasby states that Article 10 takes Solar to the state level, however will follow what the Town has in place, but if the Town has a moratorium in place, Article 10 won't allow any applications for the year.
- Attorney, Jim Campbell suggesting again that the Town has a committee for the solar moratorium.
- Lawsen Engineers, Ron Shrivastava introduced himself to the Town Board. Stated that in Richland, NY they have community Solar. Like a cooperative solar, which makes it cheaper. Meant to make power for the community. Solar panels work better in colder weather which is optimal conditions. If limiting he suggested limiting to 30 acres. 2 to 5 megawatts. (2 megawatts = 400 homes) Ron offered to do a presentation for small projects and large projects. Saves money and helps low income families and makes solar power for the communities.
- Resident, Donald Kane; is in favor of establishing the moratorium.
- Attorney, Jim Campbell advised the board to continue the opened public hearing for January 15, 2019. This will be distributed to all surrounding towns.
- Craig Donnon wanted copies that were given to him at the meeting and also to anyone in attendance.

Supervisor Fanaro advised that the public hearing on Local Law # 1 of 2019 establishing land Use Moratorium will be kept open for the meeting on January 15, 2019.

Attorney, Jim Campbell wanted to comment on the Local Law # 2 of 2018, Tax Abatement. No expiration date found for the local law. If we have to we can undo a local law by another local law.

Supervisor Fanaro asked if there were any more questions concerning the Local Law # 2 of 2018, tax abatement. There were none. Supervisor Fanaro closed the Public Hearing for Local Law # 2 of 2018 – tax abatement at 8:15pm.

A Motion to approve the Town of Leicester Local Law # 2 of 2018-tax abatement was made by Dave Fanaro and Seconded Jerry Hull.

#### VOTE OF THE BOARD

Dave Fanaro – yes

Jerry Hull – yes

Marr Durbin – yes

Joni Santucci – abstained

Karen Roffe – no

Motion carried. Ayes 3, Noes 0.

Discussion continued about the Local Law # 1 of 2019.

- Attorney, Jim Campbell wants to include Community Solar in the verbiage. He explained that when the solar panels output decreases in production the cost increases to the customer. Solar panels life and efficiency is about 20 years. He feels this needs to be considered.
- Councilman, Jerry Hull. Comments on the non-ability for Town to tax the Solar Company. They use the town roads and use we have to maintain and fix our roads, what if the solar company goes bankrupt, then we are also stuck with the panels and efficiency has decreased.
- Code Enforcement Officer, Shawn Grasby is willing to be on the committee.

**Privilege of the Floor:** Toni Teresa was supposed to speak on a complaint she had. She left meeting at 7:43 p.m. Supervisor Fanaro, asked Code Enforcement Officer, Shawn Grasby to explain what the complaint was about. Shawn Grasby explained to the board that there was a complaint about neighbor's chickens and dead chickens on Toni Teresa's lawn. Shawn visited with Katie from the Health Department unannounced to the Neighbors that Toni Teresa had the complaint about. The Buildings looked like they were housing chickens under the house. An interpreter was provided because the neighbor didn't speak English. She was a cooperative person. There was some garbage but assured Shawn it would be taken care of. Shawn Grasby will give full report. We are a right to farm community and the neighbor has chickens for purpose of feeding her family. Shawn Grasby will also obtain and show the board the Health Department report. For the Record the complaint was addressed. Shaw Grasby is also looking at complaints from Argenna Park.

**Minutes:** A Motion to adopt the minutes from October 16, 2018, Regular Board Meeting, November 13, 2018 Work Meeting was made by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

**Highway Superintendent Report:**

## **HIGHWAY SUPT. REPORT**

**DEC. 2018**

- Finished leaf and brush pickups for the Village and at the cemetery.
- Replaced the security light on the back of the Town Hall.
- Eight days out of the past thirty four had some level of snow and ice removal.
- Hauled some salt.
- Hauled in some ice control sand.
- Some equipment repair and maintenance.
- Ordered the new 10 wheel truck.
- The four of us attended a "Dig Safe" training program, required by New York State, to be "certified excavators".
- Cleaned a portion of ditch on Clapp Road.
- Mowed some of the back slopes, behind ditches that couldn't be done this fall.
- Made a pass on all the gravel roads filling the potholes that could be filled.
- Picked up a few piles of leaves in the Village.
- Took down two pine trees and installed two "Village of Leicester Business District" signs for the Village.

### **"WATER BUSINESS"**

- Repaired a fire hydrant in front of McCleans (#233 Main St.) for the Village.
- Finished some electrical updates in the meter pit and control house at the water tank.
- Repaired a broken fire hydrant between # 2706 and # 2714 Cuylerville Road.
- The guys attended a water class put on by the Livingston County Health Department.

Merry Christmas Happy New Year.

**Old Business:**

Route 36 Water update Supervisor Fanaro did the RD Apply update on computer today.

Supervisor Fanaro update on Route 36 and Perry Road, the Livingston County Traffic safety Board and NYSDOT will not proceed to change anything about the signage on those two Roads. Town of Leicester has no jurisdiction. Supervisor Fanaro will call Ms. Kathy O'Hara to inform her of what he has found out. Councilman, Jerry Hull stated that he would like to see something else added but nothing else can be done.

Supervisor Fanaro update on Comp Plan-Home Rule and article 10. Ag protection plan.

**RESOLUTION NO. 6 OF 2018**

**Authorizing submission of a New York State Agriculture and Markets Grant**

A Resolution authorizing the Town of Leicester Supervisor to sign and submit a grant application with the New York State Department of Agriculture and Markets for the development of an Agriculture and Farmland Protection Plan.

**WHEREAS**, the New York State Department of Agriculture and Markets provides grants for the preparation of Agriculture and Farmland Protection Plans for the benefit of protecting and encouraging agriculture in communities such as Leicester; and

**WHEREAS**, the Town of Leicester has no long-range planning and development in place to protect farmlands or identify avenues for improving the local agriculture economy; and

**WHEREAS**, this grant presents an affordable opportunity for the community to develop long-range planning beginning with agriculture as the largest and most prominent feature in the Town; and

**WHEREAS**, the Town of Leicester Town Board supports the submission of this application consisting of securing \$25,000 in State funds to hire a consultant to assist the Town in preparing an Agriculture and Farmland protection Plan;

**WHEREAS**, the Town of Leicester is committed to fund the local cash match portion of the grant application for \$1,667 with in-kind services of \$6,666 provided by Livingston County Department of Planning and Development.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Leicester, New hereby authorizes the Supervisor to sign and submit an application to the New York State Department of Agriculture and Markets for the preparation of an Agriculture and Farmland Protection Plan.

A motion approving the resolution was made by Karen Roffe and seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

**New Business:**

Independent Planning Board. Supervisor Fanaro wants to advertise to get a Independent Planning Board and will work with Board on what they can do to get a board put together. Independent Planning Boards work on subdivision and site plans. Board of Zoning Appeals deals with variances and violations, to change legislation that Town Board put in place. We will be looking for 5 people for the Planning Board members. Attorney, Jim Campbell suggests this should be a paid position. We also need to advertise for a solar committee, which Shawn Grasby has already volunteered to be a part of.

Board Appointment: A Motion was made by Matt Durbin and Seconded by Jerry Hull to appoint Jason Yasso as Town of Leicester Representative for County Traffic Safety Board and Russ Page as the alternate. Motion carried. Ayes 5, Noes 0.

A motion to accept Donald Kane's Appointment for the Town of Leicester Representative for the County Planning Board was made by Jerry Hull, and seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0. Congratulations to Donald Kane.

Zoning Ordinance Update: Attorney Jim Campbell and Karen Roffe have worked on updating Town of Leicester Zoning Ordinance. Attorney Jim Campbell passed out a copy to each Board member to review before January 15, 2019 Regular Board Meeting. A discussion will take place at that meeting with what the Town Board has reviewed. There is no solar included in the Zoning Ordinance at this moment.

End of Year Transfers:

**GENERAL FUND-TOWNWIDE**

*Transfer From:*

<i>A8810.4</i>	<i>Cemetery Contr.</i>	<u>\$ 6,243.00</u>
	<b>TOTAL:</b>	<u>\$ 6,243.00</u>

*Transfer To:*

<i>A1110.4A</i>	<i>Justice Grant</i>	\$ 417.00
<i>A1110.4B</i>	<i>Court Security</i>	\$ 1,110.00
<i>A1355.4</i>	<i>Assessor Contr.</i>	\$ 491.00
<i>A1420.4</i>	<i>Attorney Contr.</i>	\$ 2,180.00
<i>A1440.4</i>	<i>Engineering Contr.</i>	\$ 535.00
<i>A1920.2</i>	<i>Dues</i>	\$ 1,000.00
<i>A5010.4</i>	<i>Highway Supt. Contr.</i>	\$ 94.00
<i>A7550.4</i>	<i>Celebrations Contr.</i>	\$ 70.00
<i>A8160.4</i>	<i>Refuse &amp; Garbage Contr.</i>	\$ 244.00
<i>A9050.4</i>	<i>Unemployment Ins.</i>	<u>\$ 102.00</u>
	<b>TOTAL:</b>	<u>\$ 6,243.00</u>

**GENERAL FUND-OUTSIDE VILLAGE**

*Transfer From:*

**UNANTICIPATED REVENUE**

<i>B1120</i>	<i>Sales Tax</i>	<u>\$ 2,961.00</u>
		<b>TOTAL:</b> <u>\$ 2,961.00</u>

*Transfer To:*

<i>B8010.1</i>	<i>Zoning Services</i>	\$ 2,448.00
<i>B9030.8</i>	<i>Social Security</i>	<u>\$ 513.00</u>
		<b>TOTAL:</b> <u>\$ 2,961.00</u>

**HIGHWAY FUND-OUTSIDE VILLAGE**

*Transfer From:*

<i>DB5110.4A</i>	<i>Road Imp</i>	\$ 18,000.00
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**UNANTICIPATED REVENUE**

<i>DB3501</i>	<i>Chips</i>	<u>\$ 35,529.00</u>
		<b>TOTAL:</b> <u>\$ 53,529.00</u>

*Transfer To:*

<i>DB5112.2</i>	<i>Chips</i>	\$ 53,529.00
		<b>TOTAL:</b> <u>\$ 53,529.00</u>

**WATER DISTRICT**

*Transfer From:*

<i>SW8320.4</i>	<i>Source of Supply Contr.</i>	\$ 1,144.00
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*Transfer To:*

<i>SW8320.4A</i>	<i>Highway Water Services</i>	<u>\$ 1,144.00</u>
		<b>TOTAL:</b> <u>\$ 1,144.00</u>

Organizational Meeting: A Motion was made by Jerry Hull and Seconded by Matt Durbin to hold the Organizational Meeting for the Leicester Town Board on January 2, 2019 at 8 a.m. at the Leicester Town Hall. Motion carried. Ayes 5, Noes 0.



**Financial Report:** A Motion was made by Karen Roffe and Seconded by Matt Durbin to approve. Motion Carried. Ayes 5, Noes 0.

**Audit Bills:** A Motion was made by Joni Santucci, and Seconded by Jerry Hull to pay the following bills as audited;

General Fund A	Claim #280 - 315	\$ 51,150.29
General Fund B	Claim # 22 - 23	\$ 257.60
Highway Town Wide Fund DA	Claim # 130 - 141	\$ 19,527.26
Highway Part Town Fund DB	Claim # 79 - 86	\$ 4,702.41
Street Lighting 1	Claim # 12	\$ 167.86
Street Lighting 2	Claim # 12	\$ 303.01
OLCWD Fund	Claim # 93 - 103	\$ 4,768.43
<b>Total</b>		<b><u>\$ 80,876.86</u></b>

Motion Carried. Ayes 5, Noe 0.

**Union Contract:** A Motion was made to have Attorney Jim Campbell implement all the changes discussed to the Union Contract, and authorization to have the Supervisor sign Union Contract by Matt Durbin, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

**Toshiba e-STUDIO2515AC Printer:** A Motion was made by Karen Roffe, and Seconded by Matt Durbin to have the Town of Leicester purchase a New Toshiba e-STUDIO2515AC. Motion Carried. Ayes 5, Noes 0.

**Executive Session:** A Motion was made at 9:02 p.m. to go into Executive Session to discuss Employment of an individual by Karen Roffe and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

**Regular Session:** A Motion was made at 9:55 p.m. to return to Regular session by Karen Roffe and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

**Adjournment:** A Motion was made at 9:57 p.m. by Joni Santucci, and Seconded by Karen Roffe to adjourn the meeting. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by  
Amy Neumann, Town Clerk