

TOWN OF LEICESTER
2020 ORGANIZATIONAL MEETING
THURSDAY, JANUARY 2, 2020
8:00 A.M.

The Town of Leicester Town Board held their Organizational Meeting on Wednesday, January 2, 2020 at Leicester Town Hall at 8:00 a.m.

Present: Town Supervisor, David Fanaro; Councilperson Karen Roffe, Councilperson Matt Durbin, Councilperson Gerald Hull; Honorable Smith; Honorable Mothershed; Highway Superintendent Russell Page; Town Clerk Amy Neumann.

Absent: Councilperson Joni Santucci.

Others: Lori Mothershed, Peter Schwan, James Schwan.

The Supervisor called the meeting to order at 8:00 a.m. and led the Pledge to the Flag.

Oaths of Office: Honorable Smith gave the Oath of Office to Town Supervisor, David Fanaro; Councilperson Karen Roffe, Councilperson Gerald Hull; Highway Superintendent, Russell Page; Honorable Mothershed; Town Clerk/Tax Collector, Amy Neumann; Deputy Town Clerk/Tax Collector, Suzanne Kelly.

Resolution 1-2020:

Resolved to approve the following 2020 Town Board Appointments and Meeting Schedule. A Motion was made by Councilperson Karen Roffe and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

Baldwin Business Services in Nunda, NY as Accounting Bookkeepers and Payroll Firm for 2020.

Livingston County News as Official Newspaper for 2020.

Five Star Bank as the Official Depository for 2020.

Mileage Rate for 2020 to be \$ 0.58.

Town Historian for 2020 is Karen Roffe.

Registrar of Vital Statistics for 2020 is Amy Neumann.

Amy Neumann appointed Suzanne Kelly as the Deputy of Vital Statistics for 2020.

Teen Youth Board Representative for 2020 is Renee Fanaro.

Town Attorney for 2020 is Kruk and Campbell.

Depositing Clerk for OLCWD for 2020 is Amy Neumann.

Town Clerk/Tax Collector for 2020, Rate of Pay per Hour is \$18.36 is Amy Neumann.

Amy Neumann appointed Deputy Town Clerk/Tax Collector for 2020 is Suzanne Kelly.

Town Highway Superintendent appointed Deputy Highway Superintendent at his discretion and the pay to be an additional \$ 1.00 per hour to current hourly rate for 2020 is Ed Hauslauer.

The Town Highway Superintendent to be allowed to spend up to \$ 5,000.00 for supplies, material, etc. for 2020.

The part time hourly rate for the Highway Department to be \$ 11.80 per hour and time and a half for overtime over 40 hours per week for 2020.

Machine operator to be \$13.00 Per hour for 2020.

Cemetery and Parks rate to be \$11.80 per hour for 2020.

Cemetery Caretaker for 2020 is David Fanaro.

Board of Assessment Review to be paid \$75.00/per day for Grievance Day and \$25.00/per Day for attending training class for 2020.

Billing and Collector for OLCWD for 2020 is Suzanne Kelly.

Zoning and Planning Boards Clerk for 2020 is Suzanne Kelly.

Zoning and Code Enforcement Officer and 911 House Numbering Official for 2020 is Shawn Grasby.

Town Hall Hours to be 8:00 a.m. - 12 noon, and 12:30 p.m. - 4:00 p.m. Monday through Thursday.

Closed for the Holidays for 2020.

Meetings to be held on the second Tuesday of the month at 6:00 p.m. for Work Meetings and the third Tuesday of the Month at 7:00 p.m. for Regular Town Board Meetings, unless falling on a Holiday for 2020.

Traffic Safety Board Representative for 2020 is Kathleen O'Hara.

Traffic Safety Board Alternate for 2020 is Russell Page.

Board of Assessment Review term ending 9/30/2024 is James Kane.

Advanced Payment of Claims for 2020 for all Public Utility Services, Postage, Freight, and Express Charges and Health Insurance.

Motion carried. Ayes 4, Noes 0.

Certification of No Petitions Being File: On December 5, 2019, a notice was published in the Livingston County News that on November 26, 2019, The Town Board of Leicester adopted a Resolution and Order to Establish the Route 36 Water District, which such action was made subject to permissive referendum. During the 30-day referendum period after November 26, 2019 no petitions were filed seeking a referendum vote on the matter.

I Amy Neumann, Town Clerk of the Town of Leicester certify this to be True and will file with the County Clerk at the Livingston County Government Center within 10 days of today's meeting as well as send to the New York State Comptroller's Department of Audit and Control in Albany with Receipt of such paperwork being sent.

Amy L Neumann, Town Clerk

Final Order and Resolutions to Establish Route 36 Water District: A Motion was made by Councilperson Matt Durbin and Seconded by Councilperson Karen Roffe.

Vote of the Board:	Councilperson Roffe	-	<u>Aye</u>
_____	Councilperson Durbin	-	<u>Aye</u>
_____	Councilperson Hull	-	<u>Aye</u>
_____	Councilperson Santucci	-	<u>Absent</u>
_____	Supervisor Fanaro	-	<u>Aye</u>

Motion carried. Ayes 4, Noes 0.

Audit and Pay Bills: A Motion was made by Councilperson Gerald Hull and Seconded by Councilperson Matt Durbin to pay the following bills as audited on Abstract # 13-2019

General Fund A	Claim # 335 - 340	\$ 15,099.50
Highway Fund DA	Claim # 111 - 115	\$ 2,966.52
Highway Fund DB	Claim # 71	\$ 55.00
Total		\$ 18,121.02

Motion carried. Ayes 4, Noes 0.

End of the year Transfers: A Motion was made to approve the following Line Transfers by Councilperson Karen Roffe and Seconded by Councilperson Gerald Hull.

TOWN OF LEICESTER

PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 1/2/2020 MEETING:

GENERAL FUND-TOWNWIDE*Transfer From:*

A1990.4	Contingency	\$ 21,904.00
AUB	Fund Balance	<u>\$ 116,181.00</u>
	TOTAL:	<u>\$ 138,085.00</u>

Transfer To:

A1110.4A	Justice Grant	\$ 3,028.00
A1110.4B	Court Security	\$ 340.00
A1410.1	Town Clerk Svc	\$ 767.00
A1420.4	Attorney Contr.	\$ 3,347.00
A1440.4	Engineering Contr.	\$ 2,340.00
A1620.4	Town Hall Contr.	\$ 1,285.00
A1670.4	Central Print Hurricane	\$ 1,045.00
A1920.2	Dues	\$ 300.00
A4540.4	Ambulance Contr.	\$ 9,000.00
A6410.4	Publicity Contr.	\$ 102.00
A7410.4	Library Contr.	\$ 350.00
A1989.4	Water Projects	<u>\$ 116,181.00</u>
	TOTAL:	<u>\$ 138,085.00</u>

GENERAL FUND-OUTSIDE VILLAGE*Transfer From:*

	UNANTICIPATED REVENUE	
B8010.4	Zoning Cont.	\$ 17.00
	TOTAL:	<u>\$ 17.00</u>

Transfer To:

B9010.8	Retirement	\$ 17.00
	TOTAL:	<u>\$ 17.00</u>

WATER DISTRICT*Transfer From:*

SW8320.4	Source of Supple Contr.	\$ 5,038.00
TOTAL:		<u>\$ 5,038.00</u>

Transfer To:

SW1440.4	Engineering	\$ 421.00
SW8320.4A	Water Service for Highway	\$ 4,567.00
SW9010.8	Retirement	\$ 50.00
TOTAL:		<u>\$ 5,038.00</u>

Motion Carried. Ayes 4, Noes 0.

Adjournment: A Motion was made to adjourn the meeting by Councilperson Karen Roffe, and Seconded by Councilperson Matt Durbin at 8:19 a.m.
Motion carried. Ayes 4, Noe 0.

Respectfully Submitted,
Amy Neumann, Town Clerk