

**TOWN OF LEICESTER**  
**WORK BOARD MEETING**  
**TUESDAY, October 8th, 2024, 7 :00 P.M.**

**OPEN MEETING:** Pledge to the Flag was led by Highway Superintendent Russell Page. The Work Board meeting held on Tuesday October 8<sup>th</sup>, 2024, at 7:00 p.m. at the Leicester Town Hall located at 132 Main Street, Leicester, N.Y. 14481

**PRESENT:** Supervisor, Richard White, Councilmembers, Jason Yasso, Gerald Hull, Karen Roffe, Matthew Durbin, Russ Page.

**OTHERS:** Rob Semmel, Lisa Semmel, John Yasso, Dennis Prevost, Lana Scofield, Justice Wayne Scofield, James Kane.

**OLD BUSINESS:**

**ARPA Funds / Boyde Parker: Working on Quotes, Tree, Building, Water Salesman, Highway projects discussion:** Supervisor White, hoping to have them all by next board meeting. Supervisor White expressed that behind building is being used not only for Drug paraphernal but also as a rest room. Supervisor White asked if there were any other ideas for the ARPA Funds? Highway Superintendent, Russ Page stated the Sign next to flagpole in Boyd and Parker Park should be something to consider for the ARPA Funds. The lettering is faded and hard to read. Believes Santucci did for his Eagle Scout project. Councilmember Gerald Hull suggested maybe another Eagle Scout project to replace or maintain. Highway Superintendent Russ Page expressed that it was important enough to be put up at the time and should important enough to be maintained.

**AKSO Settlement update: Close to finale plan:** Supervisor White reported, close to final plan. He will continue to update.

**Water survey: November Meeting LCWSA:** Supervisor White reported, Livingston County Water Sewer wanted to include more homes in this survey to include Dunkley Road. Jason Molino plans on being at a meeting in November to update on money on this, not sure of the date as of tonight.

**Christiano water line:** Supervisor White reported needs time for resolution with Attorney, pending.

**Code Officer: Find Replacement:** Supervisor White: Sent out notice to all the other Code Officers of the other Town's in Livingston County, no bites with other Town Code Officers. One response, they asked about money then it went nowhere. We will need to advertise. Supervisor White and Town Clerk will work on.

Lisa Semmel asked if there was also a quote for the Gazebo? Supervisor White reports they are supposed to be coming in.

**JAZ KAM for the Highway Building:** Highway Superintendent reports, Joe Zambito with JAZ KAM wants to come back regarding the Highway Building Repair and Window. The Highway Superintendent reached back out to JAZ KAM, they would like to come back and take another look at it. The other gentleman that Highway Superintendent, Russ Page had from a budgetary number feels it will be around

about \$4,000.00, to fix the header over window, replace window. Joe Zambito is busy and cannot break free from schedule at this time.

**NEW BUSINESS:**

**Fire Commissioners:** Supervisor White reports have been Interviewing last several nights. Interviewing tomorrow night Wednesday October 9, 2024, at Village Hall at 6:00 p.m. Rich Neumann will be letting Lisa Semmel know if he cannot make it.

**Budget preparation:** Town Clerk presented Tentative Budget to the Town Board. A Motion to Set public Hearing for the Budget for November 12, 2024, at 7 p.m. was made by Councilmember Gerald Hull and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 5, Noes 0.

**Cell Tower** – Cell Tower at Water Tower on Caledonia Rd is supposedly live. There is a proposal for a new Cell Tower for Letchworth Park off High Banks Road. Will give more information as it is provided.

**Security Audit for Court:** Justice Wayne Scofield spoke to the Town Board that a security audit for the courthouse was completed the other day on October 8, 2024, which includes the Town Hall since the Court is in the Town hall. They spoke about recommending perimeter lighting, generator, cameras, and keyless entry.

**Court Grant:** Supervisor White read resolution for Justice Court Grant, The Board of the Town of Leicester Authorizes the Leicester Town Court to apply for a JCAP grant in the 2024-25 grant cycle up to \$6,590.00, to updating camera system and keyless entry to building, no match by the Town except a fee of \$29.00 per month, or \$348.00 Per Year. to monitor the Cameras. A Motion was made to approve said resolution by Town Councilmember Gerald Hull and Seconded by Council Member Jason Yasso.

Motion carried. Ayes 5, Noes 0.

Resolution Letter to be sent as below:

*October 8, 2024*

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE 2024-2025 JUSTICE COURT ASSISTANCE PROGRAM**

Be it RESOLVED, the Board of the Town of Leicester authorizes the Leicester Town Court to apply for a Justice Court Assistance Program (JCAP) Grant in the 2023-24 Grant Cycle up to \$6,590.00. for the purchase of Court Security System and two keyless entries.

Town Supervisor and Town Board has Authorized this Application.  
Respectfully Submitted by order of Town Supervisor and Town Board.

**CERTIFICATION**

**STATE OF NEW YORK}  
COUNTY OF LIVINGSTON}**

I hereby certify that the aforementioned is a true and accurate copy of a resolution adopted by the Town of Leicester Town Board on October 8, 2024.

Dated: October 8, 2024

Amy Neumann, Town Clerk

[Townclerk@townofleicester.org](mailto:Townclerk@townofleicester.org)

**Security Audit for Court:** Justice Wayne Scofield spoke to the Town Board that a security audit for the courthouse was completed the other day on October 8, 2024, which includes the Town Hall since the Court is in the Town hall. They spoke about recommending perimeter lighting, generator, cameras, and keyless entry.

**PRE-PAY CLAIMS: \_\$\_\_\_9,336.78\_.** A Motion was made to pay and audit claims in the amount of \$9,336.78 by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin. Motion carried. Ayes 5, Noes 0.

John Yasso thanked the highway crew for patching up roads at the cemetery. Supervisor White thanked the Highway crew for plaining the doors at the Town Hall, they were sticking, now they open smoothly.

**EXECUTIVE SESSION:** A Motion was made to enter Executive Session to discuss DPW Contract at 7:17 p.m. by Councilmember Karen Roffe and Seconded by Councilmember Jason Yasso. Motion carried. Ayes 5, Noes 0.

**REGULAR SESSION:** A Motion was made to return to Regular Session at 7:54 p.m. by Councilmember Jason Yasso and Seconded by Councilmember Karen Roffe. No Action taken. Motion carried. Ayes 5, Noes 0.

**ADJOURNMENT:** A Motion was made to adjourn the meeting at 8:04 p.m. by Councilmember Matthew Durbin and Seconded by Councilmember Gerald Hull. Motion carried. Ayes 5, Noes 0.

Respectfully submitted by,  
Amy L. Neumann, Town Clerk