

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 17, 2023, AT 7:00 P.M.**

The Regular/Public Hearing Meeting of the Leicester Town Board was held on Tuesday, December 20, 2022, at 7:00 p.m. at the Leicester Town Hall.

**Present:** David Fanaro, Supervisor; Jason Yasso, Karen Roffe, Gerald Hull, Councilmembers; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

**Absent:** Matthew Durbin, Councilmember.

**Others:** Renee Fanaro, John Yasso, Rich Neumann, Carol Griffen.

**Highway Superintendent, Russell Page:**

**HIGHWAY SUPT. REPORT**

**January 2023**

- Some snow and or ice removal. (Five days out of the past 28)
- Finished hauling in a salt order, replenishing the stockpile.
- Men took their annual online Dig Safe continue education recertification class.
- Installed an electric disconnect box for a power outage to be able to plug in a generator. (To operate the overhead doors, some lights, fuel pumps and furnace)
- Some minor tree/limb removal from the high winds.
- Helped the T/O Mt. Morris with traffic control on a large tree removal.
- Working on some sign replacement work.
- Had a water issue in the basement of the Town Hall, believe resolved due to a plugged gutter.
- Dismantled the plexi glass barrier to the court stand in the Town Hall.
- Working on shop cleanup, sorting and checking inventory with possible items to surplus.
- Cleaned the debris out from the inlet of the double pipes on Jones Bridge Road.
- Submitted a couple street light outages.
- Took a tree down in the park for the village off South Parkway Street.
- Equipment service and repair.

**“WATER BUSINESS”**

- Routine daily/monthly water check and testing.
- Had a few water service stakeouts.
- Had a meeting with Jason Molino from the Liv. Co. Water Authority and Gerry Hull (Town councilman). Reviewed water operation topics, created a list of action items, and worked on that list.

**Concrete Floor:** Discussion over the Shop bathroom, office and breakroom floor to have epoxy floor done. Quote from Zambito. Verify Procurement Policy, Get two more estimates and make sure prevailing wage. The Town Supervisor and Town Board invited over to the highway building to inspect the floor condition.

**Road Use Agreement:** Russ Page, Highway Superintendent wants to know if we have one and when it would have been created so Amy can find it. The Reason he is looking for it is a Utility is looking to replace gas main wants to do an open cut on Barratt Rd. Russ Page is looking for direction on open cut for this utility company.

**Code Enforcement Report, Sean Sullivan:**

Code Enforcement Report

12/21/2022 – 1/10/2023

12/29/2022 Met with Dean Pendergast at his property located at 3010 Cuylerville Road, to go over a lot line adjustment. What he wants to do would be to create a non-compliant property as one of the properties wouldn't have the needed 20,000 square feet required, although it does have the 100 feet of road frontage that is required. I told him he would have to apply for a variance if he wanted to divide the properties as he has suggested.

Last month Russ brought to my attention two on-going situations in the town.

1. A barn on Gibsonville Road has collapsed and is near the right of way. The property is owned by Bernadette Drake, 2094 Perry Road. I will be contacting her to set up a meeting at the property to discuss the issue.
2. There is a building in the woods on Brian Road that has been placed on the property without a permit. I believe the property is owned by Steven Cool and David Perkins. The address listed on the Livingston County GIS Map for the owners is 44 Pine Drive, Pennellville, New York 13132. I will be sending them a letter requesting a meeting at the property to discuss the issue.

1/9/2023 I spoke to Mike Bradley at the Livingston County Sheriff's office regarding addressing issues on Donnelly Lane which is a private road.

1/10/2023 Spoke further with Mike Bradley regarding Donnelly Lane. In short, the home on the property will be changing address to 2226 Leicester Road from the current 2337 Donnelly Lane. I will be filing out the two forms to make this happen. 1. Right Naming Form and 2. Change of address form.

Please contact me with any questions.

Sean M. Sullivan

CEO Town of Leicester, New York

**Old Business:**

**White Creek Solar update on Public Hearing from Supervisor:** LCDC Economic Development, Bill Bacon scheduled a public Hearing at the Leicester Town Hall on January 26, 2023, at 11:00 a.m. for the White Creek Solar Project. All Welcome.

**Sewer Information:** Matthew Durbin volunteered to be the Town Board Rep, as well as Bob Fragoman and Renee Fragoman for Sewer District #2 to collect petitions. Carol Griffen volunteered to pass petitions for Brown Rd. in Cuylerville.

**New Business:**

**Proposed Resolution Water Rate Changes:** Information only. No action taken.

**Set Public Hearing for Proposed Resolution Water Rate Changes January 31, 2023, at 6 p.m.:** A Motion was made to set the Public Hearing for January 31, 2023, at 6:00 p.m. at the Leicester Town Hall by Councilmember Gerald Hull, and Seconded by Councilmember Jason Yasso. Motion carried. Ayes 4, Noes 0.

**Agreement to spend Town Highway Funds:** A Motion was made to authorize the Highway Superintendent to spend up to \$233,245.00 for General repairs upon 43.67 miles of Town Highways by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull. Matthew Durbin Absent Motion carried. Ayes 4, Noes 0.

**Town Surplus Old Water Meters so they can be disposed of Properly:** A Motion was made for the sale of scrap for water meters and deposit the money into the water fund by Councilmember, Jason Yasso, and Seconded by Councilmember Gerald Hull. Motion carried. Ayes 4, Noes 0.

**Financial Reports:** A Motion to Table the Reports until February 2023 Meeting was made by Councilmember Karen Roffe and Seconded by Councilmember Jason Yasso. Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A Motion was made to table auditing the bills until the work meeting February 14, 2023, due to missing vouchers and abstract by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe. The supervisor made sure to suggest that no payment be held up as far as the bills have been processed. Motion carried. Ayes 4, Noes 0.  
A Motion was also made to pay bills by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe for the bills that were signed. Motion carried. Ayes 4, Noes 0.

**Adjournment:** A Motion was made to adjourn the meeting at 7:37 p.m. by Councilmember Jason Yasso, and Seconded by Councilmember, Karen Roffe. Motion carried. Ayes 4, Noes 0.

Respectfully Submitted,  
Amy Neumann, Town Clerk