

**TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY, APRIL 11, 2023
6:00 P.M.**

The Work Meeting of the Leicester Town Board was held on Tuesday, April 11, 2023, at 6:00 p.m. at the Leicester Town Hall located at 132 Main Street, Leicester NY 14481.

Present: David Fanaro, Town Supervisor, Councilmembers, Gerald Hull, Jason Yasso, Matthew Durbin, and Karen Roffe; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, Rich Neumann, Lisa Semmel, Rob Semmel, Todd Lubanski, Dan Christiano.

The Meeting opened at 6 pm and the Pledge to the Flag was led by Supervisor Fanaro

Old Business:

Cuylerville Fire Contract: Paragraph # 10 has been added. The supervisor asked if anyone had any comments. Councilmember Karen Roffe said she liked the paragraph change. The only thing is we have changed that we are not going to specify whether a work meeting or regular meetings for the reports. That has been changed at the direction of the direction of town Supervisor.

A Motion to authorize the Supervisor to sign the Contract was made by Councilmember, Karen Roffe, and Seconded by Councilmember, Gerald Hull. Motion carried. Ayes 5, Noes 0.

New Business:

Leicester Fire Department Monthly Report:

Village board meeting 3/20/2023 Leicester Fire Dept. Report

1. Activities

Number of calls in the past month (Feb 28 - <March 20) 4 calls.

- 1) 3-14-23 1 car MVC RT 20a just pass the intersection in Pine Tavern
 - 2) 3-15-23 1 car MVC roll over at 2224 Leicester Road
 - 3) 3-18-23 1 car MVC roll over at 2455 Perry Road
 - 4) 3-20-23 Grass fire on upper Mt. Morris Road
- March monthly training – SCBA – Air Packs

2. TRUCKS:

2017 Pumper Truck 135 – OK

2-1-27-22 Check Engine light on. Cummins will fix under warranty.

5-24-22 Take truck to service shop to fix Primer motor issues and check engine codes

1-23-23 Parts are in. Service truck coming to repair at firehall.

1-31-23 Service truck came to Firehall – DEF sensor replaced and burnt wire going to Primer Pump Solenoid replaced – Two pump gauges are frozen and need to be replaced

2-14-23 Service truck came to Firehall – Repair Primer pump motor – Motor burned out – Will rebuild and replace “T” handle to control Primer motor

3-20-23 Service truck came to Firehall to replace primer motor and “T” handle control for the primer. Replace 2 gauges on pump panel

2006 Pumper Truck 134 - OK

10-22-22 Bob Floyd came and installed new Battery charger.

2006 Mini Pumper 133 - OK

Chassis service needs to be done - Approved Dec. 2021

3. Fire hall:

1. Back Roof needs to have repairs - Leaks - Contractor to provide a quote – on Hold
 2. Men’s room toilet has been purchased and installed – completed 2/2023
 3. Backup Generator?? – Wait Till Fire and EMS study is completed
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4. Equipment

- A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$5500.00
- B) Started ordering equipment for the Forestry Grant (\$3000) \$1500 / \$1500 match
- C) Ordered 400 ft of new 3” supply hose to replace hose from 1972. Cost is \$2295.00

5. Other items

- A) Application for 2022 FEMA grant is submitted. Total \$190,884 for 16 air packs and spare cylinders
- B) Subcommittee for Fire and EMS consolidation met Jan. 24th with Paul Bishop from CGR. Ken And Dan where there from the Village Board.
- C) Local Gov Efficiency - Fire and EMS study grant approved for \$19,500 at Feb. meeting. Total for the study is \$39,000.00
Contract from CGR for Fire and EMS study received. Needs to be signed and returned.

Cuylerville Fire Department Report: No report tonight but will be put on Agenda for next week.

Municipal Clerks Week Resolution:

RESOLUTION 4-2023

AT A MEETING of the Town Board of the Town of Leicester, held at the Town Hall, 132 Main Street, Town of Leicester, County of Livingston, State of New York, on the 11th day of April 2023 at 6:00 p.m. there were:

- Present:
- Dave Fanaro, Supervisor
 - Jason Yasso, Deputy Supervisor & Councilmember
 - Karen Roffe, Councilmember
 - Matthew Durbin, Councilmember
 - Gerald Hull, Councilmember

Whereas, The Office of the Professional Municipal Clerk, a time-honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars,

workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Resolved, the Town Board of the Town of Leicester, does recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Amy L. Neumann and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

The adoption of the foregoing RESOLUTION was duly out in vote on motion of Councilmember Jason Yasso and seconded by Councilmember Gerald Hull and the results were carried with 0. nay, 5 ayes. Roll Call Votes: Supervisor Fanaro, aye; Deputy Supervisor & Councilmember Yasso, aye; Councilmember Roffe, aye; Councilmember Durbin, aye and Councilmember Hull, aye.

Dated: April 11, 2023

Under the Hand and Seal of Town Clerk

Earth Day Community Clean Up Event April 15, to April 23, 2023, information only: Lisa Semmel wasn't sure why flags that are torn and tattered haven't been removed before now. Supervisor said Alvin Laney is usually who does that. New Flags should be going up soon.

Teen Recognition: Abigail Reed, Morgan Hanna, Nathan Nearhood. This celebration will take place April 26, 2023, at Willowcreek with Partyman catering.

Proposed Water Contract with Village: No Action, Changes will be presented to the Village regarding Water agreement. Section 4 Second paragraph Sublet A. And in Paragraph B. Section 5 Paragraph B. Town Board seeing these changes and would like time to review. Place on Next Tuesdays Agenda.

Bookkeeping Company: Supervisor feels we have some communication clarification to have with bookkeepers. Did not agree with bank statements being sent to the Board and Printed for the Town Board. Town clerk explained they were all in one document together the reports and bank statements and she printed for board because it was all included. Supervisor wants just reports sent to Town Board not bank Statements. Still wants some level of reporting and does not feel comfortable with the level of reporting for monthly budget.

Abstract of Claims for Prepays:

A Motion was made to approve the Pre-Paid Abstract of Claims by Councilmember Karen Roffe, and Seconded by Councilmember, Matthew Durbin. Motion carried. Ayes 5, Noes 0.

Supervisor's subjects: Last Tuesday April 4, 2023, Grant Fire Efficiency Study meeting. No Contract signed with state yet. Timelines and milestones to comply with. John Yasso is our Liaison.

Broken pipe at water tank. Russ Page said it is ordered. The supervisor is concerned with THM being higher than normal this time of year. Supervisor wants timeline on when pipe is going to arrive sooner rather than later. THM Removal System to be put back into place. Bumper blocks had been requested to be purchased and placed in the parking lot. The supervisor asked Highway Superintendent, Russ Page if this was on the list. He said no not yet. Russ Page wanted a follow-up discussion regarding the Parking Lot Project

Tree Removed from Town Hall:

A Lengthy discussion took place regarding the removal of tree after there was a Town Board Decision to have the Highway Department Staff remove the tree at February Meeting. Russ Page, Highway Superintendent asked what happened to the tree? The Supervisor said it was taken down and various reasons for removal were stated. The Highway Superintendent asked numerous times where the tree was taken because it was black walnut and may have value. The Town Supervisor stated no value it was rotted. It probably went to the dump, Supervisor continued. Town Resident, Rich Neumann spoke up that Supervisor Fanaro, went against a Town Board decision and that cannot happen. Village Resident, Dan Christiano spoke to Town Board and Supervisor of the definition and powers as a Town Board in Town Law definition of such Municipal Board.

At one point in conversation, it was brought up that tree may have even been on neighboring property and not Town property as Supervisor had called neighbor to ask permission to remove. Town Resident, Todd Lunbanski, spoke up and said, "I hope not because you cannot spend taxpayers' money on private property." Supervisor said he would pay back but it was the Town's tree. The supervisor clarified that he called the neighbor because it was on the line as instructed to get permission and of course it's on the town's property. Highway Superintendent wanted to know what communication there was with Town Board members to have tree removed, and Each Board member replied that there was no additional communication prior to tree being removed. Town Board feels there is a lack of communication happening. The supervisor stated that there is a level of insubordination on parking and not removing the tree in a timely manner.

Councilmember Matthew Durbin said wasn't contacted until tonight about the tree. If he had been he would probably agree with the Town Supervisor because he has no knowledge of trees.

Councilmember Karen Roffe said maybe in future as a courtesy to the town Board and community if communication could happen, not that Supervisor has to, it might deter conversations that are happening today and make people feel better. Town Resident, Lisa Lunbanski asked for clarification because it sounded like to her that Supervisor can overturn any decision that the town Board makes. Council member Karen Roffe said no that's not what she meant. Council member Gerald Hull said he had no prior communication unless he missed an email. He would think if it was an emergency that the town Supervisor has the authority to remove. Supervisor apologizes to move forward.

THM Removal System: Supervisor wants a timeline for this and must have one because of the leaks. Highway Superintendents, Russ Page asked that the Water Department and the people that hold the certificates be consulted because they are in the water department, I am the Highway Superintendent and communicate with them regarding the schedule for working things around the duties of water department, however, have no responsibility for the Water Department as Ed Hauslauer oversees that department and we communicate daily. The Highway Superintendent and Supervisor were establishing who is in charge and when mistakes happen who is responsible for it. Jason Yasso wants to have a level of authority for tasks and control over employees, due to a chain of command. Gerald Hull is asking that maybe there needs to be a chain of command established. Checks and balance for water loss is happening once a month and Jason Molino has been helping with that and seems like a reasonable time frame according to Councilmember Gerald Hull. The supervisor asked when we have a problem how often are the meters being read? The Highway Superintendent replied we have only had the three months, and Highway Department and Water Department employee, Todd Lunbanski said we are reading water tank meter daily; however, it doesn't tell us we have a leak. The supervisor said you know how much went into the

tank, Todd Lunbanski, but we don't know how much came out of the tank. If we can't tell what came out of tank, we cannot tell we have a leak until we get the monthly report from county. Councilmember, Gerald Hull said guys have found three leaks. The supervisor spoke about a hydrant that the town fixed because it was leaking that we should not have because under warranty, we should have shut it off and contacted manufacturer. Todd Lunbanski said we were told by Ed Hauslauer to go fix hydrant, so we did. Supervisor said, "chain of command."

Adjournment: A Motion made to adjourn the Town Board Meeting at 7:20 p.m. by Councilmember, Matthew Durbin, and Seconded by Councilmember Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk