

## **AGENDA**

### **TOWN OF LEICESTER** **ORGANIZATIONAL MEETING**

**Tuesday, JANUARY 2, 2024, at 10:00 A.M.**

**OPEN MEETING:** Pledge to the Flag led by Jason Yasso

**OATHS OF OFFICE:** Supervisor, Richard White, Term Commencing January 1, 2024, and Concluding December 31, 2027, Council member, Gerald Hull, Commencing January 1, 2024, and Concluding December 31, 2027, Council member Karen Roffe Commencing January 1, 2024, and Concluding December 31, 2027, Highway superintendent Russell Page, Commencing January 1, 2024, and Concluding December 31, 2027.

Appointed oaths needed: Deputy Supervisor, Town clerk, Deputy Town Clerk, Planning Board Representative, ZBA Representative, Deputy Highway Superintendent

#### **Appointments for 2024:**

**Town Clerk:** Amy Neumann Two Year Appointment Term January 1, 2024, to December 31, 2025

**Code Enforcement Officer:** Sean Sullivan Term Concluding December 31, 2025

**Accounting Bookkeepers and Payroll Firm at Town Boards discretion for 2024:**  
**Local Government Support Services LLC** PO Box 2581, Liverpool, NY 13089

**Official Newspaper at Town Boards discretion for 2024:** Livingston County News

**Official Depository at Town Boards discretion for 2024:** Five Star Bank

**Mileage Rate set by IRS for 2024:** \$ 0.67.

**Town Historian at Town Boards discretion for 2024:** Karen Roffe

**Supervisor White to Appoint Deputy Supervisor for 2024:** Jason Yasso

**Records Management Officer at Town Boards discretion for 2024:** Amy Neumann

**Registrar Vital Statistics at Town Boards discretion for 2024 for Two-year Term following the Town Clerk Appointment:** Amy Neumann

**Amy Neumann to Appoint Deputy for Vital Statistics for 2024:** Kim Reitz

**Teen Youth Board Representative at Town Boards discretion for 2024:** Renee Fanaro

**ZBA representative at Town Boards Discretion:** George McClausland

Planning Board Representative for 5-year term at Town Boards Discretion:

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**Engineers for the Town of Leicester at Town Boards discretion for 2024:**

Clark Patterson Lee

**Town Attorney at Town Boards discretion for 2024:** Kruk and Campbell Attorney

James Campbell

**Depositing Clerk for OLCWD at Town Boards discretion for 2024:** Amy Neumann

**Town Clerk/Tax Collector for 2024 Hourly Rate of Pay at Town Boards discretion for 2024:** Amy Neumann\_\_\_\_\_

**Court Clerk/Deputy Town Clerk for 2024 Hourly Rate of Pay at Town Boards discretion for 2024:** Kim Reitz\_\_\_\_\_

**Amy Neumann to Appoint Deputy Town Clerk/Tax Collector at Town Clerks discretion for 2024:** Kim Reitz

**Petty Cash for Tax Collector for 2024 Collecting Limit \$200.00 to be turned back over to the Town at end of Collection Warrant:**

**Town Highway Superintendent to Appoint Deputy at later date and the pay to be additional \$ 1.50 per hour to current hourly rate for 2024:**

**The Town Highway Superintendent to be allowed to spend up to \$ 5,000.00 for supplies, materials, etc. for 2024:**

**The Part-time Hourly Rate for the Highway Department to be minimum wage \$15.00 per hour and time and a half for the overtime over 40 hours per week at Town Boards discretion for 2024:**

**Machine operator to be \$ 20.00 per hour at Town Boards discretion for 2024:**

**Cemetery and Parks rate to be \$\_\_\_\_\_ per hour at Town Board discretion for 2024:**

**Cemetery Caretaker Town Boards discretion for 2024:** John Yasso

**Board of Assessment Review to be paid \$75.00/per day for Grievance Day and \$25.00/per day for attending a training class at Town Boards discretion for 2024.**

**Planning Board and Zoning Board Members to be compensated \$ 25.00 per meeting at Town Boards discretion for 2024.**

**Billing and Collector for the OLCWD at Town Boards discretion for 2024:**  
Kim Reitz

**Zoning and Planning Boards Clerk at Town Boards discretion for 2024:** Amy Neumann

**Town Hall Hours to be 8: a.m. -12 noon, and 12:30 p.m. -4:00 p.m. Monday through Thursday at Town Boards discretion for 2024.**  
**Closed for the Holidays at Town Boards discretion for 2024.**

**Meetings to be held on the second Tuesday of the month at 7:00 p.m. for Work Meetings and the Fourth Tuesday of the Month at 7:00 p.m. for Regular Town Board Meetings unless falling on a Holiday at Town Boards discretion for 2024.**

**Traffic Safety Board Representative at Town Boards discretion for 2024:** Tim Archibald

**Traffic Safety Board Alternate at Town Boards discretion for 2024:** Russell Page

**Zoning and Code Enforcement Officer and 911 House Numbering Official at Town Boards discretion for 2024:** Sean Sullivan

Advanced Payment of Claims for 2024 for all Public Utility Services, Postage, Freight and Express Charges, and Health Insurance at Town Boards discretion for 2024.

APPOINTMENTS: Resolution 1 -2023 A Motion was made by, \_\_\_\_\_ and seconded by, \_\_\_\_\_ . Motion: Ayes\_\_\_, Noes\_\_\_\_\_.

ADJOURNMENT: