

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JANUARY 23, 2024, AT 7:00 P.M.**

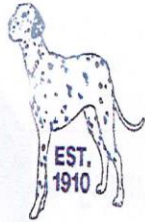
The Regular/Public Hearing Meeting of the Leicester Town Board was held on Tuesday, January 23, 2023, at 7:00 p.m. at the Leicester Town Hall.

**Present:** Richard White, Town Supervisor; Jason Yasso; Karen Roffe, Gerald Hull, Matthew Durbin, Councilmembers; Amy Neumann, Town Clerk.

**Others:** John Yasso, Dan Christiano, Jennifer Johnson, Frank Radesi, Lisa Semmel, Rob Semmel, Mayor Barry Briffa, James Kane, Rich Neumann, Herbert Barber, Jo Barratt

**Pledge to the Flag:** Deputy Supervisor, Jason Yasso led the Pledge to the Flag.

**Presentation:** Leicester Fire Department (John Yasso)

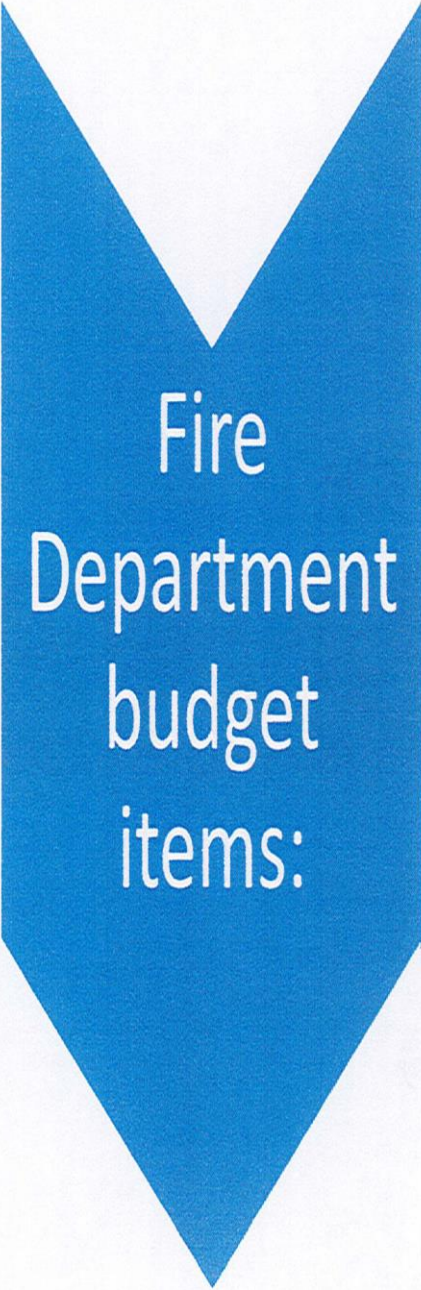


# LEICESTER FIRE DEPT

VILLAGE / TOWN contract

2024

These items are needed to have a Fire Department exist.



## Fire Department budget items:

- Fuel for trucks
- Truck maintenance
- SCBA maintenance
- New Equipment purchase
- Insurance for trucks and equipment
- Utilities – electric, gas, phone, internet
- Fire extinguisher annual service
- Breathing air compressor annual service
- Annual pump test for trucks
- Turnout gear replacement
- Hose replacement
- Future apparatus replacement

The Village of Leicester total expenses for the last 3 years has increased by 44% to support the operation of the Fire Dept.

2020 - 2021 expenses were \$35908.95

2022 – 2023 expenses were \$51917.89

2023 – 2024 (6 months) expenses are \$28544.78

\*Fuel for trucks has increased by 33%

\*Utilities for the operation of the Fire Dept has increased by 56%

\*Equipment maintenance of the trucks has increased by 401%

The contract for fire protection has not increased in over 20 years. The Leicester Fire Dept. has responded to every Fire / Emergency call in the Town of Leicester.

	Village Budget code	Village budget 2023-2024	2022-23 year actual expenses	2023-24 year (6 months) expenses	Proposed FD budget 2024	2024 Town tax share 75%	2024 Village tax share 25%
Fuel for trucks	A1620.4	\$1,200.00	\$1,677.87	\$1,470.05	\$1,800.00	\$1,350.00	\$450.00
SCBA annual maintenance	A3410.4	\$1,000.00	\$1,060.15	\$1,608.04	\$1,700.00	\$1,275.00	\$425.00
Truck maintenance	A3410.4	\$5,000.00	\$8,763.62	\$13,662.27	\$15,000.00	\$11,250.00	\$3,750.00
New Equipment purchase	A3410.4	\$4,000.00	\$5,744.50	\$2,132.37	\$5,000.00	\$3,750.00	\$1,250.00
Insurance for trucks and equipment	A3410.41	\$9,180.00	\$7,724.00	\$8,157.00	\$9,000.00	\$6,750.00	\$2,250.00
Utilities - electric, gas, phone, internet for firehall	A1620.4	\$6,000.00	\$5,489.34	\$1,515.05	\$6,500.00	\$4,875.00	\$1,625.00
Fire extinguisher annual service	A1620.4	\$150.00	\$142.00	\$0.00	\$150.00	\$112.50	\$37.50
Breathing air compressor annual service	A1620.4	\$1,650.00	\$1,642.43	\$0.00	\$1,700.00	\$1,275.00	\$425.00
Annual pump test for 3 trucks	A3410.4	\$0.00	\$450.00	\$0.00	\$500.00	\$375.00	\$125.00
Turnout gear replacement	A3410.4	\$0.00	\$5,035.00	\$0.00	\$6,000.00	\$4,500.00	\$1,500.00
Hose replacement	A3410.4	\$0.00	\$2,295.00	\$0.00	\$3,000.00	\$2,250.00	\$750.00
Totals		\$28,180.00	\$40,023.91	\$28,544.78	\$50,350.00	\$37,762.50	\$12,587.50

# 2024 Town contract with the Village of Leicester for Fire Protection Services

Current contract \$26,000.00

2024 Contract increase to \$37,700 (45%) 75/25 split for 1 year

**Minutes:** A Motion was Made to table the Meeting Minutes November 2023 Work and Regular and December 2023 Work and Regular Board Meeting Minutes by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.  
Motion carried. Ayes 5, Noes 0.

**Highway Superintendent, Russell Page:** No questions and no Comments

## HIGHWAY SUPT. REPORT JANUARY 2024

- Twelve days out of the past thirty-five, we have had some form of snow and or ice removal.
- Finished cleaning up the gravel pile at the shop and took it to the stockpile at the gravel pit.
- A fair amount of service and repair to the trucks and snow/ice removal equipment.
- Extended a driveway pipe at 4592 Caledonia Road.
- Did some cleaning, sorting, reorganizing items in the old wooden town barn to include checking sign inventory and fabricated a storage rack for signs.

- Met with Ken Estes from Cornell Cooperative Extension and Josh Galiley from J. Galiley Arbor Consulting at Boyd and Parker Park. Josh ran a couple tests on the Torture Tree and will be giving a report at the February board work meeting.
- Documented street light outages and submitted for repair.
- Hauled in 200 ton of salt to replenish the stockpile.
- Created some scrap steel from all the cleaning and took it to Multi-Metal Recycling.
- Unloaded two tree planter pots that were delivered to the shop for the Village. Put one in storage, set the other in front of the Ayers building on Main Street.
- Have done inspections and created a list of signs to replace or install along the roads and are working on that list.
- Started making a pass around town cutting brush with the brush cutter on the excavator.

**Code Enforcement Report:** No Questions. Or Comments from the Board or the Public.

Code Enforcement report 12/19/2023 - 01/23/2024.

No new permits for this period

Inspections.

1. Conditional final inspection for a pole barn at 4833 Covington Road. Passed pending final electrical inspection.

2. Final inspection for Andrew Cutting's new home located at 4702 Peoria Road. Passed, issuing Certificate of Occupancy

3. Preliminary framing inspection for Eric Butler's new home at 1789 Bush Road. Passed with exceptions. (Documentation for the windows that are required to have safety glass R308.4.3 Glazing in windows.)

Other work

I received a call asking what the process is to open a licensed cannabis dispensary in the town of Leicester. I will follow up with Jim Campbell to get some guidance.

I have developed a list of all the old permits that have not been closed and have started calling the applicants for updates on their projects.

Please don't hesitate to contact me with any questions.

Sean Sullivan

Code Enforcement Officer

Leicester, New York

**Leicester Fire Dept. Report:** John Yasso. Report was sent to the Town Board for review.

Village board meeting 1/22/2024 **Leicester Fire Dept. Report** Town Board Meeting 1/23/2024

1. Activities

Number of calls in the past month (Dec 18 – Jan 21) \_4\_ calls.

- 1) 12/19/23 – Haz Mat call – odor of gas 4892 York Road (Town)
- 2) 12/20/23 – Service call – tree down in the road 2843 Cuylerville Road Rt 39 (Town)
- 3) 01/15/24 – EMS call – Assist – 39 Market St. (Village)
- 4) 01/17/24 – Haz Mat call – odor of gas 5502 Mt Morris Road, Mint Trailer Park (Town)

December monthly training – Driver training

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## 2. TRUCKS:

2017 Pumper Truck 135 – OK

2006 Pumper Truck 134 - OK

2006 Mini Pumper 133 – OK (was back in for service)

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## 3. Fire hall:

1. Back Roof needs to have repairs:

\* Quote approved at Board meeting 10-16-23. Job is scheduled with JJM Roofing

\* 12/18/23 New Roofing has been completed.

\* 1/18/2024 New Gutters installed. Job is now completed

2. Backup Generator?? – Wait Till Fire and EMS study is completed

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## 4. Equipment

A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$6000.00

B) Application for 2023 Forestry grant has been submitted.

\*\* Grant turned down

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## 5. Other items

A) Local Gov Efficiency - Fire and EMS study grant approved for \$19,500 at Feb. 2023 Town and Village meetings. Total for the study is \$39,000.00

\*\* 12/21/23 First draft review and vision meeting with each fire dept. At Town hall 5:30 pm for Cuylerville and 7:00 pm for Leicester. Meeting went well.

Final Presentations to the public should be in February 2024.

B) Contract with Town for Fire Protection is pending negotiations between both boards. Fire protection service to continue

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## **Cuylerville Fire Dept. Report:** Frank Radesi,

3 Fire Calls 8 Ems Calls From past years down 60 calls not responding as much to Mount Morris, NY.

Fire Chief gave CRG what they need except the truck cost in 10years from now.

## **Old Business:**

**Mayor Briffa- Open Contracts:** 1.) Fire Contract \$37,700.00 Would like this back then we can work on the next two items. 2.) Will not pay for equipment costs for the Highway. 3.) Water Contract expired last January 2023, no notification for shutting off at star park. Will Supply Leicester water forever. Looking at renegotiations and willing to supply Cuylerville at the lower rate offer to resupply Mayor Briffa reported to the Town Board. Lease with County for next 40 years and there is an exit clause. Jason Molino at LCWSA has asked the Village of Leicester and Mount Morris to sit with the County. Councilmember, Karen Roffe asked Mayor Briffa what they budget for the Fire Contract. Councilmember Karen Roffe thought Village would match what the Town gives so it is a 50/50 split. Mayor Briffa said he runs a tight ship and Fire Budget. The village was refused the WIIA Grant and SAM Grant because the size of the Village is too small. They can't anticipate what is needed. He sees a 75/25 Split. Budget will reflect 25%. Mayor Briffa said let's keep working together and get things resolved.

**Highway Equipment Information requested:** Should have by next meeting, no action.

**The phone System design should be here by the next meeting:** Spectrum updated system. Dropped one phone. No automation due to small towns and will get a person. Draft for the Town Board to look at.

**Working with LCWSA on water bills:** Bills that were in question last meeting the Town is responsible for 1/3 and the County is responsible for 2/3<sup>rd</sup> of the cost. Because the County does not have a contract with the Town of York or the Village, we have to do the pass-through billing and we have to pay then they will reimburse us. County willing to take over two bills for last two residents when we get this



straightened around and there is a bill for a back flow unit on the Swearingen's property that we have paid in past years. Supervisor White will speak with Mr. Deming about it and see why we pay because its not our line.

**Cemetery Grave Request-Update:** The Customer will have to return the Deed and once that is returned, we will pay a check in the amount of \$225.00 as on the deed.

**New Business:**

**Mine Permit needs to be renewed by June 2024:** Information only no action the Town Clerk and Supervisor will work on this.

**Court Audit: Appoint two Town Board Members to Audit Court Records for Feb 2024:** Matthew Durbin and Karen Roffe Volunteered.

**Financial Reports:** A Motion was made to approve by Councilmember Jason Yasso and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 5, Noes 0.

Supervisor White will put reports in the Folder for one month for the Town Board to inspect instead of printing them all.

**Department of Health WIIA Grant Denied.** The Town Board is not interested in moving forward with this.

**Audit Abstract of Claims:** A Motion was made to audit and pay Abstract of Claims in the amount of \$49,952.20 by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

**Budget Transfers:** None

**Executive Session:** Discuss Village Contracts and Employee Benefits/Union Contract: A Motion was made to go into Executive Session by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe at 7:40 p.m.

Motion carried Ayes 5, Noes 0.

A Motion was made to return to regular Session was made by Councilmember Matthew Durbin and Seconded by Councilmember Gerald Hull at 8:15 p.m.

**Adjournment:** A Motion was made to adjourn the meeting at 8:16 p.m. by Councilmember Jason Yasso and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,  
Amy Neumann, Town Clerk