

AGENDA
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 21, 2023, AT 7:00 P.M.

OPEN MEETING: Pledge to the Flag

MINUTES: October 10, 2023, Work Meeting/Public Hearing Continued, October 17, 2023, Regular Board Meeting:

HIGHWAY SUPT. REPORT:

CODE ENFORCEMENT REPORT: Sean Sullivan:

LEICESTER FIRE DEPT REPORTS: John Yasso:

CUYLERVILLE FIRE DEPT. REPORTS; Frank Radesi:

OLD BUSINESS:

Tarpon Towers:

SW: Negative Fund Balance discussion/ ARPA funds:

Surplus/ Buyout of Backhoe and water crew truck:

Village Fire Contract, Deputy Supervisor, Jason Yasso:

NEW BUSINESS:

Appointment for Board of Assessment Review for Jason Yasso Term 10/1/2023-9/30/2028:

FINANCIAL REPORTS: Budget Report, Monthly Statement of Supervisor, Town Clerk Monthly, Record of Receipts.

AUDIT ABSTRACT OF CLAIMS \$ 64,982.31:

ADJOURNMENT:

Town of Leicester

Abstract of Audited Vouchers from 11/01/2023 to 11/30/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
WM Of NY-Rochester	10/25/2023	1095418-2225-9	776	REFUSE	AA.8160.400.000	36.62	0010036	11/14/2023
WM Of NY-Rochester Total						<u>36.62</u>		
Total for Voucher Type: Prepaid						9,378.03		
Voucher Type: Regular								
ALRO METALS OUTLET	10/16/2023	1700296	806	EQUIP REPAIR WING TO #15	DA.5130.400.000	80.00		
ALRO METALS OUTLET Total						<u>80.00</u>		
Applied Business Systems, Inc.	11/08/2023	11-2023	841	POSTAGE DEPOSIT REQUEST FOR	AA.1330.400.000	400.00		
Applied Business Systems, Inc. Total						<u>400.00</u>		
Beamers Sales & Service	10/16/2023	35423	795	EQUIP REPAIR #3 2017 DODGE DUMP	DA.5130.400.000	1,013.86		
Beamers Sales & Service Total						<u>1,013.86</u>		
Blair Supply Corp	11/08/2023	1263512-1	805	WATER SUPPLY	SW.8320.400.000	50.19		
Blair Supply Corp Total						<u>50.19</u>		
Caledonia Diesel, Llc	10/23/2023	W56342	798	EQUIP REPAIR& INSPECTION #17 2004	DA.5130.400.000	259.57		
	11/14/2023	S140887		EQUIP REPAIR #17 2004 STERLING 10	DA.5130.400.000	37.57		
	11/14/2023	W56439		EQUIP REPAIR & INSPECTION ON #16 2013	DA.5130.400.000	393.31		
	11/14/2023	W56458		INSPECTION #10 1999 INTERNATIONAL 10	DA.5130.400.000	20.00		
Caledonia Diesel, Llc Total						<u>710.45</u>		
CENTER FOR GOVERNMENTAL	11/02/2023	000023979	842	AUGUST 2023 INSTALLMENT PER THE	AA.1440.400.000	3,120.00		
CENTER FOR GOVERNMENTAL RESEARCH Total						<u>3,120.00</u>		
Crickler Vending	11/01/2023	114992	825	RENTAL INVOICE WATER COOLER FOR	AA.1620.400.000	9.67		
Crickler Vending Total						<u>9.67</u>		
Davis Traller World, Llc	10/30/2023	133113	796	EQUIP REPAIR #17 2004 STERLING DUMP	DA.5130.400.000	16.00		
Davis Traller World, Llc Total						<u>16.00</u>		
Dolomite Products, Inc.	10/21/2023	1143434	803	"CHIPS" STONE FOR CULVERT PIPES	DB.5112.200.000	1,013.97		
Dolomite Products, Inc. Total						<u>1,013.97</u>		
Eaton Office Supply	10/25/2023	PINV1145387	820	Supplies for Historian, Court Clerk, Town	AA.7510.400.000	80.14		
	10/25/2023	PINV1145387		Supplies for Historian, Court Clerk, Town	AA.1110.400.000	69.10		
	10/25/2023	PINV1145387		Supplies for Historian, Court Clerk, Town	AA.1410.400.000	6.49		

Town of Leicester

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	10/25/2023	PINV1145387		Supplies for Historian, Court Clerk, Town	AA.1620.400.000	103.18		
	10/26/2023	PINV1145729		SUPPLY TOWN CLERK	AA.1410.400.000	36.07		
	11/03/2023	PINV1147712		SUPPLIES TOWN HALL AND COURT	AA.1620.400.000	18.99		
	11/03/2023	PINV1147712		SUPPLIES TOWN HALL AND COURT	AA.1110.400.000	49.44		
<u>Eaton Office Supply Total</u>						363.41		
Edmunds Gov Tech			845					
	11/01/2023	24-IN1894		NEW TAX CONTRACT 22-1221-2	AA.1330.400.000	367.50		
<u>Edmunds Gov Tech Total</u>						367.50		
Fighting Irish Sealing			838					
	7/14/2023	1		Seal Coat /Crack fill Boyd Parker Memorial	AA.7110.400.000	885.00		
<u>Fighting Irish Sealing Total</u>						885.00		
Fisher, Carl			846					
	10/18/2023	11-2023		ANNUAL TESTING PORTABLE RPZ	SW.8320.400.000	75.00		
<u>Fisher, Carl Total</u>						75.00		
Genesee Valley Web Marketing			837					
	12/01/2023	20231201-TOLE		12/1/2023 11/30/2023 12 months of website	AA.1680.400.000	1,188.00		
<u>Genesee Valley Web Marketing Total</u>						1,188.00		
George & Swede Sales & Service			797					
	10/30/2023	01-75454		EQUIP REPAIR HIWAY SANDER #15	DA.5130.400.000	58.64		
<u>George & Swede Sales & Service Total</u>						58.64		
GRASBY CONSULTING			790					
	11/14/2023	226		CONSULTING FOR WHITE CREEK SOLAR	AA.1989.404.000	2,145.00		
<u>GRASBY CONSULTING Total</u>						2,145.00		
Hurricane Technologies Inc.			816					
	9/22/2023	53466		MONTHLY SERVICE 10/1/2023 TO	AA.1410.400.000	12.50		
	9/22/2023	53466		MONTHLY SERVICE 10/1/2023 TO	AA.1680.400.000	205.56		
	10/24/2023	53722		Monthly Back Up 9/26/2023-9/30/23 Monthly	AA.1680.400.000	236.29		
	10/24/2023	53722		Monthly Back Up 9/26/2023-9/30/23 Monthly	AA.1410.400.000	12.50		
	11/06/2023	53813		TASK TICKET ON WATER	SW.8320.400.000	95.00		
<u>Hurricane Technologies Inc. Total</u>						561.85		
Kruk & Campbell, P.C.			786					
	11/07/2023	11-2023		BILLING FOR ATTORNEY SERVICES OCT	AA.1989.402.000	45.00		
	11/07/2023	11-2023		BILLING FOR ATTORNEY SERVICES OCT	AA.1989.404.000	646.88		
	11/07/2023	11-2023		BILLING FOR ATTORNEY SERVICES OCT	AA.1420.400.000	1,743.75		
<u>Kruk & Campbell, P.C. Total</u>						2,435.63		
Lane Enterprises, Inc.			802					
	10/19/2023	579731		"CHIPS" CULVERT PIPE FOR CONE RD	DB.5112.200.000	1,050.40		
<u>Lane Enterprises, Inc. Total</u>						1,050.40		
Lawley			819					
	11/21/2023	11-2023		EFFECTIVE 11-1-2023 TO 10-31-2024	AA.1910.400.000	25,683.89		
<u>Lawley Total</u>						25,683.89		

Town of Leicester

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Leake'S Fixit Shop	11/02/2023	44590	801	EQUIP SUPPLIES	DA.5130.400.000	15.75		
<u>Leake'S Fixit Shop Total</u>						15.75		
Life Science Laboratories, Inc.	10/20/2023	2315167	849	WATER TESTS	SW.8320.400.000	75.60		
	10/20/2023	2315168		WATER TESTS	SW.8320.400.000	43.20		
<u>Life Science Laboratories, Inc. Total</u>						118.80		
Livingston County Board Of	11/15/2023	111523-Leicester	789	GENERAL ELECTIONS 2023 INSPECTOR	AA.1450.400.000	1,000.00		
<u>Livingston County Board Of Elections Total</u>						1,000.00		
Livingston County Treasurer	10/31/2023	11-2023	843	DOGS	AA.3510.400.000	38.50		
<u>Livingston County Treasurer Total</u>						38.50		
Livingston County Water & Sewer	11/01/2023	20235003-4	839	quarterly charges q4-2023	SW.8320.400.000	1,312.50		
<u>Livingston County Water & Sewer Athority Total</u>						1,312.50		
Napa Auto Parts	10/17/2023	703558	794	EQUIPMENT SUPPLIES	DA.5130.400.000	76.15		
	10/30/2023	704123		CREDIT FOR EQUIPMENT SUPPLIES	DA.5130.400.000	-21.84		
	10/30/2023	7044114		EQUIPMENT SUPPLIES #17 PLOW LIGHTS	DA.5130.400.000	73.10		
<u>Napa Auto Parts Total</u>						127.41		
Noco Energy Corp-Fuels	10/03/2023	SP12670890	808	GAS	DB.5110.400.000	350.79		
	10/03/2023	SP12671165		DIESEL FUEL	DB.5110.400.000	803.48		
	10/17/2023	SP126797708		DIESEL FUEL	DB.5110.400.000	278.43		
	10/31/2023	SP12689067		GAS	DB.5110.400.000	356.40		
	10/31/2023	SP12689128		DIESEL FUEL	DB.5110.400.000	480.56		
<u>Noco Energy Corp-Fuels Total</u>						2,269.66		
Northern Supply, Inc.	10/25/2023	118115	799	CARBIDE SECTIONS	DA.5142.400.000	3,300.00		
<u>Northern Supply, Inc. Total</u>						3,300.00		
NYS Association Of Towns	11/01/2023	11-2023	840	ANNUAL TOWN ASSOCIATION	AA.1920.400.000	899.00		
<u>NYS Association Of Towns Total</u>						899.00		
NYSEG	11/16/2023	1001-0537-925-11	785	NEAR 4811 CALEDONIA RD/ELECTRIC AT	SW.8320.400.000	166.53		
<u>NYSEG Total</u>						166.53		
Overhead Door Co. of Batavia	10/27/2023	5480778	815	GARAGE CONTRACTUAL REPLACED 5	AA.5132.400.000	4,965.00		
<u>Overhead Door Co. of Batavia Total</u>						4,965.00		

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PROGRESSIVE DESIGN IND.,INC.			804					
	10/31/2023	W2699		"CHIPS" RENTAL OF RUBBER TIRE	DB.5112.200.000	1,000.00		
PROGRESSIVE DESIGN IND.,INC. Total						1,000.00		
Reitz, Kim			847					
	11/17/2023	11-2023		MMILEAGE REIMBURSMENT	AA.1110.400.000	30.50		
Reitz, Kim Total						30.50		
Safe Driver Solutions			800					
	11/05/2023	3505		DRUG TESTING	DA.5140.400.000	50.00		
Safe Driver Solutions Total						50.00		
SAMPLE NEWS GROUP BATAVIA			826					
	5/03/2023	1f4d8b51		Publications	AA.6410.400.000	50.66		
	6/01/2023	9ed3a891		PUPPLICATION	AA.6410.400.000	66.34		
	8/24/2023	2cb17817		PUBLICATION	AA.6410.400.000	62.08		
	9/20/2023	59b2a1ed		PUBLICATION	AA.6410.400.000	79.28		
	10/18/2023	16db3e36		PUBLICATION	AA.6410.400.000	105.73		
	10/18/2023	4fb525f7		PUBLICATION	AA.6410.400.000	103.44		
SAMPLE NEWS GROUP BATAVIA Total						467.53		
Shafer Landscape, Llc.			835					
	10/31/2023	11554		NOW AND TRIM ALL PROPERTIES	AA.1620.400.000	500.00		
	10/31/2023	11554		NOW AND TRIM ALL PROPERTIES	AA.5132.400.000	500.00		
	10/31/2023	11554		NOW AND TRIM ALL PROPERTIES	AA.8810.400.000	500.00		
	10/31/2023	11554		NOW AND TRIM ALL PROPERTIES	SW.8320.400.000	500.00		
	10/31/2023	11554		NOW AND TRIM ALL PROPERTIES	AA.7110.400.000	500.00		
Shafer Landscape, Llc. Total						2,500.00		
Sheriff Of Livingston County			844					
	10/19/2023	BD-498		COURT SECURITYFOR LEICESTER TOWN	AA.1110.402.000	370.00		
Sheriff Of Livingston County Total						370.00		
Toshiba Business Solutions, Usa			836					
	11/06/2023	6150308		BW AND CLR ALLOWANCE AND FREIGHT	AA.1670.400.000	51.91		
Toshiba Business Solutions, Usa Total						51.91		
Town Of York			788					
	11/09/2023	11-2023		RE: WHITE CREEK SOLAR EXPENSES	AA.1989.404.000	3,965.63		
Town Of York Total						3,965.63		
Warren'S Commercial Cleaning			823					
	10/12/2023	115941		CLEANING TOWN HALL	AA.1620.402.000	98.00		
	10/27/2023	116285		CLEANING TOWN HALL	AA.1620.402.000	98.00		
Warren'S Commercial Cleaning Total						196.00		
Western New York Lawn Service			832					
	10/09/2023	7433		CREMATION BURIAL DIG COVER SEED	AA.8810.400.000	200.00		
	11/13/2023	7522		CREAMTION BURIAL DIG COVER SEED	AA.8810.400.000	200.00		
	11/20/2023	7537		FULL BURIAL DIG COVER SEED CHERYL	AA.8810.400.000	440.00		
Western New York Lawn Service Total						840.00		

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York Hardware & Supply, Inc.	10/17/2023	2687	791	SUPPLIES	SW.8320.400.000	30.83		
<u>York Hardware & Supply, Inc. Total</u>						30.83		
York Water District	10/17/2023	11-2023	787	5 gallon chlorine and % of fuel/delivery charge	SW.8320.400.000	38.30		
<u>York Water District Total</u>						38.30		
Total for Voucher Type: Regular						64,982.31		
Total:								
Prepaid						9,378.03		
Regular						64,982.31		
Total						74,360.34		

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:
Total

74,360.34
74,360.34

Date

Town Clerk/Comptroller Signature

**TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY OCTOBER 10, 2023
6:00PM**

The Work Meeting of the Leicester Town Board was held on Tuesday, October 10, 2023, at 6:00pm at the Leicester Town Hall located at 132 Main Street, Leicester NY 14481.

Present: David Fanaro, Town Supervisor; Councilmembers, Gerald Hull, Matthew Durbin, Jason Yasso and Karen Roffe; Russell Page, Highway Superintendent

Others: Renee Fanaro, Barry Briffa, Lisa Semmel, Christiano, Rich Neuman, Don Jacobs, John Yasso, Rich White

The meeting opened at 6pm and the Pledge to the Flag was led by Supervisor Fanaro

Old Business:

Continuation of open Public Hearing for Village Fire Agreement: Discussion was opened, the Board was interested in understanding the need for the request for increase in funds.

Councilmember Karen Roffe shared that there was concern about the increase and any amount should be for fire protection. The town shouldn't be responsible for the building.

Barry Briffa, Village Mayor, shared that equipment and cost hasn't stayed the same. He asked the question-What is the percentage of calls that are in the village? John Yasso answered ten percent. Briffa stated that the village kicked in \$10,000 more for the fire department.

Councilmember Karen stated that she understands that was just for the building itself.

Councilmember Jason Yasso stated that he doesn't like the drastic increase. Mayor Briffa stated that 90% of calls are in the township. Councilmember Jason stated that he has sat through a lot of meetings that Mayor Briffa hasn't. If the contract hasn't changed since 2000 then that's poor planning. If the village had asked along the way, the increase may not be as substantial-54% increase.

Mayor Briffa shared that he has been able to balance the budget from the revenue/rent of the school. Yasso stated that we need to look at what we need and what we need is fire protection.

Mayor Briffa stated that he is not worried about 10 years from now, he is worried about now. Councilmember Yasso stated that the village did not prepare for the increase. We need to look to the future. Don Jacobs stated that they have trucks and things because of the money received from the school. "You are worried about our money, why?"

Councilmember Yasso questioned why these public entities are saying we are good right now?

Dave Fanaro, Town Supervisor, stated that our due diligence is to look to the future. Councilmember Yasso said we are not going to suffer public safety.

Supervisor Fanaro shared that the town agreed to enter into a study to see if consolidating would be feasible. Supervisor Fanaro said that Briffa sends the contract with no dialogue, it just gets sent.

Councilmember Yasso asked Briffa if he agrees with it and Briffa states no, he would need to take it back to his board. Supervisor Dave asked Jason, what would you like to do?

John Yasso shared his fire tax had increased, gone up \$75, where does that money go? If collecting money Cuylerville has asked for more money and above their contract, which is illegal. The village board has supported the fire department and has not asked for more because they haven't had to. He agrees though that the village board should better budget. John Yasso shared that he has gotten grants for the little truck that has cost the village and town nothing.

Councilmember Yasso stated that the village shared a spreadsheet that gives information on what a building costs, we want to know what you need to keep the people safe. Communication.

Councilmember Gerald Hull understands that John Yasso is concerned about the fire tax going up. My position is that I'm looking out for the taxpayers. Not saying you don't need more money, need to represent those who are on a fixed income.

Supervisor Fanaro shared that this is budget time for us, there is a tax cap, we need to be prepared for an increase.

Don Jacobs wanted to talk about the water increase. Supervisor Fanaro stated several times that we are here to talk about the fire contract.

Supervisor Fanaro, asked the board how they would like to proceed? The board decided to keep the public hearing open. Tentative budget is next Tuesday, we can plug in the \$14,000 and see if it can work in the budget.

Mayor Briffa stated that he could go out tomorrow and build a brand new fire hall. He has drawings in place to build a brand-new fire hall.

Councilmember Yasso, shared that talks just started about the consolidation. Posed the same question and they had the same answer-both departments.

Supervisor Fanaro stated the study is the study-its implementation. He will call directly Tuesday so Barry will have it before the meeting. We will leave the public hearing open.

New Business:

Spectrum Quotes for Phone System: The town hall was solicited by Spectrum to replace phones-town hall & building, cost \$212.50 for town hall, 61.25 for town barn. Lisa Semmel stated if the electric goes out then there are no phones. A Motion was made to accept the quotes and move forward with the new phone system to Town Supervisor by Councilmember Yasso and Seconded by Councilmember Roffe.
Motion carried. Ayes 4, Noes 0.

Resolution to Authorize Court Grant: Annual request from the Court Clerk to authorize to apply for Court Grant.

A motion was made to accept the Court Clerk to apply for the Court Grant to Town Supervisor by Councilmember Yasso and Seconded by Councilmember Durbin.

Motion carried. Ayes 4, Noes 0.

Town Hall Quote for Shades for rest of Building: shades for front window/additional shades for security.

Abstract of Claims for Prepays \$32, 811.87:

A Motion was made to approve the Pre-Paid Abstract of Claims by Councilmember Roffe and Seconded by Councilmember Hull.

Motion carried. Ayes 4, Noes 0.

Close Public Hearing for Fire Contract: Not closing.

Supervisors Subjects: Supervisor Fanaro stated that Highbanks Solar is asking for an extension from the owner. Whitecreek is moving forward, pushing hard for PILOT, Jerry Deming, York Town Supervisor and myself want to make sure community credit is local.

Executive Session:

A Motion was made to enter Executive Session at 6:40pm by Councilmember Hull and Seconded by Councilmember Durbin. Motion carried. Ayes 4, Noes 0.

Out of Executive Session at 8:05pm. A Motion made to exit Executive Session by Councilmember Roffe and Seconded by Councilmember Yasso. No action taken.

Adjournment: A Motion was made by Councilmember Yasso and Seconded by Councilmember Roffe at 8:06pm.

Submitted by
Renee Fanaro to Town Clerk
Amy Neumann in her absence.

TOWN OF LEICESTER
PUBLIC HEARING/
REGULAR BOARD MEETING
TUESDAY, OCTOBER 17, 2023, AT 7:00 P.M.

The Regular /Public Hearing Meeting of the Leicester Town Board was held on Tuesday October 17, 2023, at 7:00 p.m. at the Leicester Town Hall. Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Gerald Hull, Matthew Durbin, Karen Roffe, Councilmembers; Russell Page, Highway Superintendent; Bill Bacon, Livingston County Economic Development Director; Amy Neumann, Town Clerk.

Absent: Jason Yasso, Councilmember

Others: Renee Fanaro, Lisa Semmell, Todd Lubanski, John Yasso, Rich Neumann, Jennifer Johnson, Rich White, Jim Kane.

MINUTES: September 12, 2023, Work Meeting Cancelled, September 19, 2023, Public Hearing-Regular Meeting: A Motion was made to approve meeting minutes by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 4, Noes 0.

PUBLIC HEARING: Still open from previous meeting held on October 10, 2023.

One Fire Protection Agreement with Village of Leicester: A one year Fire Protection Agreement with the Village of Leicester (on behalf of the Village of Leicester Fire Department), which will commence on January 1, 2024, and expire on December 31, 2024, at 11:59. p.m. and which will provide for one annual payment to the Village by the Town in the sum of FORTY THOUSAND DOLLARS (\$40,000.00).

HIGHWAY SUPT. REPORT:

HIGHWAY SUPT. REPORT

OCTOBER 2023

- Helped the T/O Nunda haul dirt away from their new Highway facility establishing storage ground.
- Replaced a cross pipe on Cone Road, between Coverdale Rd. and Covington Road.
- I attended the annual conference of the New York State Assoc. of Town Superintendents of Highways.
- Working at cleaning ditch on Cone Road, between Coverdale Road. and Covington Road.
- Helping the T/O York install watermain in Piffard (around Center Street).
- Helped the T/O Caledonia NOVA CHIP Beachwood Drive and Neale Road.
- Working at mowing the roadsides and the backside of the ditches.
- Helped the Village of Mt. Morris shim blacktop on Murray Street.
- Installed a float at the Village of Leicester water tank.
- Preparing/servicing equipment for winter snow and ice removal.
- Hauling in and stockpiling some #2CR stone for upcoming work on Cone Road.
- Swept the loose stone off from the intersections of the roads that were stone and oiled this year.

“WATER BUSINESS”

- Routine daily/monthly water check and testing.
- A few stakeouts for UFPO.

CODE ENFORCEMENT REPORT:

Code Enforcement Report

September 20, 2023 – October 17, 2023

New permits issued.

Rebecca Newcomb-Smith, 56 Pleasant Street (8' x 14' front porch)

Ken Rowekamp, 2158 Jones Bridge Road (36' x 48' pole barn)

Steve Slocum, 4838 York Road (30' x 32' pole barn)

Jester Franklin, 2784 Jones Bridge Road (16' x 12' shed)

Other work

Working on a 911 address request and permit application review for the property that was part of the Krueger Subdivision. William Curry is the owner requesting the address and would like to construct a 60' x 40' building for his business.

The Law Office of Sciarrino and Sciarrino has withdrawn, via email, the Debra Rae Van Scott Subdivision application.

I have been working with the builder who is helping Cayatano de Jesus with his new home construction.

Inspections

Eric Butler's new home, footing (passed), Insulated Concrete forms (ICF) before placing concrete in them (passed)

John Yasso final inspection on his shed addition (passed)

Rebecca Newcomb-Smith's front porch, footing inspection and final (both passed)

Ken Rowekamp pole barn footing inspection (passed)

H. M. Webb alteration and repairs for his business rough framing and insulation (both passed)

Please don't hesitate to contact me with any questions.

Sean M. Sullivan

Code Enforcement Officer Town of Leicester

LEICESTER FIRE DEPT REPORTS: John Yasso:

Village board meeting 10/16/2023 Leicester Fire Dept. Report Town Board Meeting 10/17/2023

1. Activities

Number of calls in the past month (Sept 18 – Oct 16) 3 calls.

1) 9/1/23 Two vehicle MVC @ Perry Road and Rt. 36

2) 10/4/23 Co Detector activation @ 2832 Jones Bridge Road

3) 10/11/23 CO Detector activation @ 4860 River Road

September monthly training – Motor Tools (saws fans blowers, etc.) Location and check

2. TRUCKS:

2017 Pumper Truck 135 – Quick dump on back is sporadic working. Part is in. Repair to be done

2006 Pumper Truck 134 - OK

.2006 Mini Pumper 133 – Engine service was needed and completed.

3. Fire Hall:

1. Back Roof needs to have repairs - Leaks - Contractor to provide a quote – new quotes from contractor received
 2. Backup Generator?? – Wait Till Fire and EMS study is completed
-

4. Equipment

- A) Need to order 2 more sets of gear for the next budget year 2023-24. 7-9 months delivery time – Est. \$5500.00
 - B) Ordered equipment for the Forestry Grant (\$3000) \$1500 / \$1500 match –
 - *7-12-23 most of the items are here – Invoices total \$3028.77
 - * 8-14-23 contacting Forest Ranger
 - * 10-16-23 Meeting with Ranger in November to close out grant.
-

5. Other items

- A) Application for 2022 FEMA grant is submitted. Total \$190,884 for 16 air packs and spare cylinders
 - * 10/16/23 No response yet
- C) Local Gov Efficiency - Fire and EMS study grant approved for \$19,500 at Feb. meetings Town and Village. Total for the study is \$39,000.00.
 - *6-7-23 Final application signed by Supervisor Fanaro and sent back to DOS
 - *7-17-23 CRG will start study – meeting with Fire Depts. week of July 24, 2023
 - * 8-14-23 Sub-Committee meeting with CRG group to kick off study information
 - *9-18-23 CRG is meeting with officials to get data
 - *10/3/23 Emailed and sent a letter to ISO for data on Town and Village ISO ratings.The current Overall ISO rating is 40.91 points of a possible 105. Last updated 4/1//2015

CUYLERVILLE FIRE DEPT. REPORTS; Frank Radesi:

9-6 fill in perry center 3 members.

9-12 mvc 4 members

9-16 gas call 5 members

9-17 fire alarm 4 members

9-17 mvc 6 members

9-24 brush fire 11 members

We had 11 controlled burns.

We had 20 ems calls.

We have had 273 total calls from Jan 1st to sept 30th.

Community CPR Class November 4th, 2023, 1 pm to 4 pm Call Jen Johnston or Jamie Watson to sign up or get on the website.

Car Seat fitting station is available at the Cuylerville Fire Department.

OLD BUSINESS:

Public Hearing continuation of being open, Village of Leicester Fire Agreement: An agreement was delivered to Town Board to state new agreement for one year for \$40,000.00. Councilmember Karen Roffe thinks it should stay at \$26,000.00 and Councilmember Mattew Durbin agrees. Supervisor Fanaro spoke with Councilmember Yasso and expressed that he feels the same. Gerald Hull, Karen Roffe, and Matthew Durbin Councilmembers all agree that the rate of \$26,000.00 for the agreement should continue.

Close Public Hearing: Public Hearing was declared closed at 7:34 p.m. by Supervisor Fanaro.

Resolution to Authorize Supervisor to sign Village Fire Agreement: \$26,000.00: A Motion was made to have Supervisor sign agreement for \$26,000.00 for one year contract only by Councilmember Mattew Durbin and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 4, Noes 0.

NEW BUSINESS:

Supervisor Presented Tentative Budget to Town Board and Town Clerk: A Motion was made to adopt the Tentative budget to the Preliminary by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 4, Noes 0.

Set Special Meetings for November 8, 2023: A Motion was made to set Special Meeting by Councilmember Mattew Durbin and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 4 Noes 0.

Set Public Hearing for November 8, 2023: A Motion was made to set two Public Hearings for Preliminary Budget and proposed Local Law to possibly exceed the Tax Cap was made by Councilmember Mattew Durbin and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 4, Noes 0.

NYMIR Renewal: A Motion to approve NYMIR Renewal was made by Councilmember Matthew Durbin and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 4, Noes 0.

FINANCIAL REPORTS: Budget Report, Monthly Statement of Supervisor, Town Clerk Monthly, Record of Receipts: A Motion was made to Accept the Financial Reports was made by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 4, Noes 0.

AUDIT ABSTRACT OF CLAIMS \$65,774.84: A Motion was made to audit the bills and pay bills by Councilmember Gerald Hull and Seconded by Councilmember Karen Roffe

Motion carried. Ayes 4, Noes 0.

ADJOURNMENT: A Motion to adjourn was made at 7:39 p.m. by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by,
Amy Neumann, Town Clerk

1. Activities

Number of calls in the past month (Oct 16 – Nov 20) _5_ calls.

- 1) 10-22-23 Mini bike crash – 2886 Cuyler Road
- 2) 10-28-23 One car MVC @ 1942 Perry Road
- 3) 10-31-23 Fire alarm activation at Seneca Foods Bunk House
- 4) 11-13-23 MVC at the intersection of Peoria Rd and Rt. 36 York Road
- 5) 11-17-23 MVC at the intersection of Main St and Mt. Morris Road

October monthly training – Air packs

2. TRUCKS:

2017 Pumper Truck 135 – Quick dump on back is sporadic working. Switch has been replaced. OK now

2006 Pumper Truck 134 - OK

2006 Mini Pumper 133 – OK

3. Fire hall:

1. Back Roof needs to have repairs - Leaks - Contractor to provide a quote – new quotes from contractor received

* Quote approved at Board meeting 10-16-23. Job is scheduled with JJM Roofing

2. Backup Generator?? – Wait Till Fire and EMS study is completed
-

4. Equipment

A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$5500.00

B) Equipment for the 2022 Forestry Grant (\$3000) \$1500 / \$1500 match is here. NYS Ranger has reviewed invoices and equipment. Grant closed.

C) Application for 2023 Forestry grant has been submitted.

5. Other items

A) Application for 2022 FEMA grant is submitted. Total \$190,884 for 16 air packs and spare cylinders

* 11/20/23 No response yet

C) Local Gov Efficiency - Fire and EMS study grant approved for \$19,500 at Feb. meetings Town and Village. Total for the study is \$39,000.00

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* 8-14-23 Sub-Committee meeting with CRG group to kick off study information

*9-18-23 CRG is meeting with officials to get data

*10/3/23 Emailed and sent a letter to ISO for data on Town and Village ISO ratings.

Current Overall ISO rating is 40.91 points of a possible 105. Last updated 4/1//2015

11/16/23 Financial information for Village and LVFD sent in for review

October fire report for Cuylerville fire dept

10-4 fire alarm

10-11 c o alarm

10-12 false alarm

10-21 washing machine on fire

10-22 mvc

10-28 mvc

10-29 car deer mvc

1031 fire alarm

4 controlled burns

13 ems calls for the month

HIGHWAY SUPT. REPORT

NOVEMBER, 2023

- Preparing/servicing equipment for winter snow and ice removal.
- Serviced and set up the equipment for the Village leaf pickup.
- Helped the T/O York install more watermain (area of Center St. in Piffard).
- Made a pass around town, mowed the roadsides and on the back side of the ditches where possible.
- Working at cleaning ditch and installed driveway pipes on Cone Road, between Coverdale Rd. and Covington Road.
- Batavia Overhead door came and replaced the five door panels in need of replacement, on the overhead doors of the shop.
- Submitted the paperwork needed for state funding reimbursements.
- Made a pass around the Village for leaf pickup on 10/24, 11/1 and 11/13.
- Cleaned ditch and installed a driveway pipe at lot #10 of Oak Manor.
- Salted all the bridge decks, morning of November 1st.
- Treated all the snow and ice removal equipment with KROWN rust protection.
- Had a number of vehicle inspections.
- Completed and submitted the "one-time D.E.C. Medium and Heavy Duty fleet reporting" forms.
- Started 8hr. workdays on Nov. 8th.
- Helped the T/O Mt. Morris shim blacktop on a section of Hoagland Road.

"WATER BUSINESS"

- Routine daily/monthly water check and testing.
- Replaced the altitude valve with a new CLA altitude valve at the water tank.
- Covered the Village of Leicester water check and operations (for Chris Young) on 10/16 and 10/17.
- A few stakeouts for UFPO.
- Helped Chris Young (for the Village of Leicester) install a check valve at their pump station.
- Staff of the Livingston County Water Authority came and reviewed the Town infrastructure and chores of the water system on November 2, 2023. They have taken over the responsibility of the water system as of that date.

Code Enforcement Report

October 18, 2023 – November 21, 2023

New permits issued.

Three permits were issued for demolition of old mobile homes and the placement of three new mobile homes. Highland Holdings LLC, park is located at 5502 State Route 36.

David Cuozzo, 2177 Dunkley Road, New wood stove installation.

Other work

1. Jackie Bartolotta who is the program manager at Tectonic Engineering and Surveying Consultants, is requesting a fee schedule and permit for the installation of the cell tower. I spoke to her requesting the contractors information so I can process the permits. I do not currently have a fee schedule for the cell tower permitting. Based on other towns current permitting fees (one being the Town of Wheatland, New York), and a conversation with Jim Campbell, I am suggesting a \$5,000.00 construction permit fee for Tarpon Towers and \$2,000.00 for the provider Bell Atlantic Mobile Systems (DBA Verizon Wireless).
2. I applied for a 911 address for Patrick Norton (pending address of 2401 New Road)
3. I would like to have Kim Reitz spend some time in Code Enforcement so the multiple years of open permits can be entered into the Williams Law System we use for permitting. Once they are entered, we can start the process of closing out the old permits, issuing Certificates of Completion or Certificates of Occupancy. Also, we can start a spreadsheet for the required scheduled inspections of our local businesses (ie, Seneca Foods, National Hotel...) I currently have a contractual budget of \$3,400.00. To date in 2023 I have used approximately \$1,240.52. I am proposing that some of my contractual budget be used to pay Kim to spend some time as a Code Enforcement Clerk. I am thinking it will take approximately three (2-3) hours per week until the records have been entered into the system. And then some time each week to keep them up to date.

I would like the records in this office to be accessible to anyone who needs to refer to them. I have spoken to Kim about this, and she is amenable to the idea.

4. I am attaching the list of violations that I have documented for the property owned by A'Tasha Deuber, 2160 Perry Road. I have photos to back up the violations.



A.pdf

Account#	Account Description	Fee Description	Qty	Local Share
	Building Permits	Building Permits	2	448.20
	Registrar	Certified Copies Birth And Death	3	30.00
		Sub-Total:		\$478.20
A1255	Conservation	Conservation	4	5.85
		Sub-Total:		\$5.85
A2544	Dog Licensing	Female, Spayed	2	14.00
		Female, Unspayed	1	12.00
		Male, Neutered	8	56.00
		Sub-Total:		\$82.00
Total Local Shares Remitted:				\$566.05
Amount paid to: NYS Ag. & Markets for spay/neuter program				13.00
Amount paid to: NYS Environmental Conservation				288.15
Total State, County & Local Revenues:		\$867.20	Total Non-Local Revenues:	
			\$301.15	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Amy Neumann, Town Clerk, Town of Leicester during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date
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From: 10/1/2023

To: 10/31/2023

DOG LICENSE MONTHLY REPORT

11/01/2023

Livingston

24

Send Copy To:

Animal Population Control

Amy Neumann

Town of Leicester

06

Town Clerk

LICENSE TYPES

AND FEES

	Dogs	Yrs	Seniors	Unspay	Unspayed Statutory Fee (B)	Spayed Statutory Fee (C)	Local Fee (D)	Late Penalty (E)	Spayed Fee (F)	Unspayed Fee (G)
1. Spay/Neuter	10	10	0		NO FEE	@ 0.00 0.00	@ 7.00 70.00	0 @ 0.00 0.00	@ 1.00 10.00	NO FEE
2. Unspay/Unneut	1	1	0	1	@ 0.00 0.00	NO FEE	@ 12.00 12.00	0 @ 0.00 0.00	NO FEE	@ 3.00 3.00
3. Exemption	0	0			NO FEE	NO FEE	NO FEE	NO FEE	@ 0 0.00	@ 0 0.00
4. Purebred(1-10)	0	0		0	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 1.00 0.00	@ 3.00 0.00
5. Purebred(11-25)	0	0		0	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 1.00 0.00	@ 3.00 0.00
6. Purebred(26+)	0	0		0	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 0.00 0.00	@ 1.00 0.00	@ 3.00 0.00
7. TOTALS	11	11	0	1	\$0.00	\$0.00	\$82.00	\$0.00	\$10.00	\$3.00

REPLACEMENT AND PUREBRED

Column H

Column I (Local)

Column J (Statutory)

TAG ORDERS PROCESSED

Each

Tag Fees

Tag Fees

8. Replacement Tags

0

0.00

0.00

9. Purebred Tags

0

0.00

0.00

10. TOTALS

0

\$0.00

\$0.00

DISBURSEMENTS (to T.C.V.)

(to County)

(to Animal Population Control)

12. Local% of 7B + 7C

\$0.00

15. Stat% of 7B + 7C

\$0.00

18. 100% of 7F + 7G

\$13.00

13. Local% of 7D + 7E + 10I

\$82.00

16. Stat% of 10J

\$0.00

14. Total

\$82.00

17. Total

\$0.00

Amount paid to: County Treasurer for Dog Licenses.....

\$0.00

Amount paid to: NYS Ag. & Markets for spay/neuter program.....

\$13.00

LICENSE SUMMARY

1. Number of Original Standard Dog Licenses:

2

2. Number of Original Purebred Dog Licenses:

0

3. Number of Standard Renewals (including New Owner Licenses):

9

4. Number of Purebred License Renewals:

0

5. Total of Lines 1-3:

11

TOWN OF LEICESTER
RECORD OF RECEIPTS
Oct-23

<u>DATE</u>	<u>AMOUNT</u>	<u>GENERAL</u>	<u>SOLAR</u>	<u>RT. 36 WATER</u>	<u>HIGHWAY</u>	<u>WATER</u>	<u>JUSTICE</u>	<u>DESCRIPTION</u>
10/6/2023	\$1,575.01	\$1,575.01						CK# 1930 LOCAL SHARES CLERK FEES SEPTEMBER 2023
10/6/2023	\$1,998.00						\$1,998.00	CK#1111 JUDGE SCOFIELD SEPTEMBER 2023 REPORTS
10/6/2023	\$2,871.80						\$2,871.80	CK#1582 JUDGE SMITH SEPTEMBER 2023 REPOSRTS
10/6/2023	\$550.00	\$550.00						CK#1949 CREMATION BURIAL FOR HEEN ON A SATURDAY FOR EXTRA CHARGE FOR CEMETERY
10/6/2023	\$450.00	\$450.00						CK#21168 CREMATION BURIAL FOR MARY GILG FOR CEMETERY
10/26/2023	\$1,550.00	\$1,550.00						SALE OF WATER (COIN)
10/26/2023	\$296.45				\$296.45			CK#10223 FROM VILLAGE FOR WORK COMPLETED ON 9/19/23 AND 10/4/23 FOR HIGHWAY CK DATE 10/17/23 REC ON 10/23/23
10/26/2023	\$297.64				\$297.64			CK#2981 FROM VILLAGE FOR WORK COMPLETED ON 10/12/23 AND CK DATE 10/17/23 REC ON 10/23/23
10/26/2023	\$23,662.87	\$23,662.87						CK#11404 FROM COUNTY FOR BALANCE DUE ON SALES TAX CREDIT 2023 REC ON 10/23/23
10/26/2023	\$2,500.00	\$2,500.00						CK#11371 FROM COUNTY FOR TRAFFIC DIVERSION JULY - SEPTEMBER 2023 REC ON 10/23/23
10/26/2023	\$436.50	\$436.50						CK#7806 FROM SWEARINGEN FOR WATER BILLINVOICE # 4 OF 2023 436.50 WATER USAGE FROM 7/1/2023 -9/30/23
10/26/2023	\$6,201.53	\$6,201.53						CK#21536671 TRUST REMITTANCE FOR BOTTSFORD LESLIE L. REC 10/24/2023
10/26/2023	\$424.69	\$424.69						CK#21536681 TRUST REMITTANCE FOR BOTTSFORD HELEN C REC 10/24/2023
10/26/2023	\$450.00	\$450.00						CK#17009 FROM STEPHENSON-DOUGHERTY FUNERAL HOME AVON FOR DONNELLY CREMATION BURIAL FOR CEMETERY
10/26/2023	\$1,185.23				\$1,185.23			CK#237741 FROM COUNTY FOR NYS SNOW & ICE ADDITIONAL PAYMENT FOR 2023
10/26/2023	\$850.00	\$850.00						CK#1051 FROM EATON WATSON FUNERAL HOME FOR CREMATION BURIAL FOR CASSIDY FOR CEMETERY
10/26/2023	\$14.00	\$14.00						CASH \$14.00 (CURRENCY) FOR SALE OF WATER
Totals	\$45,313.72	\$38,664.60			\$1,779.32		\$4,869.80	