

**TOWN OF LEICESTER**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY, SEPTEMBER 21, 2021**  
**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, September 21, 2021, at 7:00 p.m. at the Leicester Town Hall.

**Present:** David Fanaro, Town Supervisor; Karen Roffe, Matthew Durbin, Joni Santucci, Councilmembers; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Shawn Grasby, Code Enforcement Officer; Hank Smith, Town Justice; Amy Neumann, Town Clerk.

**Excused:** Gerald Hull, Councilmember

**Others:** Renee Fanaro, Jason Yasso, Ryan Szhuyler, Seneca Foods Plant Manager

**Privilege of the Floor:** Jack Christiano is going to give Town Board a completion report for his Eagle Scout project in Boyd and Parker Park. Was not able to join us tonight.

**HIGHWAY SUPT. REPORT**  
**SEPTEMBER 2021**

- Working at sweeping the loose stone off the stone and oil roads we did this year.
- Replaced 3 sets of driveway pipes at #2363 Peoria Road and the driveway pipe at #2536 Kingston Road.
- Helped the T/O York apply gravel shoulders to various roads.
- Paved Pleasant Street for the Village.
- Hauling in some gravel to the gravel pit stockpile.
- Installed a driveway pipe at 2600 Kinston Road.
- Helping the T/O Mt. Morris shim blacktop on various roads.
- Fabrication on a one-way plow preparing for winter.
- Service and repair on some equipment.

**“WATER BUSINESS”**

- Routine testing, flushing and stakeouts.
- Water project service hookup inspections.
- Temporarily covering the Village water.

**Code Officer Report:** Shawn Grasby gave an Orieden Report Update, Construction to start next year. Solar discussion. Shawn Grasby gave his notification that he is resigning his position with the Town of Leicester on December 31, 2021. Supervisor instructed Town Clerk to run an ad for the position of code Enforcement Officer.

**Old Business:**

**Comprehensive Committee:** Had the first meeting on September 14, 2021.

**New Business:**

**Resolution for Rt.36 Water Rates 5-2021:** (Insert Resolution) A Motion was made to approve by Councilmember, Karen Roffe, and Seconded by Councilmember Joni Santucci.  
Motion carried. Ayes 4, Noes 0.

**BME Associates Letter for Seneca Foods:** Ryan Skyler explained to the Town Board what they would like to accomplish with Seasonal Housing on site. They are asking the Town Board to consider amending the current Building Code to allow for this type of housing in the plant area. They are aware it will be a legislative action. Seasonality will be from July 1 to December 15, 28-person unit. Currently 96-person unit with canteen and social room. Dept of Health involved with inspections. This is a 2-to-3-month process.

A Motion was made to allow Town Attorney James Campbell to draft a Resolution and Local Law to be presented to Town Board to amend current code by Councilmember Karen Roffe and Seconded by Councilmember Matt Durbin.  
Motion carried. Ayes 4, Noes 0.

**Tentative 2022 Budget to Preliminary Budget 2022:** Supervisor asked if there were any questions or concerns regarding the tentative budget. Councilmember Joni Santucci made a motion to go into executive discussion to discuss employment, and was seconded by Councilmember Karen Roffe at 7:31 p.m.  
Motion carried. Ayes 4, Noes 0.

A Motion was made to move back to Regular Session at 7:39 p.m. by Councilmember Matthew Durbin and Seconded by Councilmember Joni Santucci.  
Motion carried. Ayes 4, Noes 0.

A Motion was made to approve the Tentative Budget to the Preliminary 2022 Budget by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.  
Motion carried. Ayes 4, Noes 0.

A Motion was made to set the Public Hearing for the Preliminary 2022 budget Hearing on October 19, 2021, by Councilmember Matthew Durbin, and Seconded by Councilmember Joni Santucci.  
Motion carried. Ayes 4, Noes 0.

**Rt. 36 Water Form E #8:** A Motion was made to approve the Supervisor to sign by Councilmember Joni Santucci and Seconded by Councilmember Karen Roffe.  
Motion carried. Ayes 4, Noes 0.

**Rt. 36 Water Contract Amend:** A Motion was made to Amend and have Supervisor Fanaro sign made by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.  
Motion carried. Ayes 4, Noes 0.

**Inspection waiver Request # 8:** A Motion was made to approve the Supervisor to sign by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin. Motion carried, Ayes 4, Noes 0.

**Project Budget Modifications Resolution #:**

Vote of the town Board:

|                               |        |
|-------------------------------|--------|
| Dave Fanaro, Town Supervisor  | Aye    |
| Karen Roffe, Councilmember    | Aye    |
| Matthew Durbin, Councilmember | Aye    |
| Gerald Hull, Councilmember    | Absent |
| Joni Santucci, Councilmember  | Aye    |

Motion carried. Ayes 4, Noes 0.

**Minutes:** A Motion was made to approve the July 8<sup>th</sup> Work Board Meeting, July 20 Regular Board Meeting, August 10 work board meeting with amendment of the adjournment, and August 17, Regular Board Meeting Minutes by Councilmember Matthew Durbin, and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 4, Noes 0.

**Financial Reports:** A Motion was made to approve the Financial Reports by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 4, Noes 0.

**Audit Bills:** A Motion was made to audit and pay bills as presented by Councilmember Joni Santucci, and Seconded by Councilmember Matthew Durbin,

|                     |                  |              |
|---------------------|------------------|--------------|
| General Fund A      | Claim #219 - 233 | \$ 7,369.40  |
| General Fund B      | Claim #          | \$ 0.00      |
| Highway DA          | Claim # 73 - 78  | \$ 1,976.69  |
| Highway DB          | Claim # 43 - 49  | \$ 46,536.73 |
| Water Capitol       | Claim # 20 - 21  | \$ 2,762.40  |
| Street Lighting SL1 | Claim # 9        | \$ 184.95    |
| Street Lighting SL2 | Claim# 9         | \$ 325.83    |
| OLCWD               | Claim # 72 - 77  | \$ 5,151.85  |
| Total               |                  | \$ 64,307.85 |

Motion carried. Ayes 4, Noes 0.

**Communications:** None

**Executive Session:** A Motion to move to executive session o discuss contract negotiations was made by Councilmember Matthew Durbin, Seconded by Councilmember Joni Santucci. 7:30 p.m.

Motion carried. Ayes 4, Noes 0.

**Regular Session:** A Motion to move to Regular Session was made by Councilmember Matthew Durbin and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 4, Noes 0.

**Adjournment:** A Motion was made to adjourn the Regular Board Meeting at 8:10 p.m. by Councilmember Matthew Durbin and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 4, Noes 0.

Respectfully Submitted,  
Amy Neumann, Town Clerk