

TOWN OF LEICESTER
REGULAR BOARD MEETING/VIRTUAL
TUESDAY, JUNE 16, 2020 AT 7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, June 16, 2020, at 7:00 p.m. at the Leicester Town Hall at 132 Main Street, Leicester, NY 14481, and via virtual portal zoom. Town Residents could join the meeting using a landline or cell phone by dialing 1-267-831-0333. US Meeting ID: 812 7799 142.

The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matthew Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

Others Present: None

HIGHWAY SUPT. REPORT
JUNE 2020

- Repaired headwalls to the driveway pipes, cleaned portions of ditch, rebuilt a spot of shoulder to the ditch bank on Jones Bridge Rd. from South St. to Upper Mt. Morris Rd. from the rainstorm on 5/15.
- Re landscaped the spot on Mahoney St. from the water break last winter for the Village.
- Replaced the cross over pipes at 2 locations on Covington Road between Coverdale Rd. and Starr Road.
- Moved the equipment away from the salt storage barn so it could be cleaned and sealed.
- Rolled the lawns of the park and community buildings for the Village.
- Made a pass around Town mowing the roadsides.
- Honing the dirt roads.
- Helped the T/O Mt. Morris oil and stone Ridge Rd. and Frost Road.
- Filled potholes on Maple Lane for the Village.
- Worked for the Livingston County Highway Dept. hauling spoils from Spallina Materials to the Site of the new Sheriff Training Ground on Rte. 408 @ the Ridge.
- Helped the T/O York pave a portion of River Road and then on Craig Road.
- Started re-landscape work on the ECWAG project at Beards Creek.

“WATER BUSINESS”

- Covered the water chores this past week for the village.
- Hooked up and turned back on the water service at Todd Gadd’s (Buster Turybury old place on Brown Road.)

Supervisor Fanaro and Highway Superintendent Russell Page spoke about the “ECWAG” Little Beards Creek Restoration still has \$2,000.00 to spend towards finishing this project. A bulldozer will be rented to finish the driveway.

Highway Superintendent, Russell Page spoke to the Town Board about the current amount the Town will receive for “CHIPS”. A chart was shown to the Town Board if we were to receive the “CHIPS” from the State. A Letter for what we are going to receive was received on Monday, June 15th, 2020. However, the amounts authorized for these programs may be subject to a reduction of up to 20 percent as a result of impacts from the Coronavirus disease (COVID-19).

\$ 156,959.00 (CHIPS, PAVE, NY & EWR)
\$ (134,733.00) NOVA CHIP NEW ROAD (From Rt. 36 to Covington Rd.)
\$ 22,226.00 RUNNING BALANCE
\$ (3,375.00) 450 TON of GRAVEL (Shoulders for New Rd.)
\$ 18,851.00 RUNNING BALANCE
\$ (16,117.10) NEW ROAD CHIP SEAL (From Covington Road to Perry Line)
\$ 2,733.90

\$ 33,186.00 Town Appropriation #DB5110.4A BALANCE AS OF 6/10/2020
\$ (10,235.00) ALLOCATION CHIPS BILLS TO THIS FUND THUS FAR AS PER HWY SUPT.
\$ 22,951.00 RUNNING BALANCE
\$ (2,400.00) BLACKTOP CROSSOVERS ON JONES BRDG RD AND COVINGTON RD
(anticipated)
\$ 20,551.00 RUNNING BALANCE
\$ (815.00) GRAVEL INVOICE FOR NEXT MONTH (anticipated)
\$ 19,736.00 RUNNING BALANCE
\$ (1,875.00) COST FOR SALT BRINE (anticipated)
\$ 17,861.00 ENDING BALANCE (PROPOSED FUNDING TO SHIM BLACKTOP ON
COVINGTON)

Supervisor Fanaro and Town Board Discussed forgoing Nova Chip and Chip Sealing maintained roads instead of putting all the “CHIPS” money into one road. Supervisor Fanaro, Town Board and Highway Superintendent, Russell Page discussed the expenditures of future road work. Supervisor Fanaro and Highway Superintendent, Russell Page and town Board briefly spoke about the flash flooding on South Street, Jones Bridge Road, and a portion of Upper Mt. Morris Road.

CODE ENFORCEMENT REPORT: Report given to the Town Board and Town Supervisor for review.

OLD BUSINESS:

RT. 36 Water District: Supervisor Fanaro met with engineers to identify DOT’s response to their initial plan DOT wanted us to incur almost 2500 lineal feet more of directional drill, rather than open cut. Supervisor Fanaro walked with the crew and looked at a couple of spots to modify the alignment to get

off from the slope of the shoulder and eliminate the open cut. We are still waiting for the final word from DOT and this will keep us within the budget.

“ECWAG” Little Beards Creek Restoration: Finishing Driveway with Bulldozer from Kircher. After the work is complete, final bills will be submitted for reimbursement.

NEW BUSINESS:

Authorize Town Attorney James Campbell to make referral for the New Zoning Code to the County Planning Board: A Motion was made to Authorize James Campbell to submit referral to the County Planning Board regarding the Town of Leicester New Zoning Code was made by Councilmember Gerald Hull, and Seconded by Councilmember Matthew Durbin.
Motion carried. Ayes 5, Noes 0.

Set Public Hearing for the New Zoning Code: A Motion was made to set the Public Hearing date for the New Town Zoning Code for the 21st of July at 7:00 p.m. by Councilmember, Matthew Durbin, and Seconded by Councilmember, Joni Santucci.
Motion carried. Ayes 5, Noes 0.
Public Hearing Notice will be prepared by Town Attorney, James Campbell.

Supervisor Fanaro, and Town Board discussed not scheduling work meetings at this time. Town Board agreed. The workload and Covid-19 will be deciding factors if this changes.

Referral to County Planning Board for New Zoning Code: A Motion was made to authorize Town Attorney, James Campbell to make a referral to the County Planning Board regarding the Town of Leicester New Zoning Code by Councilmember, Gerald Hull, and Seconded by Councilmember, Matthew Durbin.
Motion carried. Ayes 5, Noes 0.

Escrow Account for High Banks Solar: A Motion was made to authorize the Town Supervisor, David Fanaro to establish non-interest-bearing Escrow Account for High Banks Solar Project specific by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci.
Motion carried. Ayes 5, Noes 0.

A Motion to have Oriden LLC to make an initial deposit of \$10,000.00 into the non-interest-bearing Escrow Account for High Banks Solar project was made by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Little Beard’s Creek Bank Stabilization Project Budget Modifications Resolution: 46-2020
A Motion was made to approve by Councilmember Joni Santucci, and Seconded by Karen Roffe

**TOWN OF LEICESTER
RESOLUTION # 46-2020
LITTLE BEARD'S CREEK BANK STABILIZATION PROJECT
PROJECT BUDGET MODIFICATIONS**

WHEREAS, the Town of Leicester has received funding from Rural Development for Their Little Beard's Creek Bank Stabilization Project ("Project") and

WHEREAS, the Town Board wishes to adjust project items to more accurately reflect final costs and.

WHEREAS, Rural Development requires the Town Board to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Town Board of the Town of Leicester authorizes the following Budget modifications for the project:

Legal	Decrease of	\$3,595.00
Miscellaneous	Decrease of	369.10
Force Account Labor	Increase of	11,942.10
Materials	Increase of	23,584.16
Equipment	Increase of	1,029.50
Contingency	Decrease of	32,591.66

I Amy Neumann, Town Clerk of the Town of Leicester, do hereby certify that the Aforementioned resolution was adopted by the Town Board of the town of Leicester on June 16th, 2020, by the following vote:

	AYE	NAY
Dave Fanaro, Supervisor	<u> x </u>	_____
Karen Roffe, Councilperson	<u> x </u>	_____
Joni Santucci, Councilperson	<u> x </u>	_____
Matt Durbin, Councilperson	<u> x </u>	_____
Gerald Hull, Councilperson	<u> x </u>	_____

Amy Neumann
Town Clerk -Town of Leicester

Dated: June 16, 2020

Motion Carried. Ayes 5, Noes 0.

RT. 36 Water District Bond Resolution: 47-2020: A Motion was made to approve the Rt. 36 Water District Bond Resolution was made by Councilmember Matthew Durbin, and Seconded by Councilmember, Karen Roffe.

	AYES:	NAYS:
Councilperson Durbin	x	
Councilperson Hull	x	
Councilperson Roffe	x	
Councilperson Santucci	x	
Supervisor Fanaro	x	

Motion carried. Ayes 5, Noes 0.

Rt. 36 Water District Legal Services Agreement: 48-2020: A Motion was made to adopt James W. Campbell Legal Services Agreement not to exceed \$18,000.00 made by Councilmember, Matthew Durbin, and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 5, Noes 0.

Rt. 36 Water District Auditing Agreement: 49-2020: A Motion was made to authorize Supervisor Fanaro to sign Town of Leicester/Bonadio & Co., LLP Engagement Letter for Rt. 36 Water District Auditing Agreement made by Councilmember, Gerald Hull, and Seconded by Councilmember Matthew Durbin. Motion carried. Ayes 5, Noes 0.

COMMUNICATIONS:

LGS-1 Records Retention: will be available August 1, 2020 Towns must pass a Resolution to adopt the New Schedule. Sample Resolution was attached for town Board viewing.

\$8,100.00 received: A check was received for the sale of the 1994 Mack Truck through RTI Auctions.

MINUTES: A Motion was made to adopt the Minutes from the May 12, 2020 the Regular Board Meeting/Virtual by Councilmember Joni Santucci and Seconded by Councilmember Matthew Durbin. Work Meeting was cancelled due to Covid-19.

Motion carried. Ayes 5, Noes 0.

FINANCIAL REPORT: A Motion was made to approve the Financial Reports by Councilmember Karen Roffe and Seconded by Councilmember Joni Santucci.

Motion carried. Ayes 5, Noe 0.

AUDIT BILLS: A Motion was made to audit and pay the bills by Councilmember Matthew Durbin and Seconded by Councilmember Gerald Hull.

General Fund A	Claim # 136 - 164	\$ 29,197.28
General Fund B	Claim # 9 - 11	\$ 464.30
Highway DA	Claim # 56 - 61	\$ 2,409.37
Highway DB	Claim # 25 - 32	\$ 13,021.33

Street Lighting 1	Claim # 6	\$ 148.75
Street Lighting 2	Claim # 6	\$ 258.10
OLCWD	Claim # 26 - 32	\$ 3,091.23
Total		\$ 48,590.36

Motion carried. Ayes 5, Noes 0.

ADJOURNMENT: A Motion was made to adjourn the Board Meeting at 8:43 p.m. by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk