

TOWN OF LEICESTER
2019 ORGANIZATIONAL MEETING
WEDNESDAY, JANUARY 2, 2019

8:00AM

The Town of Leicester held their Organizational Meeting on Wednesday, January 2, 2019.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Gerald Hull, Council People; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk/Tax Collector.

The supervisor called the meeting to order at 8:20 a.m. and the Pledge to the Flag was led by Supervisor Fanaro.

RESOLUTION 1-2019

Resolved to approve the following 2019 Town Board Appointments and Meeting Schedule. A Motion was made by Karen Roffe and Seconded by Gerald Hull to make the following appointments.

Baldwin Business Services in Nunda, NY as Accounting Bookkeepers and Payroll Firm for 2019

Livingston County News as Official Newspaper for 2019.

Five Star Bank as the Official Depository for 2019.

Mileage Rate for 2019 to be \$0.58 cents per mile.

Supervisor Fanaro appointed Karen Roffe as Deputy Supervisor for 2019.

Karen Roffe to be Town Historian for 2019.

Amy Neumann to be the Registrar of Vital Statistics for 2019.

Sue Kelly to be the Deputy Town Clerk for 2019.

Amy Neumann to be the Records Management Officer for 2019.

Renee Fanaro to be the Teen Youth Board Representative for 2019.

Clark Patterson Lee as Engineers for the Town of Leicester for 2019.

Kruk and Campbell Town Attorney for 2019.

Amy Neumann Depositing Clerk for the OLCWD for 2019.

Town Clerk/Tax Collector Rate of Pay is \$18.00 per hour for 2019.

The Town Highway Superintendent to appoint Deputy at his discretion and the pay to be an additional \$.50 per hour to current hourly rate for 2019.

The Town Highway Superintendent to be allowed to spend up to \$5,000.00 for supplies, materials, etc for 2019.

The Part Time hourly rate for the Highway Department to be \$11.10 per hour and time and a half for the overtime over 40 hours per week for 2019.

Snow plow wing operator to be \$12.00 per hour for 2019.

Machine operator to be \$13.00 per hour for 2019.

Cemetery and Parks rate to be \$11.10 per hour for 2019.

Cemetery caretaker Jay Lynch rate to be \$12.00 per hour for 2019.

Board of Assessment Review to be paid \$75.00/day for Grievance Day and \$25.00/day for attending training class for 2019.

Susanne Kelly billing and collector for the OLCWD for 2019.

Sue Kelly Zoning and Planning Board Clerk for 2019.

Town Hall Hours to be 8:00a.m. -12 noon, and 12:30 p.m. to 4:00 p.m. Monday through Thursday. Closed for Holidays for 2019.

Meetings to be held on the second Tuesday of the month at 6:00 p.m. for Work Meetings and third Tuesday of the Month at 7:00 p.m. for Regular Town Board Meetings, unless falling on a Holiday for 2019.

Jason Yasso as County Traffic Safety Board Representative for 2019.

Russell Page as County Traffic Safety Board alternate for 2019.

Shawn Grasby Zoning and Code Enforcement Officer and 911 House Numbering Official for 2019.

Motion Carried. Ayes 3, Noes 0.

Adjournment: A Motion to adjourn the meeting was made by Karen Roffe and Seconded by Gerald Hull at 8:23 a.m.

Motion carried. Ayes 3, Noes 0.

Respectfully Submitted by

Amy Neumann

TOWN OF LEICESTER
WORK MEETING
TUESDAY JANUARY 8, 2019
6:00 P.M.

The work meeting of the Leicester Town Board was held on Tuesday, January 8, 2019 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Gerald Hull, Matt Durbin, Council members; Russ Page, Highway Superintendent; Shawn Grasby, Code Enforcement Officer; Amy Neumann, Town Clerk.

Others: Pete Parmalee, Toni Theresa, Jack McAnany.

Privilege of the Floor: Toni Theresa was present at the December 18, 2018 Regular Board meeting but had to leave early. She is present today to present to the Town Board her complaint. She has brought pictures to show the Town Board the current condition of the property at the center of her complaint and the previous condition of the property prior to the new neighbors moving in.

Her main complaint is the horrendous smell that she smells from her home and how she is not able to use her backyard any longer and also the runoff of waste onto her land. This is due to garbage in a huge pile and carcasses of chickens and waste from animals, goats pigs and chickens. February 2018 new owners moved in and by March 2018 it started to look bad. She presented pictures to the Town Board. Toni Theresa had a phone recording she played for the Town Board which she stated it was pigs being slaughtered. Mr. Pete Parmalee spoke and said if this can happen to Ms. Toni then it can happen to anyone. The property is at 4372 Covington Road.

Mr. Pete Parmalee suggested she start with the Town Board and then to other resources that have been suggested. Mr. Pete Parmalee also asked if there is anything in our Zoning Law that pertains to this. Council Member Karen Roffe said the New Zoning should be complete in a couple months and it has been with our Attorney for review. Supervisor Fanaro mentioned a Comprehensive Plan will be developed.

Supervisor Fanaro and the Board acknowledged Ms. Toni Theresa's complaint and has expressed empathy for Ms. Theresa's situation. Resident has been cited for violations which have been addressed. The Code Enforcement Officer and the Department of Health have visited the property. The Shawn Grasby suggested resources such as CAFO, Humane Society for the mistreatment of animals, and Ag and Markets for the waste water as next steps. Shaw Grasby will continue to follow up with the Department of Health on this case and keep the Town Board informed. Supervisor Fanaro also asked Ms. Theresa to give him a couple days to make some phone calls and find out what if anything the Town Board is legally able to assist with and He would follow up with Ms. Theresa. Supervisor Fanaro and the Town Board thanked Ms. Theresa for coming in to talk.

Code Enforcement Officer: Shawn Grasby read his report of visiting the residence at 4372 Covington Road. He went through entire house and Garage with the Department of Health and an interpreter. At the time there was 3 bags of garbage and no burning of garbage is allowed..

The Department of Health revisited the property on December 17, 2018. Supervisor Fanaro suggested the Town Board let Shawn Grasy follow up with the Department of Health and what can be done.

Supervisor Fanaro has meeting tomorrow with Mark Grove, The Department of Health and Shawn will follow up with Katie at the Department of Health. Supervisor Fanaro or Code Enforcement Officer Shawn Grasby will follow up with Ms. Theresa.

Councilman Gerald Hull suggested to contact the DEC for the waste run off.

Shawn Grasby said there are several meetings regarding solar that Town Board should be aware of February 1st, 2019 with Bill Bacon regarding solar, and February 6, 2019 Open House in Mt. Morris regarding solar project. Supervisor Fanaro asked Town Clerk to email this information to the Town Board. Clerk will get details from Shawn Grasby to email to the Town Board.

**AGREEMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT RECORDS
MANAGEMENT**

**IMPROVEMENT FUND (LGRMIF) SHARED SERVICES GRANT WITH THE COUNTY OF
LIVINGSTON.**

Whereas the Town of Leicester recognizes the need for update and improvement to its Record Management Program and,

Whereas, New York State Education Department is offering Shared Services Grants to expand, review, and improve future processes based on the management, retrieval and records retention requirements,

THEREFORE BE IT RESOLVED that the Town Board of the Town of Leicester to participate with the County of Livingston Shared Services Grant and supports their application, Project No. 0580-20-8101 for 2019 and,

FURTHER RESOLVE that the Town Board of the Town of Leicester authorizes David Fanaro, Town Supervisor, to sign the LGRMIF Shared Services Agreement Form.

A Motion was made on January 8, 2019 at the Work Meeting of the Leicester Town Board to approve was made by Karen Roffe, and Seconded by Matt Durbin.

VOTE OF THE LEICESTER TOWN BOARD

David Fanaro Yay
Karen Roffe Yay
Matt Durbin Yay
Jerry Hull Yay
Joni Santucci Absent

Motion Carried

Ayes: 4

Noes: 0

LEICESTER TOWN COURT: Review of the Justice Court Records Pursuant to uniform Justice Court Act Section 2019-a.

Be it RESOLVED that the Justice Court Records have been duly examined and that the fines therein collected have been turned over to the proper officials of the Town as required by law and this review performed by Matt Durbin and Karen Roffe Council Members to the Leicester Town Board.

Cuylerville Fire Department Treasurer: Jack McAnany addressed the Town Board and asked for budget planning, what the Town Board was looking for and when does it need to be provided. Mr. Jack McAnany knows that they need a basic contract signed before April 2019. Supervisor Fanaro did agree that financials needed to be provided to the Town Board to adequately provide money to the Fire Department.

Supervisor Discussed the following topics:

Creek Bank Stabilization: Army Corp of Engineers sent approval. DEC waiting on their approval. Highway Superintendent, Russ Page and Supervisor Fanaro to review checklist for equipment and the County crew will help with the project.

Solar Moratorium: Public Hearing, Tuesday January 15, 2019 at 7:00pm.

Rt. 36 Water: Still moving forward.

Farmland Protection Update: Supervisor Fanaro read a letter from Benjamin Gajewski regarding the Farmland protection application for the Gary Swede Farm that was a success. It was also in the newspaper.

Review Barn Roof Quotes: Quotes reviewed by Town Board. Town Board has decided to review quotes longer until next Tuesday's Board meeting. \$35,000.00 has been budgeted for the roof replacement.

Clark Patterson Lee: Information was produced from the sewer survey letters. Supervisor Fanaro will have CPL reproduce larger/clear information for the Town Board to review.

Eagle Scout Letter: Supervisor Fanaro read the letter for Christopher Page Eagle Scout Ceremony and presented a certificate for Christopher Page.

Mowing bids: Supervisor Fanaro would like to have the Town Board consider a multi-year mowing contract and would also like to address this in February. Supervisor Fanaro will contact Town Attorney to get a final answer about possibly honoring the current rate and extending the contract.

Adjournment: A motion to adjourn the meeting was made by Karen Roffe and seconded by Gerald Hull at 8:30 p.m.

Motion carried. Ayes 4, Noes 0.

Respectfully Submitted by
Amy Neumann, Town Clerk

TOWN OF LEICESTER
PUBLIC HEARING Local Law # 1 of 2019
REGULAR BOARD MEETING
TUESDAY, JANUARY 15, 2019
7:00 PM

The Regular Meeting of the Leicester Town Board was held on Tuesday, January 15, 2019 at 7:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; James Campbell, Town Attorney; Russ Page, Highway Superintendent; Shawn Grasby, Code Enforcement Officer; Amy Neumann, Town Clerk.

Others: Thomas House, Linda House, James Kane, Donald G. Kane, Rhonda Leonard, Renee Fanaro, Wayne, and Laura Scofield, Jason Yasso, Carol, and Paul Griffen, David Deuel.

The meeting was called to order and the Pledge to the Flag was led by Supervisor Fanaro. The Public Hearing for Local Law # 1 of 2019 regarding proposed adoption to establish a one year moratorium on large scale solar development was opened at 7:01 p.m. Supervisor Fanaro asked Town Attorney, James Campbell to explain the concept of the one year moratorium before opening the floor to comments.

Town Attorney James Campbell explained that the one year moratorium will allow the Town time to seriously educate themselves on large scale solar to address the needs of the community. Supervisor opened the floor to comment and encouraged Town Attorney, James Campbell and Code Enforcement Officer, Shawn Grasby to answer questions from the audience. At this time Supervisor Fanaro opened floor to comments.

Conversation and comments about the One Year Moratorium were discussed.

Supervisor Fanaro asked if any other comments? None.

A Motion to close the Public Hearing regarding Local Law # 1 of 2019 was made by Karen Roffe, and seconded by Joni Santucci at 7:52 p.m. Motion Carried. Ayes 5, Noes 0.

Attorney, James Campbell will provide resources for solar committee and recommendations for the committee.

A Motion to proposed Local Law #1 of 2019 is a type 2 under SEQR. A motion was made by Matt Durbin and Seconded by Gerald Hull. Motion Carried. Ayes 5, Noes 0.

A Motion to adopt the 1 year moratorium was made by Karen Roffe, and seconded by Gerald Hull. Motion carried. Ayes 5, Noes 0.

The Committee should have at least 10 meetings and Code Enforcement Officer, Shawn Grasby and Attorney, James Campbell for guidance.

Minutes: A Motion to adopt the minutes from December 18, 2019 Regular Board Meeting and January 2, 2019 Organizational meeting was made by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Financial Report: A Motion was made to approve by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Highway Superintendent, Russ Page Read annual agreement to spend Town Highway funds of \$239,446.00. A Motion was made to accept by Gerald Hull, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT

JAN. 2019

- Extended a driveway pipe for Thornapple Farm on New Road.
- Replaced the road name signs at Upper Mt. Morris Rd. and Jones Bridge road.
- Made a pass around town cold patching potholes.
- 10 out of the last 28 days had some form of snow and ice removal.

Highway Supt. Report Continued:

- Hauled in more salt.
- Reconstructed a tile standpipe on Crapsey Road.
- Making a pass around town with the excavator and brush cutter.
- Finishing mowing back slopes.

“WATER BUSINESS”

- Read the water meters
- Repaired a heater at the wooden shed at the water tank.
- Working at cleaning up and painting spare fire hydrants.
- Replaced some rotten panels on the wooden shed at the water tank.

Highway Superintendent, Russ Page reports that we advertised for a Part Time wing man with no results. We had one interested party Rick Spencer but He is no longer interested.

Old Business:

Multiple Year Contract for Lawn Care: Advertise sooner and create a Multi year contract of 3 years
The Town Board supports this.

Clark Patterson Lee: Sewer Surveys We have feedback but some surveys need to be resent and collected. We will have another public information meeting on this.

Review Barn Roof Quotes: We have three Barn Roof Quotes. We have budgeted \$35,000.00 for the project and the quotes we have are from Kircher Construction, Inc. \$39,900.00, B&B Consolidated for \$18,500.00, and Terry Mooney Construction. Inc. for \$16,250.00.

Comments were made concerning Barn Roof quotes.

Supervisor Fanaro tabled.

New Business:

Cuylerville Fire/Ambulance:

Supervisor Fanaro explained that there is no longer an ambulance service and they are now EMT or 1st Responders. The Cuylerville Fire Department is looking for funds to maintain the Fire Department but without an ambulance just EMT (1st Responders). A budget has been given to the Town Board to review. Conversation needed. Supervisor Fanaro tabled.

Teen Recognition: Youth Board representative, Renee Fanaro Meets 6 times per year with Youth Board. This is on the Town of Leicester website. Looking for nominations from the Town of Leicester and Nominations are due February 8, 2019. If you know of any deserving youth please nominate them. Teen Recognition Award Banquet Wednesday April 24th, 2019.

The Community Initiatives Council is seeking input from the community to better understand the needs and strengths of Livingston County. They are interested in your thoughts on poverty and people in need in our community. Local programs are funded based on the results of this survey. The survey is open for 1 month only. Closes February 15th, 2019.

<https://www.surveymonkey.com/r/OMN38DG>

It may also be accessed on the Town of Leicester website on the Home page.

Youth Board projects have included.

Doris Marsh, delivered 40 poinsettias to shut-ins in the Nunda area/Murray Hill.

Worked on Liv. Co. Veterans Poppy Project-to date have 2700 poppies made-need 5,000 poppies by May 2019.

Rotary Interact making 32 fleece blankets for the Livingston County Dialysis Center at Murray Hill.

Distributed 652 knitted baby hats, youth hats, and small blankets between Noyes Memorial Hospital, Catholic Charities, and Golisano Children's Hospital. Also distributed 100 donated girls onsies to these three destinations.

Safe Harbour Grant

Mary Guldenschuh updated the group on the Safe Harbour Grant. \$3500 of the grant money was to be used for supportive items. Thirty backpacks were purchased. The backpacks have been filled with items such as toothbrush, toothpaste, shampoo, and a gift card to Walmart. The backpacks were distributed to providers to give to at risk youth or victims of sex trafficking. Mary explained that there would also be a second year of funding for this grant.

NEW!! CASA-Trinity is offering a Family & Friends support group. Addiction affects everyone involved-Learn about addiction, Treatment and How to Support Recovery in a Healthy Way While learning about self care.

Every Wednesday From 6-7 PM CASA-Trinity Geneseo Clinic 4612 Millennium Dr. Geneseo for more information Contact: Brent Dickerson Office: (585)991-5012 bdickerson@casa-trinity.org

February 19th, 2019. Supervisor Fanaro will be away. A motion was made by Karen Roffe and seconded by Matt Durbin to make the Work Meeting on February 12, 2019 at 6:00 p.m. the Regular Town Board Meeting as well as the Work meeting and by resolution of the Board cancel the Regular scheduled meeting on February 19, 2019 at 7:00pm. Motion Carried. Ayes 5, Noes 0.

This will be advertised in the Livingston County Newspaper.

Audit Bills:

A Motion was made by Matt Durbin and Seconded by Joni Santucci to pay the bills as audited.

Motion carried. Ayes 5, Noes 0.

General Fund A	Claim #'s 1-28	\$ 10,023.79
General Fund B	Claim #'s 1-2	\$ 35.14
Street Lighting 1	Claim #'s 1	\$ 174.68
Street Lighting 2	Claim #'s 1	\$ 314.87
Highway Fund DA	Claim #'s 1-10	\$ 7,680.24
Highway Fund DB	Claim #'s 1-7	\$ 3,969.81
OLCWD	Claim #'s 1-9	\$ 10,065.18

Motion Carried. Ayes 5, Noes 0.

Adjournment: A Motion was made by Karen Roffe, and Seconded by Gerald Hull to adjourn the meeting at 8:27pm. Motion Carried. Ayes 5, Noes 0.

Respectfully Submitted by

Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK BOARD MEETING/REGULAR BOARD MEETING
TUESDAY FEBRUARY 12, 2019
6:00 P.M.

The Work/Regular Meeting of the Leicester Town Board was held on Tuesday, February 12, 2019 at 6:00pm. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Jerry Hull, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk; Shawn Grasby, Code Enforcement Officer.

Others: Donald Kane, James Kane, Renee Fanaro, Paula Smith.

The Meeting was called to order and the Pledge to the Flag was led by Supervisor Fanaro.

Minutes: A Motion to adopt the minutes from January 8, 2019 Work Board Meeting and January 15, 2019 Regular Board Meeting was made by Matt Durbin, and Seconded by Joni Santucci. Motion Carried. Ayes 5, Noes 0.

Financial Report: A Motion was made to approve by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT
FEB 2019

- Making a pass around town cutting brush on the backside of the ditches and guard rails with the Excavator.
- Finished mowing the backside of the ditches along fields that we couldn't do earlier with the roadside mower.
- 19 out of the past 28 days, some form of snow and ice removal.
- Hauling in salt.
- Equipment maintenance and repair.

“WATER BUSINESS”

- Some water flushing and testing.
- Cleaning up and painting some spare fire hydrants.

Old Business:

Multiple Year Contract for lawn care bid 2019 for 3 year bid will be advertised on Feb 13, 2019. More sewer surveys have arrived in the mail. Beards Creek Stabilization has been funded and waiting for the correct time to start the project. Rt. 36 Water Expansion is still moving forward. Solar presentation, Shawn Grasby, Town of Leicester Code Enforcement Officer spoke about the Mt. Morris project and towns are going to start to receive a lot of phone calls regarding these projects. Clark Lee Patterson our engineers are working on a Agriculture Protection Plan.

New Business:

A Motion to approve Resolution for the 90 Day Extension on State Income Tax Payments for the Federal Furloughed Workers was made by Joni Santucci, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

Review of the Solar Committee interest by the Town Board. March 12, 2019 at 6:00 p.m. will be the first meeting for the Solar Committee and Supervisor Fanaro, and Town Clerk, Amy Neumann will reach out to everyone. Supervisor Fanaro would like Town Attorney, James Campbell to attend the first couple solar meetings.

Review of the Planning Board Interest. No dates for meetings or a complete list has been finalized.

Supervisor Fanaro spoke about the Cemetery, All accounts being interest bearing for the Town now and keeping the Dead End Rd. a dead end due to the snow being stored there in the winter and retain as Town property.

Audit Bills:

A Motion was made by Matt Durbin, and Seconded by Jerry Hull to pay the bills as audited.

General Fund A	Claim #29-58	\$ 11,204.47
General Fund B	Claim #3-4	\$ 3,224.21
Street Lighting 1	Claim #2	\$ 238.52
Street Lighting 2	Claim #2	\$ 328.91
Special Fund 1	Claim #1	\$ 26,000.00
Special Fund 2	Claim #1	\$ 52,000.00
Highway Fund DA	Claim #12-26	\$ 18,039.10
Highway Fund DB	Claim #8-11	\$ 2,214.35
OLCWD	Claim #10-15	\$ 1,506.29
	Total	\$ 114,755.85

Motion carried. Ayes 5 , Noes 0.

Adjournment: A Motion was made by Matt Durbin, and Seconded by Karen Roffe to adjourn the meeting at 6:57 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by:

Amy Neumann

TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY, MARCH 12, 2019
6:00 P.M.

The work meeting of the Leicester Town Board was held on Tuesday, March 12, 2019 at 6:00 p.m. at the Leicester Town Hall. This is the first meeting of the Town of Leicester Solar Committee.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Gerald Hull, Matt Durbin, Joni Santucci, Council Members; James Campbell, Town Attorney; Shawn Grasby, Code Enforcement Officer; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Gary Moore, Tom Dunlavey, Renee Fanaro, Thomas House, Rich Neumann, Paula Smith, Charles Metz, Sam Swerengen; Mary Underhill, Livingston County Planning Dept.

The Meeting was opened at 6:00 p.m. and the Pledge to the flag was led by Supervisor Fanaro. Introductions were made by Supervisor Fanaro. Supervisor Fanaro turned the floor over to Town Attorney, James Campbell as he explained how we decided to adopt the Large Scale Moratorium Local Law and what he believes the process of deciding what the Large Scale Solar Law for the Town of Leicester might be.

There was a question and answer session for the Solar Committee to ask Jim Campbell, Town Attorney any questions as well as Shawn Grasby, Code Enforcement Officer, and Mary Underhill. Some of the Subjects that were brought up was road use, conservancy, prime agricultural land, kilowatt versus megawatt, job increase, post benefit package, decommission, bonds, Pilot, or taxation, host agreement.

Special Guest: Mary Underhill, Livingston County Planning Department. Mary has provided a great amount of information including maps for the Solar Committee's use to help determine what we need for our Large Scale Solar Local Law. The information that Mary Underhill has shared will be put on the Town website under Community tab and then under Solar Information. There is a link to the Livingston County website. Mary Underhill offered her services in the fact that if there is a particular subject and or someone from Ag and Markets or Genesee Valley Conservancy that the Town Board or the Solar committee wants to speak to or learn from to help determine what's best for the community, then Mary Underhill will do her best to get them here to speak to us all.

Solar Committee Chair: Renee Fanaro volunteered.

Next Meeting Date for Solar Committee: March 19, 2019 at 7:00 P.M.

Highway Superintendent, Russ Page: 2018 Loader is 2 years old. Five Star Equipment Offer is not practical. Warranty Deadline is next Wednesday March 20th, 2019. Our Loader has Two hundred hours on it, and the offer was for a newer 2019 Loader \$179,427.00. They are offering \$140,000.00 for trade so our cost would be \$39,427.00. Warranty on current Loader Comprehensive \$200.00 Deductible One Year is \$855.00. Two Year is \$3,650.00. Hydraulic and Powertrain is One year \$540.00. Two Year \$2,302.00. Russ Page recommends purchasing the one year warranty.

A Motion was made to purchase the Extended Warranty for One year for \$855.00 and the Powertrain and Hydraulic for one year at \$540.00 Totaling \$1,395.00 by Dave Fanaro, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

Village Rt. 36 Water Main Project: The Village has been in conversation with the Highway Department on using their services and outside services to see if they would be interested in putting in a replacement water line. Russ Page, Highway Superintendent asked the Town Board if they are still in favor of the Town Highway Department to help do this project. Russ Page feels that they would be able to fit this in. The Town Board is in favor of the project.

Opening of the Lawn Care Bids:

Specs were advertised and it was for a 3 year contract bid.

Genesee Valley Lawn Care: 2019 \$545.00 per trip
2020 \$550.00 per trip
2021 \$565.00 per trip

Shafer's Lawn and Landscape: 2019 \$510.00 per trip for 3 years no increase 2019 to 2021

Oatka Creek Property Maintenance: 2019 \$575.00 per trip for 3 years no increase 2019 to 2021

Davis Enterprise: 2019: \$525.00 per trip but does not specify if it is a 3 year contract.

A Motion was made by Karen Roffe, and Seconded by Jerry Hull to award the Lawn Care Bid to Shafer's. Motion carried. Ayes 5, Noes 0.

Adjourn: A Motion was made by Matt Durbin and Seconded by Joni Santucci to adjourn the meeting at 8:04 p.m. Motion Carried. Ayes 5, Noes 0.

Respectfully Submitted:

Amy Neumann

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY MARCH 19, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, March 19, 2019 at 7:00 p.m. at the Leicester Town Hall. This is the second meeting of the Town of Leicester Solar Committee.

Present: Dave Fanaro, Town Supervisor, Karen Roffe, Matt Durbin, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Shawn Grasby, Code Enforcement Officer; Amy Neumann, Town Clerk; 8:00 p.m., James Campbell, Town Attorney.

Others: Thomas D. House, Tom Dunlavey, Charles Metz, Renee Fanaro, Gary Moore, Donald Kane, Rich Neumann, James Kane, Rhonda Leonard, Paula Smith, Kathleen, Degraff.

A Motion was made to excuse Jerry Hull from the meeting by Matt Durbin, and Seconded by Karen Roffe. Motion carried. Ayes 4, Noes 0.

Solar Committee: The committee wants to have an agenda and pick several topics to work on each week. Pick the topics find the verbiage that is needed and wanted. Work on those topics, then move forward with the next topic. The place the Solar Committee is starting at is looking at the neighbouring towns solar laws that have been approved and also the ones still in progress to find some language that we may want. Doing their own research and speaking to people from the Genesee Valley Conservancy and using the resources that Mary Underhill has provided on the Livingston County Website. Topics: Prime agricultural land, conservancy, easements, set backs, heights, angle, host benefit package, Tax, Pilot, size (mega watts to an acre) MOU (Memorandum of Understanding), bond.

Financial Report: AUD Report is in the office and filed and is a 70 page document that will be emailed to the Town Board. A Motion was made to approve by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 4, Noes 0.

HIGHWAY SUPT. REPORT
MARCH 2019

- Hauled in some salt.
- Working at making a pass around Town with the excavator and brush cutter, cutting brush Including Gibsonville Road for the County.
- I attended the pre advocacy day event at the T/O Caledonia Hwy. shop and then to Albany for Advocacy Day.

Highway Supt. Report Continued:

- 18 out of the last 35 days some form of snow and ice removal.
- Removed two trees for the county on Gibsonville Road.
- Trimmed some trees in various locations.
- Took two trees down on Covington Rd. working with Ironwood.
(subcontractor for NYSEG)
- Cleaned up a large limb that broke off a tree in the cemetery.

“WATER BUSINESS”

- Repaired a water break on 39/20A up from Dunkley Rd. for the Village.
- Cleaning up and painting some spare fire hydrants.
- Repairing the standby generator at the water tank.

Highway Superintendent, Russ Page talked about the Extended Warranty that was signed on the Loader and that it was only the \$855.00. The 10 wheeler update is that it's being built. Village Work for Rt. 36 is on hold due to loss of funding and may project may need to be budgeted to fund.

Old Business:

Discussion on cemetery roads, Ag Plan Committee , Planning Board Committee- identify the people for this, need hours and need to be appointed, and pay. Rt. 36 water expansion, the water surveys are out from the Dept. of health. Sewer surveys are still coming in, and discussion if one judge is enough for this town. Matt Durbin is going to reach out to Henry Smith. No action taken.

New Business:

Earth Day Event. Paula Smith is going to send to Dave the date. We will advertise for Volunteers.

Audit Bills:

A Motion was made by Joni Santucci, and Seconded by Matt Durbin to pay the bills as audited.

General Fund A	Claim #59-89	\$ 11,416.14
General Fund B	Claim #5	\$ 24.21
Street Lighting 1	Claim #3	\$ 167.33
Street Lighting 2	Claim #3	\$ 292.18
Highway Fund DA	Claim #27-39	\$ 19,519.28
Highway Fund DB	Claim #12-13	\$ 1,915.22
OLCWD	Claim #16-25	\$ 9,188.99
	Total	\$42, 523.35

Motion Carried. Ayes 4, Noes 0.

Adjournment: A Motion was made by Karen Roffe, and Seconded by Joni Santucci to adjourn the meeting at 9:03 p.m.

Respectfully Submitted by

Amy Neumann

TOWN OF LEICESTER
WORK MEETING
TUESDAY, APRIL 9, 2019

6:00 P.M.

The work meeting of the Leicester Town Board was held on Tuesday, April 9, 2019 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Jerry Hull, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Excused: Joni Santucci, Matt Durbin, Council Members

Solar Committee: 3 weeks in between last solar meeting. The next Solar meeting is scheduled for April 15, 2019 at 6:00 p.m. They are to review Solar Laws from neighboring municipalities and use a working copy that Solar Committee Chair, Renee Fanaro created.

Ag Committee: Discussion on whom should be on the Ag Committee. Jerry Hull, Jon Barratt, Terry Grant, Jay Swede, Judy and Norm Patrick, Bob Wilcox, Sam Swearingen. Supervisor Fanaro will reach out to the individuals.

There was discussion regarding the driveway on High Street.

Planning Board Interest: 5 Members with staggered terms (5yrs, 4yrs, 3yrs, 2yrs, 1yr) and 2 Alternatives with 1 yr. terms.

Code Update from Board Members: Status of review. Supervisor Fanaro asked Amy Neumann to send email to Board members for the status.

Web Site Update: Livingston County Clean up Event is posted. Would also like to get the summer concert series on the website as soon as possible.

Russ Page updated the Board on the work orders from the Village. Route 36 Water Main replacement was on hold at this moment waiting on permits.

Supervisor Fanaro discussed Beards Creek Stabilization, just waiting for the area to dry up a little more before starting. Route 36 water Expansion still moving forward. Cemetery Bid, Dave asked Karen Roffe if she was comfortable with the Board making the decision on cemetery bid for tree removal while she will be absent that meeting. Karen Roffe reply was yes.

Karen Roffe had received information on intern program from the SUNY Geneseo College. She applied for an intern to help with Historian work. However we did not get approved for the First round.

Adjourned: 7:40 pm.

Respectfully Submitted by:

Amy Neumann, Town Clerk

LEICESTER TOWN BOARD**REGULAR MEETING****TUESDAY, April 16, 2019**

A meeting of the Leicester Town Board was held on Tuesday, April 16, 2019 at 7:00 a.m. in the Leicester Town Hall.

Present Dave Fanaro, Supervisor; Jerry Hull, Joni Santucci and Matt Durbin, Board Members; Russ Page, Highway Superintendent; Sue Kelly, Deputy Clerk Absent; Karen Roffe

Meeting was called to order by Supervisor Fanaro at 7:00 a.m.

Solar Committee Supervisor Fanaro advised the Board on the progress of the recent Solar Committee meeting held on April 15, 2019. The next meeting is set for April 29, 2019 at 6:00 p.m.

Minutes A Motion to accept minutes from the March 12, 2019 Work Meeting and the March 19, 2019 Regular Board Meeting was made by Jerry Hall and seconded by Matt Durbin. Aye 4, Nay 0. Motion carried.

Financial Report The financial reports were reviewed with no changes. A Motion to accept the financial reports was made by Matt Durbin, seconded by Jerry Hull. Aye 4, Nay 0 Motion carried.

Highway Superintendent Report The Highway Superintendent's Report was read by Russ Page.

HIGHWAY SUPT. REPORT

April 2019

- Finished making the pass around Town with the excavator and brush cutter, cutting brush.
- Taking equipment off the spare 10 wheel truck preparing to install on the new 10 wheel truck.
- New steel roof has been installed on the old highway barn.
- Worked with Ironwood (sub contractor for NYSEG) trimming trees on Wheelock Road in front of Betty Wooster's woods.
- Rebuilt a portion of the headwall and crick bank at the inlet of the large 12ft. diameter cross pipe on Upper Mt. Morris Road.
- Rebuilt the headwalls to the double pipes on Lower Jones Bridge Road.
- Replaced 2 driveway pipes at the Delavern property (#4334) Covington Road.
- Made a pass around Town cleaning up plow damage at intersections.
- Cleaning ditch on Dunkley Road.

"WATER BUSINESS"

- Ed and Al Mothershed attended a water class put on by the Wyoming County Health Dept.
- Some planning for the Village Rte. 36 water main replacement.
- Read the water meters.
- Some planning and in the process of replacing a portion of water main on the South end of Brown Road.
- Guys attended a water class put on by the Livingston County Health Dept.

Page 2
April 16, 2019

New Business A cemetery tree removal bid was received from Koziel Tree & Landscape. The cost is \$3,000 to take down pine trees, trim several trees on southwest side, trim dead wood and chip brush and rake areas.

A Motion to accept Koziel's bid was made by Jerry Hull and seconded by Matt Durbin. Aye 4, Nay 0 Motion carried.

A Resolution for the Purpose of Undertaking with the NYS DOT was reviewed and accepted by a Motion from Jerry Hull and seconded by Matt Durbin. Aye 4, Nay 0. Motion carried.

Audit Bills A Motion to accept the April bills was made by Matt Durbin and seconded by Joni Santucci. Aye 4, Nay 0 Motion carried.

Adjournment A motion to adjourn the meeting at 8:13 p.m. was made by Joni Santucci and seconded by Matt Durbin. Motion carried, Ayes 4, Nays 0 Motion carried.

Respectfully submitted,



Sue Kelly, Deputy Town Clerk

Town of Leicester

132 Main Street
 P.O. Box 197
 Leicester, New York 14481-0197
 Phone: 585-382-3231
 Fax: 585-382-9766

SUPERVISOR
 David Fanaro
TOWN CLERK
 Amy Neumann

COUNCILPERSONS
 Karen Roffe
 Matt Durbin
 Joni Santucci
 Gerald Hull



HIGHWAY SUPERINTENDENT
 Russell Page
JUSTICES
 Henry C. Smith

COURT CLERK/DEPUTY TOWN CLERK
 Sue Kelly
CODE ENFORCEMENT OFFICER
 Shawn Grasby
ASSESSOR
 Gregg H. Torrey

RESOLUTION FOR THE PURPOSE OF AN UNDERTAKING WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Leicester Municipal Commission is required to enter into an undertaking with the New York State Department of Transportation (**NYSDOT**) for installation, obstruction, construction, maintenance and/or operation of facilities.

THEREFORE, BE IT RESOLVED, that the Leicester Municipal Commission hereby approves the Motion to authorize the Undertaking with the **NYSDOT** for a period of twenty years.

FURTHER RESOLVED, that the Leicester Municipal Commission agrees to the conditions in the **NYSDOT** Perm 1 dated 03/28/2019.

NYSDOT Resolution for Undertaking Requested by **NYSDOT**. Commissioner Hull offered a Resolution for the Purpose of the **NYSDOT** undertaking; seconded by Commissioner Durbin and it carried by a vote of 4-0 recorded in the minutes of the April 16, 2019, Town of Leicester Regular Board Meeting.

TOWN OF LEICESTER
WORK MEETING
TUESDAY, MAY 14, 2019
6:00P.M.

The Work Meeting of the Leicester Town Board was held on Tuesday, May 14, 2019 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Excused: Joni Santucci, Council Member.

Highway Superintendent:

Proposed Road Work for 2019

DB5110.4 Road Imp.	\$38,695.00
- Roughly 24,000 gallons of salt brine for dust control on dirt roads -	<u>\$3,840.00</u>
	\$34,855.00
DB5110.4A Road Imp.	\$41,250.00
- Apply some gravel to all dirt roads	\$15,500.00
- Cross over pipes for New Rd.	\$2,889.04
*blacktop the New Rd. cross over pipes	\$2,448.00
- Blacktop to repair shoulders of roads to be surface treated	\$10,000.00
- Gravel for projects, back up shoulders before oil and stone, cross pipes.	\$5,000.00
- Crack fill Upper Mt. Morris Rd. from Perry Rd. to Jones Bridge Rd.	<u>\$4,500.00</u>
	\$912.96

Surface treat roads:

"With Suite Kote"

- Caledonia Rd. (Peoria Rd. to the York Town Line)	\$14,334.95
- Brown Rd.	\$6,269.25
- Starr Rd.	\$12,530.32
- Brian Rd.	\$18,377.80
*Shim 7F Blacktop on cross over pipes	\$3,672.00
- Perry Rd. (River Rd. to Rte. 36)	\$5,873.75
Chip spreader rental:	\$2,400.00
Suite Kote Total:	\$63,458.07

"With Midland"

- Dunkley Rd.	\$49,216.63
- Bush Rd.	\$19,252.41
- Cone Rd.	\$5,117.28
- Clapp Road.	
* Tile project	\$14,019.51
Midland Total	\$87,605.83

Total Combined CHIPS	\$135,970.53
DB5110.4 from above	\$34,855.00
DB5110.4A from above +	\$912.96
In budget	\$171,738.49
Expenses -	\$151,063.90

Balance - \$20,674.59

This is the written estimates as of April index. Suit Kote includes Oil and Stone. Two bills will come, one from Suit Kote and one from Dolomite that will equal for example (Caledonia Rd. \$14,334.95). Chips to spend is \$135,970.53 effective May 23rd, 2019. Paid New York \$25,268.78 we are getting zero for our Emergency Winter Recovery Fund. Leicester Highway helping York with hauling materials next week. Water Main Project with the Village, pressure tests have passed and waiting on Mark Grove from Department of Health to give us a go ahead and hoping for next Thursday to start. Then getting into grating roads. Then Creek Restoration.

On the Creek Stabilization Project Supervisor Fanaro and Highway Superintendent, Russ Page have had discussed estimates and some stuff that had to be submitted for the project and to save some money to add a thumb to the excavator to help with picking up the rocks. Here are the estimates to add a thumb to the excavator. These are all installed at the shop. Vantage Equipment in Batavia gave two estimates. Russ Page reached out to Caledonia Diesel, Blum Brother's, and George & Swede. All three of the following places the machine could be drove to have the work done.

Caledonia Diesel-Fleco-Part Cost \$5,416.00, Labor to Install \$1,130.00 = \$6546.00 (4 Tines)

Blum Brother's No return call as of yet.

George & Swede-Tag-Part Cost \$6,400.00, Labor to Install \$1,800.00 = \$8,200.00

Vantage Equipment in Batavia (both of the following quotes the machine will have to be hauled there and there will be an additional cost, however we don't know that cost as of today)

AMI-Geath-Part and Installation \$9,034.00

Craig-Part and Installation \$10,237.00

Russ Page will research the numbers before next week.

Larry Wilkins: Russ Page talked about his Part Time employment and would like to increase his hourly rate. Started at \$15.00 per hour. Larry has done a great job and has drove a couple of times for the Town. No decision was made at this time officially however all of the Town Board present agreed they really like his work and would like to increase his hourly rate to \$17.00 per hour.

Pick Up Truck: July will be 2 years old for the pickup that Russ Page currently drives and he is anticipating that the Town Board wants him to start getting numbers together, for replacement. Russ will get the numbers ready for the June or July meeting.

Driveway Applications: Russ Page has 2 driveway applications. The home owner purchases the materials and the Town installs. Supervisor Fanaro hopes the Town Board supports purchasing the materials in or as close to Livingston County as possible.

Solar Update: Supervisor Fanaro updated the Town Board on the Solar Committee progress and has requested that Town Attorney James Campbell be in attendance at the May 20, 2019 6:00 p.m. meeting at the Leicester Town Hall. Talked about the principal structure and is it in our code. Gary Moore and Sam Swearingen thought that if we used the Greenway as a delineator then anything east of that was off limits. They are not sure this is a good idea. Talked about Prime Ag Land. Still talking about the percentage for Prime Ag verses Non-Prime Ag. Gary Moore likes the Host Agreement.

Code Update: The Town Board is looking at the code and trying to get finalized to present to the public. Some of the specifics the Town Board are looking at is the Old Business District compared to the New Business Section and signal wide, verses double wide's. Karen Roffe is encouraging looking at Signage, and zoning map that will define districts. Karen Roffe will bring the current Zoning Map and the proposed Zoning Map for the Town Board to look at. Special Use Permits should be looked at as well.

Supervisor Topics: Supervisor Fanaro discussed having to get Fire Cuylerville Contract updated, met with Clark Patterson, Eric Weise some reports for the board. Rt. 36 Water. They had to do some individual water sampling and 4 out of 6 failed. DOH letter will show health and safety issue which solidified the max we could to get for the grant. Clark Patterson will be meeting with Ed Hauslauer to discuss the pump station at Seneca Foods. It's part of our Hydraulic Study that we need to produce for our EPA. Clark Patterson to create a plan on how to install the sprayer system in the water tank and repair hole in the water tank as well this summer. Sewer, overwhelming majority of interested property owners in the Village and Town for Public Sewer.

Adjourn: 7:49 P.M.

Respectfully Submitted by,

Amy Neumann, Town Clerk

TOWN OF LEICESTER
REGULAR BOARD MEETING

TUESDAY, MAY 21, 2019

7:00P.M.

The regular Meeting of the Leicester Town Board was held on Tuesday, May 21, 2019 at 7:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, Don Oberlin, James Kane, Donald Kane, Carol Griffen, Paul Griffen, Bill Radley.

Minutes: A Motion to adopt the minutes from April 16, 2019 Regular Board Meeting was made by Joni Santucci, and Seconded by Matt Durbin. Motion Carried. Ayes 5, Noes 0.

Financial Report: A Motion was made to approve by Karen Roffe, and Seconded by Jerry Hull. Motion Carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT

MAY 2019

- Cleaned up and removed the snow and ice equipment off all the trucks.
- Preparing equipment to grade the dirt roads.
- Created summer road work proposals.
- Made a pass around town filling potholes with cold patch.
- Supplies trucks to the Livingston County Hwy. Dept. removing spoils from cleaning the cemetery.
- Hauling stone and gravel into our stockpiles.
- Cleaned portions of ditch and replaced a driveway pipe for Dan Swyers on Dunkley Road.
- Rolled the Village Park and Community Center Lawns.
- Cleaned a portion of ditch for Swede Farms on Covington Road.
- Set sign posts for the new Village Directory sign in the Village Park.
- Replaced the "Dead End" sign at North St. and Main St. for the Village.
- Cleaned a portion of ditch and installed a driveway pipe for John Noble on Coverdale Road.
- Cleaned up excess dirt on a number of cemetery plots.
- Some equipment repair and maintenance.
- Supplies trucks to the Livingston County Hwy. Dept. on Federal Road in the T/O York for their tile project.

“WATER BUSINESS”

- Finished the replacement of the portion of water main on Brown rd., waiting for the Liv. Co. Health Dept. to approve so it can be tied in.
- Replaced the Village water main from house #30 to Jones Bridge Rd. on Rte. 36, currently tying in the main and connecting the services.
- Fair amount of flushing, chlorinating and testing of those water mains installed for the Town and Village.
- Flushed the Town water system.

10 Wheeler: Russ Page reports the estimated finish date on the 10 Wheeler is June 12th, 2019. Russ Page also reports as per previous conversations concerning the vehicle he drives, he has done no research as of to date for trading in or resale of his vehicle.

Larry Wilkins: A Motion was made by Matt Durbin to approve a \$2.00 raise per hour, and Seconded by Jerry Hull. Motion carried. Ayes 5, Noes 0.

OLD BUSINESS:

Solar Committee: Supervisor Fanaro discussed that on May 20, 2019 a draft copy of the Solar Law for the Town of Leicester was presented to the Town Attorney, James Campbell with the changes and they would like to meet again in 4 to 6 weeks.

NEW BUSINESS:

Resolution: A Motion by Karen Roffe, and Seconded by Joni Santucci to approve a Resolution to Restrict NYS Certified Ag-Land from being developed. Motion carried. Ayes 5, Noes 0.

Lateral Restrictions-Conditions on Future Service

The Town of Leicester imposes the following conditions, as warranted or recommended on the management of water/sewer lines located within the Route 36 Water District along portions of NYS Route 36, Kingston Road, and Covington Road within an Agricultural District:

- (1) The only land and/or structures which will be allowed to connect to the proposed waterline or sewer within an agricultural district will be existing structures at the time of construction, further agricultural structures, and land and structures that have already been approved for development by the local governing body prior to the filing of the Final Notice of Intent by the Municipality.

Land and Structures that have been approved for development refer to those properties/structures that have been brought before a local governing body where approval (e.g., subdivision, site plan, and special permit) is needed to move forward with project plans and the governing body has approved the action. If no local approval is required for the subdivision of land and/or the construction of structures, the municipality accepts the limitation under Public Health Law s1115 that defines a “subdivision,” in part, as “any tract of land which is divided into five or more parcels.” Water and/or sewer service will not be extended to the fifth and subsequent parcels where no local approval is required, and the land is located within a county adopted, State certified Agricultural District.

- (2) If a significant hardship can be shown by an existing resident, the lateral restriction to the resident's property may be removed by the municipality upon approval by the Department. It is the responsibility of the resident landowner to demonstrate that a hardship exists relative to his or her existing water supply or septic system and clearly demonstrate the need for public water or sewer service. The municipality shall develop a hardship application to be filed with the municipality, approved by the County Department of Health, and agree to by the Department of Agriculture and Markets.
- (3) If it can be demonstrated to the Department's satisfaction that the landowner requested the County to remove his or her land from an Agricultural District at the time of district review and the County legislative body refused to do so lateral restrictions may be removed by the municipality if the Department determines that the removal of the restriction for the subject parcel(s) would not have an unreasonably adverse effect on the Agricultural District.
- (4) If land is removed from a County adopted State certified Agricultural District and the district has been reviewed by the County legislative body and certified by Commissioner for modification, lateral restrictions imposed by the municipality are no longer in effect for the parcels of land that have been removed from the Agricultural District.

New Code review: Karen Roffe discussed a possible expansion on Route 36 as a B1 from Village to Town of Leicester town line. How code will intermingle with solar. Battery Storage for Board to think about. Battery Energy storage system Moratorium recommended from Attorney.

Audit Bills: A motion was made by Karen Roffe and Seconded by Matt Durbin to pay the bills as audited. Motion carried. Ayes 5, Noes 0.

Supervisor Discussion: Supervisor Fanaro discussed the following topics, Snyder Brothers, opening grave and topsoil and seeding in the future. Supervisor Fanaro met with Gibney Monuments. Restoration and Caretaker, Supervisor Fanaro asked Town Board to think about these topics between today and the next couple meetings.

Supervisor Fanaro discussed large branch that fell on May 20, 2019 in the Cemetery. Supervisor Fanaro reaching out to Koziel after the meeting today. We may have to amend the bill. Proposal from Russ to oil/Stone area in the Cemetery coming. The locator was found.

Adjournment: A Motion was made by Joni Santucci, and Seconded by Karen Roffe to adjourn at 8:00 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by:

Amy Neumann

TOWN OF LEICESTER
WORK MEETING
TUESDAY, JUNE 11, 2019
6:00 P.M.

The work meeting of the Leicester Town Board was held Tuesday, June 11, 2019 at 6:00 p.m. at the Leicester Town Hall.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council Members. Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Excused: Jerry Hull, Council Member

Others: Renee Fanaro, Tom Dunlavey, Rich Neumann, Michael Berlin, Seth Wilmore, Tom House, Sam Swearingen, Paula Smith, Gary Moore.

Highway Superintendent: Finishing the Water Main Project for the Village of Leicester and Brown Road. Grading roads and mowing roadsides. Due to the weather a lot of the road work has been put off.

Oriden Proposed Solar Project in Leicester: Presenters Seth Wilmore, Director, Sites & Permitting and Michael Berlin, Director, Development. To present on the Company's intent.

Oriden is a relatively new company based in Pittsburg, Pennsylvania. The Company intends to develop 20 Megawatt Solar Facilities and Energy Storage Facilities in Pennsylvania and New York. Oriden has a lease agreement with a Town of Leicester landowner and has started Stage 1 of the Coverdale Solar Project development. The project site is approximately 140 acres and will contain a 19.99 megawatt ground mounted Solar Facility. The project is not located in an Agricultural District and has minimal Prime Farmland on the site. The Coverdale Solar Facility is projected to be online in the summer of 2021.

Oriden will have multiple Open Houses for public information. Mr. Berlin requested that the Town Board keep them informed of any and all language that is currently in the draft Town of Leicester Solar Law. If Oriden wins a BID award from NYSERDA, the Town Board will be informed.

There was a question and answer discussion. Supervisor Fanaro thanked Mr. Berlin and Mr. Wilmore from Oriden for their time and presentation to the Town Board.

Supervisor Topics. The existing Cemetery records and maps are in bad shape. The Town Board is looking into several resources to improve the Cemetery records, and make them user friendly. A concern is that if there was a natural disaster, all the records would be lost.

The County Planning Department has offered to make new prints of the existing maps. Supervisor Fanaro sent the Town Board an emailed version of a Proposal from Legacy Mark Cemetery Software. The Legacy Mark is a interactive and complete data management program that costs approximately \$9,000.00. Possible options to reduce the cost is to use interns to help with the mapping and data. Supervisor Fanaro asked the Board to think about the Legacy Mark Proposal.

Burials will no longer be allowed at the Tauton Cemetery.

Adjourned: The Town Board adjourned the Town Board Meeting at 7:34 p.m.

Respectfully Submitted

Amy Neumann, Town Clerk

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY JUNE 18, 2019
7:00 P.M.

The Regular meeting of the Leicester Town Board was held Tuesday, June 18, 2019 at 7:00 p.m. at the Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council Members; Russ Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, Jim Kane, Don Kane, Paul Griffen, Carol Griffen.

Minutes: A Motion to adopt the minutes from the Work Board Meeting on May 14, 2019 and Regular Board Meeting on May 21, 2019 was made by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

Financial Report: A Motion was made to accept the Financial Reports made by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT
JUNE 2019

- Honing the dirt roads.
- Mowing roadsides.
- Helped the T/O York with a road reconstruction project on a portion of Retsof Road.
- I attended the erosion control class put on by the County.
- Helped the Village of Mt. Morris oil and stone various streets.
- I attended Ithaca Highway School.
- Boxed out a cross pipe and the driveway apron at house #4850 for the County Hwy. on River Road and blacktopped.
- Did our annual workplace violence and sexual harassment training.
- Helped the T/O Mt. Morris with a road project on a portion of Frost Road.

“WATER BUSINESS”

- Tied in the water service to the Village Rte. 36 water main and cut the old main dead.
- Tied in the water main and cleaned up the dirt spoils on Brown Road.
- Painted the watershed at the water tank.

Highway Superintendent continued: Russ Page attended the Ithaca Highway School and this was his 20th year in attendance and school for Russ will be free from now on. Russ Page will be asked to be on forums to help put on classes for the Ithaca Highway School in the future. Next year will be the 75th year for Ithaca Highway School in total. Town Board would like quotes on New Pickup Truck when Highway Superintendent is able to get them. Russ Page reports that the 10 Wheel Truck delivery has been put off to July 2019. For the inconvenience of waiting, it is being considered to update truck package with a complete truck electrical package for the 10 Wheel Truck. Equipment is waiting at Valley Fab to be installed as soon as the truck arrives. Highway Superintendent submitted the same number for salt usage as last few years for Salt Anticipation Usage. Russ Page reports that we may need to purchase a little more from Spallina to finish the year.

Old Business

Solar Committee: Oriden gave a presentation on their Company and is owned by Parent Company Mitsubishi. They addressed the subject of clean up after they install and they have a Surety Bond. It is going to be installed on mostly Non-Prime Agricultural land. They have a property owner near High Banks Road that they have a contract with. They already have significant setbacks in place, only in the beginning stages. Stage 1 currently and want to be online in 2021.

Supervisor Fanaro hopes Attorney will have Solar Law to the Town Board by next meeting, along with battery storage and PILOT, (Payment in Lieu of Taxes).

Cemetery Discussion: Supervisor Fanaro reports he has been taking calls for burials and cremations. Program from Legacy Mark for the Cemetery Software was discussed. However no decision made currently. Supervisor Fanaro spoke about the Webster's wanting to sell their graves back to the Town based on the family providing the original deeds and would like to find out if there is any regulations and cemetery care, use, selling and reselling first. Supervisor discussed some of the duties of the previous caretaker in regards to the opening and closing of the graves to outsource the seeding and restoration of the graves. Cemetery Maps can be reprinted by the County Planning Department. The Town Board wants to look at the Cemetery Prices for Grave sales again.

New Business

Letter of Support: Supervisor Fanaro presented a draft copy of a letter of support submitting an application for an Environmental Protection Fund Local Waterfront Revitalization Program to develop a waterfront component plan for the Genesee River for the Town and Village of Geneseo. Last July 2018 the previous application was not funded. At a meeting earlier this year they identified the potential for an additional partnership with the Town of Leicester. They want to do a study that will show the connection between some outdoor activities from the Town of Geneseo through the Town of Leicester on the waterfront like kayaking and canoeing with access to the greenway. Looking for support from the Town to pursue the grant which has a deadline. A Motion was made by Jerry Hull and Seconded by Matt Durbin to draft a Letter of Support of Coastal Areas for a grant process for the Town of Geneseo. Motion carried. Ayes 5, Noes 0.

Communications: A Thank You Letter was received from the Field Day Association for the donation this year. Cuylerville Ambulance has been sold to Perry. Reminder about the State, Local Primary Election on June 25, 2019 Held at the CV Boces, Leicester School at 3 Mt. Morris Rd. Leicester, NY 14481.

Supervisors Topics: Supervisor Fanaro discussed Joe Cattone will be replacing the ceiling in the back two offices and the two bathrooms over the weekend from the court grant. The Ceiling lights/fans will also be replaced. Painting will be done in September. Areas and paint color to be determined. Route 36 Water Expansion moving forward, and Public Sewer information still being tallied. Presentation will be put together and the Two Municipalities will be contacted independently Village has an overwhelming amount of residents interested in public sewer. The Town of Leicester entered into an agreement with the Village of Mt Morris for the New York State Route 36 Corridor Project. This study will address a lot of different issues, traffic safety and calming and quantity in increase in traffic. June 26th is the deadline that Supervisor Fanaro has to identify as our concern areas. Perry Road and Jones Bridge Road are the concern areas.

Highway Superintendent, Russell Page: Solar panels for Highway Building and Property. Russ Page, would like to know if the Town Board is in favor of this and since he is bringing it up, he would like to know where to start. Supervisor Fanaro said to start with Julie Barry whom took over for Heather Grant in the Grant and Public Information Department at the Livingston County Government Center.

Audit Bills: A Motion was made by Matt Durbin and Seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim #124-163	\$ 11,700.37
General Fund B	Claim # 9-10	\$ 159.21
Highway DA	Claim # 63-68	\$ 2,347.13
Highway DB	Claim # 25-32	\$ 20,947.86
Street Lighting 1	Claim # 6	\$ 144.93
Street Lighting 2	Claim # 6	\$ 251.06
OLCWD	Claim # 47-55	\$ 7,034.47
Total		\$ 42,585.03

Motion Carried. Ayes 5, Noes 0.

Adjournment: A motion was made by Joni Santucci, and Seconded by Karen Roffe to adjourn the meeting at 7:56 p.m.

Respectfully Submitted
Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK MEETING
TUESDAY, JULY 9, 2019
6:00 PM

The work meeting of the Leicester Town Board was held Tuesday, January 8, 2019 at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Joni Santucci, Council Members; Russell Page Highway Superintendent; Amy Neumann, Town Clerk.

Excused: Gerald Hull, Council Member.

Others: Renee Fanaro

The Meeting was opened at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Highway Superintendent, Russell Page: The weather has not cooperated, will soon finish the dirt roads. Scheduled to Oil and Stone with Midland.

The State Budget restored the Extreme Winter Recovery Fund and the Town of Leicester will receive \$20,994.87.

Highway Superintendent, Page reviewed the price quotes that have been received to purchase a new half ton pickup. Further information will be provided at the July Town Board meeting.

Highway Superintendent, Page received a quote to purchase a Tag Thumb for the wheel excavator. A motion was made by Matt Durbin and seconded by Karen Roffe to purchase the Tag Thumb at a cost not to exceed \$8,000.00 from George and Swede. Motion carried. Ayes 4, Noes 0.

Reading water meters, equipment repairs, spraying weeds. Village has agreed to mill and fill their portion of South Street, and this will be done in September. Russell Page has talked to Dan Morin about changing the culvert pipe on Jones Bridge Rd. Dan Morin will take the picket fence down. No deadline for the project was given.

Draft for Local Law: A motion was made by Joni Santucci, and Seconded by Matt Durbin granting Supervisor Fanaro to have Town Attorney, James Campbell draft a Proposed Local Law changing Zoning classification to from Industrial Use to Agricultural Use for property at 3080 Cuylerville Road, Town of Leicester. Motion carried. Ayes 4, Noes 0.

Large scale battery energy storage systems: The County Planning Board has approved the Moratorium prohibiting large scale battery energy storage systems for the Town of Leicester.

Supervisor Topics

Cemetery: At this time SUNY Geneseo student intern opportunities are not available to assist with the Cemetery records. The Board agreed that in the future there are possibilities that the student interns could help with the project. The Town Board and Supervisor Fanaro intend to include the Legacy Mark projected costs into the 2020 Town Budget. Snyder Brothers are doing the cremation burials for the Town of Leicester. If time permits, more roadwork will be done.

Boyd and Parker Park: The CFA grant application deadline is July 25th, and although it is too late to meet the deadline, we can apply next year. Kyle Barber has created a 3-D rendering of a pavillion.

Cuylerville Fire Department: Supervisor Fanaro will be revising the Fire Contract to include the First Responder Unit. Town Board agreed to release the \$9,000.00 to the Cuylerville Fire Department.

Village Water Bills: Town Clerk, Amy Neumann has been informed by Village Clerk, Kirstie DeGraff, that the Town can no longer accept Village Water Bills. This was done as a courtesy in the past. Village will be providing signs to the Town Hall to inform Village Residents of the change.

Ways and Means Meeting: Supervisor Fanaro spoke about the Shared services that is submitted to the State yearly.

Ajournement: A motion to adjourn was made by Matt Dubin, Seconded by Joni Santucci. Motion carried. Ayes 4, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, JULY 16, 2019
7:00 PM

The Regular Meeting of the Leicester Town Board was held on Tuesday, July 16, 2019 at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry BHull, Joni Santucci; Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: James Kane, Donald Kane, Renee Fanaro.

Minutes: A Motion to adopt the minutes from the Work Board Meeting on June 11,2019 was made by Joni Santucci, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

Financial Report: Supervisor Fanaro reports all our Budget Lines are looking really great. The only one that will definitely go over due to the projects we have going on is our Attorney Contractual. A Motion was made to accept the Financial Reports made by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT
JULY 2019

- Finished making a pass around town mowing roadsides
- Replaced the driveway pipe going into Scorsone's lot on Rte. 36 for the Village.
- I attended a "DOT Supervisor training for drug and alcohol".
- Finished grading the dirt roads.
- Set up the snow fence for the York/Leicester Field days at York school for their event.
- Changed the driveway pipe and cleaned a portion of ditch at 4833 Covington Road.
- Helped the T/O Mt. Morris stone and oil various roads.
- Some equipment repair and maintenance.
- Made a pass around Town with the N.Y.S.D.O.T. and sprayed weed killer around the guardrails.
- Assisted the T/O Caledonia with our water tank set up applying water for compaction to a parking lot project they have at the Caledonia School.
- Shimming blacktop in preparation for oil and stone.

"WATER BUSINESS"

- Removed the old fire hydrants off the Brown Rd. and Rte. 36 water main projects.
- Prepared both locations for hydro seeding and the Liv. Co. Hwy. Dept. came for and applied hydro seed.
- Auto flushers are being used.
- Read the water meters.

Highway Superintendent: Last week presented research on the new half ton pickup. Checked specifications and asked questions. Bob Johnsons ordering a New 2020 for \$6,990.00. Wentworth Motors ordering a New 2020 for \$7,308.25. Spurr Chevrolet with instock of 2019 \$8,686.00. Bob Johnson with instock of 2019 \$8,742.00. Spurr Chevrolet ordering a 2020 \$8859.00. McClurgs with 2019 available at \$11,480.45. No recommendation. Identical trucks, with identical built codes. Difference in price between the two dealerships is approximately \$320.00. Current Chevy Truck year is 2017. Fleet pricing had more benefits on ordering a 2020 than ordering a 2019.

A Motion was made by Karen Roffe, and Seconded by Jerry Hull to purchase a New 2020 Half Ton Chevy Truck from Bob Johnson in Avon not to exceed \$6,990.00. Motion carried. Ayes 5, Noes 0.

By order of the Town Board a Letter of intent will be typed on Town Letterhead.

Old Business:

Supervisor Topics: Supervisor Fanaro discussion on our RD Apply funding package for the Route 36 Water Expansion, hiring a Part Time Truck Driver for the winter, and backups for when people retire. By order of the Town Board an ad for a Part Time Truck Driver will be placed.

Council Member, Joni Santucci requested that Code Enforcement Officer, Shawn Grasby continue to provide the Town Board with Monthly Reports for building permits.

New Business:

Public Hearings: A motion to set date of Public Hearing on August 20, 2019 to open at 7:00 p.m. for Proposed Local Law Establishing Temporary Land Use Moratorium Prohibiting Large Scale Battery Energy Storage System Installation within the Town of Leicester, was made by Karen Roffe, and seconded by, Gerald Hull. Motion carried. Ayes 5, Noes 0.

A motion to set date of Public Hearing on August 20, 2019 at 7:00 p.m. for Proposed Local Law to Amend the Boundaries of a Certain Portion of the Industrial Use District and to Change A Portion of Such Area by Extending the Boundaries of the Agricultural Use District of the Town of Leicester, Livingston County, New York, was made by Joni Santucci, and seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0

Communications: Spectrum Quote for the Phone System was presented to the Town Board. CRASE Class for Active Shooter Training will be attended on Wednesday, July 17, 2019.

Audit Bills: A motion was made by Joni Santucci, and seconded by Gerald Hull to pay the following bills as audited:

General Fund A	Claim # 164 - 195	\$ 23,993.61
General Fund B	Claim # 11 - 12	\$ 28.11
Highway DA	Claim # 69 - 77	\$ 5,232.19
Highway DB	Claim # 33 - 39	\$ 9,675.49
Street Lighting 1	Claim # 7	\$ 149.35
Street Lighting 2	Claim # 7	\$ 259.21
OLCWD	Claim # 56 -63	\$ 14,884.43
Total		\$ 54,222.39

Motion carried. Ayes 5, Noes 0.

Adjournment: A motion was made by Karen Roffe, and seconded by Joni Santucci to adjourn the meeting at 8:21 p.m.

Respectfully Submitted
Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY, AUGUST 13, 2019
6:00 P.M.

The Work Meeting of the Leicester Town Board was held Tuesday, August 13, 2019 at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Mark Valentino, Francine Valentino.

The Meeting was opened at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Proposed Grave Purchase by the Valentino's Supervisor Fanaro gave brief history on the 2008 minutes when Mr. and Mrs Valentino asked in to purchase graves near the road V near the Vault and road way. TheTown Board agreed with a vote to move forward. Supervisor Fanaro will research to ensure that the area is unused and then it will be surveyed for future gravesites. Vote of the Board, Ayes 5, Noes 0.

Minutes: The following Minutes have been amended, June 11, 2019 , June 18, 2019, and July 9, 2019. The Minutes will be approved at the next Board meeting. Russell Page would like July 9, 2019 Minutes amended to read July instead of August in the third sentence down regarding the price quotes.

Supervisor Fanaro: Discussion on Beards Creek Restoration for the ECWAG, CHIPS, THM Water Tests, Ten Wheeler delivery, Snow Plow Driver Ad, Cemetery, and Budget Meeting in September with Accountant. The Wadsworth family has given the Town of Leicester and the County permission to dump clean fill on their land at the dead end of Jones Bridge Road. Signage will be installed.

Highway Superintendent, Russell Page: Discussion on some new equipment and proposals from George and Swedes. Discussion on shared service of heavy equipment with and other Towns and the possibility of equipment rental for Highway Department projects. Changing over the crossovers on New Road, from Covington Road and Perry Road.

Resolution to approve the Engagement letter dated August 2, 2019 regarding Proposal to Bond Counsel Services to the Town of Leicester relating to the Formation of Town of Leicester Route 36 Water District not to exceed \$9,100.00: A Motion was made by Matt Durbin, and Seconded by Joni Santucci.

Vote of the Board:

Karen Roffe -Aye

Matt Durbin -Aye

Gerald Hull -Aye

Joni Santucci -Aye

David Fanaro -Aye

Motion carried. Ayes 5, Noes 0.

Resolution to approve the signing of Acceptance of grant funds USDA Loan Form #1780-27 regarding the Formation of the Route 36 Water District. A Motion was made by Karen Roffe, and Seconded by Gerald Hull.

Vote of the Board:

Karen Roffe -Aye

Matt Durbin -Aye

Gerald Hull -Aye

Joni Santucci -Aye

David Fanaro -Aye

Motion carried. Ayes 5, Noes 0.

Resolution Authorizing Town Attorney, James Campbell to prepare the map, plan, and report for the Route 36 Water District Formation: A motion was made by Karen Roffe, and Seconded by Matt Durbin.

Vote of the Board:

Karen Roffe -Aye

Matt Durbin -Aye

Gerald Hull -Aye

Joni Santucci -Aye

David Fanaro -Aye

Motion carried. Ayes 5, Noes 0.

Supervisors Topics: Two Public Hearings will be held on August 20th, 2019, to rezone the Brine Plant property, and also a Moratorium for Battery Storage. Route 36 water expansion. ECWAG-Beards Creekbank restoration. Solar Law revisions. Budget Reports, New Zoning Code needs to be priority. Genesee Transit Company for the Route 36 Safety Calming Study.

Highway Superintendent, Russell Page: Spray sealing the Salt Barn

Supervisor Fanaro discussed the following subjects. Town Hall being pressure washed, paper signs above the drop box removed and replaced with a nice plaque as well as any paper signs, planters box in front of Town Hall, and replacing the mat at Town Hall entrance. Replacement of the hall carpet after the painting and Route 36 Safety Calming Study.

Adjournment: A Motion was made to adjourn the meeting at 7:19 p.m. by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann

TOWN OF LEICESTER
REGULAR BOARD MEETING
PUBLIC HEARINGS
TUESDAY, AUGUST 20, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, August 20, 2019 at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

Others: Carol Griffen, and Paul Griffen.

Opening of Public Hearing for Proposed Local Law # 3 of 2019 Establishing Temporary Land Use Moratorium Prohibiting Large Scale Battery Energy Storage System Installation within the Town of Leicester at 7:01 p.m.: Public Notice was read by Town Attorney, James Campbell.

Opening of Public Hearing for Proposed Local Law # 4 of 2019 to Amend the Boundaries of a Certain Portion of the Industrial Use District and to Change a Portion of Such Area by Extending the Boundaries of the Agricultural Use District of the Town of Leicester, Livingston County, New York at 7:02 p.m.: Public Notice was read by Town Attorney, James Campbell.

Supervisor Fanaro, asked if there are any comments. Town Attorney, James Campbell stated that in the Proposed Local Law the area defined for the rezoning from Industrial to Agricultural Use has a tax identified number. Supervisor Fanaro, asked if there were any other questions or comments from the Board. There were none. Supervisor Fanaro will keep the Public Hearings open for one half hour.

Minutes: A motion was made to adopt minutes from June 18, 2019, Regular Board Meeting, July 9, 2019, Work Meeting, and July 16, 2019, Regular Board Meeting by Karen Roffe, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

Financial Reports: A Motion was made to accept the Financial Reports by Joni Santucci, and Seconded by Gerald Hull. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT
AUGUST 2019

- Hauled in the balance of surface treating stone need for chip sealing the roads.
- The ½ Ton Chevy Pickup is ordered and due in mid to late September.

- Helped the T/O Mt. Morris shim blacktop on various roads.
- Prepared and chip sealed Brian Rd. from Dunkley to Bush Rd., each end of Starr Rd., Perry Rd. From Rte. 36 to River Rd., Brown Rd., and Caledonia Rd. from Peoria Rd. to the York line with Suite-Kote.
- Prepared and chip sealed the threw fair of the Town barn property, the macadam of the Cemetery, Dunkley Rd., Bush Rd. and Cone Rd. between Coverdale Rd. and Bush Road with Midland Asphalt.
- Made a pass around town mowing roadsides.
- Helped the County Hwy. Dept. apply shoulders on Rock Springs Rd. in West Sparta.
- Set up and took down the tables and chairs for the York/Leicester Seniors at Starr Park for their Annual Chicken BBQ Fundraiser.
- Cleaned up some loose stone on Dunkley Road.
- Helped the T/O York shim blacktop on Cowan Road and back up the shoulders with gravel.
- In the process of changing cross pipes on New Rd. between Covington Rd. and the Perry line.
- Helped the T/O Nunda haul stone to Fox Hill Road.
- Helped the T/O Mt. Morris haul add stone to Ridge Rd. for grinding project.

“WATER BUSINESS”

- Installed a water meter pit at 5203 South Street.
- Repaired a water main break Main St. @ North St. for the Village.

Highway Superintendent, Russell Page discussed Board of Supervisors for County approved the Rock Salt bid \$42.00 a ton.

Town Attorney, James Campbell:

Resolution to accept Map Plan and Report in regards to the Formation of Route 36 Water District and Construction of Water Facilities. A Motion was made to accept the Map Plan and Report by Matt Durbin, and Seconded by Joni Santucci.

Vote of the Board

Karen Roffe -Aye

Matt Durbin -Aye

Gerald Hull -Aye

Joni Santucci -Aye

David Fanaro -Aye

Motion Carried. Ayes 5, Noes 0.

Resolution and Order calling for a Public Hearing to be held on September 17, 2019 at 7:00 p.m. with regard to the Establishment of the Route 36 Water District. A Motion was made to accept by Karen Roffe, and Seconded by Matt Durbin.

Vote of the Board

Karen Roffe - Aye

Matt Durbin -Aye

Gerald Hull- Aye

Joni Santucci-Aye

David Fanaro -Aye

Motion Carried. Ayes 5, Noes 0.

Town Attorney, James Campbell explained the next steps in the process and timeline to the Board and residents for the formation of the Route 36 Water District.

Proposed Draft Local Solar Law: Attorney, James Campbell presented the Proposed Draft Local Solar Law to the Town Board and residents on behalf of the Solar Committee. Attorney Campbell reviewed the revisions that were made by the Solar Committee.

Resolution in regard to the Proposed Draft Local Solar Law: A Motion was made to authorize Attorney, James Campbell to make a referral of the Proposed Draft Local Solar Law to the County Planning Board for its review as well as set the Public Hearing for September 17, 2019 made by Matt Durbin, and Seconded by Joni Santucci.

Vote of the Board

Karen Roffe -Aye

Matt Durbin -Aye

Gerald Hull -Aye

Vote of the Board continued

Joni Santucci -Aye

David Fanaro -Aye

Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro asked if there were any more comments on the two Public Hearings that are currently open. The Moratoria and the Rezoning. No comments and or questions. Supervisor Fanaro declared the Public Hearings Closed at 7:44 p.m.

The Moratoria is a Type 2 Action. A Motion to approve the Moratorium Prohibiting Large Scale Battery Energy Storage was made by Karen Roffe, and Seconded by Gerald Hull.

Motion carried. Ayes 5, Noes 0.

Attorney Campbell informed the Town Board that the County Planning Board on Battery Storage Moratorium recommended approval. A Letter was received from the County Planning Board on the referral for the Rezoning and they recommended approval with the following advisory comments, Boyd and Parker Town Park is identified on the National Register of Historic Places, which is adjacent to the proposed rezoning. Any proposal for development on the property should be prepared to consider this culturally sensitive area.

SEQR: Rezoning which changes the district boundaries and changes the zoning map and as a result of this it is an unlisted action. It affects slightly less than 25 acres. No need to do a coordinated review with anyone else.

Part One of SEQR: This has been prepared by Attorney Campbell and will be part of the Record.

Part Two of SEQR:

#1 No	#10 No
#2 No	#11 No
#3 No	#12 No
#4 No	#13 No
#5 No	#14 No
#6 No	#15 No
#7 No	#16 No
#8 No	#17 No
#9 No	#18 No

Resolution to adopt the answers on Part 2 of the SEQR. A Motion was made to adopt the answers on Part 2 as the formal findings was made by Matt Durbin, and Seconded by Karen Roffe.

Motion carried. Ayes 5, Noes 0.

Resolution to Adopt and Issue a Negative Declaration. A Motion was made to Adopt and Issue a Negative Declaration was made by Karen Roffe, and Seconded by Joni Santucci.

Motion carried. Ayes 5, Noes 0.

Resolution to authorize the Supervisor to sign SEQR documents. A Motion was made to authorize Supervisor Fanaro to sign the SEQR documents made by Joni Santucci, Seconded by Gerald Hull.

Motion carried. Ayes 5, Noes 0.

SEQR was presented to Town Clerk for the file. This is an unlisted action and does not need to be filed with the environmental notice bulletin.

A Motion was made to adopt the Proposed # 4 of 2019 Local Law Amending the Boundaries of a Certain Portion of the Industrial Use District and to Change a Portion of Such Area by Extending the Boundaries of Agricultural Use District of the Town of Leicester, Livingston County, New York was made by Matt Durbin, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

Old Business:

Town Code: Attorney Campbell, is encouraging the Board to take action to move forward and advance the New Zoning Code. Discussion with Supervisor Fanaro and Town Board agrees to go through pages 1 through 30 for review at next Work meeting.

New Business:

Appointment of Town Assessor Gregg Torrey for a 6 year term. October 1, 2019 to September 30, 2025.

A Motion was made to appoint Gregg Torrey as Town of Leicester Assessor for a 6 year term was made by Gerald Hull, and Seconded by Matt Durbin. Motion carried. Ayes 5, Noes 0.

NY CLASS: Supervisor Fanaro discussed wanting Attorney Campbell to look into our NY CLASS. Supervisor Fanaro would like to table this just a little longer. Supervisor Fanaro stated we can make a decision at the Board meeting.

Part Time Snow Plow Discussion: Supervisor Fanaro and Highway Superintendent Page will set up interviews. Pay will be based on experience. Hoping to have something to present at the Regular Board Meeting.

Communications: Town Clerk Neumann, read the Acceptance Letter from USDA and Funding.

Audit Bills: A Motion was made by Joni Santucci, and Seconded by Gerald Hull to pay the following bills as audited:

General Fund A	Claim #	\$ 14,452.89
General Fund B	Claim #	\$ 24.21
Highway DA	Claim #	\$ 3,507.83
Highway DB	Claim #	\$ 144,348.72
Street Lighting 1	Claim #	\$ 154.22
Street Lighting 2	Claim #	\$ 268.00
OLCWD	Claim #	\$ 5,260.41
Total		\$ 168,016.28

Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro asked if there was anything more to come before the Board. Paul Griffen wanted to Thank the Highway Department for the help setting up the Senior Chicken BBQ tables.

Adjournment: A Motion was made by Karen Roffe, and Seconded by Joni Santucci to adjourn the meeting at 8:51 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY, SEPTEMBER 10, 2019
6:00 P.M.

The Work Meeting of the Leicester Town Board was held Tuesday , September 10, 2019 at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell page, Highway Superintendent; Amy Neumann, Town Clerk.

The Meeting was opened at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Highway Superintendent, Russell Page: Discussion on Beards Creek Stabilization and supplies. Driveway pipe to be installed and milling on South Street and paving for the Village. Follow up for Sealing of the Salt Barn. Laser the ditch for water flow on South Street suggested. Superintendent Page will be attending Fall Conference next week.

New Zoning Code: Reviewed by Town Board Pages 1-30. Any revisions will be made on Supervisor Fanaros copy to be handed to Town Attorney, James Campbell.

It was discussed that at the next Work Meeting that pages 30 through 90 will be reviewed by the Town Board.

Adjournment: 7:40 p.m.

Respectfully Submitted,
Amy Neumann

TOWN OF LEICESTER
REGULAR BOARD MEETING
PUBLIC HEARINGS
TUESDAY, SEPTEMBER 17, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, September 17, 2019 at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Eric Weis, Clark Patterson Lee; Dan Insinna, Clark Patterson Lee; Renee Fanaro, Carol Griffen, James Kane, Donald Kane.

Public Notice for Proposed Local Law Route 36 Water District Formation was read by Town Clerk, Amy Neumann.

A Motion was made by Councilmember Durbin, and Seconded by Councilmember Hull to open the public hearing for proposed Formation of Route 36 Water District. Motion carried. Ayes 5, Noes 0. The Public Hearing for the proposed Formation of the Route 36 Water District was opened at 7:24 and will remain open for 30 minutes.

Overview of Route 36 Water District formation was given by Eric Weis of Clark Patterson Lee. See CPL September 16, 2019 Document and Map Attached.

Supervisor Fanaro asked if there were any questions from the public at this time. James Kane of 5326 Upper Mt. Morris Road. Question was Are they looking to install fire hydrants every 1000 feet? Eric Weis from Clark Patterson Lee answered that every 700 feet in a rural setting is the installation for fire hydrants.

Supervisor Fanaro asked if there were any other questions from the Town Board? Joni Santucci, Town Councilmember asked if letters were sent out to the people on the Route 36 Water District. Surveys and public information have been sent the most recent were the water quality surveys about 6 months ago.

Supervisor Fanaro asked if there were any other questions or comments. There were none.

Public Notice for Proposed Local Law "Adding Solar Energy Systems Section to the Zoning Ordinance of the Town of Leicester" was read by Town Clerk, Amy Neumann.

A Motion was made by Councilmember Durbin, and Seconded by Councilmember Roffe to open the Public hearing for proposed Local Law Adding Solar Energy Systems Section to the Zoning Ordinance of the Town of Leicester. Motion carried. Ayes 5, Noes 0. The Public Hearing was open at 7:36 p.m. and will remain open for 30 minutes.

The Proposed Local Law Adding Solar Energy Systems Section to the Zoning Ordinance of the Town of Leicester was referred to the Livingston County Planning Department as required and the comment letter from the County Planning Department was read aloud by Supervisor Fanaro.

Minutes: A Motion was made to adopt the minutes from the August 20, 2019 Regular Board Meeting, and September 10, 2019 Work Board Meeting by Gerald Hull, and Seconded by Karen Roffe. Motion carried. Ayes 5, Noes 0.

HIGHWAY SUPT. REPORT SEPTEMBER 2019

- Helped the T/O York finish backing up the shoulders on Cowan Road.
- Prepared and blacktopped two locations for the Village. First at the apron to Celebrate Church off Route 36 from the water main project and second on top of the hill on Route 20A from water main break last winter.
- Finished changing the cross pipes on New Road between Covington Rd. and the Perry line.
- Cleaned a portion of ditch behind Benji Nahalkas property off from Jones Bridge Rd. for the Village.
- Helped the T/O Mt. Morris seal the grinding job of Ridge Road.
- Working at the Creek Bank Stabilization project far east off Route 36.

“WATER BUSINESS”

- Routine water stakeouts and sampling.

Old Business: Zoning Code Review will be pages 30 through 90 at the next Work Meeting on October 8, 2019 at 6:00 p.m.

New Business:

Budget: A Motion was made to adopt the Tentative 2020 Town of Leicester Budget as the Preliminary 2020 Town of Leicester Budget and set a Public Hearing date for the Preliminary Budget as October 15, 2019, by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Waive Marriage Fees for Active Military: A Motion to follow New York State to waive both State and Local Marriage Fees for Active Military pending proper documentation was made by Joni Santucci, and Seconded by Gerald Hull. Motion carried. Ayes 5, Noes 0.

Resolution NYCLASS: A Motion was made to authorize Supervisor Fanaro to proceed with NY Class by Karen Roffe, and Seconded by Matt Durbin.

Vote of the Board

Karen Roffe Aye

Matt Durbin Aye

Gerald Hull Aye

Joni Santucci Aye

David Fanaro Aye

Motion Carried. Ayes 5, Noes 0.

Resolution 2019-2020 Justice Court Assistant Program: A Motion was made to authorize Town Justice Henry Smith to file an application for funding of approximately \$ 2,600.00 by Joni Santucci, and Seconded by Karen Roffe.

Vote of the Board

Karen Roffe Aye

Matt Durbin Aye

Gerald Hull Aye

Joni Santucci Aye

David Fanaro Aye

Motion Carried. Ayes 5, Noes 0.

Resolution 2019-2024 Contract for Snow and Ice Removal on County Roads: A Motion was made by Karen Roffe, and Seconded by Matt Durbin, to Authorize Supervisor Fanaro and Highway Superintendent Russell Page to execute a contract with the County Highway Superintendent of the County of Livingston for the Town to undertake and perform snow and ice control on County Roads located in the Town for the period beginning October 15, 2019 and ending October 14, 2024 at the rates therein provided.

Present:

Supervisor Fanaro Yes

Councilman Roffe Yes

Councilman Durbin Yes

Councilman Hull Yes

Councilman Santucci Yes

Motion Carried. Ayes 5, Noes 0.

Resolution Baldwins Business Service Contract: A Motion was made to Authorize Supervisor Fanaro to sign Baldwins Business Service Contract for Bookkeeping and Payroll Services for fiscal year ending 12/31/2020 was made by Karen Roffe, and Seconded by Matt Durbin.

Vote of the Board

Karen Roffe Aye

Matt Durbin Aye

Gerald Hull Aye

Joni Santucci Aye

David Fanaro Aye

Motion Carried. Ayes 5, Noes 0.

Hurricane Secured Town of Leicester Emails: The Town of Leicester will be transitioned to secure Town of Leicester Emails.

Communications:

Ellis Painting Proposal - Pressure Washing the Town Hall \$ 525.00 and Sealing the Town Barn \$ 3,620.00
Total of \$ 4,145.00 Not to be done this year.

Lima Carpet Quote - Carpet Restretch without moving furniture \$ 410.00, with moving furniture \$ 650.85
A Motion was made to Authorize Sue Kelly to negotiate and Authorize Lima Carpet to restretch carpets including moving furniture was made by Joni Santucci, and Seconded by Gerald Hull. Motion Carried.
Ayes 5, Noe 0.

Financial Report: A Motion was made to accept the Financial Reports by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro asked if there were any other questions regarding the Proposed Local Law Route 36 Water District Formation. Gerald Hull asked if there would be a meter pit for each service. Supervisor Fanaro ansered that any services over the 100 feet limit is the responsibility of the property owner.

A Motion to Close Public Hearing regarding Proposed Local Law Route 36 Water District Formation was made by Joni Santucci, and Seconded by Karen Roffe at 7:58 p.m. Motion Carried. Ayes 5, Noes 0.

SEQR: The Town of Leicester Route 36 Water District is a new water district. The New Water District will connect to the Town of York Water System by installing a new water main along Route 36 from Chandler Road to the Village of Leicester.

Part One of SEQR: This has been prepared by Clark Patterson Lee and will be part of the record.

Part Two of SEQR:

#1 NO	#10 NO
#2 NO	#11 NO
#3 YES	#12 NO
#4 NO	#13 NO
#5 NO	#14 NO
#6 NO	#15 YES
#7 NO	#16 NO
#8 YES	#17 NO
#9 NO	#18 NO

Resolution to adopt the answers on Part 2 of the SEQR. A Motion was made to adopt the answers on Part 2 of FEAF as the formal findings made by Karen Roffe and Seconded by Matt Durbin.
Motion Carried. Ayes 5, Noes 0.

Resolution to adopt and Issue a Negative Declaration. A Motion was made based on the findings made on Part 2 of the FEAF, for purposes of completing Part 3 of FEAF, to adopt and Issue a Negative Declaration was made by Joni Santucci and Seconded by Karen Roffe.
Motion Carried. Ayes 5, Noes 0.

Resolution to authorize the Supervisor to sign SEQR documents. A Motion was made to authorize Supervisor Fanaro to sign the SEQR documents and Negative Declaration on Page 2 of Part 3 by Joni Santucci, and Seconded by Matt Durbin.
Motion Carried. Ayes 5, Noes 0.

Resolution to File. A Motion was made to authorize Eric Weis at Clark Patterson Lee to file Negative Declaration with the Environmental Notice Bulletin by Matt Durbin, and Seconded by Joni Santucci. A Copy of filed Negative Declaration will be delivered to the Town Clerk.
Motion Carried. Ayes 5, Noes 0.

A Motion was made to adopt a Resolution to Establish a Water District in the Town of Leicester, Livingston County, New York, to be known as the "Route 36 Water District" by Joni Santucci, and Seconded by Karen Roffe.

Vote of the Board

Councilperson Roffe AYE

Councilperson Durbin AYE

Councilperson Hull AYE

Councilperson Santucci AYE

Supervisor Fanaro AYE

Motion Carried. Ayes 5, Noes 0.

Supervisor Fanaro asked if there were any other questions or comments regarding the Proposed Local Law adding "Solar Energy Systems Sections to the Zoning Ordinance of the Town of Leicester"? There were none.

A Motion to close the Public Hearing regarding Local Law "Solar Energy Systems Sections to the Zoning Ordinance of the Town of Leicester" was made by Matt Durbin, and Seconded by Gerald Hull at 8:06 p.m.

Motion Carried. Ayes 5, Noes 0.

SEQR: The Purpose of this local law is to modify the Zoning Ordinance of the Town of Leicester to create zoning regulations to facilitate the proper siting and construction of Solar Energy Systems within the Town of Leicester.

# 1 NO	#10 NO
#2 NO	#11 NO
#3 NO	#12 NO
#4 NO	#13 NO
#5 NO	#14 NO
#6 NO	#15 NO
#7 NO	#16 NO
#8 NO	#17 NO
#9 NO	#18 NO

Resolution to adopt the answers on Part 2 of the SEQR. A Motion was made to adopt the answers on Part 2 of the FEAF as the formal findings were made by Karen Roffe, and Seconded by Matt Durbin. Motion Carried. Ayes 5, Noes 0.

Resolution to adopt and issue a Negative Declaration. A Motion was made to Adopt and Issue a Negative Declaration was made by Joni Santucci, and Seconded by Karen Roffe. Motion Carried. Ayes 5, Noes 0.

Resolution to Authorize the Supervisor to sign SEQR Documents. A Motion was made to authorize Supervisor Fanaro to sign the SEQR documents and Negative Declaration on Page 2 of Part 3, by Matt Durbin, and Seconded by Joni Santucci. Motion Carried. Ayes 5, Noes 0.

Resolution to File. A Motion to Authorize the Town Clerk to file the Negative Declaration with the Environmental Notice Bulletin was made by Karen Roffe, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noe 0.

A Motion was made to Adopt **Local Law 5 of Year 2019 Entitled "Adding Solar Energy Systems Section to the Zoning Ordinance of the Town of Leicester,"** by Matt Durbin, and Seconded by Karen Roffe.

Vote of the Board

Councilperson Roffe AYE
Councilperson Durbin AYE
Councilperson Hull AYE
Councilperson Santucci AYE
Supervisor Fanaro AYE
Motion Carried. Ayes 5, Noe 0.

Audit Bills: A Motion was made by Matt Durbin, and Seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim # 227 - 245	\$ 11,611.76
General Fund B	Claim # 15 -16	\$ 1,126.71
Highway DA	Claim # 83 - 88	\$ 3,327.10
Highway DB	Claim # 48 - 53	\$ 5,605.18
Street Lighting 1	Claim # 9	\$ 141.61
Street Lighting 2	Claim # 9	\$ 245.00
OLCWD	Claim # 77 - 80	\$ 1,953.67
Total		\$ 24,011.03

Motion carried. Ayes 5, Noes 0.

Census 2020:

Supervisor Fanaro spoke briefly on the importance of the information that will be collected for this Census. When information on the collection portion becomes available, it will be posted on the Town's Website for access.

Adjournment: A motion was made by Matt Durbin, and Seconded by Gerald Hull to adjourn the meeting at 8:26 p.m.

Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK BOARD MEETING
TUESDAY, OCTOBER 8, 2019
6:00 P.M.

The Work Meeting of the Leicester Town Board was held Tuesday, October 8, 2019 at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Amy Neumann, Town Clerk.

Others: Honorable Henry Smith

The meeting was opened at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Supervisor Fanaro opened the floor to Honorable Henry Smith about the upcoming changes in the Court System as of January 1, 2020. The Town of Leicester will increase the number of Court nights. Honorable Smith suggested the second Wednesday and fourth Wednesday of the month. Honorable Smith discussed potential changes to the Bail Reform. Potential Changes are; all cases to be sealed, and notify the District Attorney, Law Enforcement, Department of Criminal Justice and Department of Motor Vehicle via email. The Court Clerk must also notify all the Town Courts within Livingston County. Outstanding warrants have to be recalled by the Town justice. Bail money to be recalled and paid back by January 1, 2020, if Subject not sentenced. The Court must contact all defendants using their preferred contact method for each court appearance. Court dates to be set within 20 days, after 5 days, the defendant must be notified. Honorable Smith expressed that extra time will be needed to accomplish all the changes to the Court Clerks responsibilities. Supervisor Fanaro requested Town Clerk, and Court Clerk to log daily allocated time.

New Zoning Code: Reviewed by Town Board Pages 31 through 80. . The last 30 Pages will be reviewed next week. Any Revisions will be made on Supervisor Fanaros copy to be handed to Town Attorney, James Campbell

Adjourned: Meeting was adjourned at 8:09 p.m.

Respectfully Submitted,
Amy Neumann

TOWN OF LEICESTER
REGULAR BOARD MEETING
PUBLIC HEARING
OCTOBER 15, 2019
7:00 P.M.

The Regular Meeting of the Town of Leicester Town Board was held on Tuesday, October 15, 2019 at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, Lana Scofield, Wayne Scofield, James Kane, Donald Kane.

Opening of Public Hearing for Preliminary Budget for 2020 for the Town of Leicester at 7:01 p.m. Public Notice was read by Town Clerk, Amy Neumann. Supervisor Fanaro, asked if there were any questions, there were none.

Minutes: Town Board Minutes will be adopted next meeting.

Supervisor Fanaro spoke briefly on the Little Beards Creek Restoration "ECWAG".

HIGHWAY SUPT. REPORT
OCT. 2019

- Finished the Creek Bank Stabilization portion of the project at the Little Beards Creek.
- Helped the T/O Mt. Morris shim blacktop on Creek Road.
- Installed a driveway pipe for Mike Dueppengiser on Dunkley Road.
- Milled, prepared and blacktopped the Village portion of South Street for the Village.
- Started making a pass around town mowing the roadsides and back sides of the ditches.
- Cleaned up some loose stone from surface treating this summer.
- Helped the T/O York shim blacktop on Piffard circle and a portion of Craig Road.
- Blacktopped over the cross pipes that were changed earlier this year on New Road.
- Prepared and blacktopped the site of the water main break a while back on North Street the Village.
- Cleaned a portion of ditch on the Town section of South Street, a portion of Jones Bridge Road Between South Street and Pleasant Street to the cross over pipe on to Pleasant Street.
- Hauled in some ice control sand and mixed with some salt.

"WATER BUSINESS"

- Read the water meters.

Highway Superintendent Russell Page, discussed updates with the Town Board on Pickup, and 10 Wheeler progress, as well as possibly needing a new plow in the future. Supervisor Fanaro added that along with Highway Superintendent Page, they conducted the first interview for Part Time help for the Season.

Old Business:

Zoning Code has been reviewed by the Town Board. Supervisor Fanaro will meet with Attorney to make a final copy to be presented to the Town Board. A public hearing will be scheduled after it has been presented. Deputy Supervisor Roffe will attend meeting with Supervisor Fanaro.

New Town Emails have been implemented. Supervisor Fanaro discussed the reason for the change of emails was security.

New Business:

Authorization for Supervisor to Sign USDA RD ECWAG Grant Documents:

Motion by Town Board Member Gerald Hull.

WHEREAS, the Town of Leicester is in the process of completing emergency stream bank repairs To protect the waterline along Little Beards Creek at an estimated final cost of \$149,600; and

WHEREAS the USDA Rural Development Emergency Community Water Assistance Grant (ECWAG) program helps eligible communities prepare, or recover from, an emergency that threatens the availability of safe, reliable drinking water; and

WHEREAS, USDA RD has offered the Town of Leicester a \$149,600.00 grant to cover 100 % of Eligible project costs; and

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is authorized to sign the USDA RD ECWAG grant agreement and all supporting documents as well as any and all other Contracts, documents and instruments necessary to bring about the project and to fulfill the Town Of Leicester's obligations under the ECWAG Grant Agreement.

Seconded by Board Member Matt Durbin.

Yeas 5 Nays 0

Supervisor Fanaro asked if there were any more questions or comments on the open public hearing concerning the Preliminary Budget, there were none.

Closing of the public Hearing at 7:24 p.m. A Resolution to adopt the Town of Leicester Preliminary budget for the year 2020 under the 2% Tax Cap. A motion was made by Matt Durbin, and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Communications: Power Washing Town Hall and Seal Coating the Pressure Treated Framing on Salt Barn for Town of Leicester.

Ellis Painting	\$ 525.00	Pressure Wash
	\$ 3620.00	Seal Coat
	\$ 4145.00	Total
Stafford	\$ 780.00	Pressure Wash
	\$ 5680.00	Seal Coat
	\$ 6460.00	Total

A Motion to accept the bid from Ellis Painting pending documentation to honor this bid for next year was made by Gerald Hull and Seconded by Joni Santucci. Motion carried. Ayes 5, Noes 0.

Financial Report: A Motion was made by Matt Durbin, and Seconded by Gerald Hull. Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made by Joni Santucci, and Seconded by Gerald Hull to pay the following bills as audited:

General Fund A	Claim #246 - 273	\$ 93,218.55
General Fund B	Claim #17 & 18	\$ 54.89
Highway DA	Claim #89 - 91	\$ 1,951.69
Highway DB	Claim #54 - 57	\$ 4,361.77
Street Lighting 1	Claim #10	\$ 146.81
Street Lighting 2	Claim #10	\$ 254.48
OLCWD	Claim # 81 - 92	\$ 14,219.51
Total		\$ 114,207.70

Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro asked if there was anything else to come before the Board. Karen Roffe wanted to know when the Hallway would be painted. Supervisor Fanaro said we would wait for the Sheriff's Department to schedule it.

Adjournment: A Motion was made by Matt Durbin, and Seconded by Joni Santucci to adjourn the meeting at 7:36 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
WORK BOARD MEETING/ TOWN HALL OPEN HOUSE Q & A
TUESDAY, NOVEMBER 12, 2019

6:00

The Work Meeting of the Leicester Town Board was held on Tuesday, November 12, 2019, at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk. Ian M. Coyle, Livingston County Administrator

Others: Renee Fanaro.

The Meeting was called to order at 6:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Supervisor Fanaro introduced Mr. Ian M. Coyle, Livingston County Administrator. Mr. Coyle discussed the purpose of the Open House session is to meet with the public and discuss the subjects in County Government.

Ian M. Coyle is an appointed County Administrator Executive, whose term is Four Years. Mr. Coyle is non-partisan, so that when tough decisions that impact People and the County Budget, they can be made without political association. Mr. Coyle's main responsibility is the County Budget.

County Government is very diverse in the Services it provides., Tuitions, Public health, Department of Social Services, Criminal Justice, Public Defense Attorneys, Highway, Emergency Medical Services, Meals on Wheels, Office of the Aging, Dog Control, Hospice, Senior Programming, Pre K Special Education, Transportation for the Children, Early Intervention, Elections, Bail Reform, Livingston County Nursing Facility and Rehabilitation Center.

Mr. Coyle spoke about the New Bail reform and the impacts fiscally, locally, and staff. With the recent closing of the Prison, 320 jobs were lost.

Some of the projects the County has been working on are Veterans Monument, County Park behind County Campus has been upgraded with new pavilions, basketball courts, grading of some fields, and bathroom facilities. Shooting Range and K-9 Training area in Mt Morris, Water Supply Study. Broadband Internet Study happening now, Census 2020, Solar Projects are a big deal for the County right now. The County is acting as a resource for the Towns during the process of Town Board deciding what is best for the Town. Youth Bureau has been looking for a Multigenerational Center such as a YMCA, the County of Livingston is looking into this.

Shared services include, County Grant Writing, Ambulance Service and Records Management. New Shared Services the County are looking at for the future are, Public Safety, Codes, Assessments.

Mr. Coyle spoke about the Sales tax, 8% is paid on anything purchased and goes to the state to be distributed. The State collects it all and then 4% of the sales tax is sent back to the area it originated in. It adds up to about Thirty-Two Million back to Livingston County. This also includes internet sales tax for online transactions.

Mr. Coyle spoke about the biggest challenge for the County in the next five years is Economically, the population is aging out of their homes, as well as aging in place, and education enrollment is going to go down as well.

Akzo Nobel Desalination Plant. Mr. Coyle spoke about being a good steward of the money for the communities that were affected.

Adjournment: 7:45 p.m.

Respectfully Submitted,
Amy Neumann

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 19, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, November 19, 2019, at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

Others: Thomas House, Donald Kane, James Kane, David Milroy.

The privilege of the Floor was given to Thomas House regarding the speed limit on Jones Bridge Road. Currently, the speed limit is from Route 36 to Gerald Hull's home as 40 MPH, then from Gerald Hull's Home to Thomas Carnes Home as 45 MPH, then from Thomas Carnes Home to Pine Tavern as 55 MPH. His proposal is to make the whole road 40 Miles Per Hour.

The supervisor acknowledged that Jones Bridge Road is a Town Road. There is a form that the Town will have to fill out to be submitted to the Traffic Safety Board that is made up of a Representative from each Town and the State. The Traffic Safety Board review the form to see what the need is and then it goes to the State for the decision to be made. The supervisor will follow up with this, and also for Route 20A.

Traffic Safety Board, Jason Yasso has expressed he will stay on until we find someone. The Town Board needs to find a replacement for the Traffic Safety Board Member Jason Yasso.

HIGHWAY SUPT. REPORT
November 2019

- Finished cleaning ditch on Pleasant St. at Jones Bridge Road.
- Repaired and inspections on the ten-wheel trucks.
- Repair on the mower and mowing roadsides.
- Worked with the T/O Caledonia to shim blacktop for the Liv. Co. Hwy. on Federal Rd., York Rd., West and Fowlerville Road.
- Prepared and Blacktopped some aprons on South St. and the site of the water main break on North St. for the Village.
- Helped the T/O Mt Morris shim blacktop on a portion of Moyer Road.
- Did Village leaf pickup on 10/28 and 11/4.
- Dug in a weep, shimmed blacktop and backed up the shoulders with gravel on New Road from Covington Rd. to the Perry Line.
- Helped the T/O York apply shoulders on a portion of River Road.
- Helped the Liv. Co. Hwy. Dept. apply shoulders on River Rd. in Cuylerville.

- Cleaned up a pile of stone at Pine Tavern for the Liv. Co. Hwy. Dept. and took to the site of the Veterans Memorial at Hamptons Corners.
- The new Chevy ½ ton pickup is in service.
- The CHIPS paperwork has been submitted for the summer work.
- Prepared the trucks for snow and ice removal.
- Hauled in 200 tons of Town use salt and 100 tons of State use salt.
- Made a trip to Boston N.Y. at Valley Fab and reviewed the fabrication of the new 10-wheel truck.
- Some Maintenance on the Blaw Knox Road Widener and delivered to the T/O Caledonia for winter storage.
- Did a temporary repair on a headwall to a crossover pipe on Covington Road.

“WATER BUSINESS”

- Flushed the fire hydrants

Ed Hauslauer added that there is trouble with the Master Water Meter Reader at the Water Tank. It is not reading correctly. More investigation into this is necessary. We split the cost of the Leak detection instrument with the Village, and it is stored at Highway Building.

Highway Superintendent spoke about going to One Man Operator for plowing, which means the controls needed to be prepared for this for safety reasons. Road widener needed repair and Ten Wheeler Truck being prepared. Fabricating the equipment for ease of operation and safety for the crew. Changes will cost \$14,278.58. For a grand total of \$ 228,547.16, A Motion was made by Joni Santucci and Seconded by Karen Roffe to approve the \$228,547.16. Motion carried. Ayes 5, Naves 0.

Hiring Nick Parsons: A Motion was made by Gerald Hull and Seconded by Karen Roffe to hire Nick Parsons at \$18.00 per hour for a Part-Time Position with the Town Highway. Motion Carried. Ayes 5, Naves 0.

Old Business:

“ECWAG” Way under budget, Russell Page is adding supplemental work to be added to this.

New Business:

2020 Inter-Municipal Agreement for Machinery, Tools, Equipment, and Service Sharing Resolution with Livingston County Highway Department for approval made by Joni Santucci, and Seconded by Gerald Hull. Motion carried. Ayes 5, Naves 0.

Town of Leicester Court Records Audit for 2019: Two people to complete the audit will be Joni Santucci and Matt Durbin.

Communications: Lawley Renewal went up \$180.89 from last years cost.. Information was given to all Department Heads and Town Board on Association of Towns, Newly Elected or Current Elected or

Appointed positions for training for "What do you do now?" Training will also be in Rochester on January 8th-10th, 2020 and again in Albany January 15th-17th, 2020.

Cemetery: Supervisor Fanaro has been in communication with the company Legacy Mark for the Cemetery Software, and also several Students have been up in the Cemetery mapping. The Planning Department will be giving us updates. Heather Ferraro is our contact for the student's progress.

Resignation: November 18, 2019 Town of Leicester received resignation from Zoning and Planning Board member Joe Pukos effective December 31, 2019.

Code Enforcement Report: Given to Town Board and Supervisor from Shawn Grasby. If there are questions the Town Board and Supervisor, will ask Shawn Grasby.

Minutes: A Motion was made to adopt the Minutes from the September 17, 2019, Regular Board Meeting, October 8, 2019, Work Meeting and October 15, 2019, Regular Board Meeting by Matt Durbin and Seconded By Karen Roffe Motion carried. Ayes 5, Nays 0.

Financial Report: A Motion was made to accept the Financial Reports by Karen Roffe, and Seconded by Joni Santucci. Motion Carried. Ayes 5, Nays 0.

Shared Services: Supervisor Fanaro, spoke about capturing the shared services with the Town of Leicesters Intermunicipal Agreements. The supervisor is working on this with the County.

Route 36 Water District: Supervisor Fanaro has a meeting tomorrow to go over some of the documents and plan moving forward with Clark Patterson Lee, Municipal Solutions, and James Campbell Town Attorney. Ed Hauslauer spoke about the meeting with David Sprague, regarding the location of the Main Meter Pit in the Creekside Trailer Park, and then possibly one more in the Creekside Laundromat if the Owner opts for this location as well.. However, the individual hookups to each home in the Trailer Park will be the Owner's responsibility.

Creek Stabilization Project, "ECWAG" Some of the reimbursements will be coming soon. John Helgren sent a concurrence for the engineering report.

Welcome to Leicester Signs: Russell Page discussed the maintenance of the signs, very faded and pitted as well. Gold lettering is faded and peeling. Mary Hauslauer and Bruce Seeber made the signs originally. Supervisor would like to get quotes for New Signs for next year. Town Board suggested maybe getting sponsors for the new signs to help with costs.

Basement: Supervisor suggested possibly getting the basement of Town Hall cleaned out in the future.

Grant Update for Rt. 36 Traffic Study: Supervisor Fanaro has a review on Thursday. He will finish his score sheet and submit back to Genesee Transportation Council. Interviews on the four companies that submitted proposals after reviewing score sheets.

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, DECEMBER 17, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, December 17, 2019, at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matthew Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Ed Hauslauer, Deputy Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, James Kane, Don Kane.

HIGHWAY SUPT. REPORT
DEC. 2019

- Finished picking up leaves for the Village.
- Filled in the gap on top of the East wall of the salt storage barn.
- Churchville Fire inspecting the fire extinguishers.
- Did an inventory of sign replacement and ordered.
- Hauled in some town use salt.
- Cleaned a portion of ditch along the Macaluso storage facility on Jones Bridge Road And unplugged the driveway pipe at that location as well.
- Worked at unplugging another driveway pipe on Dunkley Rd. in the area of Dueppengiser's shop.
- Service and repair on equipment.
- 7 out of the last 28 days some level of snow and ice removal.

“WATER BUSINESS”

- Water Main research and planning for the Rte. 36 water main project.
- Repaired a water main break for the Village between # 14 and # 20 Mahoney Street.
- Covered for Al Mothershed doing the daily water check from Nov. 25 to Dec. 6.
- Guys attended a water training class put on by the Liv. Co. Health Dept.

Water Department: Ed Hauslauer Presented pictures of the Town of Leicester Beards Creek Restoration project at the Livingston County Water Training Class. Supervisor Fanaro spoke briefly about the reimbursement from USDA for the Little Beards Creek project. Water tests have been good.

Old Business:

Audit Bills: A Motion was made by Karen Roffe, and Seconded by Gerald Hull to pay the following bills as audited:

General Fund A	Claim #274-303	\$ 47,309.26
General Fund B	Claim #18-21	\$ 464.36
Highway DA	Claim #58-99	\$ 34,595.70
Highway DB	Claim #59-66	\$ 49,579.62
Street Lighting 1	Claim #11	\$ 156.19
Street Lighting 2	Claim #11	\$ 271.74
OCWD	Claim #93-99	\$ 1,938.82
Total		\$ 134,315.69

Motion Carried. Ayes 5, Nays 0.

Adjournment: A Motion was made by Joni Santucci, and Seconded by Karen Roffe, to adjourn the meeting at 8:08 p.m.

Motion carried. Ayes 5, Nays 0.

Respectfully Submitted,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
SPECIAL BOARD MEETING
TUESDAY, NOVEMBER 26, 2019
6:00 P.M.

The Special Meeting of the Leicester Town Board was held Tuesday, November 26, 2019, at 6:00 p.m. at Leicester Town Hall.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Gerald Hull, Joni Santucci, Council Persons; James Campbell, Town Attorney; Amy Neumann, Town Clerk.

The meeting was called to order at 6:00 p.m., and the Pledge to the Flag was led by Supervisor Fanaro.

Resolution to Establish District (Pursuant to Town Law §209-e) A Motion was made by, Karen Roffe, and Seconded by, Matt Durbin.

Vote of the Board:	Councilperson Roffe	-	<u>Aye</u>
	Councilperson Durbin	-	<u>Aye</u>
	Councilperson Hull	-	<u>Aye</u>
	Councilperson Santucci	-	<u>Aye</u>
	Councilperson Fanaro	-	<u>Aye</u>

Motion Carried. Ayes 5, Naves 0.

Public Notice of Resolution of the Town of Leicester Adopted Subject to Permissive Referendum will be published within 10 days of being adopted in the Livingston County Newspaper on December 5, 2019, submitted by Amy Neumann, Town Clerk.

Supervisor Fanaro discussed that Eric Weis spoke with Livingston County Sewer and Water to be able to purchase all the water meters and accessories and meter reading system at a fraction of the cost, along with possibly having them to do billing for us in the future only for Route 36 Water District at this time. If the Town Board likes the way billing is being conducted, the option to add other water districts would be available.

Adjourned: A Motion to adjourn the meeting at 6:28 p.m. was made by, Matt Durbin and Seconded by, Joni Santucci.

Motion carried. Ayes 5, Naves 0.

Respectfully Submitted
 Amy Neumann, Town Clerk

Old Business:

Livingston County Sheriff's Department Work Release Program participants painted the Town Hall. The Town Hall will have New Carpet in the Hallway and Linoleum in the two bathrooms after the New Year 2020.

Cemetery program with Legacy Mark will be moving forward in the New Year 2020.

Students at geneseo College would like to continue working on the Cemetery mapping.

New Business:

2020 Village Water Contract for 3 Years: A Motion was made by Councilperson Karen Roffe, and Seconded by Councilperson Gerald Hull. Motion carried. Ayes 5, Noes 0.

Town of Leicester Court Records Audit for 2019: Records have been duly examined by Councilperson Matt Durbin, and Councilperson Joni, Santucci, and Fines therein collected have been turned over to the proper officials of the Town as required by Law. A Motion was made approving the Audit of 2019 for the Court Records as complete by Councilperson Gerald Hull, and Seconded by Councilperson Karen Roffe. Motion carried. Ayes 5, Noes 0.

Public Notice for Town of Leicester Meeting Schedule for the Year 2020 is to be put in the Livingston County Newspaper for the December 22, 2019 Deadline.

A Motion was made by Council person Karen Roffe, and Seconded by Councilperson Matt Durbin to approve Salary Schedule Amendment for the Deputy Highway Superintendent Ed Hauslauer to be increased \$1.00 per hourly rate beginning January 1, 2020. Motion carried. Ayes 5, Noes 0.

Communications: Year End Transfers will be completed at the Organizational Meeting of the Town of Leicester on January 2, 2020 at 8:00 a.m. at Leicester Town Hall. Councilperson Joni Santucci will be absent during the Organizational Meeting.

Code Enforcement Report: A Report was given to each Board Member and Supervisor to review on their own. It was noted that there is one Building permit that has not been picked up for McBride.

Minutes: A Motion was made by Councilperson Joni Santucci, and Seconded by Councilperson Matt Durbin to adopt the Minutes from the November 12, 2019 Work Meeting, November 19, 2019 Regular Board Meeting, and November 26, 2019 Special Board Meeting. Motion carried. Ayes 5, Noes 0.

Financial Report: A Motion was made by Councilperson Gerald Hull, and Seconded by Councilperson Joni Santucci to approve the Budget Report, Monthly Statement of Supervisor, Town Clerk Monthly, and Record of Receipts. Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made by Councilperson Matt Durbin, and Seconded by Councilperson Joni Santucci to pay the following bills as audited:

General Fund A	Claim # 284, 304 - 334	\$ 10,797.02
General Fund B	Claim # 22	\$ 29.36
Highway DA	Claim # 100 - 110	\$ 12,645.35
Highway DB	Claim # 67 - 70	\$ 3,046.17
Street Lighting 1	Claim # 12	\$ 159.24
Street Lighting 2	Claim # 12	\$ 277.26
OLCWD	Claim # 100 - 107	\$ 4,324.31
Total		\$ 31,278.71

Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro discussed that Jason Yasso would like to step down from the Traffic Safety Board if a replacement could be found and Supervisor Fanaro has reached out to Kathleen O'Hara to be the replacement. She has accepted and will be appointed for a Three-Year term at the Organizational Meeting on January 2, 2020 at 8:00 a.m. Jason Yasso term expires on December 31, 2019.

Adjournment: A Motion was made by Councilperson Matt Durbin, and Seconded by Councilperson Karen Roffe to adjourn the meeting at 7:52 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, DECEMBER 17, 2019
7:00 P.M.

The Regular Meeting of the Leicester Town Board was held on Tuesday, December 17, 2019, at 7:00 p.m. at Leicester Town Hall. The Pledge to the Flag was led by Supervisor Fanaro.

Present: David Fanaro, Town Supervisor; Karen Roffe, Matthew Durbin, Gerald Hull, Joni Santucci, Council Members; Russell Page, Highway Superintendent; Ed Hauslauer, Deputy Highway Superintendent; Amy Neumann, Town Clerk.

Others: Renee Fanaro, James Kane, Don Kane.

HIGHWAY SUPT. REPORT
DEC. 2019

- Finished picking up leaves for the Village.
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- Service and repair on equipment.
- 7 out of the last 28 days some level of snow and ice removal.

“WATER BUSINESS”

- Water Main research and planning for the Rte. 36 water main project.
- Repaired a water main break for the Village between # 14 and # 20 Mahoney Street.
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- Guys attended a water training class put on by the Liv. Co. Health Dept.

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Old Business:

Old Business:

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Students at geneseo College would like to continue working on the Cemetery mapping.

New Business:

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Town of Leicester Court Records Audit for 2019: Records have been duly examined by Councilperson Matt Durbin, and Councilperson Joni, Santucci, and Fines therein collected have been turned over to the proper officials of the Town as required by Law. A Motion was made approving the Audit of 2019 for the Court Records as complete by Councilperson Gerald Hull, and Seconded by Councilperson Karen Roffe. Motion carried. Ayes 5, Noes 0.

Public Notice for Town of Leicester Meeting Schedule for the Year 2020 is to be put in the Livingston County Newspaper for the December 22, 2019 Deadline.

A Motion was made by Council person Karen Roffe, and Seconded by Councilperson Matt Durbin to approve Salary Schedule Amendment for the Deputy Highway Superintendent Ed Hauslauer to be increased \$1.00 per hourly rate beginning January 1, 2020. Motion carried. Ayes 5, Noes 0.

Communications: Year End Transfers will be completed at the Organizational Meeting of the Town of Leicester on January 2, 2020 at 8:00 a.m. at Leicester Town Hall. Councilperson Joni Santucci will be absent during the Organizational Meeting.

Code Enforcement Report: A Report was given to each Board Member and Supervisor to review on their own. It was noted that there is one Building permit that has not been picked up for McBride.

Minutes: A Motion was made by Councilperson Joni Santucci, and Seconded by Councilperson Matt Durbin to adopt the Minutes from the November 12, 2019 Work Meeting, November 19, 2019 Regular Board Meeting, and November 26, 2019 Special Board Meeting. Motion carried. Ayes 5, Noes 0.

Financial Report: A Motion was made by Councilperson Gerald Hull, and Seconded by Councilperson Joni Santucci to approve the Budget Report, Monthly Statement of Supervisor, Town Clerk Monthly, and Record of Receipts. Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made by Councilperson Matt Durbin, and Seconded by Councilperson Joni Santucci to pay the following bills as audited:

General Fund A	Claim # 284, 304 - 334	\$ 10,797.02
General Fund B	Claim # 22	\$ 29.36
Highway DA	Claim # 100 - 110	\$ 12,645.35
Highway DB	Claim # 67 - 70	\$ 3,046.17
Street Lighting 1	Claim # 12	\$ 159.24
Street Lighting 2	Claim # 12	\$ 277.26
OLCWD	Claim # 100 - 107	\$ 4,324.31
Total		\$ 31,278.71

Motion carried. Ayes 5, Noes 0.

Supervisor Fanaro discussed that Jason Yasso would like to step down from the Traffic Safety Board if a replacement could be found and Supervisor Fanaro has reached out to Kathleen O'Hara to be the replacement. She has accepted and will be appointed for a Three-Year term at the Organizational Meeting on January 2, 2020 at 8:00 a.m. Jason Yasso term expires on December 31, 2019.

Adjournment: A Motion was made by Councilperson Matt Durbin, and Seconded by Councilperson Karen Roffe to adjourn the meeting at 7:52 p.m. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk