

TOWN OF LEICESTER
REGULAR BOARD MEETING
TUESDAY, APRIL 19, AT 7:00 P.M.

Present: David Fanaro, Town Supervisor, Matthew Durbin, Gerald Hull, Jason Yasso, Council Members; Russell Page, Highway Superintendent; Amy Neumann, Town Clerk.

The Meeting was opened at 7:00 p.m. and the Pledge to the Flag was led by Supervisor Fanaro.

Jason Molino, LCWSA Meter Replacement: 2100-to-2200-meter replacement will be done in house with LCWSA and two additional workers will be hired through this program as well. A Meeting with Supervisor Fanaro, Ed Hauslauer and Kim Reitz to understand the district size amount of customers that need the meter replacement and locations. Proposal for cost. 25-meter pits. The whole idea is to bring meters out from basements and crawl spaces, so they are accessible. They will be radio reads. Automatically reads transfer to software for billing. Amendment for next meeting. ARPA Funds will be used for the Meter Replacement. Jason Malino will work with Town Attorney James Campbell to get proper language for an amended IMA with LCWSA. No action taken.

Eric Weis, Sewer Update: Single District at this moment, however it will be split into two, but the overall boundaries will remain the same. Automatically qualified for CBDG funding for \$1.25 Million Dollars. Maps were given to the Supervisor and Town Board. Within the next month we need to finalize the district maps. Another decision the must be made is the Unit Bases. Another handout was given to Town Supervisor and Town Board for review. 1 EDU per Unit. (This is whether apartment or multiple buildings). Vacant property is ½ Unit EDU until developed. Need help with clarification for apartments how many units for commercial users like the bar in Cuylerville with apartment over it. Within the next month. Task is for highlighted page on last page for Supervisor Fanaro to get information. Within next month the district maps must be defined. Another handout of the different scenarios of Sewer Treatment will look like. No action taken.

Minutes: A Motion was made to adopt from March 8, 2022, and March 15, 2022, by Councilmember Jason Yasso and seconded by Councilmember Gerald Hull.
Motion carried. Ayes 5, Noes 0.

Code Enforcement Report:

I have completed 4 of the 6 sections of the basic training classes. The next section has been pushed back two weeks at my request as I am involved with a volunteer project.

Inspections as of April 19, 2022

I have been mostly focused on the Seneca Food bunk house

3/17 First rough plumbing inspection including 10' head pressure on drains and vents,

trenching, bedding material to be used for backfill of drains below concrete, glue and primer used, clean outs in place as required pitch was verified by LeFrois plumbing contractor who was on site for inspection (Passed)

3/18 Second rough plumbing inspection, similar to first rough plumbing inspection (Passed)

3/21 Final rough plumbing inspection for below concrete drains and vents (Passed)

3/29 Attic smoke partition/ draft stop (Failed)

3/29 Framing inspection (Failed)

3/ 31 Follow up inspection for compliance of failed inspections on 3/29. Both issues were corrected and both phases then passed inspection

4/1 Insulation inspection (Passed)

4/13 Interior framing and rough plumbing located in walls (Passed)

They are in the process of scheduling a pressure test for the water supply for the sprinkler system. Their engineering firm will be on hand for this inspection.

Other inspections

Ken Mock on Perry Road, footing inspection for his new manufactured home. (Passed)

Other business

Permit request to reroof a home on Wheelock Road. Waiting on proof of Workers Compensation Insurance from the contractor

Spoke to Margaret Maggio who wanted to know if she could relocate her double wide home to the Town of Leicester. After reading our Code and speaking to Karen, I informed her

she could indeed move her home to Leicester, I also told her when she gets closer to doing so that she or her contractor will have to come in for the needed permits.

I am currently working on the NYCCR 1203 report for 2021. I spoke to Shawn regarding a few questions and spoke directly to Ronald Stark, CCS 2, regarding its tardiness. (Due date was 4/13/2022)

They understand that I am the new CEO and said that the Final Notice for Annual Report of Code Enforcement Activities for the Town of Leicester automatically generates at the end of the day it is due.

I told him I would get the report to him ASAP and he said that was fine and they understand and have noted that we are working on completing the report.

HIGHWAY SUPT. REPORT **APRIL 2022**

- Cleaned up a tree taken down and cleaned out some shrubbery on River Rd. for the Livingston County Hwy...

- Cleaned up the pile of debris from the ice jam at the culvert pipe of Farley's Gully on Covington Road.
- Took down and cleaned up some trees for the Livingston County Highway Dept. on a section of Gibsonville Road.
- Cleaned up the snow removal debris on the Town property behind the Town Hall and reset the parking blocks.
- Made a pass around Town cold patching the potholes.
- Cut brush with the excavator on portions of Covington Rd., Barber Rd., Perry Rd. for the County Hwy., and Dunkley Road.
- Made a pass around Town inspecting/cleaning tile weep outlets.
- Hauled in the last salt for the season.
- Service work and cleaning up the snow and ice removal equipment.
- Some sod cleanup from plowing.
- Cut down the remaining tree stumps at the intersection of Highbanks Rd. and Upper Mt. Morris Road.
- Working on a project for the Livingston County Hwy. Dept. on Perry Rd. cleaning inlets and outlets of driveway pipes, cross pipes and changing driveway pipes that are rusted out.
- Had some snow removal 2 out of the last 35 days.

“WATER BUSINESS”

- N.Y. Fence Co. has completed repairs of the fence at the water tank.
- Located a number of water services for a possible upcoming meter pit installation project.
- Read the water meters.
- Routine monthly water sampling.

Replaced 2 curb boxes for the Village in front of 125 Main Street.

Old Business:

Court Grant to Pave the back parking lot has been granted. It needs to be accomplished in a timely manner.

New Business:

Rt. 36 Water District Form E #15 from Draw Scan #15: A Motion was made to approve by Councilmember Matthew Durbin and Seconded by Councilmember Karen Roffe.
Motion carried. Ayes 5, Noes 0.

Cemetery Price: The cost of Graves is currently \$650.00 Suggestion to raise to \$850.00.
The Cost of Opening and Closing Grave is currently \$650.00 Suggested to raise to \$850.00
The Cost of the opening for a cremation is Currently \$400.00, suggested to raise to \$450.00.

Lawn Mower Bid Ad: Information Only. No action taken.

Financial Reports: A Motion was made to approve the Financial Reports by Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.
Motion carried. Ayes 5, Noes 0.

Audit Bills: A Motion was made to audit and pay the bills by Councilmember Gerald Hull and Seconded by Councilmember Jason Yasso.

General Fund A	Claim # 70-96	\$ 14,539.90
General Fund B	Claim # -----	\$ 0.00
Highway DA	Claim # 33 - 41	\$ 8,930.20
Highway DB	Claim # 10 - 12	\$ 1,468.34
Water Capitol	Claim # 5 - 8	\$ 29,106.91
Street Lighting SL-1	Claim # 4	\$ 229.05
Street Lighting SL-2	Claim # 4	\$ 397.20
OLCWD	Claim # 25 - 33	\$33,176.99
Total		\$ 87,848.59

Motion carried. Ayes 5, Noes 0.

Communications: none to discuss.

Adjournment: A Motion was made to adjourn the Board Meeting at 8:43 p.m. by Councilmember Karen Roffe and Seconded by Councilmember, Jason Yasso.
Motion carried. Ayes 5, Noes 0.

Respectfully Submitted,
Amy Neumann, Town Clerk