

TOWN OF LEICESTER
REGULAR BOARD MEETING
YEAR END CLOSEOUT MEETING
TUESDAY, DECEMBER 19, 2017
7:00 P.M.

The Regular/Year End Closeout meeting of the Leicester Town Board was held on Tuesday, December 19, 2017 at 7:00 at the Leicester Town Hall.

PRESENT: Dave Fanaro, Town Supervisor; Karen Roffe, Matt Durbin, Jerry Hull, Joni Santucci, Council Members; Amy Neumann, Town Clerk.

OTHERS: James Kane, Donald L. Kane

The meeting was called to order at 7:00 p.m. by Supervisor Fanaro and the Pledge to the Flag was led by Supervisor Fanaro.

MINUTES: A motion to adopt the minutes from November 21, 2017 regular Board Meeting and December 12, 2017 work meeting by Matt Durbin, and Seconded by Karen Roffe. Motion Carried, Ayes 5, Noes 0.

FINANCIAL REPORT: A Motion was made to approve by Karen Roffe, and Seconded by Joni Santucci. Motion Carried, Ayes 5, Noes 0.

HIGHWAY SUPERINTENDENT REPORT: Report read by Supervisor Fanaro.

HIGHWAY SUPT. REPORT
DEC. 2017

- Cleaned portions of ditch on Lower River Rd. (#37) from State Rte. 39 to Perry Rd. for the Livingston County Highway Dept.
- Cleaning ditch and installed a driveway pipe on Clapp Road.
- Covered the Town Roads cold patching a few potholes.
- Mowing the backsides of the ditches where possible.
- Service Work and repair to snow removal equipment.
- Some snow and ice removal.
- Hauling some salt.
- Did some more cleaning out back by the old wooden Town Barn.
- Some sign replacement Work.

“WATER BUSINESS”

- Miscellaneous work including: samples and stakeouts. For the Town and Village: meter repair, turning on and shutting off services.
- Did water a couple days for the village.

In closing Supervisor Fanaro added with the cleaning of the ditches on River Rd, residents are happy. Dave walked with Bob Striker from NICS on private property to try to resolve previous flooding issue.

OLD BUSINESS

CITATION UPDATE: All citations have been cleared from New York State Dept. of Labor. (PESH) This includes Lock out Tag Out.

RETIREMENT UPDATE: Retirement Resolution will be sent Certified Mail tomorrow December 20, 2017 to NYS Retirement System.

VERIZON: Tower still in process, James W. Campbell, Town Attorney is taking care of the details.

CUYLERVILLE AMBULANCE UPDATE: Cuylerville has decided to move forward with becoming a First Responder Status. Will be using a pickup truck instead of Ambulance for responding to calls. Possible Surplus of Ambulance at a later date, this will be up to them.

NEW BUSINESS

OATH OF OFFICE: Oath of Office given to Reelected Town Council, Joni Santucci, and Matt Durbin, for a Four Year Term, by Amy Neumann, Town Clerk.

ORGANIZATIONAL MEETING: Reminder the Organizational Meeting will be on January 2, 2018 at 8:00 a.m.

YEAR END LINE TRANSFERS: A Motion was made by Joni Santucci, and Seconded by Jerry Hull to approve Year End Line Transfers. Motion carried, Ayes 5, Noes 0.

GENERAL FUND-TOWNWIDE

Transfer From:

A2660

UNANTICIPATED REVENUE

Sale of Real Property

\$ 30,378.04

TOTAL

\$ 30,378.04

Transfer To:

A1110.4

Justice Contr.

\$ 1,352.00

A1110.4A

Justice Grant.

\$ 8,293.00

A1355.4

Assessor Contr.

\$ 238.00

A1410.1B

Town Clerk Sick Time Buyout

\$ 5,201.00

A1410.4

Clerk Contr.

\$ 331.00

| | | |
|---------|---------------------------|---------------------|
| A1620.1 | Webmaster | \$ 0.04 |
| A1620.4 | Town Hall Contr. | \$ 1,380.00 |
| A1989.4 | Water Operations Expenses | \$ 1,806.00 |
| A5010.4 | Highway Super Contr. | \$ 961.00 |
| A5132.2 | Salt Shed | \$ 8,013.00 |
| A8160.4 | Refuse & Garbage Contr. | \$ 720.00 |
| A8810.4 | Cemetery Contr. | \$ 1,363.00 |
| A9050.8 | Unemployment Insurance | \$ 720.00 |
| | TOTAL | \$ 30,378.04 |

GENERAL FUND - OUTSIDE VILLAGE

UNANTICIPATED REVENUE

| | | |
|-----------------------------|---------------------------------|---------------------|
| <i>Transfer From:</i> B3990 | State Aid - Sewer Capitol Prog. | \$ 7,000.00 |
| B3001 | State Revenue Sharing | \$ 3,093.00 |
| B1170 | Franchise Fees | \$ 1,527.00 |
| | TOTAL | \$ 11,620.00 |

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|-----------------------------|--------------------|---------------------|
| <i>Transfer To:</i> B8110.4 | Sewer Admin Contr. | \$ 11,620.00 |
| | TOTAL | \$ 11,620.00 |

HIGHWAY FUND - TOWNWIDE

UNANTICIPATED REVENUE

| | | |
|--------------------------------|--------------------|---------------------|
| <i>Transfer From:</i> DA5130.4 | Equipment Purchase | \$ 13,444.00 |
| | Unexpended Balance | |
| | TOTAL | \$ 13,444.00 |

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|------------------------------|------------------------------|---------------------|
| <i>Transfer To:</i> DA5130.4 | Machinery Contr. | \$ 5,827.00 |
| DA9060.8 | Hospital & Medical Insurance | \$ 7,617.00 |
| | TOTAL | \$ 13,444.00 |

HIGHWAY FUND - OUTSIDE VILLAGE

| | | |
|--------------------------------|------------------------|--------------|
| <i>Transfer From:</i> DB1190.4 | Contingency | \$ 10,000.00 |
| DB5110.4 | General Repairs Contr. | \$ 15,000.00 |
| DB5110.4A | Road Imp. | \$ 23,600.00 |

UNANTICIPATED REVENUE

| | | |
|--------|--------------|---------------------|
| DB3501 | CHIPS | \$ 16,759.00 |
| | TOTAL | \$ 65,359.00 |

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|------------------------------|------------------------------|--------------|
| <i>Transfer To:</i> DB5112.2 | CHIPS | \$ 57,762.00 |
| DB9060.8 | Hospital & Medical Insurance | \$ 7,597.00 |

TOTAL \$ 65,359.00

WATER DISTRICT

| | | |
|--------------------------------|------------------------|----------------------------|
| <i>Transfer From:</i> SW8320.4 | Source of Supply Cont. | \$ 17,000.00 |
| | UNANTICIPATED REVENUE | |
| SW2140 | Metered Sales | \$ 9,000.00 |
| SW2140 | Relevied Water | \$ 10,890.00 |
| SWAUB | Unexpended Balance | \$ 54,718.00 |
| | TOTAL | <u>\$ 91,608.00</u> |

| | | |
|------------------------------|--------------------|----------------------------|
| <i>Transfer To:</i> SW8320.1 | Source of Supply | \$ 1,026.00 |
| SW9060.6 | Hospital & Medical | \$ 582.00 |
| SW9730.6 | Debt Principal | \$ 90,000.00 |
| | TOTAL | <u>\$ 91,608.00</u> |

AUDIT BILLS: A motion was made by Karen Roffe, and Seconded by Matt Durbin to pay the following bills as Audited:

| | | |
|-------------------|-------------------|----------------------------|
| General Fund A | Claim # 300 - 326 | \$ 5,650.00 |
| General Fund B | Claim # 26 - 27 | \$ 132.25 |
| Highway Fund DA | Claim # 114 - 126 | \$ 13,783.96 |
| Highway Fund DB | Claim # 79 - 82 | \$ 6,719.86 |
| Street Lighting 1 | Claim # 12 | \$ 229.51 |
| Street Lighting 2 | Claim # 12 | \$ 394.15 |
| OLCWD Fund | Claim # 85 - 90 | \$ 3,314.34 |
| TOTAL | | <u>\$ 30,224.19</u> |

Motion Carried, Ayes 5, Noes 0.

EXECUTIVE SESSION: A Motion was made at 7:20 p.m. to go to Executive Session by Karen Roffe, and Seconded by Jerry Hull. Motion Carried, Ayes 5, Noes 0.

REGULAR SESSION: A motion to return to regular session was made at 8:10 p.m. by Matt Durbin, and Seconded by Jerry Hull. Motion approved, Ayes 5, Noes 0.

ADJOURNMENT: A motion was made by Joni Santucci, and Seconded by Karen Roffe to adjourn the meeting at 8:11 p.m. Motion carried, Ayes 5, Noes 0.

Respectfully submitted by

Amy Neumann, Town Clerk