

TOWN OF LEICESTER
REGULAR BOARD MEETING
YEAR END CLOSEOUT MEETING
TUESDAY, DECEMBER 20 2016
7:00 P.M.

The Regular Meeting and the Year End Closeout Meeting for the Town of Leicester were held on Tuesday, December 20, 2016 at 7:00 p.m. at the Leicester Town Hall.

Present Dave Fanaro, Supervisor; Karen Roffe, Jerry Hull, Joni Santucci and Matt Durbin, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent and Jim Campbell, Attorney.

Others Renee Fanaro, Jim and Don Kane, Melissa Stein and Diane Torcello from the Bank of Castile.

The meeting was called to order and the Pledge to the Flag was led by Dave Fanaro.

Bank of Castile Melissa Stein and Diane Torcello addressed the Board with all the Bank of Castile has to offer for the Town. The Board decided to discuss this further and make a decision at a later date.

Minutes A motion was made by Karen Roffe and seconded by Matt Durbin to approve the minutes from the November 15, 2016 regular meeting. Motion Carried, Ayes 5, Noes 0.

Financial Report A motion was made by Joni Santucci and seconded by Jerry Hull to approve the monthly financial report. Motion Carried, Ayes 5, Noes 0.

Year End Line Transfers A motion was made by Karen Roffe and seconded by Joni Santucci to approve the following year end line transfers:

GENERAL FUND-TOWNWIDE

A1110.4a Justice Grant \$ 19,650.00

A1910.4 Unallocated Insurance \$ 3,235.00

A1990.4 Contingency \$ 2,000.00

A4540.4 Ambulance Contr. \$ 5,000.00

A5132.4 Garage Contr. \$ 6,000.00

A7110.4 Parks Contr. \$ 1,300.00

A7510.4 Historian Contr. \$ 2,750.00

UNANTICIPATED REVENUE

A1170 Franchise Fees \$ 2,654.00

A2190 Sale of Cemetery Lots \$ 4,680.00

A2192 Burials \$ 3,670.00

A2610A Cty Fine Reimb \$ 5,200.00
A2650 Water Sales \$ 3,800.00
A2755 Cem. Endow. & Trust \$ 3,600.00
A1090 Int. & Pen. Real Property \$ -
A2770 Direct Pay for Health Ins \$ 1,046.00

Unexpended Balance \$ 112,152.00

TOTAL: \$ 176,737.00

A1110.4 Justice Contr. \$ 706.00
A1420.4 Attorney Contr. \$ 6,358.00
A1450.4 Elections Conts \$ 580.00
A1620.1 Town Hall Services \$ 80.00
A1620.4 Town Hall Contr. \$ 1,499.00
A3310.4 Traffic Control Contr. \$ 686.00
A5010.4 Highway Supt Cont \$ 1,052.00
A5132.2 Salt Shed \$ 152,246.00
A7520.4 Veterans Memorial \$ 145.00
A8810.4 Cemetery Conts. \$ 7,800.00
A9050.8 UE Insurance \$ 52.00
A9060.8 Hosp/Med Insurance \$ 5,533.00

TOTAL: \$ 176,737.00

GENERAL FUND-OUTSIDE VILLAGE

UNANTICIPATED REVENUE

Transfer From: B3001 State Aide Revenue Sharing \$ 3,093.00

B7310.4 Youth Programs \$ 580.00

TOTAL: \$ 3,673.00

Transfer To: B9060.8 Hospital/Medical Insurance \$ 542.00

B8010.4 Zoning Contr. \$ 3,131.00

TOTAL: \$ 3,673.00

HIGHWAY FUND- TOWNWIDE

UNANTICIPATED REVENUE

Transfer From: DA5130.4 Machinery Contr. \$ 6,610.00

TOTAL: \$ 6,610.00

Transfer To: DA5140.4 Drug Testing \$ 168.00

DA9010.8 State Retirement \$ 358.00

DA9060.8 Hospital & Medical Insurance \$ 6,084.00

TOTAL: \$ 6,610.00

HIGHWAY FUND- OUTSIDE VILLAGE

Transfer From: DB5110.4 General Repairs Contr. \$ 44,195.00

UNANTICIPATED REVENUE

TOTAL: \$ 44,195.00

Transfer To: DB5110.1 General Repairs Service \$ 716.00

DB5112.2 CHIPS (PAVE NY) \$ 37,239.00

DB9060.8 Hospital/Medical Insurance \$ 6,240.00

TOTAL: \$ 44,195.00

WATER DISTRICT

UNEXPENDED BALANCE \$ 95,644.00

TOTAL: \$ 95,644.00

SW1990.4 Contingency \$ 17.00

SW8320.4 Source Of Supply Contr. \$ 13,627.00

SW9730.6 Debt Principal \$ 82,000.00

TOTAL: \$ 95,644.00

Transfer To:

Motion Carried, Ayes 5, Noes 0

Highway Superintendent

- Finished preparing and setting up equipment for snow and ice removal.
- Cleaned out the front gutter of the wooden storage barn.
- Made a pass around town filling potholes on the gravel roads.
- A fair amount of snow and ice removal.

- Equipment repair and maintenance.
- Finished mowing the roadsides and back slopes.
- Cleaned up the debris/limbs and cut the stumps shorter from the 2 trees taken down in the cemetery.
- Hauled in some more salt.
- Tree removal, limb cutting on Maple Lane in the Village and filled the potholes.
- Cleaned ditches and shoulders on a portion of Peoria Rd.
- The new 2 way radios from the County program have been installed.
- Assisted Steve Schianno and Ironwood working for RH&E taking trees down on a section of woods on Lower Jones Bridge Rd.
- Installed an outlet in front of the Town Hall.
- Cleaning the shop.
- Assisted installing a water service at Dan Christiano's new shop.
- The guys attended a water class put on at the Livingston County Highway Department by the Livingston County Health Department.

Drug and Alcohol Testing The Livingston County Personnel Department is not going to be involved with the random drug testing any longer. It was decided to get more information before making a decision on who to use for the service.

Loader A motion was made by Jerry Hull and seconded by Matt Durbin to trade the loader at a trade in cost not to exceed \$2,000. Motion Carried, Ayes 5, Noes).

Garage Door Openers for Highway Barn There was a discussion on purchasing garage door openers for the Highway Barn. The Highway Superintendent will gather more information.

Brine Plant Tom Wamp met with the Supervisor and gave him information to try and put a value on the property.

Verizon Cell Tower on Water Tank The Attorney has been negotiation for the cell tower. He feels he has got a good deal. \$2,600 a month with a \$5,200 signing bonus and a 6 month termination fee.

Livingston County Youth Board A motion was made by Joni Santucci and seconded by Karen Roffe to appoint Renee Fanaro as the Town's representative to the Livingston County Youth Board. Motion Carried, Ayes 5, Noes 0.

Livingston County Traffic Safety A motion was made by Jerry Hull and seconded by Matt Durbin to appoint Russ Page as representative and Dave Fanaro as alternate to the Livingston County Traffic Safety Board. Motion Carried, Ayes 5, Noes 0.

Trees in Cemetery The tree removal in cemetery was a good job. Now we need to get prices for limb removal.

Retirement There are still some problems with the Retirement System. They are asking for standard work day for certain employees. A motion was made by Matt Durbin and seconded by Jerry Hull to set the standard work day as follows:

Town Clerk – 7.5

Court Clerk – 7.5

Highway Superintendent – 8

Town Board Member – 2

Motion Carried, Ayes 5, Noes 0.

County Intermunicipal Agreement for Machinery A motion was made by Jerry Hull and seconded by Karen Roffe to have the Supervisor sign the Intermunicipal Agreement with the County for Machinery. Motion Carried, Ayes 5, Noes 0.

2017 Organizational Meeting A motion was made by Joni Santucci and seconded by Matt Durbin to set the 2017 Organizational Meeting for Tuesday, January 3, 2017 at 8:00 a.m. Motion Carried, Ayes 5, Noes 0.

Holiday Lunch There will be a Holiday Lunch on Thursday, December 22 at noon at the Town Hall.

Audit Bills A motion was made by Matt Durbin and seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim #;s 284 – 312	
General Fund B \$17,595.20	Claim#’s 35 & 36	
Street Lighting 615.91	Claim # 12	\$
Highway Fund DA	Claim #’s 111 – 126	
Highway Fund DB 9,577.01	Claim #’s 73 - 75	\$
OLCWD Fund 2,039.89	Claim #’s 91 - 96	\$

Motion Carried, Ayes 5, Noes 0.

Executive Session A motion was made by Karen Roffe and seconded by Joni Santucci to go into Executive Session. Motion Carried, Ayes 5, Noes 0.

No Action Taken

Regular Session A motion was made by Joni Santucci and seconded by Matt Durbin to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

Adjournment A motion was made by Karen Roffe and seconded by Jerry Hull to adjourn the meeting at 9:10 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

Mary Yasso, Town Clerk