

**REGULAR BOARD MEETING**

**TUESDAY, JANUARY 20, 2015**

**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, January 20, 2015 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Joni Santucci, Karen Roffe and Matt Durbin, Councilpeople; Mary Yasso, Clerk and Jim Campbell, Attorney.

**Others** Jim and Don Kane

The meeting was called to order by the Supervisor and the pledge to the flag was led by Matt Durbin.

**Excused** A motion was made by Karen Roffe and seconded by Matt Durbin to excuse Dave Fanaro. Motion Carried, Ayes 4, Noes 0.

**Minutes** A motion was made by Karen Roffe and seconded by Matt Durbin to approve the minutes from the December 16, 2014 Regular Meeting, the January 3, 2015 Organizational Meeting and the January 13, 2015 Work Meeting. Motion Carried, Ayes 4, Noes 0.

**Financial Report** A motion was made by Matt Durbin and seconded by Joni Santucci to approve the Monthly Financial Report. Motion Carried, Ayes 4, Noes 0.

**Highway Superintendent**

- Hauling in salt, sand delivered, mixing salt and sand.
- Some sign work.
- Changed John Regatuso's driveway pipe at 5267 Wheelock Rd.
- Snow and ice removal on the roads.
- Made a pass around town cold patching potholes.
- Finished mowing the backsides of the ditches around town.

- Did some ditch cleaning on a portion of New Rd. West of Covington Rd.
- Barricaded off the brick apron in front of the Post Office to Pleasant St. for the Village.
- Equipment repair and maintenance.
- Making a pass around Town cutting brush on the backsides of the ditches.
- Read the Town water meters.
- Pumped water out of a meter pit at 2625 Upper Mt. Morris Rd. to investigate a possible water leak for the Village.

**Zoning** Dean O’Keefe is filling in.

### **Old Business**

**Brian Road** Farm Family insurance has declined the claim payment for Sunny Knoll Farm. It was decided to have the Highway Superintendent go and talk to them and see if he can negotiate a settlement.

**Lease Agreement** A motion was made by Matt Durbin and seconded by Joni Santucci to authorize the Supervisor to sign the lease agreement with Saltwater Solutions with the edits and changes approved by the Attorney. Motion Carried, Ayes 4, Noes 0.

### **New Business**

**Intermunicipal Agreement With the County** A motion was made by Joni Santucci and seconded by Karen Roffe to sign the Intermunicipal agreement with the county for tools, machinery and shared services. Motion Carried, Ayes 4, Noes 0.

A motion was made by Karen Roffe and seconded by Matt Durbin to adopt the following Resolution:

Resolution No. 3 SEQR TYPE II DETERMINATION RESOLUTION

**Whereas**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in the subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law.

**Resolved**, that the Town of Leicester hereby determines that the proposed Town of Leicester Public Sewer System Planning Study is a Type II action in accordance with the following 6 NYCRR Section 617.5(c) which constitutes the

(17) “mapping of existing roads, streets, highways, natural resources, land uses and ownership patterns”

(18) "information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soil studies that do not commit the agency to undertake, fund or approve and Type I or unlisted action"

(21) "conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action"

and therefore not subject to further review under 6 NYCRR Part 617. Motion Carried, Ayes 4, Noes 0.

: A motion was made by Karen Roffe and seconded by Joni Santucci to adopt the following Resolution:

#### Resolution No. 1 AUTHORIZATION FOR REPRESENTATIVE TO SIGN DOCUMENTS

**Resolved**, that Supervisor Lisa Semmel is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Leicester obligations under the Engineering Planning Grant Agreement.

Motion Carried, Ayes 4, Noes 0.

A motion was made by Joni Santucci and seconded by Karen Roffe to adopt the following Resolution:

#### Resolution No. 2 AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH (20% LOCAL MATCH)

**Resolved**, that the Town of Leicester authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Town of Leicester Public Sewer Planning Study. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by Supervisor Lisa Semmel shall not exceed \$3,500 based upon a total estimated maximum project cost of \$17,500. Supervisor Lisa Semmel may increase this local match through the use of in kind services without further approval from the Town of Leicester.

Motion Carried, Ayes 4, Noes 0.

**Agreement to Spend Town Highway Funds** A motion was made by Joni Santucci and seconded by Matt Durbin to sign the Agreement to Spend Town Highway Funds that will be filed with the County Highway Department. Motion Carried, Ayes 4, Noes 0.

**Signs at Boyd and Parker Park** There was discussion on replacing the signs at Boyd and Parker Park at the cost of about \$800. It was tabled till next month.

**Baldwin Business Services** The Supervisor advised the Board that Joanne from Baldwins is no longer with them. We now have Jena Snyder working with our town.

**Audit Bills** A motion was made by Matt Durbin and seconded by Joni Santucci to pay the following bills as audited:

General Fund A	Claim #'s 1 – 38	
General Fund B	Claim #'s 1 & 2	\$12,646.57
Street Lighting	Claim # 1	\$ 895.50
Highway Fund DA	Claim #'s 1 – 12	
Highway Fund DB	Claim #'s 1 – 15	\$25,591.72
OLCWD Fund	Claim #'s 1 - 7	\$20,707.17

Motion Carried, Ayes 4, Noes 0.

**Adjournment** A motion was made by Matt Durbin and seconded by Karen Roffe to adjourn the meeting at 7:47 p.m. Motion Carried, Ayes 4, Noes 0.

Respectfully Submitted,

---

Mary Yasso, Town Clerk