

**TOWN OF LEICESTER  
TOWN BOARD WORK MEETING  
TUESDAY, JUNE 10, 2014**

The work meeting of the Leicester Town Board was held on Tuesday June 10, 2014 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor, Karen Roffe, Dave Fanaro, Matt Durbin, Joni Santucci, Council Members; Russell Page, Highway Superintendent.

**Others:** Eric Wies Engineer, Clark Patterson Lee, Jeffery R. Smith, Municipal Solutions Inc., Bob Smith.

The meeting was called to order at 6:00 p.m. by Supervisor Semmel.

Karen Roffe was appointed to complete the meeting minutes.

**The Board discussed the following topics;**

- 1) Resident concern – Because the Assessor and the Code Enforcement Officer (CEO) often take pictures and slowly drive or park on the street these vehicles should have a sign to identify them. The Assessor has a magnetic sign. Supervisor Semmel will look into purchasing a magnetic sign for the CEO vehicle.
- 2) Supervisor Semmel compared the office hours for all the other Towns and found that Town Offices are open an average of 26 hours a week. Discussion followed on adjusting the Town Office hours. Fridays are typically very slow days and often there is not any business. A motion was made by Karen Roffe and seconded by Dave Fanaro to have Summer Office hours for the months of July and August and close the office on Fridays for a two month trial period. The motion carried Ayes Roffe, Semmel, Fanaro, Santucci, Noes Durbin. An answering machine message will be created that will give office hours and emergency contacts.
- 3) Fire Lanes – Superintendent Page updated the Board on fire lanes. He met with the Assessor and the County and the Town owns three lanes, Short Lane, Maiden Lane and Long Lane. Short Lane, circa 1842, is a sixteen foot wide lane and is considered a “paper street” with ownership by use in the County records therefore, it is the Town’s decision what to do with it. Superintendent Page recommended turning the lane over to adjacent property owners. Supervisor Semmel will contact the Attorney for information about the procedure.
- 4) Brian Road – Superintendent Page has been meeting with the Butlers to discuss road repair and reconstruction. The Butlers will be invited to the June 17<sup>th</sup> Board meeting at 6:00 p.m. to meet with the Board.
- 5) Oil Separator – will be installed at Town Barn this fall either in September or October.
- 6) Jones Bridge Road – need to create specs and costs for directional boring of a water line. Dave Fanaro and Superintendent Page will look into this.
- 7) Superintendent Page informed the Board that the County has passed a Resolution opposing Federal control of the Clean Water Act and suggested the Town Board also consider adopting a Resolution. Supervisor Semmel will get further information.

- 8) Metal storage shed – Discussion on the metal storage shed next to the Town Highway barn and the condition of the building. Superintendent Page will inventory the contents and create a plan to possibly surplus the items not needed as well as the building.
- 9) Water – Jeffery R. Smith from Municipal Solutions, Inc. introduced himself. The company is a municipal financial advisors company that assists municipalities with financing such as; financing plans, long range planning, municipal bonds, bidding, municipal leases, rural development loans etc. The company works with 290 villages, towns and schools in New York State. Eric Wies handed out the Water Project Cost Estimates. He stated that the income level of the residents is too high to qualify for a Rural Development Grant and one option may be a rural development loan. Jeffery Smith stated that if a Rural Development Grant is not used the bidding requirements are less and the soft cost can be less. Jeffery Smith discussed Bond Anticipation Notes (BAN) which can be used for accessible water and sewer projects. The BAN interest rates are usually low and they can be renewed annually therefore the Town would not have to obtain a Municipal Bond. Discussion followed. In order to move this project forward the Town will hold public meetings and contact the residents to see if they are interested in having public water. Income surveys must be done for financing and the Engineer will begin the process.
- 10) Sanitary sewer – The Wastewater Infrastructure Engineering Planning Grant must be submitted by June 16<sup>th</sup>. Eric Wies will submit the grant application Friday with a total cost of \$17,500.00 with the local match of \$3,500.00.
- 11) Mowing – The Town Board and Bob Smith reviewed the different areas in the Town that are mowed and trimmed and discussed approximately how long it takes to do each area as well as the equipment. It was a very informative discussion.

Superintendent Page mentioned that Midland can't do stone until August /September.

Supervisor Semmel mentioned the following projects that are in process; the Fire Department Consolidation Grant and the traffic survey for Rt.36/Perry Road intersection.

A motion was made by Joni Santucci and seconded by Matt Durbin to adjourn the meeting at 9:10 p.m. Motion carried Ayes (5), noes (0).

Respectfully Submitted,

Karen Roffe