

**TOWN OF LEICESTER**  
**ORGANIZATIONAL MEETING**

**WEDNESDAY, JANUARY 2, 2013**  
**9:30 A.M.**

The Leicester Town Board held their 2013 Organizational Meeting on Wednesday, January 2, at 9:30 a.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Jerry Hull, Karen Roffe, Terrence Grant, Councilpeople, Mary Yasso, Clerk.

**Others** Dave Fanaro

The meeting was called to order and the Pledge to the Flag was led by Terrence Grant.

**New Board Member** A motion was made by Karen Roffe and seconded by Jerry Hull to appoint Dave Fanaro as the New Town Board Member for a 1 year term. Motion Carried, Ayes 4, Noes 0.

The Town Clerk swore in Lisa Semmel for a 3 year term as Town Supervisor and Dave Fanaro for a 1 year term as Town Board Member.

**Deputy Supervisor** Lisa Semmel appointed Terrence Grant as Deputy Supervisor for the year 2013.

A motion was made by Terrence Grant and seconded by Jerry Hull to adopt the following for 2013:

Baldwin Business Services as the Town Bookkeepers.

The Livingston County News as the official newspaper for the Town.

Five Star Bank as the official depository in which the Supervisor, Town Clerk and Tax Collector shall deposit all money coming into their hands by the virtue of their offices. And M & T Bank to pledge all securities for Five Star Bank.

The mileage rate for the year 2013 to be \$.55 per mile.

The Town Highway Superintendent to be allowed to spend up to \$5,000 for supplies, materials, etc.

The Town Highway Superintendent to appoint a Deputy at his discretion and the pay to be an additional \$.50 per hour.

The part time hourly rate for the Highway Department to be for Laborer \$8.00 per hour, Snow Plow Wing Operator \$11.00 per hour and Machine Operator \$13.00 per hour. Time and a half for overtime over 40 hours per week. Cemetery and Parks to be \$10.00 per hour.

Board of Assessment Review to receive \$75.00 for Grievance Day and \$25.00 for attending the class.

Mary Yasso to be the Registrar of Vital Statistics and the Depositing Clerk for the Old Leicester Cuylerville Water District.

Town Board Meetings to be held on the third Tuesday of the month at 7:00 p.m.

Town Hall hours to be 8:00 a.m. – 12:00 noon and 12:30 p.m. – 4:00 p.m. Monday – Friday.

Suzanne Kelly to be the Zoning and Planning Board Clerk.

Suzanne Kelly to be the Billing Clerk and the Collector for the Old Leicester Cuylerville Water District.

James Campbell to be the Town Attorney.

Clark Patterson to be the Town Engineers.

Gerald Parsons to be the Zoning and Code Enforcement Officer.

Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Terrence Grant to adjourn the meeting at 9:45 a.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**PUBLIC HEARINGS ON LOCAL LAW #1 AND #2 FOR 2013**  
**PROVIDING EXEMPTIONS FOR SENIOR CITIZENS AND**  
**PERSONS WITH DISABILITIES**  
**TUESDAY, JANUARY 15, 2013 7:00 P.M**

The Regular Meeting and the Public Hearings were held at the Leicester Town Hall on Tuesday, January 15, 2013 at 7:00 p.m.

**Present** Lisa Semmel, Supervisor; Karen Roffe, Dave Fanaro, Terrence Grant and Jerry Hull, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent and Jim Campbell, Attorney.

**Others** Harry and James Clark, Todd Lubanski, Ed Hauslauer, Richard Davis, Jim Kane, Eric Weis, Bev Hart, Toni Pendergast, Wayne Baker and Tom Roffe.

The meeting was called to order and the Public Hearings were opened and declared open for ½ hour. The pledge to the flag was led by Karen Roffe. The Supervisor asked if there were any questions or statements regarding the Public Hearings and there were none.

**Minutes** A motion was made by Karen Roffe and seconded by Jerry Hull to approve the minutes from the Regular Meeting on December 18, 2012, Work Meeting on December 23, 2012 and the Organizational Meeting on January 2, 2013. Motion Carried, Ayes 5, Noes 0.

**Legion Hall** It has been decided because the Town does not own the building of the Legion Hall that the care and maintenance of it will be turned back over to the members. Harry Clark spoke for the membership of the Legion informing of all the Legion does for the public. A motion was made by Karen Roffe and seconded by Dave Fanaro that 60 days from today the Town will no longer be financially responsible for the Legion Hall. Motion Carried, Ayes 5, Noes 0.

**Public Hearings** The Supervisor asked again if there were and questions or statements regarding the Public Hearings and there were none. A motion was made by Karen Roffe and seconded by Jerry Hull to close the Public Hearing for Local Law #1 for exemptions for Senior Citizens. Motion Carried, Ayes 5, Noes 0. A motion was made by Jerry Hull and seconded by Karen Roffe to close the Public Hearing for Local Law #2 for Persons With Disabilities. Motion Carried, Ayes 5, Noes 0.

**Adopt Local Laws** A motion was made by Terrence Grant and seconded by Karen Roffe to adopt Local Law #1 for exemptions for Senior Citizens. Motion Carried, Ayes

5, Noes 0. A motion was made by Dave Fanaro and seconded by Karen Roffe to adopt Local Law #2 for Persons with Disabilities. Motion Carried, Ayes 5, Noes 0.

### **Eric Weis from Clark Patterson Lee**

Explained the 8 tasks that needed to be completed before the connection to the Town of York water can be completed. A motion was made by Karen Roffe and seconded by Jerry Hull to hire Clark Patterson Lee to perform task #1 at a cost of \$2,500 and to then go from there. Motion Carried, Ayes 5, Noes 0.

The proposed Cuylerville water main replacement is approximately 3,600 ft. Eric presented a fee schedule for the tasks that need to be performed. A motion was made by Karen Roffe and seconded by Terrence Grant to hire Clark Patterson to do 2 tasks for \$3,900 assuming the Town will be doing the work. Motion Carried, Ayes 5, Noes 0.

Water tank problems. He had pictures taken from the video from the inspection for the water tank. He explained that the panels in the tank are not in horrible shape. There are no health department regulations violated. The bolts are rusting and the edges of the panels are rusting. They do not feel it would be worthwhile to take the tank apart to repair. There is not a cheap method to address the condition to extend the life of the tank.

**Water Meters** There was more discussion on the purchase of water meters. It was decided to gather more information.

**Financial Report** The monthly financial report was presented to the Board.

### **Highway Superintendent**

- Cleaned some ditch on Oaks Road and relocated a driveway pipe for Old Acres Farm.
- Cleaning out brush in the gravel pit.
- Cleaned a down spout on the Town Hall that was plugged.
- Taking apart two way radios that are surplus.
- A fair amount of the last month involved with snow and ice removal.
- Hauled in and topped off the salt brine storage tanks.
- Service, repair and maintenance on equipment.
- Sand has been hauled in, hauled in salt and mixed.
- Shut off a water service for the winter for Kevin Thompson.
- Read the Town water meters.
- Had water service stakeouts to do for both the Town and the Village.
- Ed had a review with the County Health Department for Al Mothershed getting his water certificate.
- Ed had water meter issues he followed up on and paper work to follow up with the County Health Department.

**Pickup Replacement** It has been discussed to replace the Highway Superintendents pickup truck. He presented specs to the Board. It was decided to get a price to include trading in his current truck.

**Trade Backhoe** There was discussion on the trading of the backhoe. A motion was made by Terrence Grant and seconded by Jerry Hull to trade the backhoe at a cost not to exceed \$15,000. Motion Carried, Ayes 5, Noes 0.

**Contract to Spend Highway Funds** A motion was made by Terrence Grant and seconded by Jerry Hull to allow the Board to sign the agreement to spend highway funds to expend \$115,000 plus CHIPS to be placed on 43.68 miles of Town Roads in 2013. Motion Carried, Ayes 5, Noes 0.

**NYS DOT** The NYS DOT visited and explained that if we have been being reimbursed for a wing man that in the future we would not be reimbursed.

**Town/Village Intermunicipal Agreement** A motion was made by Terrence Grant and seconded by Karen Roffe to accept the Intermunicipal Agreement as presented by the Attorney and to authorize the Supervisor to sign it. Motion Carried, Ayes 5, Noes 0.

**Inspection of Town Hall by Village Code Enforcement Officer** The Supervisor read the letter from the Code Enforcement Officer and explained what was being done to correct the problems.

**House Numbering Official** Frank Schirmer has resigned from the House Numbering Official and it was decided to talk to Jerry Parsons about doing it.

**Annual Blanket Undertaking for Public Officials Blanket Undertaking** A motion was made by Terrence Grant and seconded by Karen Roffe to adopt the following Resolution:

### **Authorizing Blanket Undertaking**

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there under, now,

RESOLVED, that the Town of Leicester consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

a) Public Officials Liability Policy, provided by Tompkins Insurance Agency, Inc. policy no. S 1689849; and Government Crime Policy, provided by Tompkins Insurance Agency, Inc. policy no S 1689849.  
Motion Carried, Ayes 5, Noes 0.

**Copier** A motion was made by Jerry Hull and seconded by Dave Fanaro to surplus the old copier at the Highway Barn and put it in the dumpster. Motion Carried, Ayes 5, Noes 0.

**Audit Bills** A motion was made by Karen Roffe and seconded by Jerry Hull to pay the following bills as audited:

|                 |                                |
|-----------------|--------------------------------|
| General Fund A  | Claim #'s 1 – 26               |
| General Fund B  | Claim #'s 1 - 3<br>\$38,350.12 |
| Street Lighting | Claim # 1<br>\$ 496.40         |
| Highway Fund DA | Claim #'s 1 – 19               |
| Highway Fund DB | Claim #'s 1 - 8<br>\$24,782.46 |
| OLCWD Fund      | Claim #'s 1 - 7<br>\$15,096.74 |

Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Dave Fanaro and seconded by Terrence Grant to adjourn the meeting at 10:30 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**  
**SUNDAY, FEBRUARY 10, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, February 10, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull, Dave Fenaro Council people; Russ Page, Highway Superintendent and Ed Hauslauer, Deputy Highway Superintendent.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed to record and complete meeting minutes.

The Board discussed the following topics with no action taken:

1. Point of notice: Ed Hauslauer made the board aware that the residence of Joe Cuozzo on Caledonia Road is in the York Water District.
2. Water meters: Ed Hauslauer presented the Board with two price quotes for consideration as possible future water meter reading and billing systems:
  - a. Sensor reading system- \$40,000 for 300 units (150 I Pearl brand meters and 150 readers) which would include one hand held reader and computer software.
  - b. Blair Supply- \$12,000 for 10 radio readers (no Badger meters) one hand held reader, computer software and 2 days training.

The board discussed the merits of the radio read system and computer software and agreed to table the discussion until a later date.

Ed Hauslauer will contact other water districts in the surrounding area and will report to the Board at a future date on recommendations based on his findings.

Ed Hauslauer will discuss the possibility of pursuing a shared cost inter-municipal agreement with the Village of Leicester for the cost of the handheld reader and computer software and will report on the same to the Board at future date.

3. The Town Supervisor advised the Board that in the near future she must notify the Livingston County Health Department of the Town's plan to fill the small holes above the water line of the town water tank.
4. The Town Supervisor advised the Board of an unknown size steel tank buried on town property, behind the town hall. The Highway Superintendent shall notify the State Department of Environmental Conservation prior to removal.

5. The Highway Superintendent made notice of the Town's need for a salt storage facility to eliminate run-off and waste and to comply with the State DOT salt storage demands. Various structure options were discussed. The Highway Superintendent has agreed to determine size needs, options need and cost estimates.
6. The Town Supervisor proposed to the Board the possibility of placing a V-wing plow in front of the highway department building facing Pleasant Street that would have the town name painted on it. After consideration, the Board determined to leave the antiquated, orange grader in front of the building, and for a piece of fabricated steel be placed on the grader with graphics similar in appearance to those on highway vehicles affixed to the steel plate.
7. The Highway Superintendent reported to the Board his findings of trade-in values on the town owned 2009 Chevy four-wheel pick-up. McClurg's in Perry- \$17,500; from Hoeselton Chevrolet- \$14,900. Cost of new comparable truck is \$28,362. The Board determined that the difference would violate the budget and agreed to table replacement of the truck until fall of 2013.
8. The Board agreed for the Highway Superintendent to pursue possibly trading in the 2012 John Deere loader.
9. The Highway Superintendent reported to the Board that the town owned 1980 John Deere 727 A grader is currently at Five-Star for repairs to the front wheel drive. \$1,800 had been spent in December for repairs, and another \$3,000 in January. The front drive is only operating at 50 to 75 percent. The appraised value of the grader is \$15,000.
10. The Town Supervisor agreed to urge town employees to notify Tom Roffe of changes and additions to the town web site as soon as possible.
11. Logging of town property: The Town Supervisor made notice that Mr. Schiano will be attending a future board meeting in reference to logging town property. Different options were discussed, no action taken.
12. The Town Supervisor will be investigating different banking and accounting options in handling town finances.
13. The Board, Town Supervisor and Highway Superintendent will be reviewing town insurance policies and assessed values for possible changes.
14. The Town Supervisor discussed numerous complaints of Mr. Sconders and Multi-Metal Recycling. The Town Supervisor will notify Jerry Parsons to insure Multi-Metal Recycling is complying with the Town Junkyard law, to include the filing of a permit, and a future plan to comply with completing the border fence.
15. Village Contract: The Board members reviewed the proposed inter-municipal contract that had been returned with proposed changes from the Village of Leicester. The Board agreed to minimal changes. The Town Supervisor will contact the town attorney and Village Mayor of the changes agreed too by the Board.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 11:00 p.m. Motion Carried, Ayes 4, Noes 0.



Respectfully Submitted,

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Terrence Grant  
Councilmember

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**TOWN OF LEICESTER REGULAR MEETING**

**TUESDAY, FEBRUARY 19, 2013**

**7:00 P.M.**

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The Regular Meeting of the Leicester Town Board was held on Tuesday, February 18, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Dave Fanaro, Karen Roffe, Terrence Grant and Jerry Hull, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent; Jim Campbell, Attorney.

**Others** Toni Pendergast, Bev Hart, Mary Grant, Don Kane, Jerry Parsons, Joe Semmel, Tom Dambra, Laurie Cruz and George McCausland.

The meeting was called to order and the pledge to the flag was led by Terrence Grant.

**Bank of Castile** Tom Dambra and Laurie Cruz from the Bank of Castile gave a presentation of what the Bank of Castile has to offer for the Town of Leicester.

**George McCausland** George McCausland was speaking on behalf of the Safe Act. The County and several towns have adopted it. He is asking the Board to give some consideration to adopt the same as the County. A motion was made by Terrence Grant and seconded by Dave Fanaro to adopt the following resolution:

## CALLING FOR THE REPEAL OF THE NEW YORK SAFE ACT OF 2013

WHEREAS, the new York State Legislature recently enacted and Governor Andrew Cuomo signed into law The New York Secure Ammunition and Firearms Enforcement Act of 2013 (“NY SAFE ACT”); and

WHEREAS, the State of New York has a tradition and long history of conducting its deliberations and debates in the public view and that in the enactment of the NY SAFE ACT of the New York State Legislature and Governor Andrew Cuomo acted in contradiction of this long, time honored tradition of an open government; and

WHEREAS, this legislation imposes far more burdensome regulations upon law abiding gun owners; notably;

1. The law’s definition of assault weapons is too broad, and prevents the possession of many weapons that are legitimately used for hunting, target shooting and self defense;
2. The law enacts reductions in the maximum capacity of gun magazines which unfairly limits the design capabilities of guns purchased legally for over a century;
3. The law requires a five year recertification of pistol permits and registration of existing assault weapons which is an unfair impediment; and

WHEREAS, this legislation creates an environment in the state hostile to gun manufacturers and gun ownership; now therefore, be it

RESOLVED, that the Town of Leicester Board calls for the repeal of the New York Secure Ammunition and Firearms Enforcement Act of 2013 (NY SAFE ACT”).

Motion Carried, Ayes 5, Noes 0.

**Minutes** A motion was made by Dave Fanaro and seconded by Jerry Hull to approve the minutes from the January 15, 2013 and the February 10, 2013 meetings. Motion Carried, Ayes 5, Noes 0.

**Financial Report** Some of the Board members had questions about the financial report. The Supervisor will set up a meeting with Baldwin Business Services.

### **Highway Superintendent**

**Backhoe** The new backhoe is scheduled to be delivered this Thursday.

**Surplus Backhoe** A motion was made by Jerry Hull and seconded by Karen Roffe to surplus our backhoe so it can be traded in. Motion Carried, Ayes 5, Noes 0.

**Oil Separator** There was discussion on the installation of an oil separator.

**Survey** Still waiting for the survey of the Town Hall. It is not completed yet.

**Welcome to the Town of Leicester Signs** Still tabled.

**Zoning Officer – Jerry Parsons**

1. Mr. Fisher had a Public Hearing regarding erecting a storage shed to replace the one he had which was over the property line.
2. He contacted Ag and Markets regarding the barn at the Patrick Farm. They advised that there is nothing that can be done.
3. The issue of the pigs at Tim Orlando's. It was agreed that he could have 3 pigs. He now has 38 pigs, 2 cows and some goats. The Attorney will check the zoning and see if there is anything that can be done.
4. He met with the Zoning Officer from the Village and all the citations have been corrected except for the exit signs that we are working on.
5. Need to set up a committee to start working on the Zoning Ordinance. Karen Roffe, Terrence Grant George McCausland and Jerry Parsons volunteered.
6. There is a purple house on Canandaigua Street that has issues that he is looking into.
7. Wayne Scofield at Multi Metal Recycling got a junkyard permit and paid the fee.

### **Highway Superintendent**

- When time allows we are clearing brush, trees, cleaning up garbage and scrapping unneeded metal items from the gravel pit in preparation to reclaim.
- Guys have been servicing, repairing and fabricating equipment.
- Did inventory of equipment.
- A fair amount of snow and ice removal.
- Topped off the brine storage tanks a couple times.
- Brought in a couple slat orders.
- Some sign work.
- Made a pass around Town cold patching potholes.
- Replaced out bad sections of guard rail on the North side of the cross pipe on Perry Rd.
- Cleaned out along the edge of the road in front of Joe Cuzzo's barn on Caledonia Rd. and backfilled with millings.
- Reviewing Water policies.
- Did inventory of material.
- Some stakeouts.
- Turned the water service on at the Old Leicester Kids Place.
- Had a water break in the Village at the old Elijah House.

**Salt Storage Building** It was decided not to act on a Salt Storage building to wait and see if there would be any grant money available in March or April.

**Insurance** The Supervisor met with Mr. Brady from the Insurance Company. It is all set now.

**Water Tank** The Supervisor sent a letter to the health department regarding our actions on the water tank.

**Mileage Rate** A motion was made by Karen Roffe and seconded by Jerry Hull to change the mileage rate as of January 1, 2013 to \$.56.5. Motion Carried, Ayes 5, Noes 0.

**Deferred Comp** A motion was made by Dave Fanaro and seconded by Karen Roffe to adopt the following resolution:

Adoption Of The State of New York Deferred Compensation Plan

WHEREAS, the Town of Leicester wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Town of Leicester is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\*; and

WHEREAS, the Town of Leicester has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Leicester by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement

\* A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security Law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

NOW, THEREFORE, it is hereby:

RESOLVED, that the Town of Leicester hereby adopts the Plan for the voluntary participation of all eligible employees; and it further

RESOLVED, that the appropriate officials of the Town of Leicester are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission

Adopted the 19 day of February, 2013, at a meeting of the Leicester Town Board.

Motion Carried, Ayes 5, Noes 0.

**Audit Bills** A motion was made by Jerry Hull and seconded by Terrence Grant to pay the following bills as audited:

General Fund A	Claim #'s 27 – 56	
General Fund B	Claim #'s 4 & 5	\$15,470.26
Street Lighting	Claim # 2	\$ 594.40
Highway Fund DA	Claim #'s 20 – 36	
Highway Fund DB	Claim #'s 9 – 14	\$28,792.37
OLCWD Fund	Claim #'s 8 – 14	\$ 1,727.72

Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Karen Roffe and seconded by Terrence Grant to go into Executive Session. Motion Carried, Ayes 5, Noes 0.

No action taken.

**Regular Session** A motion was made by Karen Roffe and seconded by Jerry Hull to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Intermunicipal Agreement with the Village** A motion was made by Dave Fanaro and seconded by Karen Roffe that if the Village does not sign the Agreement on Monday, February 25, 2013 the Town will immediately stop providing services of any nature to the Village until the contract is signed. Motion Carried, Ayes 5, Noes 0.

**Attorney Services** A motion was made by Jerry Hull and seconded by Terrence Grant to allow Attorney Campbell to engage the services of David Lippet to review the Employee Handbook for a cost not to exceed \$1,000. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Jerry Hull to adjourn the meeting at 10:25 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**

**SUNDAY, MARCH 17, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, March 17, 2013 at 6:00 PM at the Leicester Town Hall.

Present: Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro Council people.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed by Supervisor Semmel to complete meeting minutes.

The Board discussed the following topics with no action taken:

1. The Board Members reviewed the completed survey map of the Town Hall.
2. While reviewing the survey map the Board assessed different handicap ramp scenarios that would bring the building in compliance with the Americans with Disabilities entrance Law.
3. Supervisor Semmel reported new exit signs have been posted throughout the Town Hall, Charlie Harris of Harris Home Solutions will be replacing the back door and Leicester contractor Curt Cooke along with other contractors will be contacted in regards to replacing the back door and front doors . This work will be paid from a State Grant received through the Office of Court Administration.
4. Supervisor Semmel notified the Board that attorney David Lippet has accepted the town bid to review and make changes to the proposed Town Employee Handbook. No completion date was set.
5. The Board discussed the bank presentation of the Bank of Castile, but recommended to Supervisor Semmel that no changes be made at this time.
6. Supervisor Semmel addressed the Board regarding cemetery regulations and sign age. Councilmen Grant was tasked with reviewing the cemetery regulations. Supervisor Semmel will contact resident Toni Pendergast and Dennis Moore regarding sign age outside and within the cemetery. After contacts are made Supervisor Semmel, if signs will be constructed the Board agreed to allow T.J. Gullo the opportunity to be considered first as the person to complete the work.
7. Council member Grant addressed the Board, suggesting that Supervisor Semmel contact the county sign shop to have small "Right To Farm Community" signs completed and posted on the Green (state provided) signs at the entrances to the Town. The Board concurred and Supervisor Semmel will report her findings to the Board.
8. The Board discussed the future water contract with the Village of Leicester.
9. Supervisor Semmel made the Board aware that she has already notified Harry Clarke of the Leicester American Legion that as of April 1 the Town of Leicester will no longer be associated with the Legion building.

Adjournment: A motion was made by Lisa Semmel and seconded by Terrence Grant to adjourn the meeting at 9:08 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**REGULAR BOARD MEETING**  
**TUESDAY, MARCH 19, 2013**  
**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, March 19, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent and Jim Campbell, Attorney.

**Others** Riley Andrews, Joe Semmel, Jerry Parsons, Don Jacobs, Bev Hart, Toni Pendergast, Don Kane, Michele Peete, Tom Frantz, Mike Constantino, Wendy Garagozzo, Peggy Hamilton, Barry Caplan, Mark Valentino, Anne Valentino, Joe Nahalka, Rob Ellis and Tom Roffe.

The meeting was called to order and the pledge was led by Terrence Grant.

**Eagle Scout Project** Riley Andrews is a member of the Leicester Boy Scout Troop and wants to paint the fire hydrants in the Town for his Eagle Scout project. There are about 50 hydrants in the town. The Town will get the paint and other supplies for him and he will do the project this summer. A motion was made by Jerry Hull and seconded by Karen Roffe to approve the project. Motion Carried, Ayes 5, Noes 0.

**Zoning Update** Jerry Parsons gave an update on the pig issue with Tim Orlando. Jerry has not heard from him. He has contacted the Supervisor instead. He says he has applied for a home equity loan to build a barn to replace the things he is using for storage.. He has been told to come in on Thursday to talk to the Zoning Officer.

**Logging** Steve Schiano spoke to the Board. In the past he has been taking care of timber at the Boyd and Parker Park. He wants to continue with taking out poor quality trees and replace with new.

**Minutes** A motion was made by Terrence Grant and seconded by Jerry Hull to approve the minutes from the February 19, 2013 regular meeting and the March 17, 2013 work meeting. Motion Carried, Ayes 5, Noes 0.

**Financial Report** A motion was made by Karen Roffe and seconded by Dave Fanaro to accept the monthly financial report. Motion Carried, Ayes 5, Noes 0.

## Highway Superintendent

- Snow and ice removal.
- Equipment repair and maintenance.
- Hauled in some more salt and brine.
- Tightened the guard wire cables on Dunkley Rd.
- Removed the fence line on Covington Rd. by Woodvale Farms on the hill.
- Cleaning up the gravel pit.
- Trimming trees on various roads to include Oaks, Highbanks, Jones Bridge, Wheelock, Dunkley, Starr and Peoria Roads.
- Installed emergency “EXIT” light signs at the Town Hall.
- Hauled the spoil stone pile from the shop to the gravel pit.
- Cleaned a portion of ditch on Caledonia Rd. by Cuzzo’s farm.
- Did some cold patching of potholes.
- Did some sign replacement work.
- Changed out the air conditioning units at the Town Hall.

**Warranty on Loader** The warranty on the loader is going to expire on May 1. A motion was made by Terrence Grant and seconded by Dave Fanaro to purchase and extended warranty on the loader at a cost of \$1,400. Motion Carried, Ayes 5, Noes 0.

**Advocacy Day** The Highway Superintendent went to Albany for the Advocacy Day. There were over 700 Highway Superintendents in attendance. They are speculating an increase in CHIPS.

**County Approved Bid Process** The County Approved Bid Process was passed out to the Board.

**Oil Separator** The Highway Superintendent contacted DEC about the oil separator. They suggested a holding tank. The tank can be a septic tank. There are no permits necessary.

**Handicapped Ramp** The handicapped ramp on the front of the building is not up to code. It was decided to put one at the back of the Town Hall. There also needs to be a paved handicapped parking place. It was decided that the Highway Superintendent will work with the Code Officer and a Board member to put together some specs and get a price.

**Audit Bills** A motion was made by Karen Roffe and seconded by Terrence Grant to pay the following bills as audited:

General Fund A	Claim #'s 57 – 88	
General Fund B	Claim #'s 6 & 7	\$23,666.40
Street Lighting	Claim # 3	\$ 563.69
Special Districts	Claim #'s 1 & 2	\$78,000.00



Highway Fund DA	Claim #'s 37 – 63	
Highway Fund DB	Claim #'s 15 – 20	\$30,927.00
OLCWD Fund	Claim #'s 15 & 16	\$ 178.79

Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Karen Roffe and seconded by Jerry Hull to go into Executive Session with the Clerk, Code Officer, Attorney and Barry Caplan to stay. Motion Carried, Ayes 5, Noes 0.

**Regular Session** A motion was made by Jerry Hull and seconded by Terrence Grant to go back to Regular Session with no action taken. Motion Carried, Ayes 5, Noes 0.

**Work Meeting** The Board will have a work meeting on April 14, 2013 at 6:00 p.m. at the Town Hall. The Clerk is to advertise that there will be a work meeting on the Sunday before every Board Meeting at 6:00.

**Adjournment** A motion was made by Karen Roffe and seconded by Dave Fanaro to adjourn the meeting at 9:35 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

**TOWN OF LEICESTER**  
**BOARD WORK MEETING**

**SUNDAY, APRIL 14, 2013**  
**6:20 P.M.**

A scheduled work meeting of the Leicester Town Board was held on Sunday, April 14, 2013 at 6:20 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro Council people.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

The Board discussed the following topics with no action taken:

1. Council member Fanaro updated the Board that he is working with Highway Superintendent Russ Page and members of the Highway Department to determine the location of the septic system/leech fields prior to finalizing the construction plans for a handicap ramp to be constructed in the rear of the Town Hall building.
2. Supervisor Semmel gave notice to the Board members of a planned meeting of the Town Board and representatives from the Cuylerville Fire Department at 5p.m., prior to the regularly scheduled Town Board work meeting in May. The Town Board requested that Supervisor Semmel notify the leadership of the Cuylerville Fire Department that they are requesting information from the department regarding the number of calls, responses and expenditures for 2012.
3. Supervisor Semmel has agreed that she may begin writing and posting a monthly newsletter on the town website.
4. Supervisor Semmel updated the Board that members of the Town Highway Department have begun removing non-usable material from the abandon building in Boyd & Parker Park and if determined to be of no use to the town it is being sent for scrap.
5. Supervisor Semmel updated the Board on matters of the Leicester Cemetery, including the personnel situation for the coming year, the trimming of trees, painting of the fence, the replacement of the cemetery rules sign and the possibility that the Girl Scouts may do a Spring clean up of picking up sticks and branches.
6. The Board determined there is a need for five (5) 'Right to Farm' signs to be posted at the main entrances to the town. Supervisor Semmel will work with the county sign shop in fabricating the signs.
7. Supervisor Semmel gave notice to the Board that representatives from Five-Star Bank will be present at the April 16, 2013 meeting for a presentation and to answer any questions.
8. Council member Fanaro updated the Board that he is working with Highway Superintendent Russ Page in determining the best solution to the current Town Hall roof gutter/drainage issue.
9. The Board discussed the Village of Leicester's proposal for renewing the water contract regarding water the Village supplies to the Town for the benefit of those Town residents who purchase water. The Board discussed the changes that the Village of Leicester is proposing and will be forwarding the results to the Town Attorney for review.

10. Supervisor Semmel notified the Board that updates to the Town Hall have been completed and the Village Code Enforcement Officer was notified on April 3, 2013.
11. Supervisor Semmel notified the Board that she has received written notice from the Town of York Supervisor Jerry Deming that after April 1, 2013 the Town of York would no longer consider the property of Joseph Cuozzo on Caledonia Road in the town of Leicester to be within the water district of the town of York. The Town of York agrees to continue to supply the water to his property, but after April 1, 2013 they would bill the Town of Leicester for his water usage and the Town of Leicester would be responsible for billing Mr. Cuozzo.
12. At the February 10, 2013 Town Board work meeting Deputy Highway Superintendent Ed Hauslauer presented the Board with two price quotes for consideration as possible future water meter reading and billing systems: At that meeting the Board discussed the merits of the radio read system and computer software and agreed to table the discussion until a later date. Ed Hauslauer agreed to contact other water districts in the surrounding area and report to the Board at a future date on recommendations based on his findings. He also discussed the possibility of pursuing a shared cost inter-municipal agreement with the Village of Leicester for the cost of the handheld reader and computer software and will report on the same to the Board at future date. Ed has yet to report to the Board his findings. Supervisor Semmel notified the Board that Ed has bought a number of water meters with radio read systems, but at this time the town does not have the equipment to read the meters. The Board discussed it's options with these type meters and will discuss this situation as soon as possible with Highway Superintendent Russ Page.
13. The Board discussed the current health insurance plans for town employees with no action taken.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 9:25 p.m. Motion Carried, Ayes 5, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**TUESDAY, APRIL 16, 2013**  
**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, April 16, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; Jim Campbell, Attorney.

**Others** Jerry Parsons, Joe Semmel, Mary Ann Dalrymple, Steve Foster, Don Kane, Toni Pendergast, Bev Hart, Ed Hauslauer, Mike Constantino, Wendy Garagozzo, Michelle Peete, Barry Caplan, Tom Roffe and Wayne Baker.

The meeting was called to order and the pledge to the flag was led by Karen Roffe.

**Excused** A motion was made by Karen Roffe and seconded by Jerry Hull to excuse Russ Page from the meeting. Motion Carried, Ayes, 5, Noes 0.

**Five Star Bank** Mary Ann Darylmples and Steve Foster from Five Star Bank gave a presentation to the Board informing them of the services they do for the municipality.

**Minutes** A motion was made by Terrence Grant and seconded by Dave Fanaro to approve the minutes from the March 19, 2013 meeting and the April 14 work meeting. Motion Carried, Ayes 5, Noes 0.

**Financial Report** A motion was made by Terrence Grant and seconded by Karen Roffe to approve the financial report. Motion Carried, Ayes 5, Noes 0.

**Highway Superintendent**

- Some snow and ice removal.
- Had the Livingston County Highway Department over with their bucket truck to help cut tree limbs on various roads.
- Located a tank to be removed in front of the old cold storage steel building at the highway facility property.
- Finished taking a fence line down of Covington Rd. at the Woodvale Farm property.
- Starting to take snow and ice removal gear off equipment, cleaning up and putting away in storage.

- A subcontractor crew (ASPLUNDH) for NYSEG helped us take down trees and trim tree limbs on various roads.
- Some fabrication and repair on a few pieces of equipment.
- Cleaned up spoils from plowing this winter.
- Started sweeping roads and intersections.
- Replaced a driveway pipe for Scott Fischer at 2377 Jones Bridge Rd.
- Some sign work.
- Preparing equipment for honing the dirt roads this spring.
- Read the water meters with some repair.
- Flushed the Town water system.

**Tank Removal** A motion was made by Karen Roffe and seconded by Terrence Grant to have Sentinel Technologies remove the tank at a cost of \$2,270. Motion Carried, Ayes 5, Noes 0.

**Ithaca School** A motion was made by Jerry Hull and seconded by Karen Roffe to allow the Highway Superintendent to attend the Highway School in Ithaca from June 3 to June 5. Motion Carried, Ayes 5, Noes 0.

**Ed Hauslauer** Ed Hauslauer was here and he explained what they were doing with purchasing replacement water meters.

**Mark Valentino** Mark gave a letter of a request to the Board. He was not present at the meeting but the Supervisor did call him and leave a message.

**Audit Judges Books for 2012** A motion was made by Terrence Grant and seconded by Dave Fanaro to approve the audit for the Judges Books for the year 2012. Motion Carried, Ayes 5, Noes 0.

**Audit Bills** A motion was made by Dave Fanaro and seconded by Jerry Hull to pay the following bills as audited:

|                 |                    |             |
|-----------------|--------------------|-------------|
| General Fund A  | Claim #'s 89 – 118 |             |
| General Fund B  | Claim #'s 8 & 9    | \$7,767.94  |
| Street Lighting | Claim # 4          | \$ 478.24   |
| Highway Fund DA | Claim #'s 64 – 78  |             |
| Highway Fund DB | Claim #'s 21 – 27  | \$14,986.45 |
| OLCWD Fund      | Claim #'s 17 – 24  | \$16,668.28 |

Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Terrence Grant and seconded by Karen Roffe to go into Executive Session for Pending Litigation. Motion Carried, Ayes 5, Noes 0.

No Action Taken.

**Regular Session** A motion was made by Karen Roffe and seconded by Jerry Hull to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Terrence Grant and seconded by Jerry Hull to go into Executive Session for contract negotiations. Motion Carried, Ayes 5, Noes 0.

No Action Taken.

**Regular Session** A motion was made by Dave Fanaro and seconded by Karen Roffe to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Boy Scouts Using Town Hall** A motion was made by Jerry Hull and seconded by Dave Fanaro to allow the Boy Scouts to use the Town Hall for meetings for the year 2013. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Dave Fanaro and seconded by Karen Roffe to adjourn the meeting at 8:55 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**

**SUNDAY, MAY 19, 2013**  
**5:00 P.M.**

A scheduled work meeting of the Leicester Town Board was held on Sunday, May 19, 2013 at 5:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant and Dave Fanaro Councilpeople; Wayne Baker (Chief of Cuylerville Fire Department) and John McAnany (Treasurer of Cuylerville Fire Department).

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel noted that council member Jerry Hull would be absent.

Chief Baker and Mr. McInnanty presented the yearly financial numbers for the Cuylerville Fire Department. A question and answer session followed.

At 5:10 Highway Superintendent Russ Page joined the meeting.

At 6:00p.m. Chief Baker, Mr. McAnany and Highway Superintendent Russ Page departed the meeting for a fire call. Highway Superintendent Page returned to the meeting at 7:00 p.m.

The Board discussed the following topics with no action taken:

1. Council member Fanaro updated the Board that he has worked with Highway Superintendent Russ Page and members of the Highway Department in determining the location of the septic system/leech fields and have determined that a floating handicap ramp that could be moved would be more advantageous given the location of the leech fields behind the town hall.
2. Supervisor Semmel presented a written communication from the Village of Leicester regarding the village position of working with the Town Assessor, and will be discussed with the town attorney at the next Town Board meeting.
3. Supervisor Semmel updated the Board on the current zoning situation Mt. Morris Road. The case did not go before the court and the defendant's were granted 30 days to comply with the town zoning or a new court appearance date will be set.
4. Supervisor Semmel notified the Board that Town Justice Ray Sciarrino has resigned effective May 13, 2013.
5. The Board discussed the opening of Squakie Hill property to allow town residents to deposit yard cleanings, and the Board agreed that it went well. Terrence Grant asked the Board to consider doing it again next year and Dave Fanaro asked the Board to consider possibly allow yard cleanings to be deposited there in the fall also.
6. Supervisor Semmel gave notice that Code Enforcement Officer Jerry Parsons has made her aware that the town does not having a fencing provision in the town zoning law. Karen Roffe has agreed to investigate the zoning law and make recommendations.
7. Supervisor Semmel gave notice that inmates from the Livingston County Jail will be painting the fence etc. at the Leicester Cemetery in the near future.

8. Highway Superintendent Page noted that he needs to do further research before making final plans for an oil separator for the town highway department building.
9. Without a formal vote, the Board agreed that with Village of Leicester approval the highway department will mow the sides of Market Street, Pleasant Street, Mahoney Street and Jones Bridge Road within the village limits free of charge, one time, prior to Memorial Day. The Board also discussed that for future mowing within the Village, the terms set forth should be agreed upon and noted in a service agreement.
10. Highway Superintendent Page gave a report on the recent removal of an oil buried tank on town property. In his estimation all went well.
11. Highway Superintendent Page gave a report on the recent repairs to New Road. The insurance carrier of the culprit has agreed to reimburse the town for all costs.
12. Supervisor Semmel gave notice that the locks within the town hall will soon be change and she is requesting all keys be returned to her.

Adjournment: A motion was made by Dave Fanaro and seconded by Terrence Grant to adjourn the meeting at 8:35 p.m. Motion Carried, Ayes 4, Nays 0.

Respectfully Submitted,

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Terrence Grant,  
Councilmember

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**REGULAR MEETING**

**TUESDAY, MAY 21, 2013**

**7:00 P.M.**

The Regular Meeting of the Leicester Town Board was held on Tuesday, May 21, 2013 at 7:00 p.m. at the Leicester Town Hall.



**Present** Lisa Semmel, Supervisor; Karen Roffe, Jerry Hull, Terrence Grant and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent; and Jim Campbell, Attorney.

**Others** Sandy Vreeland, Joe Semmel, Tim Carnes, Jerry Parsons, Bev Hart, Carol Thompson, Tom Roffe and Don Kane.

The meeting was called to order and the Pledge to the Flag was led by Terrence Grant.

### **Highway Superintendent**

- Got a load of 5/8" scalps and delivered to the cemetery.
- Working at the gravel pit some, clearing trees, brush, etc.
- Some sign repair.
- Made a couple passes around Town cold patching potholes.
- Finished cleaning up and put away snow and ice removal equipment.
- Swept the snow removal sand off all the roads and intersections.
- Repaired a driveway pipe for Sawyers farm on Dunkley Rd.
- Finished cleaning the ditches on Old Highbanks Rd.
- Removed the buried gas tank in front of the cold storage steel building at the highway facility property.
- Worked for the Livingston County Highway Department hauling material from Hanson, Honeoye Falls to Conesus stockpile on Federal Rd.
- Replaced a driveway pipe for Ed Hauslauer on Dunkley Rd.
- Replaced a driveway pipe for Gary Moore on Dunkley Rd.
- Repaired a section of New Road that was damaged (by a piece for farm equipment) by Jimmy Galbraith.
- Installed driveway pipes for Old Acres Farm on Oaks Rd., Old Highbanks Rd., and Highbanks Rd.
- Had a load of state use sand brought in and mixed with the leftover salt.
- Hauling in stone for the Oaks Rd. and Old Highbanks Rd. paving projects.
- Went to the Livingston County Highway Facility for a traffic control class.
- Attended a water class at the Livingston County Highway Facility put on by the Livingston County Health Department.
- Repaired a leak in the water service at the Town Hall.
- Re-landscaped the dry hydrant project site at the canning factory.

The Highway Superintendent had a quote to pump the storage tank if we decided to go that route instead of an oil separator. He is thinking we should go with the oil separator.

There was a discussion on the damage on New Rd. A motion was made by Karen Roffe and seconded by Dave Fanaro that the bill to the insurance company should include billing for wages and equipment. Motion Carried, Ayes 5, Noes 0.

A motion was made by Dave Fanaro and seconded by Karen Roffe to surplus a tank that is at the pit. Motion Carried, Ayes 5, Noes 0.

The Highway Superintendent recommended that we advertise to bid the logs out that are in the pit. It would be for removal only – no work on site.

**Carol Thompson** Carol Thompson addressed the Board regarding fracking. She had questions on what the Board’s stand on the issue is. The Board told her that there is a Fracking Committee and asked her if she would like to be on the committee and she agreed. They are setting up a meeting.

**Tim Carnes** Tim Carnes addressed the Board regarding the open Justice position. He stated that he is interested.

**Minutes** A motion was made by Dave Fanaro and seconded by Terrence Grant to approve the minutes from the April 16, 2013 and the May 19 2013 meetings. Motion Carried, Ayes 5, Noes 0.

**Financial Report** The Financial Report was presented and a motion was made by Terrence Grant and seconded by Karen Roffe to approve the Report. Motion Carried, Ayes 5, Noes 0.

**Zoning** The issue with the pig farmer came to court and the pig farmer was given 30 days to get the permits and information into the Town.

The Zoning Officer is working on inspections and violation letters.

**Handicapped Ramp** A motion was made by Jerry Hull and seconded by Karen Roffe to purchase a handicapped ramp from Discount Ramps for \$3,550.31. Motion Carried, Ayes 5, Noes 0.

**Supervisor Update** The big white sign at Boyd and Parker Park is going to be removed.

The New 10 wheel truck will be in the Memorial Day Parade.

**Local Law** Local Law #3 for the year 2013 A Local law to protect the Town of Leicester public potable water supply from cross contamination was presented to the Board. A motion was made by Dave Fanaro and seconded by Terrence Grant to receive the law. Motion Carried, Ayes 5, Noes 0.

**Zoning Committee** Don Kane was added to the Zoning Committee. There will be a notice that there will be a meeting on Monday, June 3, 2013 at 6:00 p.m.

**Audit Bills** A motion was made by Karen Roffe and seconded by Jerry Hull to pay the following bills as audited:

|                 |                     |             |
|-----------------|---------------------|-------------|
| General Fund A  | Claim #'s 119 – 146 |             |
| General Fund B  | Claim #'s 10 - 12   | \$ 7,882.86 |
| Street Lighting | Claim # 5           | \$ 455.04   |
| Highway Fund DA | Claim #'s 79 - 97   |             |

|                 |                   |              |
|-----------------|-------------------|--------------|
| Highway Fund DB | Claim #'s 28 - 35 | \$ 27,965.40 |
| OLCWD Fund      | Claim #'s 25 - 28 | \$ 464.55    |

Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Terrence Grant and seconded by Karen Roffe to go into Executive Session regarding a personnel issue. Motion Carried, Ayes 5, Noes 0.

No Action Taken.

**Regular Session** A motion was made by Terrence Grant and seconded by Jerry Hull to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Jerry Hull to adjourn the meeting at 8:55 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**

**SUNDAY, JUNE 09, 2013**  
**5:45 P.M.**

A scheduled work meeting of the Leicester Town Board was held on Sunday, June 09, 2013 at 5:45 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant and Dave Fanaro Council people; Todd Lubanski, Jon Barrett, T.J. Gullo.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel noted that council member Jerry Hull would be absent.

The Highway men addressed the Board on proposed contract for upcoming work contract. A question and answer session followed. At 6:45 P.M. Todd Lubanski, Jon Barrett and T.J. Gullo left the meeting.

The Board discussed the following topics with no action taken:

1. Supervisor Semmel updated the Board that the handicapped ramp has arrived (\$3,550) and members of the Highway Department will install it within the next two weeks. Also two bids were submitted and the exterior doors at the town hall and they will soon be replaced. The Board would like to commend Jerry Parsons for the investigative work he has done on these projects.
2. Supervisor Semmel notified the Town Board that she has ordered five (5) Right-To-Farm signs from the county sign shop that will be placed on the existing zoning signs on the main roads entering the town at a cost of \$19.25 per sign. No delivery date was given.
3. Supervisor Semmel updated the Board on the current zoning situation Mt. Morris Road. No zoning change application has been filed with the town.
4. Supervisor Semmel notified the Board that she has ordered a new Leicester Senior Citizen of the Year plaque through Twisted Stitches Embroidery in Cuylerville. The cost of the plaque is \$95.00. Terrence Grant asked if Tom Roffe could put the list of the previous Leicester Senior Citizen of the Year's on the town website and Supervisor Semmel will ask him to.
5. Supervisor Semmel gave notice that the leadership of the Cuylerville Ambulance may attend next month's work meeting.
6. The Board discussed various options for disposing of logs piled in the Squakie Hill property and agreed to cut the logs into 16 inch sections to be made available to residents of the town. Supervisor Semmel will post a notice in *The Mt. Morris Shopper* in the spring and possibly in the fall making residents aware.
7. Supervisor Semmel gave notice cell phones will no longer be allowed to be visible at the board table during meetings and all cell phones must be turned off during meetings. Any violator of this policy will be asked to leave the meeting.
8. Supervisor Semmel gave notice that Miss Claudia Hauslauer (Second Alternate New York State Dairy Princess) will be attending the next meeting.
9. The Board discussed the renewal of dog licenses in the town and requested to review the procedures and notification letters sent by the Town Clerk in relation to notifying residents when dog licenses need to be renewed. The Board also discussed the feasibility of conducting a town wide dog census.

10. The Board discussed the rational of closing the town office whenever both the Town Clerk and Deputy Clerk are not at work during normal work hours. The discussion was tabled with no action taken.
11. Supervisor Semmel gave notice that the Town Attorney has not received the proposed water contract with the Village of Leicester from the attorney for the village.
12. The Board had asked Supervisor Semmel to contact the Christiano family regarding the possible purchase of the portion of the parking lot owned by Mrs. Gerald Ayers. Mrs. Ayres related she did not wish to sell the property at this time, but felt the town should put liability insurance on the property to cover any incident on the property. No formal action was taken.

Adjournment: A motion was made by Dave Fanaro and seconded by Terrence Grant to adjourn the meeting at 8:55 p.m. Motion Carried, Ayes 4, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, JUNE 18, 2013**  
**7:00 P.M.**

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The Regular Meeting of the Leicester Town Board was held on Tuesday, June 18, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Dave Fanaro, Karen Roffe, Terrence Grant and Jerry Hull, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent and Jim Campbell, Attorney.

**Others** Lonni and Steve Carroll, Joe Semmel, Don and Jim Kane, Toni Pendergast, Bev Hart, Barry Caplan and Tom Roffe.

The meeting was called to order and the pledge to the flag was led by Karen Roffe.

Lonni and Steve Carroll spoke regarding the violation letter they received from the Zoning Officer. Jerry Parsons explained the reason for the letter and was asking for an effort to clean up the property. The Carrolls explained their situation that the items had been there for years and they had been slowly trying to remove them. There was a question as to if the tires could remain and be used for flower beds. The Carrolls were advised to go before the Zoning Board of Appeals to make their decisions.

**Minutes** A motion was made by Karen Roffe and seconded by Jerry Hull to approve the minutes from the May 21, 2013 Regular Meeting and the June 9, 2013 Work Meeting. Motion Carried, Ayes 5, Noes 0.

**Financial Report** The Financial Report was presented to the Board and a motion was made by Dave Fanaro and seconded by Jerry Hull to approve the report. Motion Carried, Ayes 5, Noes 0.

### **Highway Superintendent**

- Extensive amount of time cleaning ditches and replacing driveway pipes on Highbanks Rd. from one end to the other.
- Repaired a head wall to the inlet of a cross over pipe on Crapsey Rd.
- Mowing Roadsides.
- Hauling in stone for various upcoming projects.
- Helped the Town of Mt. Morris pull some shoulders on a couple roads.
- Did a temporary repair at the site of a sink hole at the corner of South St. and Jones Bridge Rd. cross pipe. The cross pipe needs replacing.
- Helped the Town of Perry pave a portion of Silver Lake Rd.
- Cleaned up and transported the contaminated soil pile from the Town Barn property to a landfill in Bergen.
- Repaired a sinkhole at a cross pipe on Brian Rd. (Bloody Hollow portion).
- In the process of installing a drain system to the roof gutters of the Town Hall.
- Riley Andrews is in the process of painting the fire hydrants for his Eagle Scout Project.

**Water** There will be a meeting with Eric Weis from Clark Patterson Lee on Monday morning at 9:00 a.m.

**Public Hearing** A motion was made by Karen Roffe and seconded by Dave Fanaro to set a Public Hearing for Local Law #003 for the year 2013 titled A local law to protect the Town of Leicester public potable water supply from cross contamination. The Hearing will be on July 16, 2013 at 7:00 p.m. Motion Carried, Ayes 5, Noes 0.

**Assessor** A motion was made by Terrence Grant and seconded by Jerry Hull to reappoint Anne Sapenzia as Assessor for a 6 year term beginning October 1, 2013 and ending September 30, 2019. Motion Carried, Ayes 5, Noes 0.

**Resolution Regarding State Environmental Quality Review** A motion was made by Jerry Hull and seconded by Karen Roffe to adopt the following Resolution:

**Resolution Regarding State Environmental Quality Review**

WHEREAS, the Town of Leicester Town Board (the “Board”) has considered the impacts to the environment of the following Scope of Work to be completed:

- Cuylerville Water System Improvements consisting of the replacement of 3,900 linear feet of existing 6-inch and 8-inch cast iron water main with new 8” PVC water main, including the installation of new fire hydrants, valves and water services;

WHEREAS, the Board has reviewed the Scope of Work and has further consulted with its Engineers with respect to the potential for environmental impacts resulting from the Proposed Action,

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617 of the State Environmental Quality Review Act. (SEQRA) and concluded that the project involves:

- Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (617.5.c.2);

THEREFORE BE IT RESOLVED, by the Town of Leicester Town Board as follows:

1. The Proposed Action, individually and cumulatively, is the replacement of a structure of facility, in kind, on the same site and therefore, does not exceed thresholds established under 6 NYCRR Part 617 of the State Environmental Quality Review Act for a Type II Action.
2. The Board hereby determines the Proposed Action is a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Motion Carried, Ayes 5, Noes 0.

**Mid Year Transfers** A motion was made by Terrence Grant and seconded by Karen Roffe to do the following mid year transfers:

**GENERAL FUND-TOWNWIDE**

UNANTICIPATED REVENUE

|                             |                             |                    |
|-----------------------------|-----------------------------|--------------------|
| <i>Transfer From:</i> A1090 | Int. & Pen. Real Prop Taxes | \$ 2,430.00        |
| A1170                       | Franchise Fees              | \$ 2,400.00        |
|                             | <b>TOTAL:</b>               | <b>\$ 4,830.00</b> |

|                             |                      |                    |
|-----------------------------|----------------------|--------------------|
| <i>Transfer To:</i> A1110.2 | Justice Equipment    | \$ 2,000.00        |
| A1355.2                     | Assessor Equipment   | \$ 475.00          |
| A1410.1b                    | Computer Services    | \$ 355.00          |
| A1410.2                     | Town Clerk Equipment | \$ 2,000.00        |
|                             | <b>TOTAL:</b>        | <b>\$ 4,830.00</b> |

### **WATER DISTRICT**

|                       |                       |                  |
|-----------------------|-----------------------|------------------|
| <i>Transfer From:</i> | UNANTICIPATED REVENUE |                  |
|                       | Unexpended Balance    | \$ 197.00        |
|                       | <b>TOTAL:</b>         | <b>\$ 197.00</b> |

|                              |               |                  |
|------------------------------|---------------|------------------|
| <i>Transfer To:</i> SW1990.4 | Contingency   | \$ 23.00         |
| SW9010.8                     | Retirement    | \$ 174.00        |
|                              | <b>TOTAL:</b> | <b>\$ 197.00</b> |

Motion Carried, Ayes 5, Noes 0.

**Employee Handbook** The Attorney suggested to rework the handbook. He will be researching it.

**Patriot Run** There is going to be another Patriot Run this Friday. It should go through Leicester between 10:15 and 10:30 a.m.



**Zoning** Update on the property with code violations and animal issues. The Zoning Officer did not get the paperwork by the 8<sup>th</sup>. He is going to send him violation letters for him to appear in court on July 10, 2013.

**Audit Bills** A motion was made by Karen Roffe and seconded by Jerry Hull to pay the following bills as audited:

|                 |                     |             |
|-----------------|---------------------|-------------|
| General Fund A  | Claim #'s 147 – 174 |             |
| General Fund B  | Claim #'s 14 & 14   | \$21,950.95 |
| Street Lighting | Claim # 6           | \$ 401.10   |
| Highway Fund DA | Claim #'s 98 – 106  |             |
| Highway Fund DB | Claim #'s 36 - 44   | \$18,103.96 |
| OLCWD Fund      | Claim #'s 29 - 31   | \$ 4,321.43 |

Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Terrence Grant and seconded by Karen Roffe to go into Executive Session. Motion Carried, Ayes 5, Noes 0.

No Action Taken

**Regular Session** A motion was made by Jerry Hull and seconded by Karen Roffe to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Dave Fanaro to adjourn the meeting at 9:00. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**  
**SUNDAY, JULY 14, 2013**  
**6:00 P.M.**

A scheduled work meeting of the Leicester Town Board was held on Sunday, July 14, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Jerry Hull and Terrence Grant Council people; Wayne Baker and Jamie Watson, officers of the Cuylerville Fire Department.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel noted that council members Karen Roffe and Dave Fanaro would be absent.

Wayne Baker and Jamie Watson addressed the Board on proposed contract for upcoming contract between the Town and the Cuylerville Fire Department. A question and answer session followed. Chief Baker noted the ambulance response rate is currently 11%, but he is striving for a better working on-scene relationship with the Leicester Fire Department. Supervisor Semmel agreed to contact Kevin Niedermier of the County Emergency response office for guidance and assistance in this matter. Chief Baker noted the age of the current Cuylerville fire trucks, and the pump on the tanker truck is requiring \$8,000 in repairs. The truck is approaching 20 years of service and Jamie Watson will be investigation possible replacement costs and options.

Wayne Baker and Jamie Watson left the meeting at 6:55 p.m. and the meeting continued.

The Board discussed the following topics with no action taken:

1. Supervisor Semmel updated the Board that the handicap ramp and new exterior doors have been installed, but she has concerns with the painting of doors and will be discussing the concerns with the contractor. She also made the board aware of need for minor repairs needed to the town hall rest rooms. The Board also examined the new rain water drainage system installed at the town hall was done in an outstanding manner, and the Board would like to recognize the outstanding job done by Highway Superintendent Russ Page and the members of his department. One area of concern was water damage to the front of the Town Hall caused by the poor drainage of the brick flower bed. The Board will consult with Superintendent Page regarding a possible future remedy.
2. Supervisor Semmel notified the Town Board that the town has received the five (5) Right-To-Farm signs and will be posted at five of the main entrances to the town.
3. Supervisor Semmel updated the Board on the current zoning situation on Mt. Morris Road. The July court appearance was adjourned pending a possible bench trial.
4. Supervisor Semmel gave notice that Miss Claudia Hauslauer (Second Alternate New York State Dairy Princess) will be attending the July regular Town Board meeting.
5. Supervisor Semmel gave notice and the Board agreed that the Town Attorney does not need to be present at the next regularly scheduled Board meeting.
6. Supervisor Semmel advised the Board that she will be contacting York Town Supervisor Deming to request a written agreement authorizing that water sold

by the Village of Geneseo to the Town of York can be sold into the Town of Leicester water district.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 9:05p.m. Motion Carried, Ayes 3, Nays 0.

Respectfully Submitted

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**

**PUBLIC HEARING FOR LOCAL LAW #3 FOR 2013 – A LOCAL LAW TO**  
**PROTECT THE TOWN OF LEICESTER PUBLIC POTABLE WATER SUPPLY**  
**FROM CROSS CONTAMINATION**

**TUESDAY, JULY 16, 2013**

**7:00 P.M.**

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The Regular Meeting and a Public Hearing of the Leicester Town Board was held on Tuesday, July 16, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Karen Roffe, Terrence Grant, Dave Fanaro and Jerry Hull Councilpeople; Mary Yasso, Clerk

**Others** Don Kane, Joe Semmel and Jerry Parsons, Zoning and Code Enforcement Officer.

The meeting was called to order and the pledge to the flag was led by Jerry Hull.

**Public Hearing** A motion was made by Karen Roffe and seconded by Jerry Hull to open the Public Hearing on Local Law #3 for the year 2013. The hearing was declared open for ½ hour. Motion Carried, Ayes 5, Noes 0.

**Minutes** A motion was made by Dave Fanaro and seconded by Jerry Hull to approve the minutes from the June 18 regular meeting and the July 14 work meeting. Motion Carried, Ayes 5, Noes 0.

**Financial Report** The monthly financial report was presented and a motion was made by Terrence Grant and seconded by Karen Roffe to approve the report with the change of \$15,000 to be moved from DA5130.4, equipment repair to DA5130.2 Equipment Purchase. Motion Carried, Ayes 5, Noes 0.

### **Highway Superintendent**

- Cleaning ditch on Highbanks Road.
- Installed the drain pipes for the storm gutters on the Town Hall.
- Wedged blacktop on Barber Road and on Highbanks Road.
- Installed roughly 100 ft. of sluice pipe and a catch basin for the Livingston county Highway Department between house numbers 4850 and 4852 River Road.
- Prepared and paved oaks Road off Highbanks Road and Old Highbanks Road.
- Hauling in Stone for various upcoming projects.
- Set up snow fence at York School for the 4<sup>th</sup> celebration.
- Mowing roadsides.
- Helped the Town of Mt. Morris haul their millings stored at our gravel pit to their shop.
- Some service and fabrication to equipment.
- Read the Town water meters.
- Riley Andrews still painting fire hydrants for his Eagle project.

### **Zoning and Code Enforcement Officer**

- There have been 14 permits for 2013.
- Zoning meeting is set for July 24 for a Zoning application for auto repair shop, hear the Carrolls about their tire situation, and the race track on Caledonia Rd.
- Tim Orlando issue – He has still not complied with any of the violation letters sent to his home. He came to court last week and still nothing. He is to appear for trial on August 14 at 7:00 p.m.
- Met with the contractors that did the doors, they are almost complete.

**Part Time Employee to do Work Around Town Hall** A motion was made by Karen Roffe and seconded by Terrence Grant to have Jerry Parson be a part time handyman for the Town Hall and for his pay to be \$15 per hour. Motion Carried, Ayes 5, Noes 0.

**Ayers/Christiano Use Agreement** I was decided not to sign the Ayers/Christiano Use Agreement.

**York Leicester Field Days** Don Kane thanked the Highway Department for their help in the set up for the 4<sup>th</sup> of July Celebration.

**Audit Bills** A motion was made by Jerry Hull and seconded by Dave Fanaro to pay the following bills as audited:

General Fund A		Claim #'s 175 – 206	
General Fund B	Claim #	15	\$24,979.21
Street Lighting	Claim #	7	\$ 409.91
Highway Fund DA		Claim #'s 107 – 113	
Highway Fund DB		Claim #'s 45 - 54	\$29,147.74
OLCWD Fund		Claim #'s 33 - 41	\$17,410.49

Motion Carried, Ayes 5, Noes 0.

**Dog Census** There was a discussion on doing a dog census. It was tabled.

**Public Hearing** A motion was made by Karen Roffe and seconded by Dave Fanaro to close the public hearing. Motion Carried, Ayes 5, Noes 0.

**Local Law #3** A motion was made by Karen Roffe and seconded by Dave Fanaro to adopt Local Law #3 for 2013 – A Local Law to Protect the Town of Leicester Public Potable Water Supply From Cross Contamination. Motion Carried, Ayes 5, Noes 0.

**Executive Session** A motion was made by Karen Roffe and seconded by Jerry Hull to go into Executive Session to discuss contract negotiations. Motion Carried, Ayes 5, Noes 0.

No Action Taken

**Regular Session** A motion was made by Jerry Hull and seconded by Dave Fanaro to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Jerry Hull to adjourn the meeting at 10:43 p.m.. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**  
**SUNDAY, AUGUST 18, 2013**

## 6:00 P.M.

A scheduled work meeting of the Leicester Town Board was held on Sunday, August 18, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Jerry Hull, Karen Roffe, Dave Fanaro and Terrence Grant, Council people; Ed Hauslauer, Todd Lubanski, Jonathan Barrett and TJ Gullo, Town of Leicester Highway Department employees.

The meeting was called to order by Supervisor Semmel at 6:00 p.m.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel opened the meeting asking that all future Town Board meeting minutes reflect remarks made both in agreement and opposed to future plans.

The Highway Department men jointly addressed the Board on a proposed contract for the upcoming year between the Town and the Highway Department men. While no action could be taken until the 2014 tentative town budget is tabulated, Supervisor Semmel stated (and the board members were in full agreement) that the Excellence health insurance plan the men currently have will not be offered by the Town in 2014. Various options were discussed with no other action taken. The Town Board also made the men aware that the Board is contemplating abandoning the practice of contracts between the Town and the Highway Department men and using a handbook and yearly work agreement. Baldwin Associates (town accountant) will present the numbers to complete the 2014 tentative budget on August 29th, after which the Town Board will meet to compile the 2014 tentative budget. Upon completing the tentative budget Supervisor Semmel will schedule another meeting with the Highway Department men.

The Highway Department men left the meeting at 7:05 p.m. and Town of Leicester Highway Superintendent Russ Page joined the meeting.

Superintendent Page addressed the Board regarding possible equipment purchases in 2014. The Board agreed to take these purchases into consideration as the 2014 tentative budget is completed. Superintendent Page also made the Board aware of the pending projects. The 2012 town budget allocated \$74,000 to surface treat and/or repair damaged roads. The 2013 budget cut the amount to \$65,000 and Superintendent Page asked the Board to consider raising the budget amount to \$85,000. The Board agreed to consider this proposal for the 2014 budget. He also asked the Board to re-consider the amounts used to tabulate the budget line DB2300 Services from other Governments. The 2013 budget called for \$40,000 in revenue, which will not be realized by December 31<sup>st</sup>. Superintendent Page also presented the Board members with projects pending, including road work that he is planning to complete in 2014. He also notified the Board of the upcoming fall Highway Superintendents meeting. Jerry Hull made a motion for the Town to allow Superintendent Page to attend the conference at the town's expense. Dave Fanaro seconded the motion, and the Board voted 5 ayes 0 nays. Following a brief

question and answer session Superintendent Page left the meeting at 8:17 p.m. The Board meeting continued.

The Board discussed the following topics with no action taken:

1. The Board discussed various personnel issues to include possible pay rates for the 2014 tentative budget.
2. Supervisor Semmel notified the Board that from hence forward Darren Brady of Tompkins Insurance Agency will be the agent for the Town. Dave Fanaro voiced reservations.
3. The Board discussed dog license issuance or renewal notices. It was voiced that it would be proper if this was accomplished through a town wide post card notice. No further action taken.
4. Supervisor Semmel stated there has been concern that steps may need to be constructed from the landing, alongside the handicap ramp at the rear of the town hall. In a voice vote the Board voted 0 ayes and 5 nays to constructing any steps at the rear of the town hall at this time.
5. Supervisor Semmel made the Board aware that the Town has received a check, paid in full for the road repairs for New Road.
6. Supervisor Semmel made the Board aware that there is a need for the Town to hire at least one, possibly two new members of the Town joint Zoning and Planning Board. A hiring notice will be publicized. The Zoning Board will be convening on Thursday the 22<sup>nd</sup> of August to discuss relocating the race track sign adjacent to York Road and New Road. The Zoning Board will also meet on the 29<sup>th</sup> of August to discuss a zoning issue on Gibsonville Road.
7. Supervisor Semmel updated the Board on the current zoning situation on Mt. Morris Road. The August court appearance was adjourned at the request of the legal counsel of the defendant.
8. Supervisor Semmel advised the Board that she has contacted York Town Supervisor Deming and requested a written agreement authorizing that water sold by the Village of Geneseo to the Town of York can then be sold into the Town of Leicester water district. Supervisor Deming stated that the Town of York is

waiting for written authority, including rates from the Village of Geneseo. Supervisor Semmel agreed to contact Eric Weise for approval for the Town to begin any work (i.e. Valves and connections) to begin facilitating the transfer of water from the Town of York to water users in the Town of Leicester.

9. The Board scheduled a tentative budget meeting for Wednesday September 11<sup>th</sup> at 7:00 p.m. in the Town Hall.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 9:52p.m. Motion Carried, Ayes 5, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, AUGUST 20, 2013**  
**7:00 P.M.**

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The Regular Meeting of the Leicester Town Board was held on Tuesday, August 20, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Karen Roffe, Dave Fanaro, Jerry Hull and Terry Grant (8:27 pm) Councilpeople; Russ Page, Highway Supervisor; Jim Campbell, Attorney; Sue Kelly, Deputy Clerk

**Others** Jerry Parsons, Zoning and Code Enforcement Officer, Joey Semmel, Terri Parsons, Sarah Durbin, Claudia Hauslauer, Linda Powell, Steven Beardsley, Toni Pendergast, Bev Hart, Joni Santucci Barry Caplan and Tom Roffe.

The meeting was called to order and the pledge to the flag was led by Lisa Semmel.

**Minutes** A motion was made by Karen Roffe and seconded by Jerry Hull to approve the minutes from the July 16 regular meeting. Motion Carried, Ayes 4, Noes 0.



**Public** Claudia Hauslauer, NYS Dairy Princess, informed the Board of her duties and anticipated plans for the remaining year. A certificate was presented to Ms. Hauslauer by Supervisor Semmel.

**Financial Report** The monthly financial report was presented and a motion was made by Dave Fanaro and seconded by Karen Roffe to approve the report with the change in switching the salaries noted for July of the Historian A7510.1 and Computer Services A1410.1B. Supervisor Semmel has already brought this to the Accountants attention. Motion Carried, Ayes 4, Noes 0.

### **Highway Superintendent**

NOCO has been replaced by Samson for fuel purchases

Dan Morin requested to swap fee for water repair with millings, have him send a bill

Blacktop of rear lot – handicap spot \$400 for materials, full lot \$2,300 – Board agreed to handicap spot only

Cemetery driveway approximately \$3,680, discussion tabled

FYI - State DOT will be milling/paving Route 36 from Genesee River Bridge in Leicester to approximately Craig Rd in York beginning September 3

Mowing roadsides when possible

Finished cleaning ditches and tiled a couple spots on Highbanks Road

Helped the T/O York wedge blacktop on various roads

Cleaned the ditches from one end to the other and replaced a driveway pipe on Barber

Road

Prepared, oil and stoned Old Highbanks Rd., Oaks Rd. (off from Highbanks Road), Highbanks Road and New Rd. from Covington Rd. to Rte. 36

Applied a couple loads of salt brine to the Caledonia Fairground midways

Put shoulders on the above mentioned roads, a portion of New Rd. and Barber Road.

Helped the T/O York put shoulders on various roads

We got the check from Galbraiths insurance company for the damage done to the

portion of New Road

Installed a weep on Covington Rd., Upper Mt. Morris Rd. and River Road

Some rain days we worked on equipment and various projects

Wedge blacktop on portions of Gibsonville Rd. for the Livingston County Hwy. Dept.

Replaced the culvert pipe at Jones Bridge Rd. and South Street. Some landscaping still needed to finish the project

Applied some salt brine for the T /0 Mt. Morris  
 Helped the T/O York oil and stone a portion of Batzing Road  
 Helped the Livingston County Hwy. Dept. oil and stone a portion Lakeville  
 Center Rd. in the T /0 Lima  
 Riley Andrews has completed the painting of fire hydrants for his Eagle project

**Zoning and Code Enforcement Officer**

- There have been 24 permits for 2013.
- Zoning meeting is set for August 22 regarding D. Russo - mobile home fire on Gibsonville Rd. and Heather Ferraro from Liv. County Planning to discuss NYS signage rules.
- Tim Orlando issue – still not in compliance with violations. Potential trial in Justice court on September 10 to be rescheduled due to Primary. New date to be scheduled with Attorneys and Court.
- Educations classes no longer free to officers. Closest one coming up is in Lake Placid.
- Terri Parsons questioned Jerry and the Town Board regarding the proposed use of the former Elijah House property.

**Audit Bills** A motion was made by Dave Fanaro and seconded by Terry Grant to pay the following bills as audited:

General Fund A	Claim #'s 207 – 226	
General Fund B	Claim # 16	\$14,384.82
Street Lighting	Claim # 8	\$ 427.85
Highway Fund DA	Claim #'s 114 – 124	
Highway Fund DB	Claim #'s 55 - 63	\$103,895.31
OLCWD Fund	Claim #'s 42 - 46	\$ 454.67

Motion Carried, Ayes 5, Noes 0.

**New Business** Linda Powell and Steven Beardsley spoke regarding the proposed York Central School Capital Project of approximately \$5 million. Included in this project is roof repairs, driveways, phones, clocks, etc.

A registration form was presented for Tom Roffe to attend a Fall Meeting in East Aurora in October at a cost of \$25. Motion carried. Ayes 5, Noes 0.

Superintendent Page discussed the drainage problem with the former flowerbed in the front of the Town building. He and Councilman Fanaro will meet to discuss this issue further.

Supervisor Semmel asked Superintendent Page to construct a railing to the rear west corner entrance doorstep for easier access to the building.

**Old Business** The Village water contract and Intermunicipal Agreement have been revised. Attorney Campbell discussed the changes in language and water cost. The Village Mayor, Village Attorney and Village Board will be invited to a joint meeting, tentatively scheduled for Tuesday, September 17, 2013 to further discuss this issue.

**Adjournment** A motion was made by Karen Roffe and seconded by Terry Grant to adjourn the meeting at 9:53 p.m.. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Sue Kelly  
Deputy Town Clerk

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**TOWN OF LEICESTER  
Work Meeting  
WEDNESDAY  
SEPTEMBER 11, 2013  
7:00 P.M.**

A special budget work meeting of the Leicester Town Board was held on Wednesday September 11, 2013 at 7:00 p.m. at the Leicester Town Hall.

Present: Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro Council people;.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

The Board discussed the following topics with no action taken:

1.  
The Tentative budget for the Town of Leicester for 2014.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 11:25 p.m. Motion Carried, Ayes 5, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER  
BOARD WORK MEETING  
SUNDAY, SEPTEMBER 15, 2013  
6:00 P.M.**

A scheduled work meeting of the Leicester Town Board was held on Sunday, September 15, 2013 at 6:00 p.m. at the Leicester Town Hall.

Present: Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro Council people; Chief Wayne Baker and Jamie Watson as representatives of the Cuylerville Fire Department; Todd Lubanski and Jonathan Barrett.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

The Board discussed the following topics with no action taken:

Chief Baker addressed the Board regarding a new contract between the Town of Leicester and the Cuylerville Fire Department. Both agreed to a one year contract with no other changes from the previous contract. A question and answer session followed regarding future fire truck needs. At 6:11 p.m. Chief Baker and Jamie Watson left the meeting.

Supervisor Semmel gave notice that within weeks the Highway Department will begin road repair work in the Leicester Cemetery.

Supervisor Semmel also gave notice that inmates from the Livingston County jail will be painting the fence at the cemetery.

At 6:30 p.m. Councilmember Hull made a motion for the Board to go into Executive Session to discuss the 2014 tentative budget and personnel matters. Councilmember Roffe seconded the motion. Motion Carried, Ayes 5, Nays 0.

At 8:15 p.m. Councilmember Grant made a motion to return to regular session. Councilmember Fanaro seconded the motion. Motion Carried, Ayes 5, Nays 0.

Supervisor Semmel gave notice that the Village Mayor and Trustees have accepted the town board's offer to meet, and they will be present at the next regular board meeting to discuss the Water Contract and the Service Agreement between the Village of Leicester and the Town.

Adjournment: A motion was made by Jerry Hull and seconded by Terrence Grant to adjourn the meeting at 8:25 p.m. Motion Carried, Ayes 5, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, SEPTEMBER 17, 2013**  
**7:00 P.M.**

The Regular meeting of the Leicester Town Board was held on Tuesday, September 17, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Jerry Hull, Karen Roffe, Terrence Grant and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; Jim Campbell, Attorney and Jerry Parsons, Zoning and Code Enforcement Officer.

**Others** Tom Dunlavey, Terri Parsons, Marilyn and Dennis Moore, Bev Hart, Toni Pendergast, Wendy Garagozzo, Michelle Peete, Tom Frantz, Mike Constantino, Scott Davis, Peggy Hamilton, Matt and Sarah Durbin, Bob and Donna Metcalfe, Kevin VanAllen, Wayne Baker, Luanna And Tina Cottone, Joni Santucci, Joanne and Jon Barratt, Darlene Powell and Tom Roffe.

The meeting was called to order and the Pledge to the Flag was led by Jerry Hull.

**Approve Minutes** A motion was made by Dave Fanaro and seconded by Terrence Grant to approve the minutes from the August 18, 2013, August 20, 2013 and the September 11 meetings. Motion Carried, Ayes 5, Noes 0.

**Financial Report and Tentative Budget** The monthly financial report and the tentative budget for 2014 were presented to the Board. A motion was made by Karen Roffe and seconded by Dave Fanaro to accept the financial report and the tentative budget for 2014. Motion Carried, Ayes 5, Noes 0.

**Highway Superintendent** The Highway Superintendent is at conference.

- Helped the Town of Mt. Morris oil and stone various roads.
- Re-landscaped the cross over pipe project at Jones Bridge Rd. and South Street.
- Did some work for the Livingston County Highway Department on Perry Rd. and Gibsonville Rd. repairing the shoulder of the road in a couple locations.

- Mowing roadsides when possible.
- Wedged more blacktop on Gibsonville Rd. for the Livingston County Highway Department.
- Cleaning ditch on the north end of River Rd. towards the town line.
- Prepared and paved a handicapped parking area behind the Town Hall.
- Did some mason work and constructed a railing behind the Town Hall. (Entrance to Supervisor's Office).
- Worked with N.Y.S.D.O.T. removing the millings off route 36. (Roughly 1,100 ton went to our gravel pit for our use).
- Some service work to our trucks and had them inspected.
- Helped the Town of Geneseo oil and stone some various roads.
- Some water meter service was done at a couple households.

**Trade Loader** A motion was made by Jerry Hull and seconded by Dave Fanaro to trade the 2012 loader in for a 2014. New loader is \$160,440 and they are giving us \$157,540 for ours. Trade for \$2,900. Motion Carried, Ayes 5, Noes 0.

#### **Zoning and Code Enforcement Officer**

- There have been 31 permits issued this year. Russo's installed a newer mobile home.
- There will be an ad in the paper for 2 new Zoning and Planning Board members.
- He took 24 hours of training in Syracuse.
- They are establishing an emergency response team for Code Officers.
- There was a recommendation to take boarding houses out of our Zoning. It was advised they are not allowed in the current zoning.

**Zoning Issue** Bob Metcalfe is moving his house and 5 acres from the parcel of the race track. Also he bought the corner of New Rd. and Rt. 36 (80' x 80') for a new sign for the raceway and wants to attach it to the raceway parcel.

#### **Old Business**

**Village** Negotiating for the water agreement and the Intermunicipal agreement.

**Executive Session** A motion was made by Jerry Hull and seconded by Karen Roffe to go into Executive Session. Motion Carried, Ayes 5, Noes 0.

No action taken.

**Regular Session** A motion was made by Karen Roffe and seconded by Dave Fanaro to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Water Contract With Village** A motion was made by Karen Roffe and seconded by Terrence Grant to authorize Supervisor Semmel to sign the water contract with the Village and it to read that the rate will not exceed \$1.50 over the rate the Village pays to Mt. Morris. Motion Carried, Ayes 5, Noes 0.

**Intermunicipal Agreement** It was agreed to sign the Intermunicipal agreement with the Village accepting \$2,370.09 for the arrears payment that they owe the Town from 2012 – 2013 and for the remainder of 2013 the pay rate to be \$31.68 per hour and \$36.68 for overtime. The agreement to stay the same for 2014 except rate changes. It will be signed at the October meeting.

#### **New Business**

**2014 Budget** A motion was made by Terrence Grant and seconded by Dave Fanaro to set the Public Hearing for the 2014 Budget for October 15, 2013 at 7:00 p.m. Motion Carried, Ayes 5, Noes 0.

**State Snow and Ice Contract with the County** A motion was made by Jerry Hull and seconded by Terrence Grant to sign the State Snow and Ice Contract with the County. Motion Carried, Ayes 5, Noes 0.

**Resolution to Apply for Court Grant** A motion was made by Jerry Hull and seconded by Karen Roffe to adopt the following Resolution:

#### **RESOLUTION AUTHORIZING APPLICATION FOR FUNDS FROM THE 2013-2014 JUSTICE COURT ASSISTANCE PROGRAM**

**RESOLVED**, The Leicester Town Board hereby authorizes Town Justice Henry Smith to file an application for office supplies/funding from the New York State Office of Court Administration 2013-2014 Justice Court Assistance Program.

**Offered by:** Councilman Hull  
**Second by:** Councilwoman Roffe  
**Approved by:** Unanimous Vote (5-0)

**Starr Park Lease** A motion was made by Terrence Grant and seconded by Karen Roffe to sign the lease for Starr Park and to have it be a three year lease. Motion Carried, Ayes 5, Noes 0.

**Brine Plant** In recent weeks there has been discussion and effort by NYS to negotiate with AKZO and Zurich to try to shut the brine plant down. The Brine plant is cost prohibitive to operate. The plant is in a deficit of \$200,000 a month. The plant was shut down a while ago to see if it was capable of processing frack fluid. There is question on doing a moratorium.

**Moratorium** It was decided to set a meeting for 10 days from now, Monday, September 30 at 7:00 p.m. to start the procedure for a moratorium.

**Local Law #3 for 2013** A motion was made by Karen Roffe and seconded by Dave Fanaro to introduce Local Law #3 for 2013 a law to go over the tax cap and set the Public Hearing for October 15, 2013 at 7:00 p.m. Motion Carried, Ayes Semmel, Roffe, Hull and Fanaro. No Grant.

**Dogs** It was decided to put and ad in the Mt. Morris Shopper notifying people to license their dogs.

**Open Gravel Pit for Brush** It was decided to open the gravel pit for people to bring brush on November 9.

**Painting Cemetery Fence** The Livingston County Inmates are painting the fence at the Cemetery.

**Audit Bills** A motion was made by Terrence Grant and seconded by Dave Fanaro to pay the following bills as audited:

|                 |                     |             |
|-----------------|---------------------|-------------|
| General Fund A  | Claim #'s 227 – 256 |             |
| General Fund B  | Claim #'s 17 - 19   | \$ 8,577.52 |
| Street Lighting | Claim # 9           | \$ 447.43   |
| Highway Fund DA | Claim #'s 125 – 135 |             |
| Highway Fund DB | Claim #'s 64 - 72   | \$99,171.35 |
| OLCWD Fund      | Claim #'s 47 - 51   | \$ 1,488.06 |

Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Jerry Hull and seconded by Dave Fanaro to adjourn the meeting at 11:03 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER  
BOARD MEETING  
SUNDAY SEPTEMBER 22, 2013  
6:00 P.M.**



A special budget work meeting of the Leicester Town Board was held on Sunday September 22, 2013 at 6:00 p.m. at the Leicester Town Hall.

Present: Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro Council people;.

The meeting was called to order by Supervisor Semmel.

Terrence Grant was appointed to complete meeting minutes.

The Board discussed the following topics with no action taken:

1. The Preliminary budget for the Town of Leicester for 2014.

Adjournment: A motion was made by Jerry Hull and seconded by Karen Roffe to adjourn the meeting at 9:05 p.m. Motion Carried, Ayes 5, Nays 0.

Respectfully Submitted,

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Terrence Grant  
Council member

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**TOWN OF LEICESTER**  
**SPECIAL BOARD MEETING**

**MONDAY, SEPTEMBER 30, 2013**  
**6:00 P.M.**

There was a special meeting of the Leicester Town Board on Monday, September 30, 2013 at 6:00 p.m. at the Leicester Town Hall. The purpose of this meeting was to set a date for a Public Hearing for Local Law #4 for the Town of Leicester.

**Present** Lisa Semmel, Supervisor; Jerry Hull, Dave Fanaro and Karen Roffe, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent and Jim Campbell, Attorney.

**Excused** A motion was made by Dave Fanaro and seconded by Jerry Hull to excuse Terry Grant. Motion Carried, Ayes 4, Noes 0.

**Public Hearing** A motion was made by Karen Roffe and seconded by Dave Fanaro to set a Public Hearing for Local Law #4 for the Town of Leicester to establish a Moratorium and Prohibition of Natural Gas and Petroleum Exploration and Extraction Activities, Underground Storage of Natural Gas and Disposal or Treatment of Natural Gas or Petroleum Extraction, Exploration and Production Wastes on October 22, 2013 at 7:00 p.m. Also for the Clerk to advertise the Public Hearing for one week in the Livingston County News as a Legal Notice. Motion Carried, Ayes 4, Noes 0.

A copy of the Proposed Local Law and Meeting notice shall be sent to all Towns bordering the Town of Leicester and also to the Wyoming County Planning Department.

**Executive Session** A motion was made by Jerry Hull and seconded by Karen Roffe to go into Executive Session to discuss contract negotiations. Motion Carried, Ayes 4, Noes 0. Jim Campbell and Russ Page to stay for Executive Session.

Terrence Grant is seated at 6:48 p.m.

No Action Taken

**Regular Session** A motion was made by Jerry Hull and seconded by Dave Fanaro to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Dave Fanaro and seconded by Karen Roffe to adjourn the meeting at 6:56 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**

**SUNDAY, OCTOBER 13, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, October 13, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant, Jerry Hull and Dave Fanaro; council people and Todd Lubanski, Jonathan Barratt and Ed Hauslauer; town highway employees.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed to complete meeting minutes.

The Board discussed the impact of the 2014 Preliminary Town Budget with the highway employees and the effects the budget will have the contract between the Town and highway men. A question and answer session followed. Supervisor Semmel will complete a work contract for 2014, which will be presented to the highway employees.

At 6:35 p.m. Todd Lubanski, Jonathan Barratt and Ed Hauslauer left the meeting.

The Board discussed the following topics with no action taken:

1. Supervisor Semmel requested, and there were no objections from any Board member to allow the Leicester Boy Scouts usage of the Town Hall for the Boy Scouts food drive on November 2nd.
2. The Board agreed to open the town owned Squakie Hill gravel pit as a place for town residents (including village residents) to bring leaves, brush and sticks for disposal on Saturday November 9th from 8 a.m. to 12 noon. A notice will placed in the *Mt. Morris Shopper* in advance.
3. Supervisor Semmel notified the Board that the Public Hearing regarding a possible moratorium that would effect hyro-facking gas exploration and/or extraction of gases and/or the disposal of any by-products from the exploration and/or extraction of gases in the Town of Leicester. During a lengthy discussion, council members Grant and Hull voiced reservations regarding a moratorium that would include impositions on land owners. Numerous questions were raised that Supervisor Semmel will forward to the Town Attorney.
4. Supervisor Semmel has been in contact with Cuylerville Fire Chief Wayne Baker regarding the Board's request for financial information and the signing of a 2014 Fire Protection contract between the Town and the Cuylerville Fire Department.
5. Supervisor Semmel made the Board aware that the Town Engineer is going forward with his pursuit of a grant for a salt storage building. The Engineer is also waiting for written consent from the Village of Geneseo and the Town of York before completing the water hook up with the Town of York.
6. Supervisor Semmel made the Board aware that on September 30th she signed the service agreement contract and the water contract as agreed too between the Village of Leicester and the Town of Leicester, but the Village has not signed them. Supervisor Semmel stated that the Mayor has asked if the Town would conduct work for the Village prior to the Village signing the service agreement contract, and with no objections from any Board member, the Board decided against doing any work until the contract is signed by both parties.

Adjournment: A motion was made by Karen Roffe and seconded by Terrence Grant to adjourn the meeting at 9:10 p.m. Motion Carried, Ayes 5, Nos 0.

Respectfully Submitted,

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Terrence Grant  
Councilmember

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**TOWN OF LEICESTER**  
**REGULAR MEETING**

**PUBLIC HEARING FOR 2014 BUDGET**  
**TUESDAY, OCTOBER 15, 2013**  
**7:00 MP.M.**

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The Regular Meeting of the Leicester Town Board and Public Hearing for the 2014 Budget was held on Tuesday, October 15, 2013 at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Terrence Grant, Karen Roffe, Jerry Hull and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent.

**Others** TJ and Kara Gullo, Jerry Parsons, Joe Semmel, Terri Parsons, Sarah and Matt Durbin, Toni Pendergast, Bev Hard, Barry Caplan, Ed Hauslauer, Al Mothershed, Bev Covert, Joni Santucci, Don Kane, Jon Barratt, Todd Lubanski, Kara and Karen Kane, Tim Archibald, Wayne Baker, Bruce Hitchcock, Wendy Garagozzo and Tom Roffe.

The meeting was called to order and the pledge to the flag was led by Karen Roffe.

The Clerk read the notice of public hearing and the public hearing was declared open for ½ hour.

**Budget** There were many questions and comments regarding the budget. Questions as to why there is going to be a position cut in the Highway Department and comments asking if the Board can go over the budget to see if there is a way to keep the position. The Board explained the budget and why there needs to be cuts made. The Board did agree to have work meetings to go over the budget and see what can be done.

**Close Public Hearing** A motion was made by Karen Roffe and seconded by Dave Fanaro to close the Public Hearing for the 2014 Budget.

There was not action taken on the Budget. The Board has agreed to have more deliberation on the new budget and a motion was made by Terrence Grant and seconded by Dave Fanaro to continue the Public Hearing on Wednesday, October 30, 2013. Motion Carried, Ayes 5, Noes 0.

**Historian Tom Roffe** The Historian, Tom Roffe has been contacted by the cable station show “Dig Wars” that wants to do a history of the site and then do a dig for artifacts in the Little Beard’s Creek area. Tom will follow up on this with the Board.

**Minutes** A motion was made by Dave Fanaro and seconded by Terrence Grant to approve the minutes from the September 17, 2013, September 30, 2013 and the October 13, 2013 minutes. Motion Carried, Ayes 5, Noes 0.

**Financial Report** The monthly financial report was presented and a motion was made by Terrence Grant and seconded by Jerry Hull to approve the report. Motion Carried, Ayes 5, Noes 0.

### **Highway Superintendent**

- Finished cleaning ditch on Upper River Rd.
- Some ditch cleaning on School Street at Church Street.
- Helped the Town of Mt. Morris pave Tallman Rd. and seal with oil and stone.
- Boxed out and blacktopped all the spots that needed patching (Upper Mt. Morris Rd., South St. at Jones Bridge Rd., Covington Rd., and Upper River Rd.
- Swept the loose stone off all the oil and stone projects we did this year and took the loose stone/fresh oil signs down.
- The blacktopped parking area behind the Town Hall has been marked and painted for handicapped use.
- Prepared the back loop driveway of the cemetery and applied a lift of #1 limestone crusher run.
- Helped the State D.O.T. blacktop the intersection of Proria Rd. at Rt. 36.
- Backed up the edge of a portion of Brian Rd. in front of the Larry Wilkins property with topsoil and seeded.
- Helped the Livingston County Highway Department apply shoulders on various roads on the southern end of the County.
- Helped the Village of Mt. Morris pave Conkey St.
- Put in 40 ft. of driveway pipe for Sam Swearingen on Upper River Rd.
- Preparing the dirt roads for winter.

- Started to mow roadsides and back slopes in preparation for winter.
- Read the Town water meters with some repair.
- Ed Hauslauer had a Livingston County Health Department meeting that he attended. Water is not clear. Postponed flushing hydrants this week.
- Did a water service tap for Gary Isman on Caledonia Rd.

**Water** Ed Hauslauer gave an update on the water problem in Mt. Morris.

**Zoning** There were 2 new permits, some to complete this week. He met with the committee and worked on sign requirements.

Still nothing from Orlando.

No progress on the New Road project.

### **Old Business**

**Dogs** The advertisement in the Shopper brought in 3 new dog licenses.

### **New Business**

**Extension of State Snow and Ice Control Agreement Between State and County for the 2015 – 2016 Season** A motion was made by Terrence Grant and seconded by Dave Fanaro to authorize the Clerk to sign the Extension of State Snow & Ice Control Agreement Between State And County for the 2015 – 2016 Season. Motion Carried, Ayes 5, Noes 0.

### **Audit Bills**

A motion was made by Karen Roffe and seconded by Jerry Hull to pay the following bills as audited:

General Fund A		Claim #'s 257 – 284
General Fund B		Claim #'s 20 -
21	\$11,842.12	
Street Lighting		Claim #
10	\$ 479.61	
Highway Fund DA		Claim #'s 136 –
141		
Highway Fund DB		Claim #'s 73 -
78	\$19,685.08	
OLCWD Fund		Claim #'s 52 -
59	\$18,485.30	

Motion Carried, Ayes 5, Noes 0.

**Budget Work Meetings** There will be budget work meetings on Sunday, October 20, 2013 and Wednesday, October 23, 2013 at 6:00 p.m.

**Adjournment** A motion was made by Terrence Grant and seconded by Karen Roffe to adjourn the meeting at 8:40 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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**TOWN OF LEICESTER**  
**BOARD WORK MEETING**  
**SUNDAY, OCTOBER 20, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, October 20, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant and Dave Fanaro; council people and Todd Lubanski, Jonathan Barratt and TJ Gullo; town highway employees.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel excused council member Jerry Hull.

The Board members and highway employees discussed the 2014 preliminary town budget. A question and answer session followed.

At 7:45 p.m. Todd Lubanski, Jonathan Barratt and TJ Gullo left the meeting.

The Board discussed the following topics:

1. Karen Roffe made a motion, seconded by Dave Fanaro that the a Public Hearing on the 2014 town budget will be held at the Town Hall on Wednesday 30 October 2013 at 6:00 p.m. Motion Carried, Ayes 4 Noes 0.

2. Supervisor Semmel notified the Board that the Public Hearing of the Livingston County Industrial Development Corporation regarding possible tax changes of the Leicester Speedway. The hearing will be held at the Town Hall on Wednesday 23 October 2013 at 10:00 a.m.

Adjournment: A motion was made by Karen Roffe and seconded by Terrence Grant to adjourn the meeting at 8:30 p.m. Motion Carried, Ayes 4 Noes 0.

Respectfully Submitted,

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Terrence Grant  
Council Member

**TOWN OF LEICESTER**

**PUBLIC HEARING FOR LOCAL LAW #4 FOR 2013**

**A ONE YEAR MORATORIUM AND PROHIBITION WITHIN THE TOWN OF  
LEICESTER, LIVINGSTON COUNTY, NEW YORK, OF NATURAL GAS AND**

**PETROLEUM EXPLORATION AND EXTRACTION ACTIVITIES,  
UNDERGROUND STORAGE OF NATURAL GAS, AND DISPOSAL OR  
TREATMENT OF NATURAL GAS OR PETROLEUM EXTRACTION,  
EXPLORATION AND PRODUCTION WASTES**

**TUESDAY, OCTOBER 22, 2013**

**7:00 P.M.**

**Present** Lisa Semmel, Supervisor; Karen Roffe, Terrence Grant and Dave Fanaro, Councilpeople; Mary Yasso, Clerk; and Jim Campbell, Attorney.

**Others** Dennis Moore, Barry Caplan, Sarah Durbin, Terri Parsons, Gary Moore, Dan Christiano, Jerry Parsons, Russ Page, Norm Patrick, John Holko, Bob Wied, Dave Nagel,



Joni Santucci, Matt Durbin, Kirk Richenberg, Peter Duppengiesser, Sam and Carrie Swearingen, Ed Hauslauer, Judy and Linda Brian, Sandy Ylisto and Grace McLaughlin.

The pledge to the flag was led by Terrence Grant.

The Clerk read the Notice of Public Hearing.

The Supervisor declared the Public Hearing Open and stated that they are asking for comments. Limit of 3 minutes to speak.

**Excused** A motion was made by Terrence Grant and seconded by Karen Roffe to excuse Jerry Hull from the meeting. Motion Carried, Ayes 4, Noes 0.

Attorney Jim Campbell spoke discussing of the operation of the salt brine plant. Town is asking for a moratorium to provide the opportunity to see how the brine plant operation works out. A moratorium is just pausing activity of the entire town. It is a fairly significant action as it is a suspension of landowner rights. It is to allow the Town to educate on uses to pertain to municipality decisions and intent to represent your visions.

### **Concerns**

**Dennis Moore** Not for the moratorium. It is a free enterprise. NYS is only one of 3 states that hasn't started fracking. He understands it is a great burden of a select few people. If the drilling was allowed we would not need to rely on foreign oil by 2020. Thinks we should really consider not to do a moratorium.

**Gary Moore** Opposed to moratorium. Need to do a resolution to not sign off on the County Memorandum of Understanding. It was designed for a 25 year plan. AKZO wants out of the plant. There is a meeting on November 6 at SUNY Geneseo.

**Norm Patrick** The talking of gas wells and the brine plant is like comparing apples to oranges. There have been many gas wells here since 1982.

**Pete Duppenguesser** Also agrees that it is 2 different issues. They should be separate issues. What is it that we want to learn in the year of the moratorium? We should wait for the DEC study.

**Grace McLaughlin** She is from York. Concerned that the brine plant exists from a natural disaster and what will happen if it is gone?

**John Holko** He runs Lenape. The Avon moratorium prohibits all gas drilling. There isn't a link between the brine plant and gas wells developed. All oil and gas wells pay property taxes based on production.

**Sam Swearingen** Travels all over country. Does a lot of work in PA. Fracturing has changed their lives completely. It is very well regulated.

**Gary Moore** 16 months ago there was a road use law from the County. What happened to that? We should look at that. There was also a pre commitment form. He wished the Town would talk to Payl Dimattio and Linda Collard, they are in charge of mine permits issued.

**Dennis Moore** If the Town does do a moratorium and the state opens up gas and oil drilling would the moratorium hold up with the state? The Attorney answered that the moratorium will stand.

**Pete Duppenguiesser** We don't have enough information on fracking. A moratorium does nothing for Leicester.

**Sandy Ylisto** Does not like hydro fracking. He lives right next to the brine plant. Does not want to see trucks going by. Can we guarantee his property value?

**Russ Page** We have 2 situations here – gas wells and brine plant.

**Gary Moore** The salt brine treats roads. So we would need to keep a well.

**Close Public Hearing** A motion was made by Karen Roffe and seconded by Dave Fanaro to close the public hearing at 8:07 p.m. Motion Carried, Ayes 4, Noes 0.

**Vote** A motion was made by Terrence Grant and seconded by Karen Roffe to table the decision till the Regular Meeting on November 19, 2013. Motion Carried, Ayes 4, Noes 0.

**Adjournment** A motion was made by Terrence Grant and seconded by Dave Fanaro to adjourn the meeting at 8:09 p.m. Motion Carried, Ayes 4 Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

**TOWN OF LEICESTER**

**BUDGET WORK MEETING**  
**WEDNESDAY, OCTOBER 23, 2013**  
**6:00 P.M.**

There was a Town of Leicester Budget Work Meeting held on Wednesday, October 23, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Dave Fanaro, Karen Roffe and Terrence Grant, Councilpeople.

**Others** TJ Gullo, Jon Barratt, Todd Lubanski, Ed Hauslauer, Al Mothershed, Sue Kelly, Tony and Tamara Gullo, Jay Swede and Wendy Garagozzo. Tom Baldwin and Joanne Bartolotti from Baldwin Business Services.

The meeting was called to order at 6:00 p.m.

There was a question and answer period with Mr. Baldwin on our budget.

At 8:47 the meeting was adjourned.

Respectfully Submitted,

Lisa Semmel  
Town Supervisor

**TOWN OF LEICESTER**

**PUBLIC HEARING ON 2014 BUDGET**

**WEDNESDAY, OCTOBER 30, 2014**

**7:00 P.M.**

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Public Hearing on the 2014 Budget for the Town of Leicester was held on Wednesday, October 30, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Terrence Grant, Karen Roffe, Dave Fanaro and Jerry Hull, Councilpeople; Mary Yasso, Clerk.

**Others** Terri Parsons, Matt Durbin, Wayne Baker, Don Kane, Joni Santucci, TJ Gullo, Jon Barratt, Al Mothershed, Russ Page and Todd Lubanski.

The Clerk read the Notice of Public Hearing for the 2014 Budget.

The Supervisor stated that the Board had met 3 more times since the last meeting to work on the budget. One meeting was with Tom Baldwin. The Board feels there are not enough funds to keep the employee that they had had decided to lay off.

The Public Hearing was declared open for ½ hour and the Supervisor asked if there were any questions or comments.

**Al Mothershed** Stated he understands the reasons for cuts and understands that taxes could be raised to save TJ Gullo's position for him and his family. He thinks there could be more cuts and a bigger increase in taxes.

The Supervisor stated that she was sending notices to all employees with contractual accounts that they need to turn in their receipts by December 1, 2013 to receive reimbursement in this year.

**Intermunicipal Agreement with Livingston County** A motion was made by Jerry Hull and seconded to sign the Intermunicipal Agreement extension with Livingston County for 1 year from January 1, 2014 – December 31, 2014. Motion Carried, Ayes 5, Noes 0.

**Waterline with the Town of York** It was asked if the Supervisor had heard anything on the water line connection with the Town of York. She said no. It was decided that the Supervisor will contact Mayor Hathaway from Geneseo.

**Close Public Hearing** A motion was made by Dave Fanaro and seconded by Terrence Grant to close the Public Hearing at 7:45 p.m. Motion Carried, Ayes 5, Noes 0.

**2014 Budget** Councilwoman Semmel asked again if there were any questions or concerns regarding the budget and there were none. A motion was made by Terrence Grant and seconded by Karen Roffe to adopt the Preliminary Budget as the Budget for 2014.

Whereas the Town Board has met at the time and place specified in the notice of Public Hearing on the Preliminary Budget and heard all persons desiring to be heard, thereon, now be it Further Resolved that this Town Board does hereby adopt such Preliminary Budget as the Annual Budget for this Town for the fiscal year beginning the first day of January 2014, and that such budget so adopted as entered in detail in the minutes of the proceedings of the Town Board, October 30, 2013 and be it Further Resolved, the Town Clerk of this Town shall prepare and certify in duplicate copies of said Annual Budget as adopted by this Town Board together with the estimates, if any, adopted pursuant to Section 202-A Subd. 2 of Town Law and Board of Supervisors.

Elected Town Officials Salaries:

Supervisor - \$9,000.00

Justice (2) - \$5,665.00 each

Councilman (3) - \$3,135.00 each

Councilman (1) - \$3,295.00

Highway Superintendent - \$52,025.00

Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Dave Fanaro to adjourn the meeting at 7:47 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

**SUNDAY, NOVEMBER 17, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, November 17, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant and Jerry Hull; council people and Chief Wayne Baker and Tresurer John McNany of the Cuylerville Fire Department.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel excused council member Dave Fanaro.

Chief Baker and Tresurer McNany presented the Board with the Cuylerville Fire Department profit/loss and expense statements for 2012-2013. A question and answer session followed. The Fire Department is investigating its future options of repairing (over \$9,000 just for the inoperable front pump) or replacing the 1995 tanker truck. The Fire Department has also recently purchased 5 sets of turn out gear and a Cascade air system.

At 7:03 p.m. Chief Baker and Tresurer McNany left the meeting.

The Board discussed the following topics:

1. The Board is considering options for snow removal around the Town Hall. No action was taken.
2. Supervisor Semmel made the Board aware that Integrated Medical Technologies has bought the CPAC business in Leicester and plans to expand from 10 employees to 28 employees in the future.

3. Supervisor Semmel and council member Fanaro met with the Town Engineer Eric Weis and have reviewed various proposals for a possible salt storage facility. No action was taken.

4. Council member Grant discussed his displeasure that the Highway Superintendent, with no authority from the Town Board has placed 'No Parking' signs in the town owned parking lot adjacent to the Leicester Fire Department. The matter is tabled until the Tuesday meeting.

Adjournment: A motion was made by Karen Roffe and seconded by Terrence Grant to adjourn the meeting at 8:05 p.m. Motion Carried, Ayes 4 Nos 0.

Respectfully Submitted,

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Terrence Grant  
Council Member

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, NOVEMBER 19, 2013**  
**7:00 P.M**

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The Regular Meeting of the Leicester Town Board was held on Tuesday, November 19, 2013 at 7:00 p.m. at the Leicester Town Hall.

**Present** Lisa Semmel, Supervisor; Dave Fanaro, Karen Roffe, Jerry Hull, Councilpeople; Mary Yasso, Clerk; Russ Page, Highway Superintendent; Jim Campbell, Attorney.

**Others** Bev Hart, Toni Pendergast, T.J. Gullo, Barry Caplan, Wayne Baker, Joe Semmel, Jim and Don Kane, Todd Lubanski, Joni Santucci, Matt Durbin and Tom Roffe.

The meeting was called to order by the Supervisor and the pledge to the flag was led by Councilman Jerry Hull.

**Excused** A motion was made by Jerry Hull and seconded by Karen Roffe to excuse Terrence Grant. Motion Carried, Ayes 4, Noes 0.

**Minutes** A motion was made by Dave Fanaro and seconded by Karen Roffe to approve the minutes from the October 15, 2013 and November 17, 2013 meetings. Motion Carried, Ayes 4, Noes 0.

**Financial Report** A motion was made by Karen Roffe and seconded by Jerry Hull to approve the financial report and the abstract for this month. Motion Carried, Ayes 4, Noes 0.

### **Highway Superintendent**

- Mowed roadsides and back slopes. Some back slopes yet to do when the crops are taken off.
- Service and repair work to the equipment including setting up for snow and ice removal.
- Did the Village brush and leaf pick up on 10/22, 11/4 and 11/18.
- Trimmed trees throughout the Village and cleaned up the outlet area of the cross over pipe on South Street.
- Prepared and blacktopped 2 crossover pipes on Oak Manor for the Village.
- Installed the new “zoning”, the “right to farm” signs and did other sign work.
- Got a fire truck and flushed out plugged driveway pipes on various roads.
- Filled potholes and finished grading the dirt roads for the winter.
- Filled the storage tanks with salt brine.
- Replaced and added on to Gary Myers driveway pipe on Wheelock Rd.
- Did some tree trimming in Cuylerville, cleaned trees and saplings out of a portion of ditch along School Street.
- Made a pass around town cold patching potholes.
- Same sanding of the roads last week.
- Tree trimming along New Road by the Senft property.
- Filled in a portion of ditch on Cuyler Road along the Durbin property.
- Filled in some potholes and washouts along the edge of pavement on various roads.
- Took apart, cleaned and put new parts in the telemetry valve at the water tank.

The new loader is expected to be delivered tomorrow.

The Highway Superintendent is billing the Village for the work that is done as soon as it is completed.

**No Parking Signs** At the work meeting there was concern about the no parking signs that were put up along the town roadway. It was decided check into the property lines and then decide what to do.

**Zoning** The monthly zoning report was presented.

**Zoning and Planning Board** A motion was made by Karen Roffe and seconded by Dave Fanaro to reappoint George McCausland to the Zoning and Planning Board. Motion Carried, Ayes 4, Noes 0.

A motion was made by Karen Roffe and seconded by Jerry Hull to appoint Jon Barratt and Don Kane as alternates to the Zoning and Planning Board. Motion Carried, Ayes 4, Noes 0.

**Cemetery Rates** The rates being charged for the cemetery are \$350 for a grave opening and \$400 for the purchase of a grave. It was discussed to raise each charge \$100. It was decided to table it till the December meeting after doing research and deciding in December what to do and make it effective January 2014.

**OLCWD Rates** The Village is raising the rate that they charge the OLCWD for water. The Board decided to evaluate the costs and then determine a rate to charge our customers.

**York/Leicester Water Line** We still have not heard anything from the Town of York regarding water.

**Salt Storage Building** A motion was made by Jerry Hull and seconded by Dave Fanaro to proceed on getting the grant for the Salt Storage Building at a 25% cost to the Town. The Grant would pay 75%. The cost of the wood frame salt storage building is \$221,000. Motion Carried, Ayes 4, Noes 0.

**Public Hearings for the Fire Contracts and Ambulance Contract** A motion was made by Karen Roffe and seconded by Jerry Hull to set Public Hearings for the ambulance contract and fire contracts with the Cuylerville Fire Contract and the contract with the Village of Leicester. The Public Hearing is set for December 17, 2014 at 7:00 p.m. Motion Carried, Ayes 4, Noes 0.

**DEC Drillings** We received a letter from DEC requesting to do drilling at sites for American Rock Salt. There are 3 test sites. One is off Perry Rd. and 2 are off Rt. 408 in the Town of Leicester. It was decided to let DEC move forward.

**Tom Roffe** He informed the Board last month that there was interest to do some metal detecting in the area of Boyd and Parker Park. He has heard back from them and they are wanting to know if they have permission to move forward. He was told that anything that was found would become the property of the Town. The Board has no issue with them doing the detecting.

**RG&E Gas Lines** DDSO dropped off blue prints. RG&E wants to continue with the gas line along River Rd. to Rt. 36.



**Audit Bills** A motion was made by Karen Roffe and seconded by Dave Fanaro to pay the following bills as audited:

General Fund A	Claim #'s 285 – 309	
General Fund B	Claim #'s 22 & 23	
\$35,660.52		
Street Lighting	Claim # 11	\$
517.26		
Highway Fund DA	Claim #'s 142 – 152	
Highway Fund DB	Claim #'s 79 - 82	\$
8,671.06		
OLCWD Fund	Claim #'s 60 - 65	\$
676.38		

Motion Carried, Ayes 4, Noes 0.

**Executive Session** A motion was made by Karen Roffe and seconded by Dave Fanaro to go into Executive Session to discuss Personnel. Motion Carried, Ayes 4, Noes 0.

No Action Taken

**Regular Session** A motion was made by Dave Fanaro and seconded by Jerry Hull to go back to Regular Session. Motion Carried, Ayes 4, Noes 0.

**Anthony Gullo** A motion was made by Jerry Hull and seconded by Dave Fanaro to pay Anthony Gullo all his back pay, comp time, sick leave and vacation time and all other benefits owed to him. Motion Carried, Ayes 4, Noes 0.

**Adjournment** A motion was made by Dave Fanaro and seconded by Jerry Hull to adjourn the meeting at 9:05 p.m. Motion Carried, Ayes 4 Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

**TOWN OF LEICESTER**  
**BOARD WORK MEETING**  
**SUNDAY, DECEMBER 15, 2013**  
**6:00 P.M.**

A Work meeting of the Leicester Town Board was held on Sunday, December 15, 2013 at 6:00 p.m. at the Leicester Town Hall.

**Present:** Lisa Semmel, Town Supervisor; Karen Roffe, Terrence Grant and Dave Fanaro.

The meeting was called to order by Supervisor Lisa Semmel.

Terrence Grant was appointed to complete meeting minutes.

Supervisor Semmel excused council member Jerry Hull, who was detained by the weather. Council member Hull joined the meeting at 6:10 p.m.

The Board discussed the following topics:

1. Supervisor Semmel notified the Board that as of today (December 15th) the brine plant has ceased operations in the Town of Leicester.
2. Supervisor Semmel mentioned and the Board discussed purchasing and affixing a lockable letter type drop box on the front side of the Town Hall. All board members viewed this in a positive manner and Supervisor Semmel will investigate various options.
3. The Village of Leicester has notified the Town Board of its intention to raise the price per thousand gallons of water paid by town water users by another 25 cents. The current price paid by Town residents is \$5.45 per thousand gallons used, thereby raising the price to \$5.70 per thousand gallons. The town board has agreed that it also needs to raise the price per thousand gallons in order to make updates to the town water system. No action was taken. Supervisor Semmel also notified the board that she will be meeting wednesday December 18th with Town of York Supervisor Deming and Town Engineer Eric Weiss regarding the water hook up with the town of York.
4. Council member Roffe reported to the Board of an investigation she undertook regarding local cemetery costs. The Board determined that currently town charges associated with the cemetery are among the lowest in the area, as reported by council member Roffe, and with no objections from any council member they have agreed that there is a need to raise prices effective January 1, 2014. No action was taken.

At 6:45 p.m. Ed Hauslauer, Todd Lubanski and Jonathan Barrett of the town highway department entered the meeting. Mr. Barrett spoke of an issue he had with changes made to the contract under negotiation. A discussion session ensued, where upon agreements were made on all sides. Supervisor Semmel and the highway men signed the highway workers contract for 2014.

Adjournment: A motion was made by Karen Roffe and seconded by Terrence Grant to adjourn the meeting at 7:21p.m. Motion Carried, Ayes 5 Nos 0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'T. Grant', written over a horizontal line.

Terrence Grant  
Council Member

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**PUBLIC HEARINGS**  
**VILLAGE OF LEICESTER FIRE CONTRACT**  
**CUYLERVILLE FIRE CONTRACT**  
**CUYLERVILLE AMBULANCE CONTRACT**

The Regular Meeting of the Leicester Town Board and Public Hearing for the Village of Leicester Fire Contract and the Cuylerville Fire Contract and Ambulance Contract.

**Present** Lisa Semmel, Supervisor; Dave Fanaro, Terrence Grant, Karen Roffe and Jerry Hull, Councilpeople; Mary Yasso, Clerk.

**Others** Joni Santucci, Don and Jim Kane, Sandy Vreeland, Jerry Parsons, Matt and Sarah Durbin, Terri Parsons, Wayne Baker and Tom Roffe.

The meeting was called to order and the Pledge to the Flag was led by Jerry Hull. The 3 Public Hearings were opened and the Clerk read the notices. The Public Hearings were declared open for ½ hour and the Supervisor asked if there were any questions or comments. There were none.

**Minutes** A motion was made by Terrence Grant and seconded by Jerry Hull to approve the minutes from the November 19, 2013 Regular Meeting and the December 15, 2013 Work Meeting. Motion Carried, Ayes 5, Noes 0.

**Financial Report** The Monthly Financial Report was presented and a motion was made by Dave Fanaro and seconded by Jerry Hull to approve the report. Motion Carried, Ayes 5, Noes 0.

**Highway Superintendent**

- Prepared equipment and maintenance to equipment for snow and ice removal.
- Some sign work.
- Mowed back slopes behind the ditches at various areas in town and mowed the guard rails.
- Did some spot digging test holes for the Village engineer for a future water main replacement project.
- Bringing in and mixing salt and sand.
- A fair amount of snow and ice removal.
- The new loader is in and in service.
- Dug up a couple meter pits on the property at the corner of Upper Mt. Morris Rd. and Jones Bridge Rd. confirming water services were shut off and backfilled for the Village.
- Installed a gravity drain out of a meter pit on Upper Mt. Morris Rd. for the Village.

- Did some cleaning in the old wooden town barn.
- The Guys attended a training put on by the Livingston County Health Department at the Livingston County Highway Facility for water.

**Zoning Officer** Issued 2 permits this month, nothing from Mr. Orlando. He needs to go back to court. He and Russ wne to meeting at Hamptons Corners for FEMA regarding flood maps.

## **Old Business**

**Cemetery Rates** Currently the cost to purchase a grave is \$400 and open a grave is \$350 and cremation is \$100.00. A motion was made by Terrence Grant and seconded by Jerry Hull to raise the prices effective January 1 2014. A grave purchase is \$585.00, grave opening is \$585.00 and opening for cremation or baby is \$325.00.

Motion Carried, Ayes 5, Noes 0.

**Resignation/Retirement** Dennis Moore turned in a resignation letter to resign from being the caretaker for the cemetery effective December 31, 2013. We will need to advertise for caretaker and mowing. A motion was made by Jerry Hull and seconded by Dave Fanaro to pay Dennis \$100 per burial for the interim. Motion Carried, Ayes 5, Noes 0.

The Supervisor asked again if there were any comments or questions regarding the Public Hearings. There were none.

## **Close Public Hearings**

A motion was made by Dave Fanaro and seconded by Jerry Hull to close the Public Hearing for the Cuylerville Ambulance Contract. Motion Carried, Ayes 5, Noes 0.

A motion was made by Karen Roffe and seconded by Terrence Grant to close the Public Hearing for the Cuylerville Fire Department. Motion Carried, Ayes 5, Noes 0.

A motion was made by Jerry Hull and seconded by Dave Fanaro to close the Public Hearing for the Village of Leicester Fire Contract. Motion Carried, Ayes 5, Noes 0.

## **Approve Contracts**

A motion was made by Jerry Hull and seconded by Dave Fanaro to approve the Cuylerville Ambulance Contract. Motion Carried, Ayes 5, Noes 0.

A motion was made by Terrence Grant and seconded by Karen Roffe to approve the Cuylerville Fire Contract. Motion Carried, Ayes 5, Noes 0.

A motion was made by Dave Fanaro and seconded by Karen Roffe to approve the Village of Leicester Fire Contract. Motion Carried, Ayes 5, Noes 0.

**Audit Bills**

A motion was made by Karen Roffe and seconded by Dave Fanaro to pay the following bills as audited:

General Fund A	Claim #'s 301 – 330	
General Fund B	Claim #'s 24 - 25	\$13,416.48
Street Lighting	Claim # 12	\$ 534.12
Highway Fund DA	Claim #'s 153 – 161	
Highway Fund DB	Claim #'s 83 - 88	\$14,447.24
OLCWD Fund	Claim #'s 66 - 70	\$ 1,065.95

Motion Carried, Ayes 5, Noes 0.

The Supervisor thanked Jerry Hull and Terrence Grant for their 4 years of service to the Town.

**Organizational Meeting** A motion was made by Terrence Grant and seconded by Jerry Hull to have the 2014 Organizational Meeting on January 2, 2014 at 8:30 a.m. Motion Carried, Ayes 5, Noes 0.

**Budget Transfers** A motion was made by Terrence Grant and seconded by Karen Roffe to make the following Budget Transfers.

**GENERAL FUND-TOWNWIDE**

<i>Transfer From:</i> A7550.4	Celebrations Contra	\$ 1,300.00
A8810.1	Cemetery Svc.	\$ 1,500.00
A8810.2	Cemetery Equip	\$ 4,000.00
A9030.8	Social Security	\$ 1,500.00
A9060.8	Hospitalization	\$ 3,500.00

UNANTICIPATED REVENUE

A2650	Sale of Scrap	\$ 3,700.00
A2680	Insurance Refund	\$ 2,800.00
A2770	Miscellaneous	\$ 11,900.00
A3089	Justice Grant	\$ 8,700.00
	Unexpended Balance	\$ 20,700.48
	<b>TOTAL:</b>	<b>\$ 59,600.48</b>

<i>Transfer To:</i>	A1010.1	Town Bd Svcs	\$ 750.00
	A1110.1a	Justice Court Clerk	\$ 290.23
	A1110.4	Justice Contr.	\$ 520.81
	A1110.4a	Justice Grant	\$ 8,700.00
	A1220.4	Supervisor Contr.	\$ 6,448.00
	A1355.4	Assessor Contr.	\$ 651.54
	A1410.1b	Computer Services	\$ 624.98
	A1420.4	Attorney Contr.	\$ 9,028.00
	A1440.4	Engineer Contr.	\$ 500.00
	A1620.4	Town Hall Contr.	\$ 3,394.73
	A1910.4	Unallocated Ins	\$ 22,856.38
	A5132.4	Garage Contr.	\$ 1,827.22
	A7110.4	Parks Contr.	\$ 275.80
	A8810.4	Cemetery Contr.	\$ 3,726.04
	A9055.8	Disability Insurance	\$ 6.75
	<b>TOTAL:</b>	<b>\$ 59,600.48</b>	

**GENERAL FUND-OUTSIDE VILLAGE**

UNANTICIPATED REVENUE

<i>Transfer From:</i>	B3001	State Aide Rev Sharing	\$ 1,475.51
	<b>TOTAL:</b>	<b>\$ 1,475.51</b>	

<i>Transfer To:</i>	B8010.1	Zoning Svc	\$ 420.76
	B8010.4	Zoning Contr.	\$ 1,037.31
	B9060.8	Hospital/ Med Insurance	\$ 17.44
	<b>TOTAL:</b>	<b>\$ 1,475.51</b>	

**HIGHWAY FUND- TOWNWIDE**

<i>Transfer From:</i> DA5142.4		\$ 7,800.00
DA5148.4	Sn. Removal Other Gov't Contr.	\$ 3,000.00
DA9055.8	Disability Insurance	\$ 1,246.69
		<b>TOTAL:</b> \$ <u>12,046.69</u>
<i>Transfer To:</i> DA5130.4	Machinery Contr.	\$ 4,987.01
DA5140.4	Drug Testing	\$ 40.72
DA5142.1	Snow Removal Twn Svcs	\$ 7,018.96
		<b>TOTAL:</b> \$ <u>12,046.69</u>

**HIGHWAY FUND- OUTSIDE VILLAGE**

	UNANTICIPATED REVENUE	
<i>Transfer From:</i> DB2801	Water Fund Services	\$ 15,000.00
DB3501	Chips	\$ 30,587.00
	Unexpended Balance	\$ 64,063.72
		<b>TOTAL:</b> \$ <u>109,650.72</u>
	UNANTICIPATED REVENUE	
DB5110.1	General Repairs Svc	
<i>Transfer To:</i> DB5110.4	General Repairs Contr.	\$ 19,848.29
DB5112.2	Cap. Chips	\$ 89,741.96
DB9030.8	Social Security	\$ 60.47
		<b>TOTAL:</b> \$ <u>109,650.72</u>

**SPECIAL DISTRICTS**

<i>Transfer From:</i> SL1-5182.4	River Road Light District	
	UNANTICIPATED REVENUE	
SF2401	Interest - Fire	
SL2401	Interest - Lighting	
	Unexpended Balance	\$ 1,589.97
		<b>TOTAL:</b> \$ <u>1,589.97</u>
<i>Transfer To:</i> SF1-3410.4	Leicester Fire	\$ 996.18



SF2-3410.4a	Physicals	
SL1-5182.4	River Road Light Protection	\$ 593.79
SL2-5182.4	Cuylerville Light Districts	
<b>TOTAL:</b>		<u>\$ 1,589.97</u>

**WATER DISTRICT**

<i>Transfer From:</i> SW8320.4	Source Of Supply Cont	\$ 664.12
<b>TOTAL:</b>		<u>\$ 664.12</u>
<i>Transfer To:</i> SW8310.1	Admin Personal Svc	\$ 595.06
SW9030.8	Social Security	\$ 69.06
<b>TOTAL:</b>		<u>\$ 664.12</u>

**Executive Session** A motion was made by Karen Roffe and seconded by Dave Fanaro to go into executive Session regarding contract negotiations. Motion Carried, Ayes 5, Noes 0.

No action taken.

**Regular Session** A motion was made by Dave Fanaro and seconded by Karen Roffe to go back to Regular Session. Motion Carried, Ayes 5, Noes 0.

**OLCWD Rates** A motion was made by Jerry Hull and seconded by Terrence Grant to raise the water rates for the OLCWD from \$5.45 per thousand gallons to \$6.50 per thousand gallons. Motion Carried, Ayes 5, Noes 0.

**Intermunicipal Service Agreement** A motion was made by Terrence Grant and seconded by Jerry Hull to extend the work contract with the Village of Leicester through 12/31/14. Motion Carried, Ayes 5, Noes 0.

**Adjournment** A motion was made by Karen Roffe and seconded by Dave Fanaro to adjourn the meeting at 8:52 p.m. Motion Carried, Ayes 5, Noes 0.

Respectfully Submitted,

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Mary Yasso  
Town Clerk

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